



FILTON TOWN COUNCIL

Minutes of **FILTON TOWN COUNCIL'S – Extraordinary Full Council Meeting** held at 7:00PM on Tuesday 28th October 2025 – Held at: Studio 1, Elm Park Leisure Centre, Filton, Elm Park, Bristol, BS34 7PS

PRESENT: Cllrs: T Mewies (*Chair & Mayor*), B. Mead (*Deputy Mayor*), E. Adjeivi, A. Bird, D. Boardman, A. Doyle & D. Harris.

IN ATTENDANCE: Simon Davies (*Town Clerk*), Robert Hutton (*Deputy Clerk*), Peach Jones (*Town Council Support Officer*)

APOLOGIES: Cllrs: J. Baverstock, J. Molloy, S. Milestone, A. Monk & A. Kenyon.

NON-ATTENDANCE: Cllrs: B. Dewfall.

MEETING STARTED AT 7:00PM

01. EVACUATION PROCEDURES – NOTED.

02. APOLOGIES FOR ABSENCE – NOTED: Cllrs Baverstock, Molloy, Milestone, Monk & Kenyon.

03. DECLARATIONS OF INTEREST:

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| 01. To receive declarations of interest from Councillors on items on the agenda. | None. |
| 02. To receive written requests for dispensations for disclosable pecuniary interests (if any). | None. |
| 03. To grant any requests for dispensation as appropriate. | None. |

**04. EXCLUSION OF THE PRESS AND PUBLIC
RESOLVED: **ITEM 23****

05. PUBLIC QUESTION TIME

RESOLVED: With no questions from the public in attendance and no declarations from the press raised, it was agreed to move onto the next item.

Public Question Time ended : 7:03PM.

06. TO APPROVE THE MINUTES FROM THE FULL COUNCIL MEETING HELD ON 30TH SEPTEMBER 2025 & 6TH OCTOBER 2025

RESOLVED: The minutes were accepted as an accurate record.

07. MINUTES FROM COMMITTEES OF THE COUNCIL

A. **FINANCE & SCRUTINY HELD ON 14TH OCTOBER 2025**

B. **ASSETS & OPEN SPACES HELD ON 21ST OCTOBER 2025**

C. **PLANNING & CLIMATE HELD ON 7TH OCTOBER 2025**

NOTED: The chair advised that if councillors have any questions, to send them in to the Town Clerk.

08. MATTERS OF REPORT ARISING FROM THE MINUTES NOT OTHERWISE COVERED BY THE AGENDA

09. REPORT FROM LOCAL BEAT TEAM

NOTED: Councillors received a written report submitted from the Filton Beat Team. PC Pretlove was unable to attend this meeting to address any questions or concerns however councillors were advised by the Town Clerk to submit these into Filton Town Council to forward on should there be anything worth raising.

10. SOUTH GLOUCESTERSHIRE COUNCILLOR REPORTS

NOTED: No South Gloucestershire Councillors were present at this meeting to give their report, however it was suggested that they may be able to submit any report they wish to highlight to Full Council by written format ahead of the next meeting.

11. RETROFIT WEST PRESENTATION

NOTED: Councillors received a presentation on the services Retrofit West provide in partnership with the West of England Combined Authority, and South Gloucestershire Council. Representatives took questions from councillors and Filton Town Council agreed to be in touch in the future regarding possible partnership opportunities.

12. PRESENTATION BY ELM PARK LEISURE

NOTED: Council received a presentation by the Business Manager on progress and social media updates from Elm Park Leisure since the last Full Council.

13. TREE SURVEY QUOTES AND iNATURALIST PRESENTATION

The Ecology Ranger presented a report highlighting the 3 quotes for a tree survey and to update the Council on the iNaturalist application (and future associated events)

RESOLVED: For the matter to be decided at Assets & Open Spaces Committee in November, with flexibility to decide on any of the appropriate quotes. The Ecology Ranger to also trial the 'BioBlitz' with the appropriate budget.

14. COUNCIL PROJECTS OVERVIEW

NOTED: Deputy Clerk delivered an update to council on current projects underway.

15. PICKLEBALL AND OTHER SPORTS

The Council noted that the Sports Development Ranger has recently launched the opportunity to play Pickleball in one of the MUGA's; and initially the court will be 'no charge', however chargeable hour sessions to be launched shortly.

RESOLVED:

- a. To delegate the setting of all sports charges for Pickleball and relevant conditions, to the Assets and Open Spaces Committee
- b. The Assets and Open Spaces Committee to report to Full Council on future sports opportunities Full Council.

16. MOTION TO COUNCIL: TEMPORARY SUSPENSION OF THE BUS GATE ALONG FILTON AVENUE

A motion was forwarded by the Deputy Mayor and Cllr Harris regarding the bus gate on the Filton Avenue and A4174 interchange:

- a. To engage with South Gloucestershire Council Highways, to seek a suspension of the Filton Avenue Bus Gate from Spring/Summer 2026, for an agreed trial period (until at least 30th June 2027) – with ongoing feedback of the suspension and trial to be assessed by the Full Council.
- b. Leads for the project, from Filton Town Council to be the Deputy Mayor and Cllr Harris.

RESOLVED: Councillors agreed to take both items a & b together.

- Cllr Mead presented the motion, citing resident concerns about traffic congestion and limited bus movement during peak hours. It was suggested that South Gloucestershire Council's decision process may take several months and that the monitoring camera may be deactivated as part of the trial.
- Cllr Harris emphasised that the proposal is for a temporary suspension, noting strong community support.
- Cllr Bird raised concerns about potential parking issues near Screwfix and the need to review road markings.
- Cllr Molloy sought assurance that the proposal would not create unfair advantages for certain residents.
- Cllrs Mead and Harris will liaise with Cllr Monk regarding southbound traffic flow.

It was noted that the proposal is not expected to affect the MOD.

All councillors voted **in favour**, and the motion was carried unanimously.

17. CHARBOROUGH ROAD DEVELOPMENT

NOTED: Councillors received an update from the Town Clerk on the public Q&A session re the Charborough Road development.

18. FILTON FESTIVAL TENDER UPDATE

NOTED: The Deputy Clerk gave an update to Council on the status and timelines for both the Filton Festival and Leisure Centre tenders.

19. INSTALL THE CHRISTMAS LIGHTS

RESOLVED: Councillors voted to approve the quote for installation of the Christmas Lights by South Gloucestershire Council.

20. PLANNING TRAINING

RESOLVED: To agree the proposal for Planning training as discussed in both the 'Planning & Climate' and 'Finance & Scrutiny' Committees.

21. COMMITTEE MEMBER VACANCIES

To recruit Councillors to Committee vacancies

- a. Staffing – 1 vacancy
- b. Planning & Climate – 5 vacancies
- c. Finance & Scrutiny – 1 vacancy
- d. Assets & Open Spaces – 3 vacancies

RESOLVED: Cllr Milestone to join Planning and Climate, Cllr Harris to join Staffing, and Cllr Adjeivi to join Finance and Scrutiny.

22. REVIEW OF THE COMMITTEE STRUCTURE

RESOLVED: To request the 'Finance and Scrutiny Committee' conduct a review of the current committee structure, including any potential delegated budgetary responsibilities (for implementation after 30th April 2026).

**EXCLUSION OF PRESS AND PUBLIC
THE PRESS & PUBLIC EXITED AT 7:18PM**

23. LEISURE CENTRE TENDER (EXCLUSION OF PRESS AND PUBLIC)

RESOLVED: To receive the report from Irwin Michell and authorise the Town Clerk to action all points, in consultation with the Committee of Chairs if needed.

24. ANY OTHER ITEM THE MAYOR DECIDES IS URGENT

NOTED: Nothing was declared.

25. DATE OF NEXT MEETING

NOTED: Tuesday, 25th November 2025 at 7PM.

THE MEETING CLOSED AT 8:35PM