



FILTON TOWN COUNCIL

**Members are hereby summoned to Full Council held on
Tuesday 29th July 2025 at 7.00pm in Studio 1, Elm Park
Leisure Centre, Filton, BS34 7PS**

24th July 2025,

Simon Davies
Town Clerk & RFO
Elm Park, Filton,
South Gloucestershire, BS34 7PS
01454 803918

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This meeting maybe live streamed using link – subject to any technical issues affecting broadcast.

AGENDA

1. EVACUATION PROCEDURES

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

- a. To receive declarations of interest from Councillors on items on the agenda.
- b. To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c. To grant any requests for dispensation as appropriate

4. EXCLUSION OF THE PRESS AND PUBLIC

To agree any items to be dealt with after the Press and Public has been excluded from the meeting within the requirements of the Public Bodies (Admission of Meetings Act) as amended 1960, in order that confidential items can be discussed. If a decision is made to exclude, this should be by resolution. Filton Town council Standing Orders 3 (d) – **(RESOLVE)**

5. PUBLIC QUESTION TIME

Public speaking time is restricted to 15 minutes in total (up to 5 minutes per speaker) as per Filton Town Council Standing Orders: 3(f) and 3(g). The Mayor will call from those members of the public who indicate a wish to speak.

6. **TO APPROVE THE MINUTES FROM THE FULL COUNCIL MEETING HELD ON 24TH JUNE 2025 – (RESOLVE)**
7. **MINUTES FROM COMMITTEES OF THE COUNCIL – (NOTE)**
 - I. **STAFFING MEETING** HELD ON 1ST JULY 2025
 - II. **FINANCE & SCRUTINY** HELD ON 8TH JULY 2025
 - III. **ASSETS & OPEN SPACES** HELD ON 17TH JUNE 2025
 - IV. **PLANNING & CLIMATE** HELD ON 3RD & 24TH JULY 2025
8. **MATTERS OF REPORT ARISING FROM THE MINUTES NOT OTHERWISE COVERED BY THE AGENDA – (NOTE)**
9. **PRESENTATION BY ELM PARK LEISURE**

The Council to receive a presentation by the Business Manager on progress and social media updates since the last Full Council. – (NOTE)
10. **COUNCIL PROJECTS OVERVIEW**

The Deputy Clerk to deliver an update on current projects underway. – (NOTE)
11. **HEDGEHOG STREET & HOTELS**

The Ecology Ranger to present an update on this project as a part of their role in habitat preservation. – (NOTE)
12. **COMMITTEE MEMBER VACANCIES**

To recruit Councillors to Committee vacancies – (RESOLVE)

 - a. Planning and Climate – 3 vacancies
 - b. Finance and Scrutiny – 1 vacancy
 - c. Assets and Open Spaces – 3 vacancies
13. **VEXATIOUS POLICY**

The Council to approve on a Vexatious Complaints Policy regarding persistent and repetitive complaints (ANNEX A) – (RESOLVE)
14. **REPORT FROM LOCAL BEAT TEAM**

To receive a report from the Filton Beat Team - (ANNEX B) – (NOTE)
15. **DOG BIN UPDATE REPORT**

The Deputy Clerk to present an update to councillors on the recent events transpired in Millenium Green in regard to one of the dog bins. - (ANNEX C) – (NOTE)
16. **GENERAL POWER OF COMPETANCE RENEWAL**

Council to renew the General Power of Competence from May 2023 - (RESOLVE)
17. **USE OF OFFICIAL EMAIL ACCOUNTS BY COUNCILLORS**

For Councillors to note the updated GDPR legislation in Assertion 10 of the AGAR 2025/26 to be carried out from 31st March 2026. - (ANNEX D)

Councillors are to cease using personal email accounts for council matters, with transition period to 30th September to ensure compliance. The Clerk will enquire with the IT service provider to extend their service for councillors pertaining to any IT support relevant to council business. – (NOTE)

18. LOCAL YARN BOMBER

To receive an update on Filton's local 'Yarn Bomber' in Elm Park. - (ANNEX E) – (NOTE)

19. ANY OTHER ITEM THE MAYOR DECIDES IS URGENT

20. DATE OF NEXT FULL COUNCIL MEETING – 30th September 2025. – (NOTE)

Circulation List:

<i>Cllr Tom Mewies – Mayor</i>	<i>Cllr Brian Mead – Deputy Mayor</i>	
<i>Cllr John Baverstock</i>	<i>Cllr Alan Bird</i>	<i>Cllr Esther Adjeivi</i>
<i>Cllr Dan Boardman</i>	<i>Cllr Alex Doyle</i>	<i>Cllr Adam Monk</i>
<i>Cllr Dan Harris</i>	<i>Cllr Anne Kenyon</i>	<i>Cllr Susan Milestone</i>
<i>Cllr Julie Molloy</i>	<i>Cllr Ben Dewfall</i>	
<i>Press - Filton Voice</i>	<i>PC Pretlove - Filton Beat Team</i>	
<i>Town Clerk</i>	<i>Deputy Clerk</i>	
<i>Head Ranger</i>	<i>Support Officer</i>	<i>Social Media/Noticeboards</i>