



FILTON TOWN COUNCIL

ELM PARK | FILTON | SOUTH GLOUCESTERSHIRE | BS34 7PS

Web: www.filtontowncouncil.gov.uk E-mail: lesley.reuben@filtontowncouncil.gov.uk

Town Clerk: Lesley Reuben

FULL COUNCIL MEETING (Finance & General Purposes) – All Town Council Members

5th January 2023

Dear Member

You are hereby summoned to a meeting of the **FULL COUNCIL (FINANCE & GENERAL PURPOSES)** to be held on **Tuesday 10th January 2022 at 7p.m**

Yours sincerely,

A handwritten signature in black ink, appearing to read 'L.A. Reuben', followed by a period.

L.A.Reuben
Town Clerk.& RFO

A G E N D A

1. Apologies for Absence
2. Declarations of Interest
3. Evacuation Procedures
4. Budget Provision 2023/24 – Derek Kemp Accounting Solutions
 - a. Councillors request for consideration (*pages 1-4*)
 - b. Budget Provision 2023-24 (*Appendix 1 option for £986,694 0% increase -0.57% per Band D*)
5. To approve the minutes of Full Council (Finance) 14th November 2022. (*page 5 & 6*)
6. Matters of report arising from the minutes not otherwise covered by the Agenda.
7. Public Participation – Advised that questions be sent to the Council Office 48 hours prior to meeting
8. Income & Expenditure Reports Month 8 (*pages 7-11*)
9. Balance Sheet Month 8 (*pages 12-13*)
10. Bank Reconciliation Month7 (*pages 14-15*)
11. Reports from Committees, Working Groups, and the Town Clerk:
 - i) Leisure Centre Construction Update
 - ii) Venue for future Council Meetings
12. Payments for Information Month 8 (*page 16*)

FTC BUDGET CONSIDERATIONS FROM MEMBERS DECEMBER 2022 – NOT YET AGREED BY COUNCIL

Proposer	Detail	Implication to precept / band D Property
<p>Cllr A Robinson</p>	<p>#1 zero percentage increase to precept. Please ask the accountant to project figures.</p> <p>#2 5% reduction to precept. Please ask the accountant to project figures.</p> <p>#3 10% reduction to precept. Please ask the accountant to project figures.</p> <p>Funds to be made available to Blenheim park Millennium Green and Elm Park for improvements, new seating, flower beds & general maintenance. Amount TBD</p> <p>Funds made available for the Filton LNP local nature plan. Initiatives: birds, slow worms, hedgehogs: planters, scented edible plants etc. amount TBD</p> <p>Can we please be mindful of the cost of living crisis facing our residents when setting our budget as we currently charge one of the highest precepts in the country.</p> <p>Also, if we haven't got one in place already submit a neighbourhood plan as we would be entitled to 25% of CIL receipts ref the good councillors guide 2018 page 49 paragraph 3. (I wish to raise this as a motion, if we are not already in receipt on it.</p>	

FTC BUDGET CONSIDERATIONS FROM MEMBERS DECEMBER 2022 – NOT YET AGREED BY COUNCIL

<p>Cllr A Doyle</p>	<p>Could I ask for the accountant to generate an option for next year's budget following South glos's Council tax increase.</p> <p>Could I also raise a member's item to propose the following budget items be created and costed (by councillors)</p> <ul style="list-style-type: none"> Green spaces development budget Roads maintenance budget Youth support services budget Neighbourhood planning budget Community development budget 	
<p>Cllr T Mewies</p>	<p>Please can the following be included as budget options for the accountant please. I believe the option of an additional groundsperson has already been included.</p> <ol style="list-style-type: none"> 1. An increase in the rolling annual capital projects budget from the current amount to £100k. Reasoning: Increasing demand from community groups and members of the public for improvements and works e.g. Millennium Green works, Skate Park improvements, new equipment required for park maintenance. 2. An uplift in the budget set aside for youth work to reflect the £5000 we gave to Pyramid youth club this year, and the 10% rate of inflation. Reasoning: High inflation, likelihood of South Glos cuts in this area, re-establishment of Pyramid. 3. A permanent increase in the budget allocated for Filton Festival from £10k to £20k. Reasoning: The Town 	

FTC BUDGET CONSIDERATIONS FROM MEMBERS DECEMBER 2022 – NOT YET AGREED BY COUNCIL

	<p>Council no longer has the capacity to run this event, and the increased budget this year has all been spent- this is then the cost of someone running this festival commercially. The increase to this budget is a must rather than a should as the increase has already materialised.</p> <p>4. An increase in the amount allocated for \$137 grants. I would like this to gradually increase to £10k, with an increase of £500 next year. Reasoning: Budget has long not been uplifted. More grants applications than funds available this year.</p> <p>I was given the impression by our last meeting with the accountant that all the above is achievable with a 0% increase to the precept, however, I'm aware that inflation and ongoing uncertainty over the leisure centre contract may have changed things.</p>	
<p>Cllr A Monk</p>	<p>FTC instruct the clerk to draw a budget for the forthcoming financial year based upon a zero percent increase. Indicating if current service levels can be maintained and what impact this has going forward. FTC instruct the clerk to implement a 4 year budget forecast. To enable more accurate budgeting and control of capital projects.</p>	
<p>Cllr A. Bird</p>	<p>A clear picture of the current reserves are needed to be able to discuss if FTC can pick up on cuts to services made by South Glos Council.</p>	

Minutes of the Meeting of **FILTON TOWN COUNCIL FINANCE & GENERAL PURPOSES** held at 7:00p.m on **Tuesday 8th November 2022** at Filton Leisure Centre, Elm Park, Filton.

PRESENT: Cllrs: A Doyle (Chair), T Mewies(Vice Chair), B Mead, A Bird, D Boardman, M.Chaudhry, D Collins, A Kenyon, A Monk, A Robinson, C Wood,

ALSO, PRESENT: Lesley Reuben(Town Clerk &RFO)

APOLOGIES: N/A

NON-ATTENDANCE: N/A

0415. APOLOGIES FOR ABSENCE: There were none

0416. EVACUATION PROCEDURE: Chair of Council gave evacuation procedures

0417. DECLARATIONS OF INTEREST: Cllr A Kenyon declared an interest in the Twinning Association.

0418. TO APPROVE THE MINUTES OF THE MEETING HELD 4th October 2022
The minutes were approved as an accurate record.

0419. MATTERS OF REPORT ARISING FROM THE MINUTES NOT OTHER INCLUDED ON THE AGENDA:

i)Park Road – Cllr Wood updated the Committee that South Glos back office had responded that the case was now closed. This was being challenged.

ii)Twinning Association – it was queried why the twinning association had been granted £800 rather than the £1000 previously suggested. It was confirmed that rather than set a precedent, the Association had been advised they could apply for any remaining funds at a later date if needed.

iii)Meeting Venue – it was suggested that Pyramid Youth Club, Filton Library and Filton District Social Club were all explored as alternative venues for meetings.

0420. PUBLIC PARTICIPATION: A group member of the Northville Community Garden (behind the Bulldog PH) had approached FTC as he had been offered a large amount of soil and had requested that it be allowed to be spread on the land. There had been a problem with fly tipping in the area and South Glos officers were about to use enforcement powers to which would include Community protection warnings. It was therefore agreed to inform the resident to hold off with the soil until South Glos officers report back. The garden group should attempt to call a committee meeting to at least attempt to achieve a majority decision with the soil proposal and then to attend FTC meeting with to view to co-opt councillors onto the group.

0421. GRANT APPLICATIONS

Pyramid Youth Club – The youth worker addressed council and explained the financial difficulties and falling numbers that the club had experienced since the pandemic. The club now run a session for ages 10-14 year old youths and hoped that numbers will grow. The grant had been requested for repairs to the lighting and improvements to help them keep the doors open for the children of families that appreciate and rely on the facility being open.

It was proposed, seconded and vote carried to award the full amount requested £4,950.

0422. INCOME & EXPENDITURE REPORTS

Reports for Month 6 (September 22) were discussed.

It was noted that Filton TC no longer pay energy bills and the question was asked as to how much had been saved following the transfer to Active Nation?

0423. Balance Sheet (Month 6)

i)390 & 391 deferred grants clarification was required on these figures.

0424. BANK RECONCILIATION (Month 6) – confirmed

0425. LEISURE CENTRE UPDATE – a project update had been circulated.. it was noted that the temporary car park would be installed on 9th November 2022.

Permission to start the demolition was still awaited from South Glos council due to conditions being addressed – Cllr Monk to request an update.

Due to future planning on KVA requirements based on western power documentation, a new electrical supply could be required from the sub station at the bottom of the field. This had not yet been confirmed but FTC would be kept up to date.

Location of the gas main needed to be confirmed as it was thought that it ran under the council office – however staff remembered it being moved prior to development.

0426. NOVEMBER FULL COUNCIL – it had been suggested to move the full council meeting to an earlier date due to the popularity of the England v Wales world cup game. After discussion, it was proposed and seconded **not** to change the date of the meeting;
Vote carried 6 For, 2 Against and 1 Abstention.

0427. Payments for Information – Approved.

BT – it was confirmed that this payment was for a previous period and the council no longer pay BT phone lines.

There being no further business, the Chair closed the meeting at 7.45p.m.

Detailed Income & Expenditure by Budget Heading 30/11/2022

Month No: 8

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Leisure Centre - Outsourcing</u>								
4056 LEGAL FEES	0	2,750	0	(2,750)		(2,750)	0.0%	
4060 OTHER PROF FEES	0	2,500	0	(2,500)		(2,500)	0.0%	
4061 L C Management Fees	(65,056)	275,168	(32,844)	(308,012)		(308,012)	(837.8%)	
4998 TFR TO EARMARKED RSV	0	0	400,000	400,000		400,000	0.0%	
Leisure Centre - Outsourcing :- Indirect Expenditure	<u>(65,056)</u>	<u>280,418</u>	<u>367,156</u>	<u>86,739</u>	<u>0</u>	<u>86,739</u>	<u>76.4%</u>	<u>0</u>
Net Expenditure	<u>65,056</u>	<u>(280,418)</u>	<u>(367,156)</u>	<u>(86,739)</u>				
<u>101 Leisure Centre - General</u>								
4001 SALARIES & WAGES	0	85	0	(85)		(85)	0.0%	
4015 GAS	0	2,394	0	(2,394)		(2,394)	0.0%	
4035 SECURITY COSTS	0	2,202	0	(2,202)		(2,202)	0.0%	
4115 LICENCES	0	242	0	(242)		(242)	0.0%	
Leisure Centre - General :- Indirect Expenditure	<u>0</u>	<u>4,924</u>	<u>0</u>	<u>(4,924)</u>	<u>0</u>	<u>(4,924)</u>		<u>0</u>
Net Expenditure	<u>0</u>	<u>(4,924)</u>	<u>0</u>	<u>4,924</u>				
<u>102 Leisure Centre - Swimming Pool</u>								
1021 SWIMMING - LESSONS	0	(28,665)	0	28,665			0.0%	
Leisure Centre - Swimming Pool :- Income	<u>0</u>	<u>(28,665)</u>	<u>0</u>	<u>28,665</u>				<u>0</u>
Net Income	<u>0</u>	<u>(28,665)</u>	<u>0</u>	<u>28,665</u>				
<u>106 Leisure Centre - Outdoor Sport</u>								
1060 GRASS INCOME	87	2,375	1,000	(1,375)			237.5%	
Leisure Centre - Outdoor Sport :- Income	<u>87</u>	<u>2,375</u>	<u>1,000</u>	<u>(1,375)</u>			<u>237.5%</u>	<u>0</u>
Net Income	<u>87</u>	<u>2,375</u>	<u>1,000</u>	<u>(1,375)</u>				
<u>201 Playing Fields</u>								
1201 Field Hire Income	0	0	2,000	2,000			0.0%	
Playing Fields :- Income	<u>0</u>	<u>0</u>	<u>2,000</u>	<u>2,000</u>			<u>0.0%</u>	<u>0</u>
4037 GROUNDS MAINTENANCE	0	0	2,250	2,250		2,250	0.0%	
4040 EQUIPMENT & SMALL TOOLS	0	0	1,000	1,000		1,000	0.0%	
Playing Fields :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>3,250</u>	<u>3,250</u>	<u>0</u>	<u>3,250</u>	<u>0.0%</u>	<u>0</u>
Net Income over Expenditure	<u>0</u>	<u>0</u>	<u>(1,250)</u>	<u>(1,250)</u>				

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>202 Play Areas</u>								
4037 GROUNDS MAINTENANCE	0	640	1,000	360		360	64.0%	
4042 EQUIPMENT MAINTCE	521	633	1,000	367		367	63.3%	
Play Areas :- Indirect Expenditure	521	1,273	2,000	727	0	727	63.7%	0
Net Expenditure	(521)	(1,273)	(2,000)	(727)				
<u>203 Millennium Green</u>								
1001 RENT RECEIVED	0	0	1,500	1,500			0.0%	
Millennium Green :- Income	0	0	1,500	1,500			0.0%	0
4037 GROUNDS MAINTENANCE	0	716	500	(216)		(216)	143.1%	
Millennium Green :- Indirect Expenditure	0	716	500	(216)	0	(216)	143.1%	0
Net Income over Expenditure	0	(716)	1,000	1,716				
<u>204 Allotments</u>								
1001 RENT RECEIVED	0	1,728	1,000	(728)			172.8%	
Allotments :- Income	0	1,728	1,000	(728)			172.8%	0
4012 WATER RATES	21	170	500	330		330	34.0%	
4013 RENT	0	0	275	275		275	0.0%	
4037 GROUNDS MAINTENANCE	0	617	250	(367)		(367)	246.6%	
Allotments :- Indirect Expenditure	21	787	1,025	238	0	238	76.8%	0
Net Income over Expenditure	(21)	941	(25)	(966)				
<u>301 Roads & Highways</u>								
4080 STREET CARE (ex S Glos)	0	1,725	3,200	1,475		1,475	53.9%	
Roads & Highways :- Indirect Expenditure	0	1,725	3,200	1,475	0	1,475	53.9%	0
Net Expenditure	0	(1,725)	(3,200)	(1,475)				
<u>302 Community Development</u>								
1082 Filton Festival	0	0	2,500	2,500			0.0%	
Community Development :- Income	0	0	2,500	2,500			0.0%	0
4701 GRANTS - N BRISTOL ADVICE	0	0	500	500		500	0.0%	
4702 GRANTS - TWINNING ASS'N	0	800	300	(500)		(500)	266.7%	
4703 GRANTS - FOUR TOWNS TPT	0	0	1,000	1,000		1,000	0.0%	
4706 GRANTS - Four Towns Play Assoc	0	0	4,280	4,280		4,280	0.0%	
4707 GRANTS - YOUTH PROVISION	4,950	13,700	17,500	3,800		3,800	78.3%	

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4708 GRANTS - COMM'Y PARTNERSHIP	0	2,247	4,500	2,254		2,254	49.9%	
4711 GRANTS - S137 GENERAL	100	3,600	6,500	2,900		2,900	55.4%	
4720 CHRISTMAS ACTIVITIES	91	91	3,000	2,909		2,909	3.0%	
4725 FILTON FESTIVAL	1,444	1,444	10,000	8,556		8,556	14.4%	
4730 COMMUNITY FUND	0	0	20,000	20,000		20,000	0.0%	
Community Development :- Indirect Expenditure	6,585	21,881	67,580	45,699	0	45,699	32.4%	0
Net Income over Expenditure	(6,585)	(21,881)	(65,080)	(43,199)				
<u>801 Corporate Management</u>								
4004 PENSION DEFICIT	(983)	(7,867)	(11,800)	(3,933)		(3,933)	66.7%	
Corporate Management :- Indirect Expenditure	(983)	(7,867)	(11,800)	(3,933)	0	(3,933)	66.7%	0
Net Expenditure	983	7,867	11,800	3,933				
<u>802 Democratic Rep'n & Mgmt</u>								
4007 COURSES/CONFERENCES	0	0	250	250		250	0.0%	
4009 TRAVEL	0	0	50	50		50	0.0%	
4024 SUBSCRIPTIONS	0	0	200	200		200	0.0%	
4028 ELECTION COSTS	0	0	2,500	2,500		2,500	0.0%	
4033 NEWSLETTER	375	2,375	3,000	625		625	79.2%	
4065 MEETING COSTS	0	0	150	150		150	0.0%	
Democratic Rep'n & Mgmt :- Indirect Expenditure	375	2,375	6,150	3,775	0	3,775	38.6%	0
Net Expenditure	(375)	(2,375)	(6,150)	(3,775)				
<u>803 Civic Expenses</u>								
4066 CHAIRMANS ALLOWANCE	0	0	950	950		950	0.0%	
4067 COMMUNITY AWARDS	0	0	1,000	1,000		1,000	0.0%	
Civic Expenses :- Indirect Expenditure	0	0	1,950	1,950	0	1,950	0.0%	0
Net Expenditure	0	0	(1,950)	(1,950)				
<u>901 Central Services</u>								
1001 RENT RECEIVED	0	52	2	(50)			2605.0%	
Central Services :- Income	0	52	2	(50)			2605.0%	0
4001 SALARIES & WAGES	10,123	61,488	113,268	51,780		51,780	54.3%	
4005 HR Costs-Service level agr'mnt	954	954	4,000	3,046		3,046	23.8%	
4007 COURSES/CONFERENCES	0	0	250	250		250	0.0%	
4008 TRAINING	14	924	2,500	1,576		1,576	37.0%	

Detailed Income & Expenditure by Budget Heading 30/11/2022

Month No: 8

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4009 TRAVEL	0	0	200	200		200	0.0%	
4010 OTHER STAFF COSTS	0	0	500	500		500	0.0%	
4017 HEALTH & SAFETY	0	30	0	(30)		(30)	0.0%	
4020 SUNDRY OFFICE & IT COSTS	443	6,280	3,000	(3,280)		(3,280)	209.3%	
4021 TELEPHONE & FAX	61	1,064	750	(314)		(314)	141.9%	
4022 POSTAGE	89	188	600	412		412	31.3%	
4023 STATIONERY/PRINTING	44	342	500	158		158	68.4%	
4024 SUBSCRIPTIONS	410	2,722	1,850	(872)		(872)	147.1%	
4025 INSURANCE	0	11,168	10,000	(1,168)		(1,168)	111.7%	
4026 PHOTOCOPY CHARGES	0	602	1,600	998		998	37.7%	
4027 OFFICE EQUIPMENT	0	0	500	500		500	0.0%	
4032 PUBLICITY	0	1,053	0	(1,053)		(1,053)	0.0%	
4039 MISC EXPS, XMAS DECORATIONS	0	0	100	100		100	0.0%	
4051 BANK CHARGES	10	1,757	500	(1,257)		(1,257)	351.4%	
4056 LEGAL FEES	0	1,267	1,000	(267)		(267)	126.7%	
4057 AUDIT FEES	0	0	2,000	2,000		2,000	0.0%	
4058 ACCOUNTANCY FEES	374	1,960	6,000	4,040		4,040	32.7%	
4060 OTHER PROF FEES	0	130	15,000	14,870		14,870	0.9%	
4076 COUNCIL TAX - FLAT	0	3,002	0	(3,002)		(3,002)	0.0%	
Central Services :- Indirect Expenditure	12,522	94,931	164,118	69,187	0	69,187	57.8%	0
Net Income over Expenditure	(12,522)	(94,879)	(164,116)	(69,237)				
<u>902 Outside Services</u>								
1001 RENT RECEIVED	0	0	350	350			0.0%	
Outside Services :- Income	0	0	350	350			0.0%	0
4001 SALARIES & WAGES	8,149	82,670	96,413	13,743		13,743	85.7%	
4006 PROTECTIVE CLOTHING	315	612	200	(412)		(412)	306.1%	
4008 TRAINING	684	2,014	500	(1,514)		(1,514)	402.8%	
4016 JANITORIAL	0	0	200	200		200	0.0%	
4018 REFUSE DISPOSAL	603	5,980	0	(5,980)		(5,980)	0.0%	
4036 PROPERTY MAINTCE	298	1,704	1,500	(204)		(204)	113.6%	
4037 GROUNDS MAINTENANCE	32	2,285	2,500	215		215	91.4%	
4039 MISC EXPS, XMAS DECORATIONS	0	0	100	100		100	0.0%	
4040 EQUIPMENT & SMALL TOOLS	0	915	2,000	1,085		1,085	45.8%	
4041 EQUIPMENT HIRE	0	136	250	114		114	54.5%	
4042 EQUIPMENT MAINTCE	32	1,249	3,000	1,751		1,751	41.6%	
4044 VEHICLE FUEL,OIL & MAINT	100	833	2,500	1,667		1,667	33.3%	
Outside Services :- Indirect Expenditure	10,214	98,399	109,163	10,764	0	10,764	90.1%	0
Net Income over Expenditure	(10,214)	(98,399)	(108,813)	(10,414)				

Detailed Income & Expenditure by Budget Heading 30/11/2022

Month No: 8

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>908 L. C Redevelopment</u>								
4054 LOAN INTEREST PWLB	0	319	93,061	92,742		92,742	0.3%	
4055 LOAN CAPITAL REPAID	0	1,535	138,282	136,747		136,747	1.1%	
4982 CAP LC Redevelopment	20,959	307,581	4,247,370	3,939,789		3,939,789	7.2%	
5002 ASSETS FUNDED BY LOANS	0	0	(4,247,370)	(4,247,370)		(4,247,370)	0.0%	
L. C Redevelopment :- Indirect Expenditure	<u>20,959</u>	<u>309,435</u>	<u>231,343</u>	<u>(78,092)</u>	<u>0</u>	<u>(78,092)</u>	<u>133.8%</u>	<u>0</u>
Net Expenditure	<u>(20,959)</u>	<u>(309,435)</u>	<u>(231,343)</u>	<u>78,092</u>				
<u>909 Capital & Projects</u>								
1074 CIL Income	0	5,666	0	(5,666)			0.0%	
Capital & Projects :- Income	<u>0</u>	<u>5,666</u>	<u>0</u>	<u>(5,666)</u>				<u>0</u>
4054 LOAN INTEREST PWLB	0	93	201	108		108	46.1%	
4055 LOAN CAPITAL REPAID	0	7,850	7,850	(0)		(0)	100.0%	
4909 CAP Bus Shelters\Street Furn	1,912	1,912	0	(1,912)		(1,912)	0.0%	
4925 CAP Flags	0	2,281	0	(2,281)		(2,281)	0.0%	
4931 CAP Shipping Containers	0	4,625	0	(4,625)		(4,625)	0.0%	
4983 CAP Playing Field Planters	0	1,021	0	(1,021)		(1,021)	0.0%	
4984 CAP Grounds Maint. Equipment	0	495	0	(495)		(495)	0.0%	
4988 CAP Queen Jubilee	0	86	0	(86)		(86)	0.0%	
4992 FUNDING FROM R CAP FUND	0	(8,422)	0	8,422		8,422	0.0%	
4993 TFR TO ROLLING CAPITAL FUND	0	40,000	100,000	60,000		60,000	40.0%	
4998 TFR TO EARMARKED RSV	0	5,666	0	(5,666)		(5,666)	0.0%	
Capital & Projects :- Indirect Expenditure	<u>1,912</u>	<u>55,607</u>	<u>108,051</u>	<u>52,444</u>	<u>0</u>	<u>52,444</u>	<u>51.5%</u>	<u>0</u>
Net Income over Expenditure	<u>(1,912)</u>	<u>(49,941)</u>	<u>(108,051)</u>	<u>(58,110)</u>				
<u>998 Precept & Interest</u>								
1076 PRECEPT	0	986,694	986,694	0			100.0%	
1090 INTEREST RECEIVED	2,508	8,712	300	(8,412)			2904.0%	
Precept & Interest :- Income	<u>2,508</u>	<u>995,406</u>	<u>986,994</u>	<u>(8,412)</u>			<u>100.9%</u>	<u>0</u>
4051 BANK CHARGES	5	5	0	(5)		(5)	0.0%	
Precept & Interest :- Indirect Expenditure	<u>5</u>	<u>5</u>	<u>0</u>	<u>(5)</u>	<u>0</u>	<u>(5)</u>		<u>0</u>
Net Income over Expenditure	<u>2,503</u>	<u>995,401</u>	<u>986,994</u>	<u>(8,407)</u>				
Grand Totals:- Income	<u>2,595</u>	<u>976,562</u>	<u>995,346</u>	<u>18,784</u>			<u>98.1%</u>	
Expenditure	<u>(12,926)</u>	<u>864,608</u>	<u>1,053,686</u>	<u>189,078</u>	<u>0</u>	<u>189,078</u>	<u>82.1%</u>	
Net Income over Expenditure	<u>15,520</u>	<u>111,954</u>	<u>(58,340)</u>	<u>(170,294)</u>				
Movement to/(from) Gen Reserve	<u>15,520</u>	<u>111,954</u>						

Detailed Balance Sheet - Excluding Stock Movement

Month 8 Date 30/11/2022

<u>A/c</u>	<u>Description</u>	<u>Actual</u>		
	<u>Fixed Assets</u>	Asset Value	Depreciation	Net Value
1	FREEHOLD LAND & BUILDINGS	2,214,528	1,717,327	497,201
11	LEASEHOLD LAND & BUILDINGS	25,000	7,500	17,500
21	VEHICLES & EQUIPMENT	569,767	540,898	28,869
41	INFRASTRUCTURE ASSET	194,740	185,731	9,009
61	COMMUNITY ASSETS	61,372	33,232	28,140
	Total Fixed Assets	3,065,407	2,484,688	580,719
	<u>Current Assets</u>			
105	VAT CONTROL	94,745		
110	PREPAYMENTS	1,444		
121	STOCK - LEISURE	125		
190	CAPITAL WORK IN PROGRESS	1,906		
200	BANK ACCOUNT-GENERAL	592,700		
201	BANK IMPREST WAGES AC	206,427		
220	PETTY CASH - OFFICE	74		
245	CCLA Public Sector Investment	1,475,000		
246	CCLA - FTC Project Account	3,100,660		
	Total Current Assets		5,473,081	
	<u>Current Liabilities</u>			
500	TRADE CREDITORS	(50,196)		
510	ACCRUED EXPENSES	3,950		
525	PAYE AND NI DUE	4,589		
526	SUPERANNUATION DUE	1,637		
560	INCOME IN ADVANCE	4,500		
570	RETENTIONS PAYABLE	7,448		
	Total Current Liabilities		(28,073)	
	Net Current Assets			5,501,153
	Total Assets less Current Liabilities			6,081,872
	<u>Long Term Liabilities</u>			
390	Deferred Grants Applied	1,471,220		
391	Deferred Grants Released	(1,354,577)		
403	PWLB Loan 443438	98,465		
404	PWLB Loan 532982	500,000		
405	PWLB Loan 554749	3,861,072		
	Total Long Term Liabilities		4,576,180	
	Total Assets less Total Liabilities			1,505,692
	<u>Represented by :-</u>			
300	CURRENT YEAR FUND	111,954		
310	GENERAL FUND	177,367		
315	ROLLING CAPITAL FUND	78,799		
320	RCF Pool Redevelopment	450,000		
321	Contingency Fund	100,000		
323	EMR Festival	10,000		
325	EMR 4 Towns Play Association	4,580		

Detailed Balance Sheet - Excluding Stock Movement

Month 8 Date 30/11/2022

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
326	EMR Maintenance	43,002
328	EMR Elections	10,338
329	EMR CIL 19/20	3,961
330	CAPITAL FINANCE ACCOUNT	465,752
331	EMR CIL 20/21	30,963
332	EMR CIL 21/22	13,309
333	EMR CIL 22/23	5,666
	Total Equity	<u>1,505,692</u>

**Bank Reconciliation Statement as at 30/11/2022
for Cashbook 1 - BANK ACCOUNT-GENERAL**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Current Account	30/11/2022		594,821.01
			<u>594,821.01</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
21/11/2022 FP2 Biffa Waste Services Ltd		1,910.90	
21/11/2022 FP12 Monsoon Marketing Ltd		148.39	
21/11/2022 FP13 Pitney Bowes		61.85	
			<u>2,121.14</u>
			592,699.87
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			592,699.87
		Balance per Cash Book is :-	592,699.87
		Difference is :-	0.00

Bank Reconciliation Statement as at 30/11/2022
for Cashbook 2 - BANK ACCOUNT-IMPREST

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Natwest Imprest A/c -01364383	30/11/2022	505	100.00
Natwest Business A/c -08609098	30/11/2022	548	206,327.36
			<u>206,427.36</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			206,427.36
<u>Receipts not Banked/Cleared (Plus)</u>		0.00	
			<u>0.00</u>
			206,427.36
		Balance per Cash Book is :-	206,427.36
		Difference is :-	0.00

BANK ACCOUNT-GENERAL

List of Payments made between 01/11/2022 and 30/11/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
17/11/2022	Safestore Limited	DD	348.15		Safestore Limited
21/11/2022	Avon Local Councils' Associati	FP1	14.00		203-MS Training
21/11/2022	Biffa Waste Services Ltd	FP2	1,910.90		195-Trade refuse
21/11/2022	B & S Chains (Midlands) Ltd	FP3	409.44		204-Play equipment repairs
21/11/2022	DL I.T. Solutions Ltd	FP4	492.12		207-IT Support
21/11/2022	Doddington Parish Council	FP5	683.76		208-ROSPA training
21/11/2022	EDG Group Ltd	FP6	25,150.60		209-Temporary Car Park
21/11/2022	Filton Voice Ltd	FP7	300.00		196-Filton Voice October
21/11/2022	GM Engineering (Bristol) Ltd	FP8	216.00		210-Slide repair
21/11/2022	Greenway Training Ltd	FP9	756.00		Purchase Ledger Payment
21/11/2022	Lister Wilder	FP10	11.40		211-Postage charge
21/11/2022	Microshade Business Consultant	FP11	68.40		212-Citrix hosting
21/11/2022	Monsoon Marketing Ltd	FP12	148.39		213-Staff uniforms
21/11/2022	Pitney Bowes	FP13	61.85		198-Postage
21/11/2022	Pyramid Youth Club	FP14	4,950.00		214-Pyramid Youth Grant
21/11/2022	RBL Poppy Appeal	FP15	100.00		215-RBL donation
21/11/2022	Re Energize	FP16	1,444.00		199-Festival management Jul 23
21/11/2022	Ricoh UK Ltd	FP17	355.00		224-Copier charges
21/11/2022	South Gloucestershire Council	FP18	1,144.58		218-HR Support
21/11/2022	Speller Metcalfe	FP19	67,091.70		221-Valuation Certificate 4a
21/11/2022	Filton Twinning Association	FP20	800.00		179-Filton Twinning Grant22/23
24/11/2022	Society of Local Council Clerk	BACS	410.00		233-Qualification fee CW
25/11/2022	Public Works Loan Board	DD	2,575.02		P/Ledger Electronic Payment
Total Payments			<u>109,441.31</u>		