



**Members are hereby summoned to a meeting of the  
Finance & Scrutiny Committee  
to be held on Tuesday 10<sup>th</sup> February 2026 at 7.00pm at Filton Town Council  
Conference Room.**

5<sup>th</sup> February 2026

Simon Davies  
**Town Clerk & RFO**

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## **AGENDA**

### **1. EVACUATION PROCEDURES**

### **2. APOLOGIES FOR ABSENCE**

### **3. DECLARATIONS OF INTEREST**

- a. To receive declarations of interest from Councillors on items on the agenda.
- b. To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c. To grant any requests for dispensation as appropriate

### **4. EXCLUSION OF THE PRESS AND PUBLIC – (RESOLVE)**

To agree any items to be dealt with after the Press and Public has been excluded from the meeting within the requirements of the Public Bodies (Admission of Meetings Act) as amended 1960, in order that confidential items can be discussed. If a decision is made to exclude, this should be by resolution. Filton Town Council Standing Orders 3 (d)

### **5. TO APPROVE THE MINUTES OF THE FINANCE & SCRUTINY MEETING HELD ON 13<sup>TH</sup> JANUARY 2025 – (RESOLVE)**

### **6. MATTERS OF REPORT ARISING FROM THE MINUTES NOT OTHERWISE COVERED BY THE AGENDA**

### **7. ACCOUNTS: INCOME AND EXPENDITURE TO DECEMBER 2025 – (RESOLVE)**

To approve the income and expenditure to December 2025 and discuss variances – (ANNEX A)

### **8. ACCOUNTS: BANK RECONCILE TO DECEMBER 2025 – (RESOLVE)**

To approve the reconcile on both accounts in December 2025 – (ANNEX B1 & B2)

### **9. ACCOUNTS: DECEMBER 2025 PAYMENTS – (RESOLVE)**

To approve payments from December 2025 – (ANNEX C)

#### **10. LONG TERM LEISURE CENTRE PROVIDER UPDATE– (RESOLVE)**

The committee to receive a report on the difference between monthly management or lease fee arrangements verses a 'Disclosed Agency Model'. The Committee to consider gaining professional advice – (ANNEX D)

#### **11. PRECEPT 2026-2027 - (NOTE)**

To note that the Precept has been applied for and accepted by South Gloucestershire Council.

#### **12. LESIURE OPERATOR BASE TRADING ACCOUNT (LOBTA) - (NOTE)**

To note that the December LOBTA hasn't yet been received. Expecting an update next week.

#### **13. LEARNING DIFFICULTIES DEVELOPMENT FUND GRANT APPLICATION**

The Committee to resolve to apply for a grant of up to £20,000 towards equipment and services to support people with learning difficulties using the leisure centre – (ANNEX E)

#### **14. DATE OF NEXT MEETING**

To note the date of the next meeting on Tuesday, 10<sup>th</sup> March 2026 at 7PM.

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| Cllr Dan Boardman                        | Cllr Esther Adjeivi                   |
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| Cllr Alan Bird                           | Support Officer                       |
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