



**Members are hereby summoned to a meeting of the
Assets & Open Spaces Committee
to be held on Tuesday 21st July 2026 at 7.00pm at Filton Town Council
Conference Room, Elm Park, Filton BS34 7PS**

16th July 2026

Simon Davies
Town Clerk & RFO
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AGENDA

- 1. Evacuation Procedures**
- 2. Apologies for Absence**
- 3. Declarations of Interest**
 - A.** To receive declarations of interest from Councillors on items on the agenda.
 - B.** To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - C.** To grant any requests for dispensation as appropriate
- 4. Exclusion of the Press and Public – (RESOLVE)**

To agree any items to be dealt with after the Press and Public has been excluded from the meeting within the requirements of the Public Bodies (Admission of Meetings Act) as amended 1960, in order that confidential items can be discussed. If a decision is made to exclude, this should be by resolution. Filton Town Council Standing Orders 3 (d).
- 5. To approve the minutes of the Assets & Open Spaces meeting held on Tuesday, 16th June 2026 – (RESOLVE)**
- 6. Parking Management During Community Events – (RESOLVE)**

The Council to consider exploring future options for managing parking during large community events to help minimise congestion and disruption. – (ANNEX A)
- 7. Request to make Elm Park Play Area safer in hot weather – (RESOLVE)**

The Council to consider options including installing shade sails to provide sun protection for the users of Elm Park during hot weather, as requested by a local resident. – (ANNEX B)

8. Green Flag Award – (NOTE)

The committee to note that Elm Park has successfully achieved Green Flag Award Status. A full report will be delivered to Full Council this month from The Park Ranger, Daniel Thomas, who led on the project. – (ANNEX C)

9. Elm Park Play Area Repainting – (NOTE)

The Committee to note that the Elm Park Play Area has undergone its first full repaint in 20 years. The play area has been refreshed with a natural autumn colour scheme and reopened in time for the summer holidays. – (ANNEX D)

10. Outdoor Chess Tables – (NOTE)

The committee to note that the stone Chess Tables chosen by the committee have now been installed at Elm Park. – (ANNEX E)

11. Pitch Upgrade – (NOTE)

Verbal update from The Town Clerk on the progress of the proposed Pitch Upgrade in partnership with Filton Athletic.

12. Blenheim Drive Play Area Redevelopment Consultation – (NOTE)

The Committee to receive a presentation from the Deputy Clerk, outlining all of the consultation delivered by staff and councillors for the project so far. – (ANNEX F)

13. Recycling Box Amnesty – (NOTE)

The committee to receive a report on the Recycle Box Amnesty that ran at Elm Park from 29th June until 13th July 2026. – (ANNEX G)

14. Date of next Meeting - Tuesday, 15th September 2026 at 7pm.

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Cllr Andy Mills – <i>Vice Chair</i>	Cllr Adam Monk
Cllr Alex Doyle	Town Clerk
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Cllr John Baverstock	Support Officer
Cllr Mckenzie Elmorssy	Head Ranger
Cllr Julie Molloy	Open Spaces Team

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