



**Members are hereby summoned to a meeting of the
Assets & Open Spaces Committee
to be held on Tuesday 19th May 2026 at 7.00pm at Filton Town Council
Conference Room, Elm Park, Filton BS34 7PS**

14th May 2026

Simon Davies
Town Clerk & RFO
Elm Park, Filton,
South Gloucestershire, BS34 7PS
01454 803918

office@filtontowncouncil.gov.uk
www.filtontowncouncil.gov.uk

AGENDA

- 1. Evacuation Procedures**
- 2. Apologies for Absence**
- 3. Declarations of Interest**

- a. To receive declarations of interest from Councillors on items on the agenda.
- b. To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c. To grant any requests for dispensation as appropriate

4. Exclusion of the Press and Public – (RESOLVE)

To agree any items to be dealt with after the Press and Public has been excluded from the meeting within the requirements of the Public Bodies (Admission of Meetings Act) as amended 1960, in order that confidential items can be discussed. If a decision is made to exclude, this should be by resolution. Filton Town Council Standing Orders 3 (d).

5. To approve the minutes of the Assets & Open Spaces meeting held on Tuesday, 17th March 2026 – (RESOLVE)

6. Sports Development Ranger Report – (NOTE)

The Sports Development Ranger to deliver a report, summarising activities and outreach delivered at Elm Park – ANNEX A

7. Outdoor Chess Quotes – (NOTE)

The committee to resolve which option to proceed with for outdoor chess at Elm Park – ANNEX B

8. Conygre Regeneration Project Launch Budget – (RESOLVE)

Councillors to resolve a budget of £2,000 for The Conygre Regeneration Project Launch Event (date to be confirmed). The Conygre launch event will consist of a staffed gazebo, vendors and children's entertainment.

9. Conygre Bus Stop – (RESOLVE)

The Council to consider the repurposing or removal of a disused bus stop on Filton Avenue, as part of The Conygre Regeneration Project, as requested by a resident. – ANNEX C

10. Filton Festival Update – (NOTE)

The Deputy Clerk to present an update on the progress on the planning of The Filton Festival 2026.

11. Community Growing Contest – (NOTE)

The committee to note that the Community Growing Contest will be 1-3pm on 23rd May at the Filton Community Garden.

12. Date of next Meeting - Tuesday, 16th June 2026 at 7pm.

Circulation List – Members	
Cllr John Baverstock – (<i>Chair</i>)	Cllr Adam Monk
Cllr Tom Mewies – (<i>Vice Chair</i>) / <i>Mayor</i>	<i>Cllr VACANCY</i>
Cllr Alex Doyle	Town Clerk
Cllr Dan Harris	Deputy Clerk
Cllr Brian Mead	Support Officer
Cllr Susan Milstone	Head Ranger
Cllr Julie Molloy	Open Spaces Team

Circulation List – For Information	
Full Council	Noticeboards
Website	
Filton Voice	