

PRESENT: Cllrs: Darryl Collins(Chair), Joanne Ward (Vice Chair), Keith Briffett, Alex Doyle, Robert Taylor, A Tink

APOLOGIES : Cllrs: A Monk, A Kenyon, I Scott, B Scott, B Mead

Also present :- Rickie Seery (Improvements to BMX Track) and Alison Jeffery (Southern Brooks Community Partnership).

Lesley Reuben (Town Clerk), Natasha Gould (Town Council Support Officer)

76. APOLOGIES FOR ABSENCE: Apologies were received from Cllrs A Monk, A Kenyon, I Scott, B Scott and B Mead

77. MINUTES: The minutes of the meeting held Tuesday 31st May 2017 were approved as an accurate record.

78. FILTON YOUTH COUNCIL: There was no one present from the Youth Council to present.

79. FILTON BEAT TEAM: There was no one present from the Beat Team.

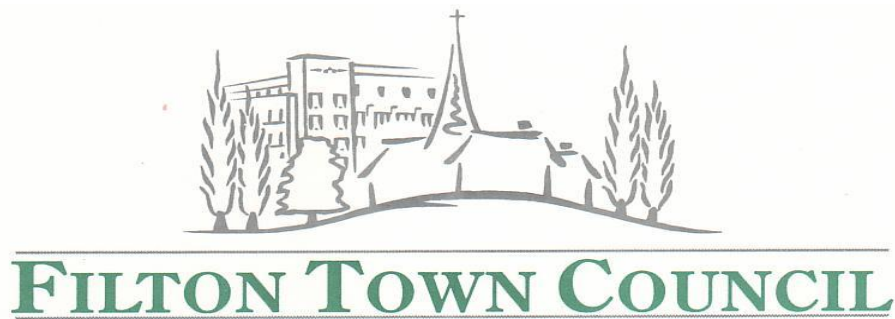
80. BMX TRACK IMPROVEMENTS: A presentation was given by Rickie Seery about improvements to the BMX Track, It was noted that a new pump track had been installed at the development in Lyde Green, Councillors and residents could go down and have a look to get an idea of what the proposal for the Filton Track would look like. It was noted that Rickie had the equipment and volunteers to complete most of the work but would need access to the council's tractor and gravel. The Town Clerk asked if any costings had been done and it was agreed a meeting be set up with the Town Clerk and grounds team to move this proposal forward. The Festival was mentioned and it was suggested a stall be set up with picture boards to gauge resident's thoughts on the proposal.

81. SOUTHERN BROOKS PRIORITY NEIGHBOURHOOD: A presentation was delivered by Alison Jeffery updating the council on projects and achievements in Filton over the last year. It was noted that Southern Brooks would be working closely with Filton Town Council on a Town Plan, Southern Brooks have a stall at the Filton Festival and will be looking to promote all up and coming events and there will be a big recruitment drive for the health and wellbeing group. Alison also updated the meeting that there is a new anti-hate crime ambassador, this post will be active from September and they will be working closely with the local schools.

82. PUBLIC FORUM ON TOWN COUNCIL ISSUES:

- i) A resident raised concerns that once again the annual meeting would not be able to go ahead due to lack of councillor attendance.

There being no further business, the meeting closed at 7:35pm



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25th May 2017

Dear Member

You are hereby summoned to the **Annual Meeting of FILTON TOWN COUNCIL** to be held on **TUESDAY 30th MAY 2017 starting 8p.m. or immediately following the Annual Assembly** in the **Doug Daniels Pavilion, Elm Park, Filton**

Yours sincerely

L.A.Reuben
Town Clerk.

A G E N D A

1. Election of Chair and Declaration of Acceptance of Office
2. Election of Vice Chair and Declaration of Acceptance of Office
3. Apologies for Absence
4. Evacuation procedure
5. Declarations of interest
6. Submissions from the public
7. To approve the minutes of the Council meeting held 25th April 2017 (*pages 1-2*)
8. Matters of report arising from those minutes
9. Town Council Vacancy
10. Annual Report – *enclosed*
11. To approve and adopt:-
 - i) Standing Orders – (*Appendix 1*)
 - ii) Financial Regulations – (*Appendix 2*)
12. Review of Inventory of Land and Assets (*page 3-4*)
13. Confirmation of Insurance arrangements (*Appendix 3*)
14. Review of Complaints procedure (*page 5*)
15. Meeting Dates 2017 (*pages 6-7*)
16. Appointment of Committee members and outside bodies :-
 - i) Finance and General Purposes Committee (to reaffirm full membership and terms of reference
Currently “Delegated power to make decisions on matters with particular reference to Finance, Staffing, Planning, Town Council Assets and Capital Projects”
 - ii) Representatives on outside bodies. (*page 8*)
17. Submissions from members
 - i) Response from Department of Education (*page 9-10*)

18. Any other item the Chair decides are urgent
19. Reports from Committees, Working Groups and the Town Clerk
 - i) Finance Committee Minutes 09th May 2017 – (*pages 11-12*)
20. Reports from other Organisations
21. Other Reports/Consultations