



Minutes of **FILTON TOWN COUNCIL – Assets & Open Spaces Committee** held at 7:00PM on Tuesday, 21st July 2026 – Held at: Filton Town Council Office's Conference Room.

PRESENT: Cllrs: B. Mead (*Chair*), M. Elmorssy, A. Mills, A. Doyle.

IN ATTENDANCE: Simon Davies (*Town Clerk*), and Peach Jones (*Support Officer*).

APOLOGIES: Cllrs: T. Mewies, J. Molloy, D. Harris

MEETING STARTED AT 7:00PM

01. EVACUATION PROCEDURES – Noted.

02. APOLOGIES FOR ABSENCE – Noted: Cllrs Mewies, Molloy, Harris.

03. DECLARATIONS OF INTEREST:

A. To receive declarations of interest from Councillors on items on the agenda. None.

B. To receive written requests for dispensations for disclosable pecuniary interests (if any). None.

C. To grant any requests for dispensation as appropriate. None.

04. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED: No items were required for exclusion of the press and public, and no members of the press or public were in attendance.

05. TO APPROVE THE MINUTES OF THE ASSETS & OPEN SPACES MEETING HELD ON TUESDAY, 16TH JUNE 2026

RESOLVED: The minutes of the meeting held on 16th June 2026 were approved and signed, as an accurate record.

06. PARKING MANAGEMENT DURING COMMUNITY EVENTS

The Committee discuss various parking issues over the last few months which had restricted access to leisure centre customers and visitors to the park (for various activities).

An overview of discussions with park visitors, leisure centre members, and the Community Centre was given by the Town Clerk.

The Town Clerk to investigate how communications on larger events can be improved; with an update to Councillors in the autumn.

07. REQUEST TO MAKE ELM PARK PLAY AREA SAFER IN HOT WEATHER

A resident had contacted the Council with an idea to make Filton parks safer from higher temperatures – whilst enjoying the facilities.

Ideas included the use of canopies strategically placed around the various parks (and potential pocket parks).

The Committee debated the various potential options but generally agreed that the Council should research further with any costs in future financial years.

RESOLVED: The Deputy Clerk to research options for each of the parks, and to bring to a Committee meeting later this year, for consideration and inclusion into a future financial year.

08. GREEN FLAG AWARD

The Committee noted the award of a 'Green Flag' to Elm Park; and congratulated the Ranger Team, especially the Park Ranger, Daniel Thomas, on making the standard. A detailed report to be presented to Full Council at the end of the month.

09. ELM PARK REPAINTING

The Town Clerk made a presentation on the long overdue (first in at least 20 years) repaint of the Elm Park Play Area.

The Committee remarked on the new colours, and that the area looks a lot better and happier than before.

10. OUTDOOR CHESS TABLES

The Committee noted the recently installed cement Chess Tables outside of the café in Elm Park and expressed their hope that it will develop skills in chess and potentially extra business in the café.

11. PITCH UPGRADE

The Town Clerk gave an update on the potential upgrade of the Filton Athletic FC pitch.

The Council is now meeting each fortnight with the Club to discuss progress. A meeting with a potential architect is scheduled for next week.

12. BLENHEIM DRIVE PLAY AREA REDEVELOPMENT CONSULTATION

The Council has commenced consultation with residents on the Blenheim Drive Play Area, with results to be announced in August.

The Town Clerk advised that the Tender process would consider any responses, which will help finalise the tender document.

13. RECYCLING BOX AMNESTY

The Councillor noted a response from the Deputy Clerk on the success of the recycling box amnesty.

The Committee discussed if a similar project could be undertaken in the future if the need arises. The Deputy Clerk and Head Ranger to keep the concept under review in case of a future project.

14. DATE OF NEXT MEETING - Tuesday, 15th September 2026 at 7PM.

THE MEETING CLOSED AT 8:45PM