

PRESENT: Cllrs: D Collins (Chair), A Doyle (Vice Chair), A Doyle, Christopher Wood, K Briffett, A Kenyon, Andy Robinson, Adam Monk, Ailsa Johnstone, I Scott, Mubasher Chaudhry, Tom Mewies

ALSO PRESENT: Lesley Reuben (Town Clerk), Tasha Gould (Town Council Support Officer) Carla Westcott (Administrator)

APOLOGIES: Cllrs: J Tucker and B Mead

0001. ELECTION OF CHAIR: Cllr D Collins was nominated, seconded and elected unanimously.

0002. ELECTION OF VICE CHAIR: Cllr A Doyle was nominated, seconded and elected unanimously.

0003. APOLOGIES FOR ABSENCE: Apologies were noted.

0004. EVACUATION PROCEDURE: The Chair highlighted the emergency exits for the council and the public.

0005. DECLARATIONS OF INTEREST: None Given.

0006. SUBMISSIONS FROM PUBLIC:

- i) Query if the lamppost between Shields Avenue and Elm Park was scheduled to be fixed. A south Gloucestershire Councillor confirmed it was but was awaiting LED bulb and there was a back log of orders.
 - ii) Has the Council yet looked the previous request for 3 more defibrillators were progressing? It was confirmed that it was a matter of interest for the Council and would be added to the next Finance Meeting Agenda for discussion.
 - iii) Litter in Filton still a massive issue,
 - iv) Concerns regarding the petition to open up Filton Avenue at the Link Road junction were discussed, some residents felt un included in the petition. Councillor to check was on the list to drop leaflets. A discussion took place regarding the implications of the current Gypsy Patch Lane worked and the impact on the traffic in Filton. Dates of public meetings given out and will be published.
- It was proposed Filton Town Council would invite the Executive Transport Officer to attend the next Full Filton Town Council Meeting Seconded and Voted FOR UNANIMOUSLY.

ACTION: Invite Executive Transport Officer – Town Clerk

ACTION: Circulate dates for Gypsy Patch Lane works – Filton Town Council Office

ACTION: Draft Impact Statement -

CLLR MUBASHER CHAUDHRY ARRIVED 7.30PM

0007. TO APPROVE MINUTES OF THE MEETING HELD 26th MARCH 2019: Were approved as an accurate record.

0008. MATTERS OF REPORT ARISING FROM MINUTES NOT OTHERWISE INCLUDED IN THE AGENDA:

An update from Filton Community Association was asked for. It was noted that the AGM had taken place without inviting members as it should. It was not advertised

anywhere except inside the building. A brief history was given on previous issues and a discussion took place regarding moving forward.

It was proposed that Filton Town Council would approach The Community Association and as for a meeting to establish how the previous issues have been rectified.

VOTED 10 FOR and 1 ABSTAIN

It was also proposed to start a liaison group from Filton Town Councillors.

VOTED 8 FOR, 2 AGAINST and 1 ABSTAIN

Names for volunteer group are Cllrs D Collins, A Doyle, M Chaudhry, A Robinson, C Wood.

ACTION – Liaison group to contact and arrange meeting with FCA.

0009. TO APPROVE AND ADOPT;

Standing Orders: The Standing Orders were approved unanimously.

Financial Regulations: The Financial Regulations were approved unanimously.

0010. REVIEW OF INVENTORY & LAND ASSETS: The document was noted,

0011. CONFIRMATION OF INSURANCE ARRANGEMENTS: The document was noted.
Current flood issues explained

0012. REVIEW OF COMPLAINTS PROCEDURE: The document was noted.

0013. MEETING DATES: The document was noted. There will be no planning meeting in May 2019 and The Annual Filton Town Parish Assembly will be held 7pm Tuesday 28th May 2019 with the Finance meeting starting straight after at 8pm.

0014. SUBMISSIONS FROM MEMBERS:

The Town Clerk explained for new councillors that all submissions need to be in writing to the office 5 days before meetings.

i) Issues regarding grass cutting and Millennium Green, Filton Grounds team are responsible.

ii) Parking on grass verges. Who enforces it? It was confirmed previously that the Beat Team can only approach people when seen with vehicle. A discussion took place regarding laws and by laws.

ACTION: Filton Town Council Office to look into by laws

iii) What is meant by the 'Community Plan and census information included. A discussion took place giving outlines of how the progression of the plan will end with the implemented plan. This can only be done with the support of the residents as well as professional bodies.

iiii) Jennings Gardens queries, fly tipping, grass cutting and running bus these need to be discussed with the Jennings Committee to see who roles are what.

0015. APPOINTMENT OF COMMITTEE MEMBERS AND OUTSIDE BODIES:

i) Finance & General Purposes Committee It was proposed and seconded to keep Finance and General purposes to include FULL town Councillors attending. It was proposed and seconded to carry the motion.

VOTED FOR UNANIMOUSLY

ii) Representatives on outside bodies: To be on agenda at next Full Town Council

0016. ANY OTHER ITEMS THE CHAIR DECIDES ARE URGENT: There were none.

0017. REPORTS FROM COMMITTEES, WORKING GROUPS AND THE TOWN CLERK:

- i) Draft Minutes of Finance Committee held 08th May 2018 – Noted.
- ii) Reaffirm planning and staffing committee at the Finance Meeting 28th May **2019**

0018. OTHER REPORTS/CONSULTATIONS:

- i) Consultation **Spreadsheet** – Noted

0019. PAYMENTS FOR INFORMATION – The documents were noted.

The Chair closed the meeting at 8:45pm