



FILTON TOWN COUNCIL

**Members are hereby summoned to the Meeting of the
Planning & Climate Committee
to be held on Thursday 24th July 2025 at 7.00pm at Filton Town Council's
Conference Room, Elm Park, Filton, BS34 7PS**

17th July 2025,

Simon Davies
Town Clerk & RFO
Elm Park, Filton,
South Gloucestershire, BS34 7PS
01454 803918

town.clerk@filtontowncouncil.gov.uk
www.filtontowncouncil.gov.uk

AGENDA

1. **Evacuation Procedures**
2. **Apologies for Absence**
3. **Declarations of Interest**
 - a. To receive declarations of interest from Councillors on items on the agenda.
 - b. To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c. To grant any requests for dispensation as appropriate
4. **Exclusion of the Press and Public – (RESOLVE)**

To agree any items to be dealt with after the Press and Public has been excluded from the meeting within the requirements of the Public Bodies (Admission of Meetings Act) as amended 1960, in order that confidential items can be discussed. If a decision is made to exclude, this should be by resolution. Filton Town council Standing Orders 3 (d).
5. **To approve the minutes of the Planning & Climate meeting held on 3rd July 2025 – (RESOLVE)**
6. **Monthly Planning Applications and Decisions List July 2025 - (ANNEX A) – (RESOLVE)**

P25/01344/F Car Park Land At Airbus UK New Road Filton	P25/01441/F Unit 1 Skyline Bullfinch Close Patchway BS34 6FG
P25/01450/HH 7 Charles Road Filton BS34 7ES	P25/01456/HH 177 Lower House Crescent Filton BS34

P25/01435/F 46 Kipling Road Filton BS7 0QR	P25/01375/F 1A Shanklin Drive Filton BS34 7EL
P25/01472/RVC 47 Mackie Avenue Filton BS34 7NE	P25/01511/CLE 1 Shanklin Drive Filton BS34 7EL
P25/01517/F Land At Springfields Filton BS34 7PD	P25/01344/F Units 1 and 2 Abbey Wood Business Park Emma-Chris Way Filton BS34 7JU
P25/01578/RM Land Adjacent To Runway Avenue and the A38 Former Filton Airfield Gloucester Road North Filton	P25/01582/ADV Unit 13 The Shield Retail Centre Link Road Filton BS34 7BR
P25/01700/F Unit 13B The Shield Retail Centre Link Road Filton BS34 7BR	P25/01589/PNMD 26A Station Road Filton Filton BS34 7JQ
P25/01611/HH 3 Broncksea Road Filton BS7 0SE	P25/01651/RVC 680 Southmead Road Filton BS34 7QT
P25/01651/RVC 10 Warren Road Filton BS34 7EH	

7. Planning Consultancy Report - (ANNEX B1)

- a. HMO SPD Research (Bath & North East Somerset and South Gloucestershire) – (NOTE)
- b. Consultancy on Statutory Consultee Legislation regarding the Notice Period on Monthly Applications – (NOTE)

8. Request a Formal Consultation Process from South Gloucestershire Council Planning Department

- a. Filton Town Council to seek clear written confirmation from South Gloucestershire Council that notification procedures meet legal requirements.
- b. Propose that applications be sent directly rather than relying solely on weekly list links.
- c. Council to agree in principle an improved monitoring and record-keeping process purposed to improve tracking of application validation dates and to avoid missing late entries to respective monthly lists. – (RESOLVE)

9. HMO Policy Review

- a. Discuss differences between South Gloucestershire and Bath & North East Somerset approaches to HMO Policies. – (NOTE)
- b. Consider lobbying for broader Article 4 coverage, if uncontrolled growth in HMOs is a concern. – (RESOLVE)

10. Filton Town Council to submit a formal response to South Gloucestershire Council's Pharmaceutical Needs Assessment (PNA) Survey by 23:59 31 Aug 2025 - (ANNEX C) – (RESOLVE)

- a. Councillors to review South Gloucestershire Council's draft Pharmaceutical Needs Assessment PNA 2025-28 - (ANNEX C1) – (NOTE)

11. Councillors to express interest to attend a future Neighbourhood Plan webinar organised by Society of Local Council Clerks (SLCC) - (ANNEX D) – (NOTE)

12. Matters of report arising from the minutes not otherwise covered by the Agenda

13. Date of next Planning & Climate Meeting: Thursday, 25th September 2025

Circulation List – Members		
<i>Cllr Alan Bird (Chair)</i>	<i>Cllr John Baverstock (Vice Chair)</i>	<i>Cllr Dan Boardman</i>
<i>Cllr Julie Molloy</i>	<i>Cllr Ben Dewfall</i>	
<i>Planning Consultant</i>		
<i>Town Clerk</i>	<i>Support Officer</i>	

Circulation List – For Information	
Full Council	Noticeboards
Website	
Filton Voice	