



FILTON TOWN COUNCIL

**Members are hereby summoned to a meeting of the
Assets & Open Spaces Committee
to be held on Tuesday 15th July 2025 at 7.00pm at Filton Town Council
Conference Room, Elm Park, Filton BS34 7PS**

9th July 2025,

Simon Davies
Town Clerk & RFO
Elm Park, Filton,
South Gloucestershire, BS34 7PS
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AGENDA

- 1. Evacuation Procedures**
- 2. Apologies for Absence**
- 3. Declarations of Interest**

- a. To receive declarations of interest from Councillors on items on the agenda.
- b. To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c. To grant any requests for dispensation as appropriate

4. Exclusion of the Press and Public – (RESOLVE)

To agree any items to be dealt with after the Press and Public has been excluded from the meeting within the requirements of the Public Bodies (Admission of Meetings Act) as amended 1960, in order that confidential items can be discussed. If a decision is made to exclude, this should be by resolution. Filton Town council Standing Orders 3 (d).

5. To approve the minutes of the full council meeting held on Tuesday, 17th June 2025 – (RESOLVE)

6. Overview of current Open Spaces projects – (NOTE)

To update members on ongoing open spaces projects.

7. Filton Athletic FC – (NOTE)

To receive an update of Filton Athletic FC's pilot game in preparation for their first friendly game during Filton Festival on 6th July 2025. Link to an independent report:

[HoppingAcrossThePond - FiltonAthletic Vs Bitton web commentary & photos](#)

8. Filton Town Council Allotments in Station Road and Nutfield Grove

The committee to discuss:

- a. Inspections & work to date. (Annex A1) – (NOTE)
- b. Plot Holder responses to initial allotment rules email. (Annex A2) – (NOTE)
- c. Filton Town Council to clear a space behind the current parking areas to allow the construction of a communal compost site and delivery bay. (Annex A3) – (NOTE)

- d. To confirm dates, times & attendees for a Working Group to hold an Allotment Forum for plot holders, resident associations & those on the waiting list interested in renting a plot. – **(RESOLVE)**

9. Community Autumn Bulb-Planting Event – (RESOLVE)

For the committee to consider:

- a. the proposal of hosting an autumn community event. Collaborating with Asda Filton's community champion – who also work closely with FACE to plant spring flowering bulbs at the lower mound area of Elm Park.
- b. Ecology Ranger presentation (including timescales, spring flower bulb types, costs & proposed outcomes.) – (Annex B)

10. South Gloucestershire Council improvements to Church Road public toilets & hub space – (NOTE)

Committee to receive an update report on recent developments at the Church Road Public Toilets site. (Annex C)

11. Condition of Legacy Notice Boards – (NOTE)

The committee to receive an update on the current condition of legacy notice boards and to consider options of maintenance & repair or to replace existing legacy notice boards. (Annex D).

12. Britwind Wind Turbine – (RESOLVE)

Motion brought to the committee by Cllr Boardman, for the Town Clerk (and team) to further investigate the opportunity to install a wind turbine on Elm Park to generate power for the leisure centre. (Annex E).

13. Elm Park Incident – (NOTE)

To receive an update on incident at Elm Park with damage to field defences and the measures being put in place to prevent this in future.

14. Play Park Re-painting – (RESOLVE)

To discuss a project to repaint the play park, to in turn put a recommendation to full council to allocate a budget to facilitate work at a time when the budget allows, within this financial year with a budget of winning bid plus 20%.

15. Leisure Centre Re-naming with the Royal Mail– (NOTE)

To receive an update on the successful name change of the centre. (Annex F).

16. Biodiversity & Climate Policy July 2025– (RESOLVE)

The committee to resolve new Biodiversity & Climate Policy (Annex G).

17. Date of next Meeting - Tuesday, 16th September 2025 at 7pm.

Circulation List – Members	
Cllr Tom Mewies – Mayor	Town Clerk
Cllr Brian Mead – Deputy Mayor	Deputy Clerk
Cllr John Baverstock	Support Officer
Cllr Anne Kenyon	Head Ranger
Cllr Alex Doyle	Open Spaces Team
Cllr Julie Molloy	

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