



FILTON TOWN COUNCIL

**Members are hereby summoned to a meeting of the
Assets & Open Spaces Committee
to be held on Tuesday 16th September 2025 at 7.00pm at Filton Town Council
Conference Room, Elm Park, Filton BS34 7PS**

9th September 2025,

Simon Davies
Town Clerk & RFO
Elm Park, Filton,
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AGENDA

- 1. Evacuation Procedures**
- 2. Apologies for Absence**
- 3. Declarations of Interest**

- a. To receive declarations of interest from Councillors on items on the agenda.
- b. To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c. To grant any requests for dispensation as appropriate

4. Exclusion of the Press and Public – (RESOLVE)

To agree any items to be dealt with after the Press and Public has been excluded from the meeting within the requirements of the Public Bodies (Admission of Meetings Act) as amended 1960, in order that confidential items can be discussed. If a decision is made to exclude, this should be by resolution. Filton Town council Standing Orders 3 (d).

5. To approve the minutes of the Assets & Open Spaces meeting held on Tuesday, 17th June 2025 – (RESOLVE)

6. Overview of current Open Spaces projects – (NOTE)

To update members on ongoing open spaces projects.

7. Adoption of a BT phone box – (RESOLVE)

Recommendation to Full Council to adopt Gloucester Road North Phone box. (Annex A)

8. Wessex RFCA sub lease agreement – (RESOLVE)

To decide on the potential of a sub lease agreement with The Wessex RFCA RE the cadets hut. (Annex B)

9. EPL Compliance – (NOTE)

Overview of leisure centre compliance (Annex C)

10. Play Area Re-painting – (RESOLVE)

To make a recommendation to full council to repaint the play area in Elm Park, within this financial year, and to allocate a budget. (Annex D)

11. Biodiversity & Climate Policy July 2025– (RESOLVE)

The committee to resolve new Biodiversity & Climate Policy (Annex E).

12. Springfields contractor parking at Elm Park Fees - (RESOLVE)

The committee to resolve a fee structure for parking of contractors, undertaking work at the Springfields assisted living accommodation, next to Elm Park. (Annex F).

13. Date of next Meeting - Tuesday, 21st October 2025 at 7pm.

Circulation List – Members	
Cllr Tom Mewies – Mayor	Cllr Susan Milstone
Cllr Brian Mead – Deputy Mayor	Town Clerk
Cllr John Baverstock	Deputy Clerk
Cllr Anne Kenyon	Support Officer
Cllr Alex Doyle	Head Ranger
Cllr Julie Molloy	Open Spaces Team

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