



FILTON TOWN COUNCIL

**Members are hereby summoned to a meeting of the
Finance & Scrutiny Committee
to be held on Tuesday 14th October 2025 at 7.00pm at Filton Town Council
Conference Room.**

9th October 2025

Simon Davies
Town Clerk & RFO

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AGENDA

1. EVACUATION PROCEDURES

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

- a. To receive declarations of interest from Councillors on items on the agenda.
- b. To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c. To grant any requests for dispensation as appropriate

4. EXCLUSION OF THE PRESS AND PUBLIC - ITEMS 9 & 10 – (RESOLVE)

To agree any items to be dealt with after the Press and Public has been excluded from the meeting within the requirements of the Public Bodies (Admission of Meetings Act) as amended 1960, in order that confidential items can be discussed. If a decision is made to exclude, this should be by resolution. Filton Town Council Standing Orders 3 (d)

5. TO APPROVE THE MINUTES OF THE FINANCE & SCRUTINY MEETING HELD ON 8TH JULY 2025 AND 9TH SEPTEMBER 2025 – (RESOLVE)

6. MATTERS OF REPORT ARISING FROM THE MINUTES NOT OTHERWISE COVERED BY THE AGENDA

7. GRANT APPLICATION (S137) – (RESOLVE)

To consider a grant application from the North Bristol Colour Guard for £2000. - (ANNEX A)

8. ACCOUNTS: INCOME AND EXPENDITURE TO AUGUST 2025 – (RESOLVE)

To approve the income and expenditure to August 2025 and discuss variances. – (ANNEX B)

9. ACCOUNTS: BANK RECONCILE TO AUGUST 2025 – (RESOLVE)

To approve the reconcile on both accounts in August 2025. – (ANNEX C1 & C2)

10. ACCOUNTS: PAYMENTS – (RESOLVE)

To approve payments from August - September 2025. – (ANNEX D)

11. RIALTAS TRAINING QUOTES – (RESOLVE)

To consider quotes for Rialtas accounting software upgrades for Allotment Management, Asset Management, Bookings and raising purchase orders. – (ANNEX E)

12. TENDER UPDATES– (NOTE)

The committee to receive updates on the Tenders for the long-term leisure centre operator, and the Filton Festival.

13. PRECEPT PAYMENT – (NOTE)

2nd payment (and final) for this financial year's precept. – (ANNEX F)

14. SPELLER METCALFE PAYMENT UPDATE – (NOTE)

The committee to receive updates on the payment schedule for Speller Metcalfe. – (ANNEX G)

15. PLANNING TRAINING FOR FILTON TOWN COUNCIL - (RESOLVE)

The committee to consider proposal from The Planning Consultant to deliver planning training to councillors and council staff. – (ANNEX H1 & H2)

16. AGAR UPDATE– (NOTE)

The committee to receive an update on review of the Annual Governance and Accountability Return for the council. – (ANNEX I)

17. DATE OF NEXT MEETING

To note the date of the next meeting on Tuesday, 11th November 2025 at 7PM.

Circulation List – Members	
Cllr Dan Harris - <i>Chair</i>	Cllr Tom Mewies – <i>Mayor</i>
Cllr John Baverstock - <i>Vice Chair</i>	Cllr Brian Mead – <i>Deputy Mayor</i>
Cllr Dan Boardman	VACANCY
Cllr Alex Doyle	Town Clerk
Cllr Alan Bird	
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