



**Members are hereby summoned to a meeting of the  
Finance & Scrutiny Committee  
to be held on Wednesday 29<sup>th</sup> July 2026 at 7.00pm at Conference Room, Filton  
Town Council, Elm Park, Filton, BS34 7PS**

23<sup>rd</sup> July 2026

Simon Davies  
**Town Clerk & RFO**  
Elm Park,  
Filton, BS34 7PS  
01454 803918

[office@filtontowncouncil.gov.uk](mailto:office@filtontowncouncil.gov.uk)  
[www.filtontowncouncil.gov.uk](http://www.filtontowncouncil.gov.uk)

### **AGENDA**

- 1. EVACUATION PROCEDURES**
- 2. APOLOGIES FOR ABSENCE**
- 3. DECLARATIONS OF INTEREST**
  - a. To receive declarations of interest from Councillors on items on the agenda.
  - b. To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - c. To grant any requests for dispensation as appropriate
- 4. EXCLUSION OF THE PRESS AND PUBLIC – (RESOLVE)**

To agree any items to be dealt with after the Press and Public has been excluded from the meeting within the requirements of the Public Bodies (Admission of Meetings Act) as amended 1960, in order that confidential items can be discussed. If a decision is made to exclude, this should be by resolution. Filton Town Council Standing Orders 3 (d)
- 5. TO APPROVE THE MINUTES OF THE FINANCE & SCRUTINY MEETING HELD ON TUESDAY 9<sup>TH</sup> JUNE 2026 – (RESOLVE)**
- 6. MATTERS OF REPORT ARISING FROM THE MINUTES NOT OTHERWISE COVERED BY THE AGENDA**
- 7. ACCOUNTS: INCOME AND EXPENDITURE JUNE 2026 – (RESOLVE)**

To approve the income and expenditure June and 2026 and discuss variances, under new budget headings. – (ANNEX A)
- 8. ACCOUNTS: BANK RECONCILE ACCOUNTS FOR JUNE 2026: APPROVE PAYMENTS AND SIGN BANK STATEMENTS – (RESOLVE)**

To approve the reconcile on both accounts and authorise payments to be made. – (ANNEX B1 and B2)

**9. PAYMENTS TO BE AUTHORISED BY DEPUTY CLERK – (NOTE)**

To clear the backlog in invoices, the payments to be loaded by the Town Clerk and co-authorised by the Deputy Clerk (in accordance with Financial Regulations). – (ANNEX C)

**10. ACCOUNTS: DEBIT CARD PAYMENTS FOR JUNE 2026 – (RESOLVE)**

To acknowledge debit card payments. – (ANNEX D)

**11. GRANT APPLIATION: GRIEF ENCOUNTER - (RESOLVE)**

To consider a grant application from Grief Encounter for £5,000 to fund specialist bereavement therapy for children and young people in Filton. The grant would support up to 50 hours of free one-to-one counselling for children and young people aged 5-25 who have experienced the death of someone close to them. – (ANNEX E)

**12. GRANT APPLIATION: FILTON FOXES - (RESOLVE)**

To consider a grant application from The Filton Foxes Cycle Speedway Club for £4,950 to fund a portacabin for club operations, equipment storage, safety & welfare, community engagement and event hosting. – (ANNEX F)

**13. GRANT APPLIATION: FILTON COMMUNITY GARDEN - (RESOLVE)**

To consider a grant application from The Filton Community Garden This grant request is to help towards the purchase of a second secure storage shed, in which to store garden tools and other items. – (ANNEX G)

**14. SPECIAL EXPENSES - (NOTE)**

The committee to receive an update on the special expenses policy from South Gloucestershire Council, that has been updated following consultation. – (ANNEX H1 and H2)

**15. DATE OF NEXT MEETING**

To note the date of the next meeting on Tuesday, 8<sup>th</sup> September 2026 at 7PM.

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|---------------------------------------|--------------------------------------------------------|
| Cllr Mckenzie Elmorssy – <i>Chair</i> | Cllr Brian Mead – <i>Deputy Mayor &amp; Vice Chair</i> |
| Cllr Dan Harris                       | Cllr Tom Mewies – <i>Mayor</i>                         |
| Cllr Alan Bird                        | Cllr John Baverstock                                   |
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