



**Members are hereby summoned to the General Meeting of
Filton Town Council to be held on Tuesday 26th May 2026
at 7.00pm**

20th May 2026

Simon Davies
Town Clerk & RFO
Elm Park, Filton,
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01454 803918

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This meeting maybe live streamed using link – subject to any technical issues affecting broadcast.

AGENDA

1. EVACUATION PROCEDURES

2. APOLOGIES FOR ABSENCE

3. INTRODUCTION OF NEW COUNCILLORS

4. ELECTION OF THE MAYOR OF FILTON

5. ELECTION OF DEPUTY MAYOR OF FILTON

6. DECLARATIONS OF INTEREST

- a. To receive declarations of interest from Councillors on items on the agenda.
- b. To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c. To grant any requests for dispensation as appropriate

7. EXCLUSION OF THE PRESS AND PUBLIC - (RESOLVE)

To agree any items to be dealt with after the Press and Public has been excluded from the meeting within the requirements of the Public Bodies (Admission of Meetings Act) as amended 1960, in order that confidential items can be



discussed. If a decision is made to exclude, this should be by resolution. Filton Town council Standing Orders 3 (d) - **NONE**

8. PUBLIC QUESTION TIME

Public speaking time is restricted to 15 minutes in total (up to 5 minutes per speaker) as per Filton Town Council Standing Orders: 3(f) and 3(g). The Mayor will call from those members of the public and press who indicate a wish to speak.

9. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON TUESDAY 28TH APRIL 2026 - (RESOLVE)

10. MATTERS OF REPORT ARISING FROM THE MINUTES NOT OTHERWISE COVERED BY THE AGENDA

11. REPORT FROM LOCAL BEAT TEAM – (NOTE)

To receive a report from the Filton Beat Team, presented by PC Megan Lyons - (ANNEX A)

12. PRESENTATION BY ELM PARK LEISURE CENTRE – (NOTE)

The Council to receive a presentation by Sean Bell, Elm Park Leisure Centre Manager on centre performance – (ANNEX B)

13. SOUTH GLOUCESTERSHIRE COUNCILLOR REPORTS – (NOTE)

The Council to receive a report from South Gloucestershire Councillors – (ANNEX C)

14. UK TOWN OF CULTURE UPDATE – (NOTE)

The Town Clerk to present an update on Filton's bid for the UK Town of Culture 2028 – (ANNEX D)

15. ANNUAL SCHEDULE OF MEETING DATES JUNE 2026 - MAY 2027 - (RESOLVE)

The schedule of committee meetings for the next 12 months – (ANNEX E)

16. LOCAL ELECTIONS 2027 AND PURDAH - (NOTE)

Local elections are scheduled to be held on 4th May 2027, where 'purdah' (non-essential Council operations are suspended if possible (if not in action before the set date)); is likely to be around 15th February 2027 (to be confirmed). All 13 seats on the Council are for election on Polling Day. Any vacancies after 4th November 2026 can not be claimed for a poll by electors.

17. TO RE-ADOPT - (RESOLVE)

To re-adopt the orders below (not to amend) as listed on the website, and for the individual orders to be reviewed (possibly amended) by Finance and Scrutiny Committee in June and July 2026:

- a. Filton Town Council Standing Orders
- b. Filton Town Council Financial Regulations
- c. Filton Town Council Scheme of Delegation



- d. Filton Town Council Code of Conduct
- e. All policies and procedures currently in force
- f. Risk Register: Town Council Operations – ANNEX G
- g. Risk Register: Leisure Centre Operations – ANNEX H

18. APPOINTMENT OF COMMITTEE MEMBERS - (RESOLVE)

Councillors can self-nominate and do not require a seconder. If more nominations than vacancies, the Mayor will call an election for each vacancy. Prior membership is not required, nor does it confer automatic membership of that committee for the next year:

- a. **Finance & Scrutiny Committee** (9 members)
- b. **Planning & Climate Committee** (9 members)
- c. **Open Spaces & Assets Committee** (9 members)
- d. **Staffing Committee** (6 members)
- e. **Committee of Chairs** (Each Committee Chair, Mayor and Deputy Mayor when elected)

19. TO ESTABLISH A HUB AT ELM PARK FOR OLD RECYCLING BAGS AND BOXES – (RESOLVE)

Proposal from Cllr Molloy to establish a time limited collection point at Elm Park for residents to drop off old (official) South Gloucestershire Council recycling boxes and bags; as many have been replaced with new versions – ANNEX I

20. TO EXTEND THE LEISURE CENTRE AGENCY CONTRACT WITH PARKWOOD LEISURE CENTRE UNTIL 31ST DECEMBER 2026 – (RESOLVE)

Extension of the current contract with Parkwood Leisure until 31st December 2026, and the Working Group to advise Full Council, at an extraordinary meeting in June 2026 (via Finance and Scrutiny Committee), on the possibility of the 'Disclosed Agency Model' to fund a future leisure centre contract.

21. ANY OTHER ITEM THE MAYOR DECIDES IS URGENT

22. DATE OF NEXT MEETING – (NOTE)

To note the date of the next Full Council meeting on 23rd June 2026 at 7pm

Circulation List:

<i>Cllr Tom Mewies - Mayor</i>	<i>Cllr Brian Mead – Deputy Mayor</i>	<i>Cllr Mackenzie Elmorssy</i>
<i>Cllr Andrew Mills</i>	<i>Cllr Alan Bird</i>	<i>Cllr Esther Adjeivi</i>
<i>Cllr John Baverstock</i>	<i>Cllr Alex Doyle</i>	<i>Cllr Adam Monk</i>
<i>Cllr Dan Harris</i>	<i>Cllr Sue Milestone</i>	<i>Cllr Julie Molloy</i>



<i>Cllr Ben Dewfall</i>		
<i>Town Clerk</i>	<i>Deputy Clerk</i>	<i>Support Officer</i>
<i>Press - Filton Voice</i>	<i>PC Lyons and Filton Beat Team</i>	<i>Noticeboards</i>
<i>Website</i>	<i>Information Boards</i>	