

Minutes of the Meeting of **FILTON TOWN COUNCIL FINANCE & GENERAL PURPOSES** held at 7:00p.m on **Tuesday 11th February 2025**, Studio 1, Active Nation, Filton, Elm Park, Bristol, BS34 7PS

PRESENT: Cllrs: T. Mewies (Chair), J. Baverstock, A. Bird, B. Dewfall, A. Doyle, D. Harris, A. Kenyon, S. Milestone.

ALSO, PRESENT: Simon Davies (Town Clerk), Peach Jones (Support Officer)

APOLOGIES: Cllr D. Boardman, A. Monk, B. Mead, J. Molloy.

0718. EVACUATION PROCEDURES: Noted.

0719. APOLOGIES FOR ABSENCE: Apologies noted.

0720. DECLARATIONS OF INTEREST:

- a. A. Doyle declared Item 11 (0730) as a conflict of interest.
- b. None.
- c. None.

0721. EXCLUSION OF THE PRESS OR PUBLIC: It was resolved to exclude the press and public from item 16.

CLOSED SESSION 7:05PM

0735. CONTRACTOR SCORING:

Contractor Scoring (ANNEX G) was presented on screen. Council discussed scoring of contractors as a part of the due diligence process and agreed a resolve.

OPEN SESSION 7:20PM

0722. PUBLIC QUESTION TIME: No Submissions.

0723. MINUTES OF FULL COUNCIL (FINANCE & GENERAL) MEETING HELD TUESDAY 28th JANUARY 2025: Council approved as an accurate record and resolved to sign Minutes from the 28th January 2025 meeting.

0724. MATTERS ARISING FROM THE MINUTES NOT OTHERWISE INCLUDED ON THE AGENDA: None.

0725. PAYMENTS FOR INFORMATION: Noted.

0726. INCOME & EXPENDITURE REPORTS: Noted.

0727. BANK RECONCILIATIONS: Noted.

0728. WATER SUPPLY QUOTE: The Town Clerk presented three quotes on screen.

RESOLVED: To approve the quote from Everflow. - **VOTE:** - *Unanimous*.

0729. APPROVE LEASE TO WESSEX RFCA: It was noted that this item be withdrawn as this was not received back yet.

0730. AUDIT SERVICES 2025-2028: A. Doyle suggested that Filton Town Council remain with South Gloucestershire Council as the Auditor.

RESOLVED: To remain with South Gloucestershire Council as Auditor. - **VOTE:** *A. Bird proposing with J. Baverstock seconding. A. Doyle chose not to vote as a conflict of interest.*

- 0731. CIRCUS GINNETT 2025:** The Council noted the list of resolves and discussed details relevant to the event including requirements and conditions requested by the Circus.
RESOLVED: The Council to establish a Task & Finish group to review and approve license conditions before issuing to host Circus Ginnett from 21st July to the 3rd August on condition there will be no overlap with the Filton Festival. - **VOTE:** A. Doyle proposing with J. Baverstock seconding. - *Unanimous.*
- 0732. AVON FIRE & RESCUE SERVICE SPORTS DAY:** The Town Clerk presented communication from a Firefighter from Avon Fire & Rescue Service with proposal of hosting a sports day event to take place in spring or summer of 2026 with enquiries to the cost of hire Elm Park and Filton Community Centre.
- It was noted that the Town Clerk had met with FACE to enquire the share of the space and it was discussed that it was previously approved that cars may be able to use the field to park cars for temporary events.
RESOLVED: The Council to establish a Task & Finish Group to appoint a bond of £500 for damage with no charge for hire. – Council to approach for involvement in Filton Festival this year or future. - **VOTE:** - *Unanimous.*
- 0733. FILTON PÉTANQUE CLUB LEASE:** The Council discussed the current Annual Lease and Surface Maintenance requirements.
RESOLVED: To establish a Task & Finish Group to discuss the license. Regarding the £75 Annual Lease, including adequate insurance of maintaining the space and storage with clear advertising for the public and the Pétanque Club. - **VOTE:** B. Dewfall proposing with A. Doyle seconding. - *Unanimous.*
- 0734. TENDERS TO POTENTIAL PROVIDERS OF A YOUTH PROVISION AND FILTON FESTIVAL:** Noted.
- 0736. NEXT MEETING:** The Council noted the next Finance & General Purposes Committee will meet on 11th March 2025.

There being no further business, the meeting closed at 19:10.