



**Members are hereby summoned to a meeting of the
Assets & Open Spaces Committee
to be held on Tuesday 17th February 2026 at 7.00pm at Filton Town Council
Conference Room, Elm Park, Filton BS34 7PS**

12th February 2026

Simon Davies
Town Clerk & RFO
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AGENDA

- 1. Evacuation Procedures**
- 2. Apologies for Absence**
- 3. Declarations of Interest**
 - a. To receive declarations of interest from Councillors on items on the agenda.
 - b. To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c. To grant any requests for dispensation as appropriate
- 4. Exclusion of the Press and Public – (RESOLVE)**

To agree any items to be dealt with after the Press and Public has been excluded from the meeting within the requirements of the Public Bodies (Admission of Meetings Act) as amended 1960, in order that confidential items can be discussed. If a decision is made to exclude, this should be by resolution. Filton Town Council Standing Orders 3 (d).
- 5. To approve the minutes of the Assets & Open Spaces meeting held on Tuesday, 20th January 2026 – (RESOLVE)**
- 6. Briska family fun day – (RESOLVE)**

The Committee to decide on proposal, presented by Briska run a family fun day at Elm Park on Saturday 27th June 2026.
- 7. Street Cleaning and maintenance work from South Gloucestershire Council – (NOTE)**

The Committee to receive an update on the areas of priority for the Council to implement cleaning and maintenance work around Filton. – ANNEX A
- 8. Filton Festival Update – (NOTE)**

The Committee to receive an update on the progress of The Filton Festival 2026 and the date.
- 9. Blenheim Drive Play Area Update – (NOTE)**

The Committee to receive an update on the transfer of Blenheim Drive Play Area from South Gloucestershire Council to Filton Town Council. – ANNEX B

10. Concorde 50th Anniversary Coin – (RESOLVE)

The Committee to decide on a proposal for Filton Town Council to procure and supply every primary school student in Filton with a commemorative 50 year anniversary 50p coin – ANNEX C

11. Filton Community Partnership meeting consultation – (NOTE)

The Committee to receive an update on the the Filton Community Partnership Meeting held at FACE on 11/02/2026. – ANNEX D

12. Phone box quotes– (RESOLVE)

The Committee to consider quotes for the refresh of the Gloucester Road K6 phone box, for works to commence in the new financial year. – ANNEX E

13. Play area painting– (NOTE)

The Committee to consider quotes for the repainting refresh of Elm Park play area. – ANNEX F

14. Charles Road Gates – (NOTE)

The Committee to receive an update. – ANNEX G

15. Heras Fence – (NOTE)

The committee to receive an update on the heras fencing design that was purchased to secure the open spaces equipment. – ANNEX H

16. Nature Walks – (RESOLVE)

The Committee to provide a recommendation on how to enlist Steve England's services for Filton. – ANNEX I

17. Skatepark refresh – (RESOLVE)

The Committee to decide whether to agree in principle, for the the Council to obtain further quotes to remove graffiti from the skatepark, as a temporary refresh before long term refurbishment. – ANNEX J

18. Date of next Meeting - Tuesday, 10th March 2026 at 7pm.

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Cllr Tom Mewies – (<i>Vice Chair</i>) / <i>Mayor</i>	Town Clerk
Cllr Alex Doyle	Deputy Clerk
Cllr Julie Molloy	Support Officer
Cllr Anne Kenyon	Head Ranger
Cllr Susan Milstone	Open Spaces Team
Cllr Adam Monk	

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