



FILTON TOWN COUNCIL

**Members are hereby summoned to Full Council held on
Tuesday 25th November 2025 at 7.00pm in Studio 1, Elm
Park Leisure Centre, Filton, BS34 7PS**

20th November 2025,

Simon Davies
Town Clerk & RFO
Elm Park, Filton,
South Gloucestershire, BS34 7PS
01454 803918

town.clerk@filtontowncouncil.gov.uk
www.filtontowncouncil.gov.uk

This meeting maybe live streamed using link – subject to any technical issues affecting broadcast.

AGENDA

1. EVACUATION PROCEDURES

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

- a. To receive declarations of interest from Councillors on items on the agenda.
- b. To receive written requests for dispensations for disclosable pecuniary interests (if any).
- c. To grant any requests for dispensation as appropriate.

4. EXCLUSION OF THE PRESS AND PUBLIC

To agree any items to be dealt with after the Press and Public has been excluded from the meeting within the requirements of the Public Bodies (Admission of Meetings Act) as amended 1960, in order that confidential items can be discussed. If a decision is made to exclude, this should be by resolution. Filton Town council Standing Orders 3 (d) – **(RESOLVE)**

5. PUBLIC QUESTION TIME

Public speaking time is restricted to 15 minutes in total (up to 5 minutes per speaker) as per Filton Town Council Standing Orders: 3(f) and 3(g). The Mayor will call from those members of the public who indicate a wish to speak.

6. TO APPROVE THE MINUTES FROM THE **FULL COUNCIL** MEETING HELD ON 28TH OCTOBER 2025 – **(RESOLVE)**
7. MINUTES FROM COMMITTEES OF THE COUNCIL – **(NOTE)**
 - A. **FINANCE & SCRUTINY** HELD ON 11TH NOVEMBER 2025
 - B. **ASSETS & OPEN SPACES** HELD ON 18TH NOVEMBER 2025
 - C. **PLANNING & CLIMATE** HELD ON 18TH NOVEMBER 2025
8. MATTERS OF REPORT ARISING FROM THE MINUTES NOT OTHERWISE COVERED BY THE AGENDA – **(NOTE)**
9. REPORT FROM LOCAL BEAT TEAM
To receive a report from the Filton Beat Team - **(ANNEX A)** – **(NOTE)**
10. SOUTH GLOUCESTERSHIRE COUNCILLOR REPORTS
The Council to receive a report from South Gloucestershire Councillors. – **(NOTE)**
11. PRESENTATION BY ELM PARK LEISURE
The Council to receive a presentation by the Business Manager on progress and social media updates since the last Full Council. - **(ANNEX B)** – **(NOTE)**
12. COUNCIL PROJECTS OVERVIEW
The Deputy Clerk to deliver an update on current projects underway - **(ANNEX C)** – **(NOTE)**
13. COMMITTEE MEMBER VACANCIES
To recruit Councillors to Committee vacancies – **(RESOLVE)**
 - a. Planning & Climate – 5 vacancies
 - b. Finance & Scrutiny – 1 vacancy
 - c. Assets & Open Spaces – 3 vacancies
14. MOTION TO COUNCIL: COMMUNITY SPEEDWATCH
To set-up and fund a 'Community Speedwatch' for Filton, in accordance with the scheme operated by the Avon & Somerset Constabulary', with a budget of £500 (from Reserves). Proposal by Cllr Doyle (Annex D) – **(RESOLVE)**
15. NALC UPDATE ON COUNCILLOR'S STATEMENT OF ASSURANCE
CHAMPIONS CIVILITY AND RESPECT
Council to consider and adopt the updated 'statement of assurance champions civility and respect' - **(ANNEX E)** – **(RESOLVE)**
16. FILTON FESTIVAL TENDER UPDATE
To receive an update from the Deputy Clerk on the status and timelines for both the Filton Festival and Leisure Centre tenders – **(NOTE)**
17. CHRISTMAS FUND UPDATE
To receive an update from the Town Clerk on the status and timelines for both the Filton Festival and Leisure Centre tenders – **(NOTE)**

18. MARKETS

The committee to receive an update on potential markets to be ran at Elm Park in the future - (ANNEX F) – (RESOLVE)

19. ANY OTHER ITEM THE MAYOR DECIDES IS URGENT**20. DATE OF NEXT FULL COUNCIL MEETING: 27th January 2026. – (NOTE)**

Circulation List:

<i>Cllr Tom Mewies – Mayor</i>	<i>Cllr Brian Mead – Deputy Mayor</i>	
<i>Cllr John Baverstock</i>	<i>Cllr Alan Bird</i>	<i>Cllr Esther Adjeivi</i>
<i>Cllr Dan Boardman</i>	<i>Cllr Alex Doyle</i>	<i>Cllr Adam Monk</i>
<i>Cllr Dan Harris</i>	<i>Cllr Anne Kenyon</i>	<i>Cllr Susan Milestone</i>
<i>Cllr Julie Molloy</i>	<i>Cllr Ben Dewfall</i>	
<i>Press - Filton Voice</i>	<i>PC Pretlove - Filton Beat Team</i>	
<i>Town Clerk</i>	<i>Deputy Clerk</i>	
<i>Head Ranger</i>	<i>Support Officer</i>	<i>Social Media/Noticeboards</i>