



FILTON TOWN COUNCIL

**Members are hereby summoned to a meeting of the
Assets & Open Spaces Committee
to be held on Tuesday 20th January 2026 at 7.00pm at Filton Town Council
Conference Room, Elm Park, Filton BS34 7PS**

15th January 2026

Simon Davies
Town Clerk & RFO
Elm Park, Filton,
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AGENDA

- 1. Evacuation Procedures**
- 2. Apologies for Absence**
- 3. Declarations of Interest**
 - a. To receive declarations of interest from Councillors on items on the agenda.
 - b. To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c. To grant any requests for dispensation as appropriate
- 4. Exclusion of the Press and Public – (RESOLVE)**

To agree any items to be dealt with after the Press and Public has been excluded from the meeting within the requirements of the Public Bodies (Admission of Meetings Act) as amended 1960, in order that confidential items can be discussed. If a decision is made to exclude, this should be by resolution. Filton Town council Standing Orders 3 (d).
- 5. To approve the minutes of the Assets & Open Spaces meeting held on Tuesday, 16th December 2025 – (RESOLVE)**
- 6. Green Flag Award – (NOTE)**

The Park Ranger to present an update on work towards achieving Green Flag Award accreditation. (ANNEX A1 & A2)
- 7. Community Compost Hub – (RESOLVE)**

The committee to receive a proposal from Councillor Baverstock to create a community compost hub at Elm Park.
- 8. Street Cleaning and maintenance work from South Gloucestershire Council – (RESOLVE)**

The committee to consider and decide areas of priority for The Council to implement cleaning and maintenance work around Filton. (ANNEX B)

9. Watermark Town Status – (RESOLVE)

The committee to receive a report by The Ecology Ranger, detailing how to achieve Watermark Town Status. (ANNEX C)

10. Filton Town Council and Conygre Project Temporary Logo – (RESOLVE)

The committee to receive proposed logo designs for Filton Town Council to commemorate the 50th year Anniversary of the 1st commercial flight of Concorde, and also a logo for the proposed Conygre regeneration project. (ANNEX D)

11. Filton Festival Date – (RESOLVE)

The committee to decide upon a date for The Filton Festival 2026 to recommend to Full Council.

12. Blenheim Drive Play Area Transfer – (NOTE)

The committee to receive an update on the transfer of Blenheim Drive Play Area from South Gloucestershire Council to Filton Town Council.

13. Gloucester Road North bin storage – (NOTE)

The committee to receive an update on the progression of the Glos Road North bin storage solutions. (ANNEX E)

14. Bus Stop renaming – (NOTE)

The committee to be made aware of the recent name change request the bus stop closest to Elm Park from 'Filton Police Station' to 'Elm Park'. (ANNEX F)

15. Routine Playground Inspection Course – (NOTE)

ROSPA playground training course to be hosted by Filton Town Council for open spaces team and external on Monday 16th March 2026. (ANNEX G)

16. Date of next Meeting - Tuesday, 17th February 2026 at 7pm.

Circulation List – Members	
Cllr John Baverstock – (<i>Chair</i>)	2 x Cllr <i>VACANCIES</i>
Cllr Tom Mewies – (<i>Vice Chair</i>) / <i>Mayor</i>	Town Clerk
Cllr Alex Doyle	Deputy Clerk
Cllr Julie Molloy	Support Officer
Cllr Anne Kenyon	Head Ranger
Cllr Susan Milstone	Open Spaces Team
Cllr Adam Monk	

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