



FILTON TOWN COUNCIL

ELM PARK | FILTON | SOUTH GLOUCESTERSHIRE | BS34 7PS

Web: www.filtontowncouncil.gov.uk E-mail: office@filtontowncouncil.gov.uk

FULL COUNCIL

20th February 2025

You are hereby summoned to a meeting of the **FULL COUNCIL** to be held on **Tuesday 25th February 2025 at 7p.m** at Studio 1, Leisure Centre, Elm Park, Filton BS34 7PS.

This meeting will be live streamed using link: <https://youtube.com/live/Bsk-O7qSo7Y?feature=share>

Yours sincerely,

Simon Davies
Town Clerk & RFO
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A G E N D A

1. Evacuation Procedures
2. Apologies for Absence
3. Declarations of Interest
 - a. To receive declarations of interest from Councillors on items on the agenda.
 - b. To receive written requests for dispensations for disclosable pecuniary interests (if any).
 - c. To grant any requests for dispensation as appropriate.
4. Exclusion of the press or public
5. Public Question Time
6. To approve the minutes of the meeting held 28th January 2025
7. Matters of report arising from the minutes not otherwise covered by the agenda
8. Presentation: South Gloucestershire Council – High Street Partnership Update (Lianne Price)
9. South Gloucestershire Councillor Reports
10. Filton Town Councillor reports from outside bodies
11. Report from Local Beat Team - (ANNEX A)
12. Submissions from Members: - None submitted
13. **NOTE:** March Meeting Dates
 - a. Staffing Committee – 4th March 2025, 7PM
 - b. Finance and General Purposes – 11th March 2025, 7PM
 - c. Council Structure Working Group – 13th March 2025, 7PM
 - d. Planning Committee – 18th March 2025, 7PM
 - e. Accounts & Budget Working Group – 27th March 2025, 7PM (**TBC**)
 - f. Town Council – 25th March 2025, 7PM

- 14. RESOLVE:** Asset Based Community Development (ABCD) - Small Sparks Grants and Stronger Together Community Grants – to participate in scheme to act as an umbrella organisation. Note that the Town Clerk will meet in March with the South Gloucestershire Council Community Action Team (*ANNEX B*).
- 15. RESOLVE:** To adopt a policy for Councillors to use personal devices for Council emails (*ANNEX C*).
- 16. RESOLVE:** For the Town Clerk to work with Filton Athletic Football Club to bring forward proposals to upgrade the football facilities in Elm Park, with the aim for the 'First Team' to use Elm Park as their 'Home Ground'.
- 17. RESOLVE:** Approve Lease to Wessex RFCA for the Cadet Forces Hut (*ANNEX D*).
- 18. RESOLVE:** The Town Clerk to create a policy and a plan of action to implement the 'Simpler Recycling' requirements across Council functions, as part of the Environment Act 2021 before July 2025 (*ANNEX E*).
- 19. RESOLVE:** To accept the request from the Local Beat Team to hold a 'Bike Marking' event on 7th April – and for the Support Officer to make the necessary arrangements (*ANNEX F*).
- 20. NOTE:** Website Refresh – overview
- 21. NOTE:** Extension of the e-Scooter Trial (*ANNEX G*).
- 22. NOTE:** Preliminary Ecological Appraisal and Bat Survey for Millennium Green (*ANNEX H*)
- 23. NOTE:** Healthwatch South Gloucestershire Q3 Report (*ANNEX I*).
- 24. NOTE:** South Gloucestershire Local Plan update – further comments to the Planning Committee (*ANNEX J*).
- 25. RESOLVE:** Contractual Payments Review