



Members are hereby summoned to the Extraordinary Full Council held on Tuesday 18th August 2026 at 7.00pm in Studio 1, Elm Park Leisure Centre, Filton, BS34 7PS

13th August 2026

Simon Davies
Town Clerk & RFO
Elm Park, Filton,
South Gloucestershire, BS34 7PS
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This meeting maybe live streamed using link – subject to any technical issues affecting broadcast.

AGENDA

1. EVACUATION PROCEDURES

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

- A.** To receive declarations of interest from Councillors on items on the agenda.
- B.** To receive written requests for dispensations for disclosable pecuniary interests (if any).
- C.** To grant any requests for dispensation as appropriate.

4. EXCLUSION OF THE PRESS AND PUBLIC

To agree any items to be dealt with after the Press and Public has been excluded from the meeting within the requirements of the Public Bodies (Admission of Meetings Act) as amended 1960, in order that confidential items can be discussed. If a decision is made to exclude, this should be by resolution. Filton Town Council Standing Orders 3 (d) – **NONE**

5. PUBLIC QUESTION TIME

Public speaking time is restricted to 15 minutes in total (up to 5 minutes per speaker) as per Filton Town Council Standing Orders: 3(f) and 3(g). The Mayor will call from those members of the public who indicate a wish to speak.

6. ELM PARK LEISURE CENTRE TENDER – (RESOLVE)

To resolve the invitation to tender and associated documents for a long-term Leisure Centre agent (10 years), and to authorise the Town Clerk to make the necessary arrangements to upload to the required public websites to advertise and invite applications: as recommended by the Leisure Centre Tender Review Working Group – (ANNEX A1/A2)

7. EAR MARKED RESERVE (EMR) FOR CONTRACT CONTINGENCY – (RESOLVE)

To require the Finance and Scrutiny Committee to establish an EMR with a purpose to provide a contingency fund in support of the leisure centre, to be part of the budget and Precept from financial year 2027/2028 onward.

8. DEFENCE OF ELM PARK – (RESOLVE)

To receive a report on the defence of Elm Park against a variety of incursions, and for Assets and Open Spaces Committee to create a plan for this and onward financial years (including any budget/Precept requirements), and to approve works as required by the plan. To require that the Finance and Scrutiny Committee facilitate unexpected expenditure (if necessary) during this financial year – (ANNEX B)

9. BLENHEIM DRIVE PLAY AREA TENDER – (RESOLVE)

To resolve the tender relating to the Blenheim Drive Play Area play equipment, and to authorise the Town Clerk to make the necessary arrangements to upload to the required public websites to advertise and invite applications: – (ANNEX C)

10. FILTON FOXES CYCLE SPEEDWAY STORAGE – (RESOLVE)

To resolve on a quote for a storage unit for Filton Foxes Cycle Speedway, and request that the Town Clerk make the necessary arrangements to install the asset, and with the club for tenancy and any other associated requirements. Installation budget of £5000 (above purchase price excl. VAT), with any other costs over that amount to be referred to the Finance and Scrutiny Committee. Project reports and any other resolutions needed in association with the project to be delegated to the Assets and Open Spaces Committee – (ANNEX D)

11. ANY OTHER ITEM THE MAYOR DECIDES IS URGENT

12. DATE OF NEXT FULL COUNCIL MEETING: Tuesday, 29th September 2026 – (NOTE)

Circulation List:

Cllr Tom Mewies – <i>Mayor</i>	Cllr Brian Mead – <i>Deputy Mayor</i>	Cllr Esther Adjeivi
Cllr John Baverstock	Cllr Alan Bird	Cllr Ben Dewfall
Cllr Alex Doyle	Cllr Mckenzie Elmorssy	Cllr Dan Harris
Cllr Andrew Mills	Cllr Susan Milestone	Cllr Julie Molloy
Press - Filton Voice	PC Rowley - Filton Beat Officer	Cllr Adam Monk
Town Clerk	Deputy Clerk	Head Ranger
Finance & Governance Officer	Support Officer	Social Media/Noticeboards
Ranger Team	Elm Park Leisure Centre Leadership Team	