



FILTON TOWN COUNCIL

ELM PARK | FILTON | SOUTH GLOUCESTERSHIRE | BS34 7PS

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Town Clerk: Lesley Reuben

FULL COUNCIL MEETING (Finance & General Purposes) – All Town Council Members

6th July 2023

Dear Member

You are hereby summoned to a meeting of the **FULL COUNCIL (FINANCE & GENERAL PURPOSES)** to be held on **Tuesday 11th July 2023 at 7pm at SHE7, Braemar Crescent, BS7 0TD**

Yours sincerely,

A handwritten signature in black ink, appearing to read 'L.A. Reuben', with a small dot at the end.

L.A.Reuben
Town Clerk.& RFO

A G E N D A

PART 1

1. Apologies for Absence
2. Declarations of Interest
3. Evacuation Procedures
4. To approve the minutes of Full Council (Finance) 13th June 2023. (pages 1-2)
5. Matters of report arising from the minutes not otherwise covered by the Agenda.
6. Public Participation – Advised that questions be sent to the Council Office 48 hours prior to meeting.
7. Income & Expenditure Reports Month 1 (pages 3-18)
8. Balance Sheet Month 1(page 19-20)
9. Bank Reconciliation Month 11 (pages 21-22)
10. Reports from Committees, Working Groups, and the Town Clerk:
 - i) Leisure Centre Construction Update
 - ii) Community Assets (any updates)
 - iii) Skate Park consultation – (deferred from last meeting)
11. Payments for Information (page 23)

PART 2 (Closed session)

12. Minutes of the Staffing Committee held 4th July 2023(to be circulated prior to the meeting)

Minutes of the Meeting of **FILTON TOWN COUNCIL FINANCE & GENERAL PURPOSES** held at 7:00p.m on **Tuesday 13th June 2023** at SHE 7, Braemar Crescent, Filton.

PRESENT: Cllrs: A Doyle (Chair), T Mewies, A Bird, D Boardman, D Collins, A Kenyon, A Robinson, Cllr M Chaudhry, B Mead E Adejevi, D.Harris,

ALSO, PRESENT: Carla Westcott (TCSO),

APOLOGIES: Cllrs:- A Monk

NON-ATTENDANCE: N/A

0463. ELECTION OF CHAIR AND DECLARATION OF ACCEPTANCE OF OFFICE

Chair of Finance and General Purposes Cllr Mead was proposed and seconded to remain as Chair and voted unanimously FOR.

0464. ELECTION OF VICE CHAIR AND DECLARATION OF ACCEPTANCE OF OFFICE. Cllr Mewies was proposed and seconded, Cllr Boardman was proposed and seconded. It was voted 7 FOR Cllr Mewies and 3 FOR Cllr Boardman. Cllr Mewies to remain as Vice Chair.

0465. APOLOGIES FOR ABSENCE: Apologies noted

0466. DECLARATIONS OF INTEREST: None

0467. EVACUATION PROCEDURE: Chair of Council gave evacuation procedures

0468. END OF YEAR ACCOUNTS PRESENTED BY DCK ACCOUNTING SOLUTIONS. D Kemp gave late apologies and confirmed would answer any queries promptly. Accounts were accepted subject to written queries being submitted. It was requested that we reinvite them at another meeting.

0469. Grant Applications.

All applicants presented and answered questions from Council. It was proposed and seconded to increase the budget for these grant to £20,000 from this meeting date. Voted **UNANIMOUSLY FOR NEM-COM**

i) Incredible Kids – Jai Breitner **Granted full amount**

ii) Filton Brass Band – Andy Jackson. **Grant declined with feedback needing to be inclusive of Filton residents**

iii) Scouts- John Cahill . **Granted full amount**

iv) Filton District Social Club. **Granted full amount**

0468. TO APPROVE THE MINUTES OF THE MEETING HELD 13th March 2023.

The minutes were approved as an accurate record.

0456. MATTERS OF REPORT ARISING FROM THE MINUTES NOT OTHER INCLUDED ON THE AGENDA:

Council updated on queries from the last minutes. code 4001 £85.00 in salaries,- This is for three members of staff who were paid small amounts in May 22.

code 4061 LC Management fee, - These are Leisure Centre Management fees paid to Active Nation

code 4080 localism charge, - This is grass cutting paid to South Glos Council for 2022/23.

code 302 Filton Festival should have more then £10,000. – The expenditure for Filton Festival has been coded to 110 (Prepayments) as it is for the Festival in July 23, so will be allocated as expenditure in 2023/2024. Total spent to date £7,220.

Council would like to know the exact cost of the Tractor.

0457. PUBLIC PARTICIPATION: A resident asked for there to be regular updates and councillor communications regarding the planning application on Filton Central Garage.

A resident raised concerns over the accessibility of the radar key gates. Filton Town Council to look into this.

0458. INCOME & EXPENDITURE REPORTS: Query regarding 901 Income. Report noted
ACTION FTC Office

0459. BALANCE SHEET (Month 11): Report noted

0460. BANK RECONCILIATION (Month 11) – Report noted

0461. REPORTS FROM COMMITTEES, WORKING GROUPS, AND THE TOWN CLERK:

i) Staffing Committee Membership (5). Cllrs Collins, Mead, Doyle, Mewies, Baverstock all volunteered to be members with Cllr Robinson being a stand in if needed.

ii) Leisure Centre Construction Update: Cllr Boardman gave a construction update.

iii) Skate Park consultation: The office has met with original developer and now have a list of possible suggestions to develop the site. It was proposed and seconded to defer until next meeting. Vote UNANIMOUSLY FOR. NEM-COM.

ACTION FTC Office

iv) Community Assets. The list was discussed, and Councillors were given the chance to take on assets to follow up and complete the relevant work needed

v) Schedule of fees. After discussion the fees were accepted with confirmation that the clerk is still looking at lease issues it. It was agreed for the fees to be discussed prior to budget setting.

vi) Four Town Transport letter of support- It was suggested that Filton Town Council show support to Four Towns Transport and their lack of a permanent base and agreed to get involved and assist with the matter. Cllr Doyle to liaise with Filton Town Council office.

ACTION FTC Office

vii) Motion proposed 'FTC to get a low-cost device for councillors to access emails and any virtual meetings'. It was discussed and VOTED UNANIMOUSLY FOR NEM COM.

ACTION FTC Office

viii) Motion proposed 'FTC to Investigate how best to employ a dedicated street cleaner /litter picker for Filton, with a target to advertise for the position before the end of August'. It was discussed and VOTED 10 FOR 2 AGAINST Motion carried and taken to next staffing agenda.

ACTION FTC Office

ix) Motion proposed 'FTC to investigate hiring a minibus for the day of Filton Festival to escort residents to and from Millennium Green during the day'. It was discussed and VOTED UNANIMOUSLY FOR NEM COM.

Action FTC Office

0462. Payments for Information month 11– Accepted.

There being no further business, the Chair closed the meeting at 9.07 pm.

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Detailed Income & Expenditure by Budget Heading 31/05/2023

Month No: 2

May 23

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Leisure Centre - Outsourcing</u>								
4061 L C Management Fees	0	0	(275,942)	(275,942)		(275,942)	0.0%	
4998 TFR TO EARMARKED RSV	0	0	250,000	250,000		250,000	0.0%	
Leisure Centre - Outsourcing :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>(25,942)</u>	<u>(25,942)</u>	<u>0</u>	<u>(25,942)</u>	<u>0.0%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>0</u>	<u>25,942</u>	<u>25,942</u>				

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Detailed Income & Expenditure by Budget Heading 31/05/2023

Month No: 2

May 23

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>106 Leisure Centre - Outdoor Sport</u>								
1060 GRASS INCOME	2	77	2,200	2,123			3.5%	
Leisure Centre - Outdoor Sport :- Income	<u>2</u>	<u>77</u>	<u>2,200</u>	<u>2,123</u>			<u>3.5%</u>	<u>0</u>
Net Income	<u>2</u>	<u>77</u>	<u>2,200</u>	<u>2,123</u>				

Detailed Income & Expenditure by Budget Heading 31/05/2023

Month No: 2

May 23

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>201 Playing Fields</u>								
4037 GROUNDS MAINTENANCE	0	0	2,250	2,250		2,250	0.0%	
4040 EQUIPMENT & SMALL TOOLS	0	0	1,000	1,000		1,000	0.0%	
Playing Fields :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>3,250</u>	<u>3,250</u>	<u>0</u>	<u>3,250</u>	<u>0.0%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>0</u>	<u>(3,250)</u>	<u>(3,250)</u>				

Detailed Income & Expenditure by Budget Heading 31/05/2023

Month No: 2

May 23

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>202 Play Areas</u>								
4037 GROUNDS MAINTENANCE	0	0	1,000	1,000		1,000	0.0%	
4042 EQUIPMENT MAINTCE	0	0	1,000	1,000		1,000	0.0%	
Play Areas :- Indirect Expenditure	0	0	2,000	2,000	0	2,000	0.0%	0
Net Expenditure	0	0	(2,000)	(2,000)				

Detailed Income & Expenditure by Budget Heading 31/05/2023

Month No: 2

May 23

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>203 Millennium Green</u>								
1001 RENT RECEIVED	1,500	1,500	1,500	0			100.0%	
Millennium Green :- Income	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>0</u>			<u>100.0%</u>	<u>0</u>
4037 GROUNDS MAINTENANCE	328	328	500	173		173	65.5%	
Millennium Green :- Indirect Expenditure	<u>328</u>	<u>328</u>	<u>500</u>	<u>173</u>	<u>0</u>	<u>173</u>	<u>65.5%</u>	<u>0</u>
Net Income over Expenditure	<u>1,173</u>	<u>1,173</u>	<u>1,000</u>	<u>(173)</u>				

Detailed Income & Expenditure by Budget Heading 31/05/2023

Month No: 2

May 23

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>204 Allotments</u>								
1001 RENT RECEIVED	37	148	1,250	1,102			11.8%	
Allotments :- Income	<u>37</u>	<u>148</u>	<u>1,250</u>	<u>1,102</u>			<u>11.8%</u>	<u>0</u>
4012 WATER RATES	22	45	500	455		455	9.1%	
4013 RENT	0	0	275	275		275	0.0%	
4037 GROUNDS MAINTENANCE	0	1,642	250	(1,392)		(1,392)	656.7%	
Allotments :- Indirect Expenditure	<u>22</u>	<u>1,687</u>	<u>1,025</u>	<u>(662)</u>	<u>0</u>	<u>(662)</u>	<u>164.6%</u>	<u>0</u>
Net Income over Expenditure	<u>15</u>	<u>(1,539)</u>	<u>225</u>	<u>1,764</u>				

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Detailed Income & Expenditure by Budget Heading 31/05/2023

Month No: 2

May 23

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>301 Roads & Highways</u>								
4080 STREET CARE (ex S Glos)	1,778	1,778	3,450	1,672		1,672	51.5%	
Roads & Highways :- Indirect Expenditure	1,778	1,778	3,450	1,672	0	1,672	51.5%	0
Net Expenditure	(1,778)	(1,778)	(3,450)	(1,672)				

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>302 Community Development</u>								
1082 Filton Festival	0	0	2,500	2,500			0.0%	
Community Development :- Income	<u>0</u>	<u>0</u>	<u>2,500</u>	<u>2,500</u>			<u>0.0%</u>	<u>0</u>
4701 GRANTS - N BRISTOL ADVICE	0	0	500	500		500	0.0%	
4702 GRANTS - TWINNING ASS'N	0	0	300	300		300	0.0%	
4703 GRANTS - FOUR TOWNS TPT	0	0	1,000	1,000		1,000	0.0%	
4706 GRANTS - Four Towns Play Assoc	0	0	4,280	4,280		4,280	0.0%	
4707 GRANTS - YOUTH PROVISION	0	0	17,500	17,500		17,500	0.0%	
4708 GRANTS - COMM'Y PARTNERSHIP	0	0	4,500	4,500		4,500	0.0%	
4711 GRANTS - S137 GENERAL	0	0	6,500	6,500		6,500	0.0%	
4720 CHRISTMAS ACTIVITIES	0	0	3,000	3,000		3,000	0.0%	
4725 FILTON FESTIVAL	1,444	11,693	20,000	8,307		8,307	58.5%	
4728 CORONATION EVENTS	480	975	0	(975)		(975)	0.0%	
4730 COMMUNITY FUND	0	0	20,000	20,000		20,000	0.0%	
Community Development :- Indirect Expenditure	<u>1,924</u>	<u>12,668</u>	<u>77,580</u>	<u>64,912</u>	<u>0</u>	<u>64,912</u>	<u>16.3%</u>	<u>0</u>
Net Income over Expenditure	<u>(1,924)</u>	<u>(12,668)</u>	<u>(75,080)</u>	<u>(62,412)</u>				

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>801 Corporate Management</u>								
4004 PENSION DEFICIT	(967)	(1,933)	(11,600)	(9,667)		(9,667)	16.7%	
Corporate Management :- Indirect Expenditure	<u>(967)</u>	<u>(1,933)</u>	<u>(11,600)</u>	<u>(9,667)</u>	<u>0</u>	<u>(9,667)</u>	<u>16.7%</u>	<u>0</u>
Net Expenditure	<u>967</u>	<u>1,933</u>	<u>11,600</u>	<u>9,667</u>				

Detailed Income & Expenditure by Budget Heading 31/05/2023

Month No: 2

May 23

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>802 Democratic Rep'n & Mgmt</u>								
4007 COURSES/CONFERENCES	0	0	250	250		250	0.0%	
4009 TRAVEL	0	0	50	50		50	0.0%	
4024 SUBSCRIPTIONS	0	0	200	200		200	0.0%	
4028 ELECTION COSTS	0	0	2,500	2,500		2,500	0.0%	
4033 NEWSLETTER	500	750	3,000	2,250		2,250	25.0%	
4065 MEETING COSTS	0	0	150	150		150	0.0%	
Democratic Rep'n & Mgmt :- Indirect Expenditure	<u>500</u>	<u>750</u>	<u>6,150</u>	<u>5,400</u>	<u>0</u>	<u>5,400</u>	<u>12.2%</u>	<u>0</u>
Net Expenditure	<u>(500)</u>	<u>(750)</u>	<u>(6,150)</u>	<u>(5,400)</u>				

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>803 Civic Expenses</u>								
4066 CHAIRMANS ALLOWANCE	0	0	950	950		950	0.0%	
4067 COMMUNITY AWARDS	0	0	1,000	1,000		1,000	0.0%	
Civic Expenses :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>1,950</u>	<u>1,950</u>	<u>0</u>	<u>1,950</u>	<u>0.0%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>0</u>	<u>(1,950)</u>	<u>(1,950)</u>				

Detailed Income & Expenditure by Budget Heading 31/05/2023

Month No: 2

May 23

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>901 Central Services</u>								
4001 SALARIES & WAGES	8,255	16,510	136,429	119,919		119,919	12.1%	
4005 HR Costs-Service level agr'mnt	0	0	4,000	4,000		4,000	0.0%	
4007 COURSES/CONFERENCES	0	0	250	250		250	0.0%	
4008 TRAINING	0	0	2,500	2,500		2,500	0.0%	
4009 TRAVEL	0	0	200	200		200	0.0%	
4010 OTHER STAFF COSTS	0	0	500	500		500	0.0%	
4017 HEALTH & SAFETY	0	0	100	100		100	0.0%	
4020 SUNDRY OFFICE & IT COSTS	542	1,571	10,000	8,429		8,429	15.7%	
4021 TELEPHONE & FAX	61	61	1,500	1,439		1,439	4.1%	
4022 POSTAGE	0	0	200	200		200	0.0%	
4023 STATIONERY/PRINTING	0	0	500	500		500	0.0%	
4024 SUBSCRIPTIONS	1,547	1,547	3,000	1,453		1,453	51.6%	
4025 INSURANCE	0	10,149	11,500	1,351		1,351	88.3%	
4026 PHOTOCOPY CHARGES	0	0	1,600	1,600		1,600	0.0%	
4027 OFFICE EQUIPMENT	185	185	500	315		315	37.0%	
4032 PUBLICITY	0	0	1,000	1,000		1,000	0.0%	
4039 MISC EXPS, XMAS DECORATIONS	0	0	100	100		100	0.0%	
4051 BANK CHARGES	62	98	500	402		402	19.6%	
4056 LEGAL FEES	0	0	1,000	1,000		1,000	0.0%	
4057 AUDIT FEES	0	0	2,900	2,900		2,900	0.0%	
4058 ACCOUNTANCY FEES	1,309	1,426	2,900	1,474		1,474	49.2%	
4060 OTHER PROF FEES	0	0	6,000	6,000		6,000	0.0%	
4076 COUNCIL TAX - FLAT	0	(3,932)	0	3,932		3,932	0.0%	
Central Services :- Indirect Expenditure	<u>11,959</u>	<u>27,614</u>	<u>187,179</u>	<u>159,565</u>	<u>0</u>	<u>159,565</u>	<u>14.8%</u>	<u>0</u>
Net Expenditure	<u>(11,959)</u>	<u>(27,614)</u>	<u>(187,179)</u>	<u>(159,565)</u>				

Detailed Income & Expenditure by Budget Heading 31/05/2023

Month No: 2

May 23

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>902 Outside Services</u>								
1001 RENT RECEIVED	50	50	50	0			100.0%	
1080 MISCELLANEOUS INCOME	0	17	0	(17)			0.0%	
Outside Services :- income	<u>50</u>	<u>67</u>	<u>50</u>	<u>(17)</u>			<u>133.3%</u>	<u>0</u>
4001 SALARIES & WAGES	5,618	11,233	98,800	87,567		87,567	11.4%	
4006 PROTECTIVE CLOTHING	49	88	500	412		412	17.6%	
4008 TRAINING	0	0	1,000	1,000		1,000	0.0%	
4016 JANITORIAL	0	0	100	100		100	0.0%	
4018 REFUSE DISPOSAL	902	1,582	0	(1,582)		(1,582)	0.0%	
4036 PROPERTY MAINTCE	405	405	1,500	1,095		1,095	27.0%	
4037 GROUNDS MAINTENANCE	1,422	1,422	2,500	1,078		1,078	56.9%	
4039 MISC EXPS, XMAS DECORATIONS	0	0	100	100		100	0.0%	
4040 EQUIPMENT & SMALL TOOLS	419	419	2,000	1,581		1,581	20.9%	
4041 EQUIPMENT HIRE	0	0	250	250		250	0.0%	
4042 EQUIPMENT MAINTCE	108	108	3,000	2,893		2,893	3.6%	
4044 VEHICLE FUEL,OIL & MAINT	84	263	2,500	2,237		2,237	10.5%	
Outside Services :- Indirect Expenditure	<u>9,006</u>	<u>15,519</u>	<u>112,250</u>	<u>96,731</u>	<u>0</u>	<u>96,731</u>	<u>13.8%</u>	<u>0</u>
Net Income over Expenditure	<u>(8,956)</u>	<u>(15,453)</u>	<u>(112,200)</u>	<u>(96,747)</u>				

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Detailed Income & Expenditure by Budget Heading 31/05/2023

Month No: 2

May 23

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>908 L C Redevelopment</u>								
4054 LOAN INTEREST PWLB	313	313	197,834	197,521		197,521	0.2%	
4055 LOAN CAPITAL REPAYD	1,567	1,567	101,762	100,195		100,195	1.5%	
4982 CAP LC Redevelopment	225,151	453,956	0	(453,956)		(453,956)	0.0%	
5002 ASSETS FUNDED BY LOANS	(225,151)	(453,956)	0	453,956		453,956	0.0%	
L C Redevelopment :- Indirect Expenditure	<u>1,880</u>	<u>1,880</u>	<u>299,596</u>	<u>297,716</u>	<u>0</u>	<u>297,716</u>	<u>0.6%</u>	<u>0</u>
Net Expenditure	<u>(1,880)</u>	<u>(1,880)</u>	<u>(299,596)</u>	<u>(297,716)</u>				

Detailed Income & Expenditure by Budget Heading 31/05/2023

Month No: 2

May 23

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>909 Capital & Projects</u>								
1073 S106 Income	0	80,000	0	(80,000)			0.0%	
Capital & Projects :- Income	<u>0</u>	<u>80,000</u>	<u>0</u>	<u>(80,000)</u>				<u>0</u>
4993 TFR TO ROLLING CAPITAL FUND	0	100,000	100,000	0		0	100.0%	
4998 TFR TO EARMARKED RSV	0	80,000	0	(80,000)		(80,000)	0.0%	
Capital & Projects :- Indirect Expenditure	<u>0</u>	<u>180,000</u>	<u>100,000</u>	<u>(80,000)</u>	<u>0</u>	<u>(80,000)</u>	<u>180.0%</u>	<u>0</u>
Net Income over Expenditure	<u>0</u>	<u>(100,000)</u>	<u>(100,000)</u>	<u>0</u>				

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Detailed Income & Expenditure by Budget Heading 31/05/2023

Month No: 2

May 23

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>998 Precept & Interest</u>								
1076 PRECEPT	0	493,347	986,694	493,347			50.0%	
1090 INTEREST RECEIVED	12,711	12,832	20,000	7,168			64.2%	
Precept & Interest :- Income	<u>12,711</u>	<u>506,179</u>	<u>1,006,694</u>	<u>500,515</u>			<u>50.3%</u>	<u>0</u>
Net Income	<u>12,711</u>	<u>506,179</u>	<u>1,006,694</u>	<u>500,515</u>				
Grand Totals:- Income	14,300	587,971	1,014,194	426,223			58.0%	
Expenditure	26,430	240,291	757,388	517,097	0	517,097	31.7%	
Net Income over Expenditure	<u>(12,130)</u>	<u>347,680</u>	<u>256,806</u>	<u>(90,874)</u>				
Movement to/(from) Gen Reserve	<u>(12,130)</u>	<u>347,680</u>						

Filton Town Council 23-24

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Detailed Balance Sheet - Excluding Stock Movement

Month 2 Date 31/05/2023

<u>A/c</u>	<u>Description</u>	<u>Actual</u>		
		Asset Value	Depreciation	Net Value
1	<u>Fixed Assets</u>			
11	FREEHOLD LAND & BUILDINGS	2,214,528	1,815,502	399,026
21	LEASEHOLD LAND &	25,000	8,000	17,000
41	VEHICLES & EQUIPMENT	574,887	548,886	26,001
61	INFRASTRUCTURE ASSET	205,448	190,160	15,288
	COMMUNITY ASSETS	61,458	35,302	26,156
	Total Fixed Assets	3,081,321	2,597,850	483,471
100	<u>Current Assets</u>			
105	TRADE DEBTORS	103,946		
190	VAT CONTROL	73,556		
200	CAPITAL WORK IN PROGRESS	1,412,619		
201	BANK ACCOUNT-GENERAL	236,434		
220	BANK IMPREST WAGES AC	134,445		
245	PETTY CASH - OFFICE	74		
246	CCLA Public Sector Investment	1,968,347		
	CCLA - FTC Project Account	2,154,801		
	Total Current Assets		6,084,222	
500	<u>Current Liabilities</u>			
510	TRADE CREDITORS			
512	ACCRUED EXPENSES	217,863		
525	ACCRUED LOAN INTEREST	5,105		
526	PAYE AND NI DUE	3,165		
560	SUPERANNUATION DUE	2,912		
570	INCOME IN ADVANCE	1,876		
	RETENTIONS PAYABLE	4,500		
		48,774		
	Total Current Liabilities		284,195	
	Net Current Assets			5,800,027
	Total Assets less Current Liabilities			6,283,498
	<u>Long Term Liabilities</u>			
390	Deferred Grants Applied	1,471,220		
391	Deferred Grants Released	(1,401,844)		
403	PWLB Loan 443438	95,347		
404	PWLB Loan 532982	493,619		
405	PWLB Loan 554749	3,819,783		
	<u>Represented by :-</u>			
300	CURRENT YEAR FUND	347,680		
310	GENERAL FUND	200,092		
315	ROLLING CAPITAL FUND	171,756		
319	EMR MUGA	80,000		
320	RCF Pool Redevelopment	450,000		

321	Contingency Fund	392,143	
322	Do Not Use	6,780	<u>4,478,125</u>
	Total Long Term Liabilities Total		1,805,373

22/06/2023

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Filton Town Council 23-24

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Detailed Balance Sheet - Excluding Stock Movement

Month 2 Date 31/05/2023

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
	Assets less Total Liabilities 323EMR	
	Festival	10,000
325	EMR 4 Towns Play Association	4,580
326	EMR Maintenance	43,002
327	Do Not Use	20,000
328	EMR Elections	12,838
329		12,603
330	CAPITAL FINANCE ACCOUNT	12,603
331		
332	EMR CIL 21/22	13,309
333	EMR	
	CIL 22/23	5,666
	Total Equity	<u>1,805,373</u>

**Bank Reconciliation Statement as at 31/05/2023
for Cashbook 1 - BANK ACCOUNT-GENERAL**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Unity Trust Current Account	31/05/2023		236,434.16
			<u>236,434.16</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			236,434.16
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			236,434.16
		Balance per Cash Book is :-	236,434.16
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Bank Reconciliation Statement as at 31/05/2023
for Cashbook 2 - BANK ACCOUNT-IMPREST

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Natwest Imprest A/c 210042000	31/05/2023		100.00
Natwest Business A/c 210042000	31/05/2023		134,345.35
			<u>134,445.35</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			134,445.35
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			134,445.35
		Balance per Cash Book is :-	134,445.35
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Date: 22/06/2023

Filton Town Council 23-24

Time: 10:29

BANK ACCOUNT-GENERAL

List of Payments made between 01/05/2023 and 31/05/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/05/2023	Biffa Waste Services Ltd	DDR1	1,495.91		366-Trade Refuse
05/05/2023	Information Commisioner	DDR	55.00		Information Commisioner Data p
10/05/2023	Amazon Web Sales	D/CARD	222.00		74-Bin bags
11/05/2023	Safestore Limited	DDR	150.55		Safestore Limited
11/05/2023	Zurich Municipal	FP1	9,765.54		21-Insurance 23/24
16/05/2023	Alide Plant Services Ltd	FP1	146.23		23-Cultivator hire
16/05/2023	DCK Accounting Solutions Ltd	FP2	654.13		25-Y/E Closedown 22/23
16/05/2023	DL I.T. Solutions Ltd	FP3	231.00		38-It Support
16/05/2023	DL I.T. Solutions Ltd	FP4	136.14		26-M/Soft Office 365
16/05/2023	Filton Voice Ltd	FP5	300.00		27-Filton Voice May 23
16/05/2023	Lister Wilder	FP6	226.58		28-Mower belts
16/05/2023	Microshade Business Consultant	FP7	140.21		30-Rialtas hosting
16/05/2023	One Stop Promotions Ltd	FP8	159.06		37-Union flag
16/05/2023	PPL PRS Ltd	FP9	169.24		31-Festival music licence
16/05/2023	Re Energize	FP10	1,444.00		32-Festival 23 Managemet fee
16/05/2023	South Gloucestershire Council	FP11	2,133.15		34-Grass Cutting Oct - Dec 18
16/05/2023	Speller Metcalfe	FP12	247,690.54		36-Valuation 10B
16/05/2023	Zurich Municipal	FP2	383.23		20-Inspection Insurance 23/24
16/05/2023	Speller Metcalfe	FP12	-253,430.28		Purchase Ledger Payment
25/05/2023	Amazon Web Sales	D/CARD2	34.93		72-Disposable gloves
25/05/2023	Scorpion Auto	FP	129.00		Scorpion Subscription
25/05/2023	Public Works Loan Board	DDR	2,575.02		79-PWLB 443438 Loan Capital
26/05/2023	Unity Bank	DDR	28.00		Chaps fee
26/05/2023	Speller Metcalfe	FP3	253,430.28		Purchase Ledger Payment
30/05/2023	Biffa Waste Services Ltd	DDR2	816.65		24-Trade refuse
Total Payments			269,086.11		