



**Members are hereby summoned to Full Council held on  
Tuesday 27<sup>th</sup> January 2026 at 7.00pm in Studio 1, Elm Park  
Leisure Centre, Filton, BS34 7PS**

22<sup>nd</sup> January 2025,

Simon Davies  
Town Clerk & RFO  
Elm Park, Filton,  
South Gloucestershire, BS34 7PS  
01454 803918

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[www.filtontowncouncil.gov.uk](http://www.filtontowncouncil.gov.uk)

This meeting maybe live streamed using link – subject to any technical issues affecting broadcast.

## **AGENDA**

### **1. EVACUATION PROCEDURES**

### **2. APOLOGIES FOR ABSENCE**

### **3. DECLARATIONS OF INTEREST**

- a. To receive declarations of interest from Councillors on items on the agenda.
- b. To receive written requests for dispensations for disclosable pecuniary interests (if any).
- c. To grant any requests for dispensation as appropriate.

### **4. EXCLUSION OF THE PRESS AND PUBLIC**

To agree any items to be dealt with after the Press and Public has been excluded from the meeting within the requirements of the Public Bodies (Admission of Meetings Act) as amended 1960, in order that confidential items can be discussed. If a decision is made to exclude, this should be by resolution. Filton Town council Standing Orders 3 (d) – **(RESOLVE)**

### **5. PUBLIC QUESTION TIME**

Public speaking time is restricted to 15 minutes in total (up to 5 minutes per speaker) as per Filton Town Council Standing Orders: 3(f) and 3(g). The Mayor will call from those members of the public who indicate a wish to speak.

6. TO APPROVE THE MINUTES FROM THE **FULL COUNCIL** MEETING HELD ON 25<sup>TH</sup> NOVEMBER 2025 – **(RESOLVE)**
7. MINUTES FROM COMMITTEES OF THE COUNCIL – **(NOTE)**
  - A. **FINANCE & SCRUTINY** HELD ON 9<sup>TH</sup> DECEMBER 2025 AND 13<sup>TH</sup> JANUARY 2026
  - B. **ASSETS & OPEN SPACES** HELD ON 16<sup>TH</sup> DECEMBER 2025 AND 20<sup>TH</sup> JANUARY 2026
  - C. **PLANNING & CLIMATE** HELD ON 2<sup>ND</sup> AND 16<sup>TH</sup> DECEMBER 2025 AND 6<sup>TH</sup> JANUARY 2026
8. MATTERS OF REPORT ARISING FROM THE MINUTES NOT OTHERWISE COVERED BY THE AGENDA – **(NOTE)**
9. REPORT FROM LOCAL BEAT TEAM **(NOTE)**

To receive a report from the Filton Beat Team - **(ANNEX A)**
10. PRESENTATION BY ELM PARK LEISURE **(NOTE)**

The Council to receive a presentation by the Contract Manager on overall centre performance - **(ANNEX B)**
11. FILTON FESTIVAL PRESENTATION **(NOTE)**

The council to receive a presentation from Deryncoch who will be running The Filton Festival 2026. **(ANNEX C)**
12. BRABAZON PRESENTATION **(NOTE)**

The Council to receive a presentation from YTL on the Development of The Brabazon development. **(ANNEX D)**
13. ROLLS ROYCE REGENERATION PROJECTS **(NOTE)**

The Council to receive a presentation from Rolls Royce regarding future planned changes on the Filton factory campus.
14. SPECIAL EXPENSES RATE 2026-2027 - **(RESOLVE)**

To consider absorbing the 'Special Expenses Rate' (SER) within the proposed budget from 2026-2027 onwards; which is subject to a review of the rate by South Gloucestershire Council with a view to abolish **(ANNEX E)**
15. PUBLIC WORKS LOAN BOARD BORROWING 2026-2027 - **(RESOLVE)**

To consider the proposed 'in principle' borrowing for 2026 to 2027 financial year from the 'Public Works Loan Board' (PWLb) of up to £500,000 towards the 'Conygre Project' (working title), and up to £300,000 towards the refresh of the Skateboard Park; with an estimated repayment of £48,000 per year (for 20 years each loan). The Finance and Scrutiny Committee have recommended that they manage the application during the next financial year, with a view to making a final recommendation to Full Council for the formal application and repayment amounts (as required by Standing Orders, and various financial regulations and legislation); with the delegated power to manage the drawdown

and issuing of borrowed funds once a successful application has been made (ANNEX F)

**16. BUDGET 2026-2027 - (RESOLVE)**

To consider the proposed budget for 2026 to 2027 financial year, and delivery of projects/initiatives outlined within the budget, as recommended by The Finance & Scrutiny Committee. (ANNEX G)

**17. PRECEPT 2026-2027 - (RESOLVE)**

To consider the proposed budget for 2026 to 2027 financial year, the associated borrowing, Precept, and associated delivery of projects, as recommended by the Finance & Scrutiny Committee (and to inform South Gloucestershire Council of the proposed Precept) (ANNEX H)

**18. GREEN FLAG AWARD UPDATE (NOTE)**

The Park Ranger to present an update on work towards achieving Green Flag Award accreditation. (ANNEX I)

**19. SOUTH GLOUCESTERSHIRE COUNCILLOR REPORTS (NOTE)**

The Council to receive a report from South Gloucestershire Councillors.

**20. CITIZENS ADVICE SOUTH GLOUCESTERSHIRE REPORT (RESOLVE)**

The committee to receive a report from Citizens Advice South Gloucestershire on the sessions that have been ran at FACE, funded by Filton Town Council. The Council to decide whether to continue the contract, following 6-month trial. (ANNEX J)

**21. WATERMARK TOWN STATUS (RESOLVE)**

The Council to receive a report by The Ecology Ranger, detailing how to achieve Watermark Town Status. (ANNEX K)

**22. CHRISTMAS ACTIVITIES (NOTE)**

The Council to receive a summary on the activities delivered and/or funded by Filton Town Council over the Christmas period. (ANNEX L)

**23. FILTON TOWN COUNCIL AND CONYGRE PROJECT TEMPORARY LOGO (RESOLVE)**

The committee to receive proposed logo designs for Filton Town Council to commemorate the 50<sup>th</sup> year Anniversary of the 1<sup>st</sup> commercial flight of Concorde, and also a logo for the proposed Conygre regeneration project. (ANNEX M)

**24. COMMITTEE MEMBER VACANCIES (RESOLVE)**

To recruit Councillors to Committee vacancies

- a. Planning & Climate – 5 vacancies
- b. Assets & Open Spaces – 4 vacancies

**25. ANY OTHER ITEM THE MAYOR DECIDES IS URGENT**

**26. DATE OF NEXT FULL COUNCIL MEETING: 24<sup>h</sup> February 2026. – (NOTE)**

Circulation List:

|                                |                                       |                                  |
|--------------------------------|---------------------------------------|----------------------------------|
| <i>Cllr Tom Mewies – Mayor</i> | <i>Cllr Brian Mead – Deputy Mayor</i> |                                  |
| <i>Cllr John Baverstock</i>    | <i>Cllr Alan Bird</i>                 | <i>Cllr Esther Adjeivi</i>       |
| <i>Cllr Dan Boardman</i>       | <i>Cllr Alex Doyle</i>                | <i>Cllr Adam Monk</i>            |
| <i>Cllr Dan Harris</i>         | <i>Cllr Anne Kenyon</i>               | <i>Cllr Susan Milestone</i>      |
| <i>Cllr Julie Molloy</i>       | <i>Cllr Ben Dewfall</i>               |                                  |
| <i>Press - Filton Voice</i>    | <i>PC Pretlove - Filton Beat Team</i> |                                  |
| <i>Town Clerk</i>              | <i>Deputy Clerk</i>                   |                                  |
| <i>Head Ranger</i>             | <i>Support Officer</i>                | <i>Social Media/Noticeboards</i> |