



FILTON TOWN COUNCIL

**Members are hereby summoned to a meeting of the
Finance & Scrutiny Committee
to be held on Tuesday 13th January 2026 at 7.00pm at Filton Town Council
Conference Room.**

8th January 2026

Simon Davies
Town Clerk & RFO

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AGENDA

1. EVACUATION PROCEDURES

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

- a. To receive declarations of interest from Councillors on items on the agenda.
- b. To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c. To grant any requests for dispensation as appropriate

4. EXCLUSION OF THE PRESS AND PUBLIC – (RESOLVE)

To agree any items to be dealt with after the Press and Public has been excluded from the meeting within the requirements of the Public Bodies (Admission of Meetings Act) as amended 1960, in order that confidential items can be discussed. If a decision is made to exclude, this should be by resolution. Filton Town Council Standing Orders 3 (d) -

5. TO APPROVE THE MINUTES OF THE FINANCE & SCRUTINY MEETING HELD ON 11TH NOVEMBER 2025 – (RESOLVE)

6. MATTERS OF REPORT ARISING FROM THE MINUTES NOT OTHERWISE COVERED BY THE AGENDA

7. ACCOUNTS: INCOME AND EXPENDITURE TO NOVEMBER 2025 – (RESOLVE)

To approve the income and expenditure to November 2025 and discuss variances – (ANNEX A)

8. ACCOUNTS: BANK RECONCILE TO NOVEMBER 2025 – (RESOLVE)

To approve the reconcile on both accounts in November 2025. – (ANNEX B1 & B2)

9. ACCOUNTS: PAYMENTS – (RESOLVE)

To approve payments from November 2025. – (ANNEX C)

10. TENDER UPDATE– (NOTE)

The committee to receive update on the Tenders for the long-term leisure centre operator.

11. COUNCIL TAX BASE 2026-2027 - (NOTE)

To note the Council Tax Base (CTB) issued by South Gloucestershire Council and number of excluded homes in each Council Tax Band (ANNEX D)

12. SPECIAL EXPENSES RATE 2026-2027 - (RESOLVE)

To consider absorbing the 'Special Expenses Rate' (SER) within the proposed budget from 2026-2027 onwards; which is subject to a review of the rate by South Gloucestershire Council with a view to abolish (ANNEX E)

13. PUBLIC WORKS LOAN BOARD BORROWING 2026-2027 - (RESOLVE)

To consider the proposed 'in principle' borrowing for 2026 to 2027 financial year from the 'Public Works Loan Board' (PWLB) of up to £500,000 towards the 'Conygre Project' (working title), and up to £300,000 towards the refresh of the Skateboard Park; with an estimated repayment of £48,000 per year (for 20 years each loan). To recommend to Full Council that the Finance and Scrutiny Committee manage the application during the next financial year, with a view to making a final recommendation to Full Council for the formal application and repayment amounts (as required by Standing Orders, and various financial regulations and legislation); with the delegated power to manage the drawdown and issuing of borrowed funds once a successful application has been made (ANNEX F)

14. BUDGET 2026-2027 - (RESOLVE)

To consider the proposed budget for 2026 to 2027 financial year, and delivery of projects/initiatives outlined within the budget: to make a recommendation to Full Council for approval (ANNEX G)

15. PRECEPT 2026-2027 - (RESOLVE)

To consider the proposed budget for 2026 to 2027 financial year, the associated borrowing, Precept, and associated delivery of projects; to make a recommendation to Full Council for approval (and to inform South Gloucestershire Council of the proposed Precept) (ANNEX H)

16. LESIURE OPERATOR BASE TRADING ACCOUNT (LOBTA) - (NOTE)

To note the October 2025 rebate £18,732.19, and November 2025 rebate £14,345.30.

17. DATE OF NEXT MEETING

To note the date of the next meeting on Tuesday, 13th February 2026 at 7PM.

Circulation List – Members	
Cllr Dan Harris - <i>Chair</i>	Cllr Tom Mewies – <i>Mayor</i>
Cllr John Baverstock - <i>Vice Chair</i>	Cllr Brian Mead – <i>Deputy Mayor</i>
Cllr Dan Boardman	Cllr Esther Adjeivi
Cllr Alex Doyle	Town Clerk
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