



**Members are hereby summoned to Full Council held on Tuesday
31st March 2026 at 7.00pm in Studio 1, Elm Park Leisure Centre,
Filton, BS34 7PS**

26th March 2026,

Simon Davies
Town Clerk & RFO
Elm Park, Filton,
South Gloucestershire, BS34 7PS
01454 803918

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This meeting maybe live streamed using link – subject to any technical issues affecting broadcast.

AGENDA

1. EVACUATION PROCEDURES

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

- a. To receive declarations of interest from Councillors on items on the agenda.
- b. To receive written requests for dispensations for disclosable pecuniary interests (if any).
- c. To grant any requests for dispensation as appropriate.

4. EXCLUSION OF THE PRESS AND PUBLIC

To agree any items to be dealt with after the Press and Public has been excluded from the meeting within the requirements of the Public Bodies (Admission of Meetings Act) as amended 1960, in order that confidential items can be discussed. If a decision is made to exclude, this should be by resolution. Filton Town council Standing Orders 3 (d) –
(RESOLVE)

5. PUBLIC QUESTION TIME

Public speaking time is restricted to 15 minutes in total (up to 5 minutes per speaker) as per Filton Town Council Standing Orders: 3(f) and 3(g). The Mayor will call from those members of the public who indicate a wish to speak.

**6. TO APPROVE THE MINUTES FROM THE FULL COUNCIL MEETING HELD ON 24TH
FEBUARY 2026 – (RESOLVE)**

7. **MINUTES FROM COMMITTEES OF THE COUNCIL – (NOTE)**
 - A. **STAFFING** HELD ON 3RD MARCH 2026
 - B. **FINANCE & SCRUTINY** HELD ON 10TH FEBRUARY 2026
 - C. **ASSETS & OPEN SPACES** HELD ON 17TH MARCH 2026
 - D. **PLANNING & CLIMATE** HELD ON 3RD AND 24TH MARCH 2026
8. **MATTERS OF REPORT ARISING FROM THE MINUTES NOT OTHERWISE COVERED BY THE AGENDA – (NOTE)**
9. **ONE YEAR IN REFLECTION – (NOTE)**

A moment of reflection from the Town Clerk, following one year on from the collapse of the previous leisure centre operator.
10. **REPORT FROM LOCAL BEAT TEAM – (NOTE)**

To receive a report from the Filton Beat Team, presented by PC Megan Lyons - (ANNEX A)
11. **ELM PARK CAR PARK ENTRANCE MURAL – (NOTE)**

Student (Isabelle) has proceeded work on mural at car park entrance of Elm Park Leisure Centre – (ANNEX B)
12. **PRESENTATION BY ELM PARK LEISURE – (NOTE)**

The Council to receive a presentation by Sean the new Centre Manager on overall centre performance – (ANNEX C)
13. **FILTON ATHLETIC FC POTENTIAL DEVELOPMENT AND LEAGUE PROMOTION – (RESOLVE)**

Chair of Filton Athletic Football Club to present to council requirements to gain promotion to next league. – (ANNEX D)
14. **SLANT E-CARRIAGE POWERED TRAILER – (RESOLVE)**

CEO of SLANT Artemis Fragkopoulos to present. Report on e-carriages (electric powered trailers) for short-distance items transport and reducing car reliance for journeys in interest of the Street Cleanser role. – (ANNEX E)
15. **SOUTH GLOUCESTERSHIRE COUNCILLOR REPORTS – (NOTE)**

The Council to receive a report from South Gloucestershire Councillors
16. **ACCESS TO MAYOR'S CHAIN FOR OFFICIAL EVENTS – (RESOLVE)**

Provision for a formal Chain for the Mayor to wear for official events.
17. **LOCALISM: SGC TO MAINTAIN TOWN VERGES AND OTHER AREAS FOR ONE YEAR – (RESOLVE)**

Contract to start in April, continuing as done so in recent years.
– (ANNEX F)
18. **BLENHIEM DRIVE PLAY AREA TRANSFER – (RESOLVE)**

The council to accept the transfer of the play area as a council asset from South Gloucestershire Council. – (ANNEX G)

19. UK TOWN OF CULTURE UPDATE – (NOTE)

The Town Clerk to present an update on Filton's bid for the UK Town of Culture Competition. – (ANNEX H)

20. BUS GATE: UPDATE FROM THE TOWN CLERK AND SOUTH GLOUCESTERSHIRE COUNCILLORS – (NOTE)

The Deputy Mayor and Cllr D. Harris to present an update on the bus gate on Filton Avenue.

21. ITEMS TO NOTE – (NOTE)

I. WORK EXPERIENCE REPORT

A report to update councillors on the work experience being undertaken at Filton Town Council. – (ANNEX I)

II. CONYGRE PROJECT UPDATE & LAUNCH

The Deputy Clerk to present an update on the Conygre Project and planned launch event. – (ANNEX J)

III. ELECTION UPDATE

Council has been notified by the Election Officer at South Gloucestershire Council that an election has now been called for the councillor vacancies in Conygre Ward. They are still working out a suitable date for polling day but anticipate it to be sometime in the 2nd or 3rd week of May. – (ANNEX K)

IV. BRISKA FAMILY FUN DAY

The council to note that BRISKA are unable to make fulfil arranging the requirements specified by the council to facilitate the fun day and therefore will not be running the event at Elm Park on Saturday 27th June 2026.

EXCLUSION OF PRESS AND PUBLIC

22. RESTRUCTURE OF CORPORATE SERVICES – (RESOLVE)

Potential new roles and structure for Corporate Services (office), discussed by Staffing Committee, to Finance & Scrutiny Committee and now Full Council. – (ANNEX L)

23. PLANNING UPDATE – (NOTE)

The Council to be updated on a recent planning matter.

24. COMMITTEE MEMBER VACANCIES – (RESOLVE)

To recruit Councillors to Committee vacancies

- a. Planning & Climate – 4 vacancies
- b. Assets & Open Spaces – 4 vacancies

25. ANY OTHER ITEM THE MAYOR DECIDES IS URGENT

26. DATE OF NEXT FULL COUNCIL MEETING: Tuesday, 28th April 2026. – (NOTE)

Circulation List:

<i>Cllr Tom Mewies – Mayor</i>	<i>Cllr Brian Mead – Deputy Mayor</i>	
<i>Cllr John Baverstock</i>	<i>Cllr Alan Bird</i>	<i>Cllr Esther Adjeivi</i>
<i>Cllr Dan Harris</i>	<i>Cllr Alex Doyle</i>	<i>Cllr Adam Monk</i>
<i>Cllr Julie Molloy</i>	<i>Cllr Ben Dewfall</i>	<i>Cllr Susan Milestone</i>
<i>VACANCY</i>	<i>VACANCY</i>	
<i>Press - Filton Voice</i>	<i>PC Lyons - Filton Beat Team</i>	
<i>Town Clerk</i>	<i>Deputy Clerk</i>	
<i>Head Ranger</i>	<i>Support Officer</i>	<i>Social Media/Noticeboards</i>