



FILTON TOWN COUNCIL

ELM PARK | FILTON | SOUTH GLOUCESTERSHIRE | BS34 7PS

Web: www.filtontowncouncil.gov.uk E-mail: office@filtontowncouncil.gov.uk

FULL COUNCIL MEETING (Finance & General Purposes)

8th May 2025

Members are hereby summoned to a meeting of the **FULL COUNCIL (FINANCE & GENERAL PURPOSES)** to be held on **Tuesday 13th May 2025 at 7.00pm at Studio 1, Elm Park Leisure Centre, Elm Park, BS34 7PS.**

Simon Davies

Town Clerk & RFO

town.clerk@filtontowncouncil.gov.uk

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A G E N D A

1. Evacuation Procedures
2. Apologies for Absence
3. Declarations of Interest
 - a. To receive declarations of interest from Councillors on items on the agenda.
 - b. To receive written requests for dispensations for disclosable pecuniary interests. *(if any)*
 - c. To grant any requests for dispensation as appropriate.
4. Exclusion of the press or public
5. Public Question Time
6. Minutes of Full Council (Finance & General Purposes) Tuesday 9th April 2025
7. Minutes of Full Council (Finance & General Purposes) Tuesday 11th March 2025
8. Matters of report arising from the minutes not otherwise covered by the agenda
9. **RESOLVE:** To task the Ecology Ranger to work with the Head Ranger to design a annual grass cutting schedule, to promote a positive impact on the biodiversity of Elm Park and Millennium Green (Exceptions of football pitches, Gym equipment area, and Filton Community Garden in line with motions held in previous years).
10. **RESOLVE:** Filton Athletic FC – proposal to rename the football pitch after their main sponsor following refurbishment (matches only). – *(ANNEX A)*
11. **RESOLVE:** Quotes on fencing and mobile dug outs for Filton Athletic FC. – *(ANNEX B1, B2, B3)*
12. **NOTE:** Police updates on anti-social behaviour/county lines running across Elm Park during the weekend 3rd May. – *(ANNEX C)*
13. **RESOLVE:** The Town Clerk to work with local Police to restrict access to Elm Park by using gates like those in Millenium Green, in order to prevent anti-social behaviour; and to gain quotes for Council consideration.
14. **NOTE:** Internal Audit 2024-2025 – Several action points from the Internal Audit; work underway by Locum Clerk – *(ANNEX D1)*
15. **NOTE:** Action Points from Audit and work underway *(ANNEX D2)*
16. **NOTE:** Project Updates – projects being implemented and delivered.
17. **RESOLVE:** To establish a Working Group to oversee the preparation for Filton Festival 2025

- 18. RESOLVE:** Grant for £1200 CAB South Gloucestershire for the advice centres for those affected by the closure of Leisure Centre site. – (ANNEX E1)
- 19. NOTE:** Report of attendance for advice sessions around Active Nation ceasing to trade onsite – (ANNEX E2)
- 20. RESOLVE:** Release of funds to partly settle final amount due from Filton Town Council to Spellar Metcalf. £63,047 due now with the remaining £10,000 due after remaining defect items resolved.
- 21. Leisure Centre Update**
- a. Update presentation
 - b. **RESOLVE:** To open the leisure centre for public use before 31st May 2025.
 - c. **RESOLVE:** Filton Town Council to commit to paying monthly deficit for operating the leisure centre until a long-term provider is in place
 - d. **RESOLVE:** To approve the Service Level Agreement (SLA) (EXCLUSION OF PRESS AND PUBLIC) – (ANNEX F)
 - e. **NOTE:** Service Provider briefing (EXCLUSION OF PRESS AND PUBLIC)
 - f. **NOTE:** Plan for onward operations onsite (EXCLUSION OF PRESS AND PUBLIC)
- 22. Date of next meeting:** TBC