



Minutes of **FILTTON TOWN COUNCIL'S – Annual General Meeting** held at 7:00PM on Tuesday, 26th May 2026 – Held at: Studio 1, Elm Park Leisure Centre, Filton, Elm Park, Bristol, BS34 7PS.

PRESENT: Cllrs: T. Mewies (Mayor), B. Mead (*Deputy Mayor*), A.Bird, D.Harris, S. Milestone, J. Molloy, A. Monk, M. Elmorssy

IN ATTENDANCE: Simon Davies (*Town Clerk*), Lucy Frost (*Press*), Sean Bell (*Centre Manager*)

APOLOGIES: Cllrs: None received

MEETING STARTED AT 7:00PM

1. EVACUATION PROCEDURES - NOTED.

2. APOLOGIES FOR ABSENCE – None received

3. INTRODUCTION OF NEW COUNCILLORS

The Mayor introduced Councillors A. Mills and M. Elmorssy and congratulated them on their election in the recent Conygre Ward by-election.

4. ELECTION OF THE MAYOR OF FILTON

RESOLVED: T. Mewies was re-elected Mayor of Filton.

5. ELECTION OF DEPUTY MAYOR OF FILTON

RESOLVED: B. Mead was re-elected Deputy Mayor of Filton.

6. DECLARATIONS OF INTEREST

A. To receive declarations of interest from Councillors on items on the agenda.

Cllr D. Harris advised he has re-applied to join the Labour Party
None.

B. To receive written requests for dispensations for disclosable pecuniary interests (if any).

C. To grant any requests for dispensation as appropriate.

None.

7. EXCLUSION OF PRESS AND PUBLIC

RESOLVED: No declarations were raised to exclude any items from the press and public.

8. PUBLIC QUESTION TIME

RESOLVED: No questions were received from members of the public or press.

9. TO APPROVE THE MINUTES OF THE FULL COUNCIL AND EXTRAORDINARY MEETINGS HELD ON TUESDAY 21ST AND 28TH APRIL 2026

RESOLVED: The minutes were approved as an accurate record.

10. MATTERS OF REPORT ARISING FROM THE MINUTES NOT OTHERWISE COVERED BY THE AGENDA

NOTED: None

11. REPORT FROM LOCAL BEAT TEAM

NOTED: Any questions to be raised with the office and forwarded to the Beat Team.

12. PRESENTATION BY ELM PARK LEISURE

NOTED: The Centre Manager, Sean Bell delivered a presentation on the performance and operations of Elm Park Leisure Centre including campaigns, patronage, utilities, monthly DD increase and forecast, compliance and maintenance. Areas focused on were 13.7% better performance on their marketing campaign, ahead on solar panel electricity generation. The 'Open Day' was a success, although some challenges faced with communication and a water pump issue.

Councillors commented on how the centre is going in the right direction, but that people will pick up on issues such as spelling mistakes on posts and the communications. Mr Bell advised customer service training has been scheduled for all staff.

13. SOUTH GLOUCESTERSHIRE COUNCILLOR REPORTS

NOTED: Members received a report from South Gloucestershire Councillors. Cllr A. Monk presented and discussed the bus gate issue, with a decision for the council to spend £5,000 for investigation.

Special Expenses: South Gloucestershire Council are looking to move to Town and Parish precept from South Gloucestershire budgets and control; so to be managed at a local level.

Asset Transfer of Blenheim Drive, Cllr Monk advised he has signed agreement to take Blenheim Drive on. However, The Deputy Clerk has asked for a copy of The ROSPA inspection, and the park has now closed.

Questions were asked on next steps for the bus gate, options with special expenses and Blenheim Drive.

14. UK TOWN OF CULTURE UPDATE

NOTED: The Town Clerk delivered an update on The Town of Culture bid. Elm Park Leisure Reps have been appointed. Accountable Body, delivery body, assigned roles, electoral members, volunteers, professional staff, governance and signature presents.

15. ANNUAL SCHEDULE OF MEETING DATES JUNE 2026 – MAY 2027

RESOLVED: Dates were approved unanimously by Councillors.

16. LOCAL ELECTIONS 2027 AND PURDAH

NOTED: The Mayor advised that purdah will come into effect early next year prior to local elections.

17. TO RE-ADOPT ORDERS

RESOLVED: The Mayor advised it would be reviewed at The Finance & Scrutiny Committee. Unanimously approve by councillors.

18. APPOINTMENT OF COMMITTEE MEMBERS

RESOLVED:

- a. **Finance & Scrutiny Committee** M. Elmorssy, D. Harris, A. Doyle, A. Bird, B. Mead, T. Mewies
- b. **Planning & Climate Committee** A. Bird, J. Molloy, S. Milestone, A. Monk.
- c. **Open Spaces & Assets Committee** M. Elmorssy, A. Monk, J. Molloy, B. Mead, T. Mewies, D. Harris
- d. **Staffing Committee** D. Harris, T. Mewies, B. Mead, S. Milestone, A. Doyle, A. Monk

- e. **Committee of Chairs** (Each Committee Chair, Mayor and Deputy Mayor when elected)
Agreed unanimously that each elected chair of each committee will be on the committee if chairs.

19. TO ESTABLISH A HUB AT ELM PARK FOR OLD RECYCLING BAGS AND BOXES

Cllr J.Molloy advised councillors that new bags have been delivered by that the old and/or damaged ones are not often collected. Option is to take it to a sort it centre or contact South Gloucestershire Council for a collection. Not always practical. Propose establishing a limited time hub like the Christmas Tree shredding service for example for 2 weeks, would help promote Elm Park and Filton Town Council to local residents.

RESOLVED: The Council unanimously supported the proposal for the Town Clerk to investigate further and report back to Assets and Open spaces Committee next month.

20. TO EXTEND THE LEISURE CENTRE AGENCY CONTRACT WITH PARKWOOD LEISURE CENTRE UNTIL 31ST DECEMBER 2026

The Town Clerk updated the Council on the current provision for the Parkwood Leisure contract, which expires on 30th June 2026. The Town Clerk advised that we should extend until the end of 2026 and make efforts to raise a tender for the long term provision over the next couple of months.

The Finance and Scrutiny Committee have established a working group to explore the possibility of a 'Disclosed Agency Model' (DAM) and will make a recommendation to Full Council in June 2026.

RESOLVED: Council unanimously agreed to extend to 31st December 2026

21. ANY OTHER ITEM THE MAYOR DECIES IS URGENT

22. DATE OF NEXT MEETING – NOTED: Tuesday, 25th May 2027 at 7pm.

MEETING CLOSED AT 8:58PM