



**Members are hereby summoned to Full Council held on
Tuesday 24th February 2026 at 7.00pm in Studio 1, Elm
Park Leisure Centre, Filton, BS34 7PS**

19th February 2026,

Simon Davies
Town Clerk & RFO
Elm Park, Filton,
South Gloucestershire, BS34 7PS
01454 803918

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This meeting maybe live streamed using link – subject to any technical issues affecting broadcast.

AGENDA

1. EVACUATION PROCEDURES

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

- a. To receive declarations of interest from Councillors on items on the agenda.
- b. To receive written requests for dispensations for disclosable pecuniary interests (if any).
- c. To grant any requests for dispensation as appropriate.

4. EXCLUSION OF THE PRESS AND PUBLIC

To agree any items to be dealt with after the Press and Public has been excluded from the meeting within the requirements of the Public Bodies (Admission of Meetings Act) as amended 1960, in order that confidential items can be discussed. If a decision is made to exclude, this should be by resolution. Filton Town council Standing Orders 3 (d) – **(RESOLVE)**

5. PUBLIC QUESTION TIME

Public speaking time is restricted to 15 minutes in total (up to 5 minutes per speaker) as per Filton Town Council Standing Orders: 3(f) and 3(g). The Mayor will call from those members of the public who indicate a wish to speak.

6. TO APPROVE THE MINUTES FROM THE **FULL COUNCIL** MEETING HELD ON 27TH JANUARY 2026 – **(RESOLVE)**
7. MINUTES FROM COMMITTEES OF THE COUNCIL – **(NOTE)**
 - A. **FINANCE & SCRUTINY** HELD ON 10TH FEBRUARY 2026
 - B. **PLANNING & CLIMATE** HELD ON 3RD AND 17TH FEBRUARY 2026
8. MATTERS OF REPORT ARISING FROM THE MINUTES NOT OTHERWISE COVERED BY THE AGENDA – **(NOTE)**
9. REPORT FROM LOCAL BEAT TEAM – **(NOTE)**

To receive a report from the Filton Beat Team - *(ANNEX A)*
10. PRESENTATION BY ELM PARK LEISURE – **(NOTE)**

The Council to receive a presentation by the Contract Manager on overall centre performance – *(ANNEX B)*
11. SOUTH GLOUCESTERSHIRE COUNCILLOR REPORTS – **(NOTE)**

The Council to receive a report from South Gloucestershire Councillors.
12. ELM PARK RULES – **(RESOLVE)**

The Council to resolve park rules for Elm Park – *(ANNEX C)*
13. UK TOWN OF CULTURE COMPETITION – **(RESOLVE)**

The Town Clerk to submit a proposal to enter Filton to the UK Town of Culture Competition. – *(ANNEX D)*
14. DATA PROTECTION OFFICER – **(RESOLVE)**

To appoint the Town Clerk as 'Data Protection Officer' for the Council – *(ANNEX E)*
15. INFORMATION TECHNOLOGY POLICY – **(RESOLVE)**

The Council to approve on a Information Technology Policy regarding digital resources. *(ANNEX F)*
16. BRISKA FAMILY FUN DAY – **(RESOLVE)**

The council to decide on proposal, presented by Briska run a family fun day at Elm Park on Saturday 27th June 2026. – *(ANNEX G)*
17. CONCORDE 50TH ANNIVERSARY COIN – **(RESOLVE)**

The Committee to decide on a proposal for Filton Town Council to procure and supply every primary school student in Filton with a commemorative 50-year anniversary 50p coin – *(ANNEX H)*
18. NATURE WALKS – **(RESOLVE)**

The Council to provide a recommendation on how to enlist Steve England's services for Filton. – *(ANNEX I)*

- 19. CIRCUS AT ELM PARK 2026 – (RESOLVE)**
The Council to resolve on how to arrange circuses at Elm Park 2026, following proposals from prior providers. – (ANNEX J)
- 20. POLICE BIKE MARKING/CRIME PREVENTION EVENT AND FIRE SERVICE OPEN EVENT AT ELM PARK – (NOTE)**
The council to receive an update on the Police event held at Elm Park on 18th February alongside the Fire Service event. – (ANNEX K)
- 21. MARKET EVENT AT ELM PARK – (NOTE)**
The council to receive an update on the inaugural market event held on 21st February, as the first of a sequence of monthly markets, scheduled throughout 2026.
- 22. FILTON COMMUNITY PARTNERSHIP MEETING – (NOTE)**
The Committee to receive an update on the Filton Community Partnership Meeting held at FACE on 11th February 2026.
- 23. BLENHEIM DRIVE PLAY AREA UPDATE – (NOTE)**
The Committee to receive an update on the works and plans off the Blenheim Drive play area, that is soon to be transferred to Filton Town Council.
- 24. COMMITTEE MEMBER VACANCIES – (RESOLVE)**
To recruit Councillors to Committee vacancies
 - a. Planning & Climate – 4 vacancies
 - b. Assets & Open Spaces – 4 vacancies
- 25. ANY OTHER ITEM THE MAYOR DECIDES IS URGENT**
- 26. DATE OF NEXT FULL COUNCIL MEETING: 24^h March 2026. – (NOTE)**

Circulation List:

<i>Cllr Tom Mewies – Mayor</i>	<i>Cllr Brian Mead – Deputy Mayor</i>	
<i>Cllr John Baverstock</i>	<i>Cllr Alan Bird</i>	<i>Cllr Esther Adjeivi</i>
<i>Cllr Dan Boardman</i>	<i>Cllr Alex Doyle</i>	<i>Cllr Adam Monk</i>
<i>Cllr Dan Harris</i>	<i>VACANCY</i>	<i>Cllr Susan Milestone</i>
<i>Cllr Julie Molloy</i>	<i>Cllr Ben Dewfall</i>	
<i>Press - Filton Voice</i>	<i>PC Lyons - Filton Beat Team</i>	
<i>Town Clerk</i>	<i>Deputy Clerk</i>	
<i>Head Ranger</i>	<i>Support Officer</i>	<i>Social Media/Noticeboards</i>