



**Members are hereby summoned to a meeting of the
Finance & Scrutiny Committee
to be held on Wednesday 6th October 2026 at 7.00pm at Conference Room,
Filton Town Council, Elm Park, Filton, BS34 7PS**

1st October 2026

Simon Davies
Town Clerk & RFO
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AGENDA

- 1. EVACUATION PROCEDURES**
- 2. APOLOGIES FOR ABSENCE**
- 3. DECLARATIONS OF INTEREST**
 - a. To receive declarations of interest from Councillors on items on the agenda.
 - b. To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c. To grant any requests for dispensation as appropriate
- 4. EXCLUSION OF THE PRESS AND PUBLIC – ITEMS 12 & 13 – (RESOLVE)**

To agree any items to be dealt with after the Press and Public has been excluded from the meeting within the requirements of the Public Bodies (Admission of Meetings Act) as amended 1960, in order that confidential items can be discussed. If a decision is made to exclude, this should be by resolution. Filton Town Council Standing Orders 3 (d).
- 5. TO APPROVE THE MINUTES OF THE FINANCE & SCRUTINY MEETING HELD ON TUESDAY 8TH SEPTEMBER 2026 – (RESOLVE)**
- 6. ACCOUNTS: INCOME AND EXPENDITURE SEPTEMBER 2026 – (RESOLVE)**

To approve the income and expenditure September 2026. – (ANNEX A)
- 7. ACCOUNTS: BANK RECONCILE ACCOUNTS FOR SEPTEMBER 2026: APPROVE PAYMENTS AND SIGN BANK STATEMENTS – (RESOLVE)**

To approve the reconcile on both accounts and authorise payments to be made. – (ANNEXES B1 & B2)
- 8. ACCOUNTS: PAYMENTS FOR SEPTEMBER 2026 AND EMERGENCY PAYMENT OF SHIPPING CONTAINER QUOTE – (RESOLVE)**

To accept and acknowledge the payments list for September 2026, including an emergency payment of the approved the Alan Coward Shipping Container Quote. – (ANNEX C1 & C2)

9. ACCOUNTS: DEBIT CARD PAYMENTS FOR SEPTEMBER 2026 – (RESOLVE)

To acknowledge debit card payments. – (ANNEX D)

10. COMMITTEE DISTRIBUTION POLICY – (RESOLVE)

To adopt the new policy. – (ANNEX E)

11. WORKING GROUP: ELM PARK LEISURE CENTRE TENDER QUERIES - (RESOLVE)

To establish a Working Group to consider any queries with the Tender, which could involve online meetings with potential bidders. The Working Group to only conduct enquiries (only for this tender) and make recommendations back to Finance & Scrutiny or Full Council as appropriate.

Due to the nature of the potential enquiries, all discussions within the Working Group to remain under the same rules as to 'exclude Press & Public'.

Membership to be drawn from across the Council as required.

12. SCORING: ELM PARK LEISURE CENTRE BIDS – (RESOLVE) (EXCLUDE PRESS & PUBLIC)

To score bids received for the tender, which would include Officer scoring.

13. SHORTLISTING: ELM PARK LEISURE CENTRE BIDS – (RESOLVE) (EXCLUDE PRESS & PUBLIC)

To shortlist bids received and to invite successful bids to present to Full Council on 13th October 2026. Town Clerk to be authorised to make all necessary arrangements.

14. DATE OF NEXT MEETING

To note the date of the next meeting on Tuesday, 10th November 2026 at 7PM.

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Cllr Mckenzie Elmorssy – <i>Chair</i>	Cllr Brian Mead – <i>Deputy Mayor & Vice Chair</i>
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