



ELM PARK | FILTON | SOUTH GLOUCESTERSHIRE | BS34 7PS

Web: www.filtontowncouncil.gov.uk E-mail: office@filtontowncouncil.gov.uk

FULL COUNCIL MEETING (Finance & General Purposes)

6th February 2025

Members are hereby summoned to a meeting of the **FULL COUNCIL (FINANCE & GENERAL PURPOSES)** to be held on **Tuesday 11th February 2025 at 7.00pm at Studio 1, Active Nation Filton, Elm Park, BS34 7PS.**

This meeting will be live streamed using the link: <https://youtube.com/live/t1Yg0KuoKLU?feature=share>

Simon Davies

Town Clerk & RFO

town.clerk@filtontowncouncil.gov.uk

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A G E N D A

1. Evacuation Procedures
2. Apologies for Absence
3. Declarations of Interest
 - a. To receive declarations of interest from Councillors on items on the agenda.
 - b. To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c. To grant any requests for dispensation as appropriate
4. Exclusion of the press or public
5. Public Question Time
6. Minutes of Full Council (Finance and General Purposes) Tuesday 14th January 2025
7. Matters of report arising from the minutes not otherwise covered by the agenda
8. Accounts
 - a. Summary Income and Expenditure – January 2025 (ANNEX A1)
 - b. Reconcile – Unity Bank January 2025 (ANNEX A2)
 - c. Reconcile – Natwest Bank January 2025 (ANNEX A3)
9. **Resolve:** Water Supply Quote (ANNEX B)
10. **Resolve:** Approve Lease to Wessex RFCA for the Cadet Forces Hut (ANNEX C)
11. **Resolve:** Audit Services for 2025 – 2028 (ANNEX D)
12. Circus Ginnett 2025
 - a. **Resolve:** Application to issue a licence to host a circus from 21st July to 3rd August 2025
 - b. **Resolve:** Licence Fee – currently £125 per day (to exclude charity fundraising for one day)
 - c. **Resolve:** Licence Bond – currently £500 for duration (returnable)
 - d. **Resolve:** Establish a Task and Finish Group to review License conditions before issuing

- e. **Resolve:** Exclusivity agreement for Circus Ginnett for 2025
- 13. Avon Fire & Rescue Service Sports Day – spring/summer 2026 (ANNEX E)**
 - a. **Resolve:** In principle support and establish a Task and Finish Group
 - b. **Discussion:** Outline of costs, license and bond required
- 14. Filton Petanque Club lease**
 - a. **Resolve:** Annual lease – currently £75 per annum
 - b. **Resolve:** Filton Petanque Club to provide basic surface maintenance throughout
 - c. **Resolve:** Council to provide replacement surface when required, maintain the lighting and other Pist infrastructure.
- 15. Note:** Tenders online and to potential providers
 - a. Youth Provision (ANNEX F1)
 - b. Filton Festival (ANNEX F2)
- 16. Contractor Scoring (ANNEX G)**
- 17. Date of next meeting: 11th March 2025**