



FILTON TOWN COUNCIL

**Members are hereby summoned to a meeting of the
Assets & Open Spaces Committee
to be held on Tuesday 17th June 2025 at 7.00pm at Filton Town Council
Conference Room.**

12th June 2025

Simon Davies
Town Clerk & RFO

Elm Park, Filton,
South Gloucestershire, BS347PS
01454 803918

office@filtontowncouncil.gov.uk
www.filtontowncouncil.gov.uk

AGENDA

1. **Evacuation Procedures**
2. **Election of Chair of Assets & Open Spaces Committee**
3. **Election of Vice Chair of Assets & Open Spaces Committee**
4. **Apologies for Absence from Members of the Committee**
5. **Declarations of Interest**
 - a. To receive declarations of interest from Councillors on items on the agenda.
 - b. To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c. To grant any requests for dispensation as appropriate
6. **Exclusion of the Press and Public (RESOLVE)**

To agree any items to be dealt with after the Press and Public has been excluded from the meeting within the requirements of the Public Bodies (Admission of Meetings Act) as amended 1960, in order that confidential items can be discussed. If a decision is made to exclude, this should be by resolution. Filton Town council Standing Orders 3 (d).
7. **Overview of current open spaces projects (NOTE)**

To update members on ongoing open spaces projects.
8. **Speller Metcalfe Building Defects (RESOLVE)**

For members to consider part payment as per letter of comfort from Speller Metcalfe regarding commitment to complete works at Elm Park Leisure Centre. (Annex A1 & A2)
9. **Elm Park Leisure Centre Statutory Building Compliance Update (NOTE)**

To receive an update of progress and how Filton Town Council are going to manage this moving forwards.
10. **No Mo May (NOTE)**

To receive an update on No Mo May (Annex B)

11. Anti-Dog signage and disabled parking sign (RESOLVE)

Committee to review 3 quotes for (Annex C)

12. Pocket Park for Conygre Grove/Filton Avenue (RESOLVE)

For the committee to consider in principle, a pocket park in the site opposite Morrisons (Annex D)

13. Filton Town Council Allotments in Station Road / Nutfield Grove

The committee to discuss:

- An overview of our allotments to date (Annex E)
- Station Road Allotments
- Nutfield Grove Allotments
- Allotment Tenancy Agreements
- Inspections

14. Elm Park Summer Pop Ups (RESOLVE)

For Council to decide on future of the Elm Park Summer Pop Ups, until the end of September 2025 (Annex F)

15. Tree Planting in Filton (NOTE)

The committee to receive an update on tree planting across Filton and projects underway.

16. The removal of the artwork along the bottom of the external swimming pool wall opposite the play area

To discuss the potential removal of the artwork opposite the play park (Annex G)

17. Date of next Meeting

To note the date of the next meeting on 15th July 2025 at 7pm.

Circulation List – Members	
Cllr Tom Mewies - Mayor	Town Clerk
Cllr Brian Mead – Deputy Mayor	Deputy Clerk
Cllr John Baverstock	Locum Clerk
Cllr Anne Kenyon	Support Officer
Cllr Alex Doyle	Head Ranger
Cllr Julie Molloy	Open Spaces Team

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