



FILTON TOWN COUNCIL

ELM PARK | FILTON | SOUTH GLOUCESTERSHIRE | BS34 7PS

Web: www.filtontowncouncil.gov.uk E-mail: office@filtontowncouncil.gov.uk

FULL COUNCIL

21st November 2024

You are hereby summoned to a meeting of the **FULL COUNCIL** to be held on **Tuesday 26th November 2024 at 7p.m** at Studio 1, Leisure Centre, Elm Park, Filton BS34 7PS.

This meeting will be live streamed using link below:-

<https://youtube.com/live/LwOuM4M3Hdo?feature=share>

Yours sincerely,

Simon Davies
Town Clerk & RFO
town.clerk@filtontowncouncil.gov.uk
01454 803918

AGENDA

1. Evacuation Procedures
2. Apologies for Absence
3. Declarations of Interest
 - 3.01 To receive declarations of interest from Councillors on items on the agenda.
 - 3.02 To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - 3.03 To grant any requests for dispensation as appropriate
4. Exclusion of the press or public

CLOSED SESSION

5. Active Nation –Service Update

OPEN SESSION

6. Public Question Time
7. To approve the minutes of the meeting held 29th October 2024 (*pages 1-2*)
8. Matters of report arising from the minutes not otherwise covered by the agenda.
9. Filton Beat Team Report (*pages 3-4*)
10. South Glos Councillor Reports (*tabled*)
11. Submissions from Members: -
 - i) Cllr J Baverstock Proposal to start a project to create a graffiti park with community hub space and shared harvest area including a rewilding element.
12. Reports from Committees, Working Groups, and the Town Clerk

- i) Waste Carrier Licence
- ii) Unity Recovery of Funds
- ii) Draft Finance Committee Minutes held 12th November 2024 (*pages 5-6*)
- iii) Planning Committee 19th November 2024 (*cancelled*)
- iii) Consultation Spreadsheet (*page 7*)

13. Filton Town Council Structure working group

Minutes of the Full Council of **FILTON TOWN COUNCIL** held at 7:00p.m on **Tuesday 29th October 2024**. Studio 1, Active Nation Leisure Centre, Elm Park Filton.

PRESENT: Cllrs: D Harris (Chair), E Adjeivi, A.Bird, A.Doyle, D. Boardman, D. Harris, A.Monk, S.Milestone J.Molloy.

ALSO, PRESENT: Lesley Reuben (Town Clerk & RFO), Carla Westcott (TCSO)

APOLOGIES T Mewies, B.Mead J Baverstock, A.Kenyon,

NON-ATTENDANCE:

0532. APOLOGIES FOR ABSENCE: Apologies noted

0533. EVACUATION PROCEDURE: The Chair outlined the evacuation procedures.

0534. DECLARATIONS OF INTEREST: None Declared

0535. OFFICIAL APPOINTMENT OF PROPER OFFICER AND RFO SIMON DAVIES. It was proposed and seconded to accept the newly appointed Town Clerk and Responsible Finance Officer as the Proper Officer for Filton Town Council **VOTED 8 FOR 1 ABSTAIN.**

Simon Davies officially appointed as Proper Officer and RFO.

0536. SUBMISSIONS FROM THE PUBLIC:

- i) A local street artist expressed interest in making the most some of the space available around Filton. Contact details were taken and given as the Council would look at this as a possible project in the future.

0537. TO APPROVE THE MINUTES OF THE MEETING HELD 24TH SEPTEMBER 2024. Were approved as an accurate record.

0538. MATTERS ARISING FROM THE MINUTES NOT OTHERWISE INCLUDED ON THE AGENDA: None

0539. FILTON BEAT TEAM REPORT - Noted

0540. SOUTH GLOS COUNCILLOR REPORTS (no submission) a verbal update was given on the current consultations on the proposed parking fees for local car parks, Article 4 update and Brabazon Arena parking schemes.

0541. SUBMISSIONS FROM MEMBERS:

- i) A Bird – Social Fund. Cllr Bird would like the Social Fund to be addressed again and brought in to the next budget setting.
It was proposed and seconded to investigate the possibility of Filton Town Council legally administering its own Social Fund. **VOTED FOR NEM-COM.**

0542. REPORTS FROM COMMITTEES, WORKING GROUPS AND THE TOWN CLERK:

- i) Draft Finance Committee Minutes of the meeting held 8th October 2024.
Noted
- ii) Planning Committee Schedule October (postponed) Councillors have given individual comments on relevant applications.
- v) Consultations: Noted

The Town Clerk added that the Councillor vacancy could now be filled by co-option. It was proposed and seconded to advertised in Filton Voice from November and invite any interested parties to Full Council January 2025.
VOTED FOR NEM-COM

19.52 THE SESSION WAS CLOSED TO THE PUBLIC TO A CLOSED SESSION.

0543. AN MANAGEMENT FEE : It was agreed to invite Active Nation CEO to address the current issues. If this invitation is declined that the Town Clerk is instructed to issue a formal letter.

0544. RE ISSUE OF INVOICE: An invoice had been incorrectly paid into an old account. The clerk asked Council as she had started the recovery process could we issue payment again. It was proposed and seconded to re issue a payment that had been paid to an old account on the agreement should there be any issue with the recovery that we would then engage with the company and look at the repayment again. VOTED FOR NEM-COM

There being no further business, the meeting closed at 20.07.



Insert Beat area Filton

COMMUNITY ENGAGEMENT FORUM REPORT

Date

Anti-social behaviour – Areas of focus are Abbeywood retail park, predominantly McDonalds reference problems with youths late in the evening. Youths recently causing problems at B& M, CCTV is being reviewed.

There has also been concerns raised regarding Anti-social behaviour around Conygre Grove and Conygre Road. The problem associated with students from SGS college. Patrols have been conducted in conjunction with the security from the college.

We have also had several complaints regarding the use of E-scooters there is a plan in place to carry out days of actions with education and enforcement on the use of them.

New reports of Anti-social behaviour around the public toilets on Church Road. Patrols will be carried out during the evenings.

Talk to Us Events The last talk to us event was conducted on 1st November. There is no plan for a date in December. We are reviewing times and dates to carry out a more effective way of conducting the events in the new year.

Community Engagement- The team have conducted engagements talk at the Scouts and Shield Road primary

school. A knife sweep was conducted at SGS college as part of Operation sceptre.

Crime Statistics Month to date there has been 52 reported crimes in the Filton area. For the whole month of October there were 79 offences reported.

Crimes reported in (November 2024) in (CN213).

Arson and Criminal damage	2 offences
Burglary	1 offence
Drug Offences	1 Offence
Miscellaneous crimes against society	0 Offences
Possession of Weapons	1 Offence
Public order offences	6 Offences
Robbery	2 offences
Sexual offences	1 Offence
Theft	18 Offences
Vehicle offences	3 Offences
Violence against the person	17 Offences

Minutes of the Meeting of **FILTON TOWN COUNCIL FINANCE & GENERAL PURPOSES** held at 7:00p.m on **Tuesday 12th November 2024**, Studio 1, Active Nation, Filton, Elm Park, Bristol, BS34 7PS

PRESENT: Cllrs: B Mead (Chair), T Mewies (Vice Chair) J Baverstock, A Bird, A Doyle, A Kenyon, J Molloy D Harris

ALSO, PRESENT: Lesley Reuben (Town Clerk) Carla Westcott (TCSO)

APOLOGIES: Cllrs:- D Boardman, S Milestone

NON-ATTENDANCE: E Adjievi, A Monk

0662. EVACUATION PROCEDURES

0663. APOLOGIES FOR ABSENCE: Apologies noted.

0664. DECLARATIONS OF INTEREST:

3.01 Cllr A Monk DOI with North Bristol Colour Guard

3.02 None

3.03 None

0665. EXCLUSION OF THE PRESS OR PUBLIC: It was agreed to hold items 16 and 17 in a closed session

0666. PUBLIC QUESTION TIME: No Submissions

0667. MINUTES OF FULL COUNCIL (FINANCE AND GENERAL) MEETING HELD TUESDAY 8th October 2024. Were approved as an accurate

0668. MATTERS ARISING FROM THE MINUTES- Accounting queries raised 301,909,4042,4037 TC to circulate answers.

0669. GRANTS

- i) Bristol Jiu Jitsu - L Barnes (Appendix 1)
- ii) Filton Concert Brass – A Jackson (Appendix 2)
- iii) North Bristol Colour Guard – B Coulter (Appendix 3)

After each group presented grant approval was:

- i) Bristol Jiu Jitsu £5000
- ii) Filton Concert Brass £2800
- iii) North Bristol Colour Guard £1000

0670. BRITISH CYCLE SPEEDWAY UPDATE - B FALCONER : Update given on progress of funding applications and project information. It was proposed and seconded to **“Request the Town Clerk to liaise with B Falconer and develop an action plan to move the project to the next stage”.** **VOTED FOR NEM-COM**

0671. DRAFT BUDGET 2025-2026 - D Kemp DCK Accounting: Draft budget proposal was discussed. It was requested for more work to take place on projections and index related increases and to bring figures back to January 2025 meeting.

0672. PAYMENTS FOR INFORMATION - Noted

0673. INCOME & EXPENDITURE REPORTS MONTH 6: Noted

0674. BALANCE SHEET MONTH 6: Noted

0675. BANK RECONCILIATIONS BANK MONTH 6: Noted

0676. ESTABLISH WORKING GROUP ON FUTURE ACCOUNTS : The current budget group to be tasked with discussing current budget request and alterations. Meeting set for Thursday 28th November, 6.30pm. All working group members will receive an invite.

CLOSED SESSION

0677. STAFFING UPDATE:

- i) Office update- Current changing in staffing and future office roles discussed.
- ii) NALC pay award - Agreed

0678. ACTIVE NATION CONTRACTUAL PAYMENTS : Current issues discussed. Active Nation have confirmed they are attending Filton Town Council Full Council meeting 26th November 2024.

Chair closed the meeting 20.58

Public Consultation Spreadsheet November 2024

Consultation	Consultation Period	Summary
Budget 2025/26	15 Nov 2024- 8 Jan 2025	The council is keen, through this consultation, for residents and other stakeholders to get a clear understanding of the extent of the financial challenges it faces and the measures that may be needed to balance the books. We want to be open and honest with you. The financial pressures mean we will have to do some unpopular things, like increasing taxes and other charges, and we will have less freedom to prioritise spending as we all might want to. However, we are committed to being a listening and empowering council and where there are genuine opportunities for you to influence decision-making we want you to tell us what you think. Visit our dedicated Common Place site for further information about the proposals and to ensure your voice is heard.