



FILTON TOWN COUNCIL

Minutes of **FILTON TOWN COUNCIL – Assets & Open Spaces Committee** held at 7:00PM on Tuesday 16th of December 2025 – Held at: Filton Town Council Office's Conference Room

PRESENT: Cllrs: J. Baverstock (Chair), T Mewies, J. Molloy.

IN ATTENDANCE: Simon Davies (Town Clerk), Robert Hutton (Deputy Clerk),

APOLOGIES: Cllrs: A. Doyle, A. Monk, A. Kenyon, S. Milestone

MEETING STARTED AT 7:16PM

01. EVACUATION PROCEDURES – Noted.

02. APOLOGIES FOR ABSENCE – Noted: Cllrs Doyle, Monk, Kenyon and Milestone.

03. DECLARATIONS OF INTEREST:

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| a. To receive declarations of interest from Councillors on items on the agenda. | None. |
| b. To receive written requests for dispensations for disclosable pecuniary interests (if any). | None. |
| c. To grant any requests for dispensation as appropriate. | None. |

04. EXCLUSION OF THE PRESS AND PUBLIC
RESOLVED: Item 10 was declared.

05. ELECTION OF VICE CHAIR OF ASSETS & OPEN SPACES COMMITTEE
RESOLVED: Cllr Mewies proposed to be Vice Chair, seconded by Cllr Baverstock and unanimously agreed.

06. TO APPROVE THE MINUTES OF THE ASSETS & OPEN SPACES MEETING HELD ON TUESDAY, 18TH OF NOVEMBER 2025:
RESOLVED: The minutes were approved as an accurate record.

07. MARKETS
RESOLVED: The committee were presented with a proposal from Green Top Markets to run markets at Elm Park monthly. The committee unanimously resolved to approve the proposal that will see markets running in Elm Park from February 2026.

08. GLOS ROAD NORTH WASTE UPDATE
RESOLVED: The committee were presented with an update on the progress of the Gloucester Road North waste issue. The Deputy Clerk advised the committee that South Gloucestershire Council would fund the proposed storage solutions, and that consultation would follow regarding the design. The committee unanimously resolved to approve the license for the proposed storage units.

09. OVERVIEW OF CURRENT OPEN SPACES PROJECTS IN PROGRESS

NOTED: Councillors received an update to all relevant Open Spaces projects presented by the Deputy Clerk acting as lead officer on the Assets & Open Spaces Committee projects.

10. FILTON FESTIVAL TENDER

RESOLVED: The Deputy Clerk presented a report and summary of the submissions, following the tender that was put through the official government tender website. There were 4 submissions in total. The report and summary covered the submissions and how successfully they met the criteria, and provided recommendations. Following discussion, the committee unanimously resolved for Deryncoch to deliver the festival, as the highest performing submission.

11. DATE OF NEXT MEETING: 20th January 2026 at 7PM.

THE MEETING CLOSED AT 8:31PM