

PRESENT: Cllrs: D Collins (Chair), K Briffett, A Doyle, T Mewies, A Robinson, C Wood, A Kenyon, B Mead, I Scott, M Chaudhry, A Monk, Alan Bird, Dan Boardman

ALSO, PRESENT: Lesley Reuben (Town Clerk), Natasha Gould (Town Council Support Officer), Carla Westcott (Council Administrator)

APOLOGIES: N/A

NON-ATTENDANCE: N/A

0249. ELECTION OF CHAIR: Cllr Darryl Collins was proposed and seconded as Chair of Filton Town Council. It was voted unanimously **FOR**.

0250. ELECTION OF VICE CHAIR: Cllr Brian Mead was proposed and seconded as Vice Chair of Filton Town Council. It was voted unanimously **FOR**.

0251. APOLOGIES FOR ABSENCE: All councillors were in attendance

0252. EVACUATION PROCEDURE: Chair of Council gave evacuation procedures and COVID 19 compliance details.

0253. DECLARATIONS OF INTEREST: None declared

0254. CONYGRE WARD CO-OPTION VOTE:

i) **Dan Boardman** – 10 votes

ii) **Shane Gibson** – 1 vote

1 abstain

Dan Boardman was confirmed as the co opted candidate and new councillor for Filton Town Council.

0255. SUBMISSIONS FROM PUBLIC:

i) **Elm Park Defib** - A resident requested that Filton Town Council consider installing a defib on the outside wall of the leisure Centre. This would allow access 24 hours from the playing fields, park outside gym, Community Garden and Boules Courts. After a discussion it was agreed to put as agenda item at the next Full Council Finance and General meeting.

Action: Filton Town Council Office

ii) **Lighting at Millennium Green** - An email query had come through from a resident who would like Filton Town Council to consider lighting on Millennium Green to improve safety there. After a discussion it was agreed for Filton Town Council Office staff to investigate the costs and environmental impact of this and reporting the findings back to the next Full Council Meeting.

iii) **Ratepayers and the Snooker Hall** - It was confirmed that Ratepayers would be discussed at the next Council Meeting where decisions regarding the Ratepayers would be made. It was confirmed the Snooker Hall reopened 17th May.

iv) **Review of Services Consultation** - A resident queried the quality of the recent survey monkey questionnaire regarding the consultation for the review of services. It was explained that in fact the questionnaire had been popular amongst residents and the results would be published on the web site. It was confirmed more information would be made public at the next stage of the process. It was confirmed also that public referendums are a process available for the residents, after a discussion it was

requested that Town Clerk is to forward the information regarding processes and costs to Cllr Wood.

- 0256. TO APPROVE MINUTES OF THE MEETING HELD 27th April 2021:** The minutes were approved an accurate.
- 0257. MATTERS OF REPORT ARISING FROM MINUTES NOT OTHERWISE INCLUDED IN THE AGENDA:** None reported
- 0258. TO APPROVE AND ADOPT :-**
Standing Orders: The Standing Orders were approved unanimously.
Financial Regulations: The Financial Regulations were approved unanimously.
- 0259. REVIEW OF INVENTORY & LAND ASSETS:** The document was noted,
- 0260. TO VOTE ON REAL LIVING WAGE:** The recent figures regarding Filton Town Council becoming an accredited “Real Living Wage” employer were discussed. It was proposed and seconded that Filton Town Council take the real living wage and implement it at the lowest pay scale and back date to affected staff from May 4th 2021.
An amendment was then proposed and seconded to wait to make the decision until confirmation from the details in the quotations from the current bidders for FLC. The amendment to the proposal was voted 4 FOR and 9 against. It was requested that a named vote be recorded for the original proposal. The vote was recorded as **FOR 9** (Cllrs Chaudhry, Bird, Monk, Mead, Mewies, Doyle, Collins, Briffett, Scott), **AGAINST 3** (Cllrs Robinson, Wood, Kenyon), **ABSTAIN 1** (Cllr Boardman). The original proposal was passed.
- 0261. DEBT RECOVER POLICY:** The Policy was approved unanimously
- 0262. REVIEW OF PRICES:** The prices were approved unanimously.
- 0263: CONFIRMATION OF INSURANCE ARRANGEMENTS:** The document was noted.
- 0264. REVIEW OF COMPLAINTS PROCEDURE:** The document was noted.
- 0265. SUBMISSIONS FROM MEMBERS:**
i)Appointment of committee members and outside bodies: -
Full Council now meet twice a month with the one being dedicated to Finance and General Purposes. This meeting can have a separate chair.
It was unanimously agreed to continue to these twice monthly meetings.
ii)Representatives on outside bodies; Discussed and councillors agreed the list and their roles.
- 0266. REPORTS FROM COMMITTEES, WORKING GROUPS AND THE TOWN CLERK:**
i) Full Council Finance and General Minutes of meeting held 9th March 2021 – Document was noted
ii) Internal Audit Report – Document was noted.
iii) Approval to open Unity Bank Account – agreed unanimously to open account
iv) Filton Community Garden request for a gate – The Town Clerk shared her response from South Glos Council informing her that it was not legal to install the gate on a public footpath. Cllr Wood disputed this and confirmed he would seek further information on the matter.
v) Location of memorial bench- The location was approved unanimously

0267. Consultation Spreadsheets: Discussions regarding the current HMO consultations took place. It was proposed, seconded and voted 12 For and 1 abstained for Filton Town Councillors to form a delegated authority group to ensure a planned response from Filton Town Council is submitted in time. All councillors to be contacted with a date and time for the arranged the meeting.

0268. Payments for information: The document was noted.

There being no further business the meeting closed at 8.47 p.m.

TO ALL ELECTORS OF

FILTON

**The Annual Town
Assembly**

Has been convened for

TUESDAY 25th May 2021

AT 6 P.M.

Badminton Hall, Elm Park, Filton, BS34 7PS

To be Chaired by Cllr Darryl Collins

PUBLIC AND PRESS ARE INVITED TO ATTEND

(Due to the current COVID 19 restrictions on public spaces are limited, if you would like to guarantee a place please email office@filtontowncouncil.gov.uk and we will add you to the seating plan.

If members of the public do not email or call with your detail's we cannot guarantee entry if numbers exceed the legal amount taking in to consideration the social distancing rules.)

The Annual Town Assembly is not a council meeting, but a meeting for the residents. It gives residents the opportunity to ask questions about Filton and discuss community issues.

No statutory or other resolutions having been received the following items have been placed on the Agenda:-

- 1. Welcome**
- 2. Introductions**
- 3. Minutes of the Assembly held on Tuesday 30th July 2019**
- 4. Filton Community Plan revisited – Debbie Teml (FACE)**
- 5. Neighbourhood Policing Team**
- 6. Public Forum on Town Council Issues**

The council are encouraging members of the public to submit any questions on the work of the Council ahead of the event. Please submit questions by 12 noon on Friday 21st May 2021 12 noon.