



# FILTON TOWN COUNCIL

ELM PARK | FILTON | SOUTH GLOUCESTERSHIRE | BS34 7PS

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Town Clerk: Lesley Reuben

## FULL COUNCIL MEETING – All Town Council Members

17th January 2023

Dear Member

You are hereby summoned to a meeting of the **FULL COUNCIL** to be held on **Monday 23<sup>rd</sup> January 2023 at 7p.m** at SHE 7, Braemar Crescent, Filton BS7 0TD

Yours sincerely,

L.A.Reuben  
Town Clerk.& RFO

## AGENDA

1. Apologies for Absence
2. Declarations of Interest
3. Evacuation Procedures
4. **Presentation FILTON FESTIVAL 2023 – Robert Goodwin, Energize**
5. Public Participation – (Max 15 mins) Advised that questions be sent to the Council Office 48 hours prior to meeting
6. To approve the minutes of Full Council 28<sup>th</sup> November 2022. (page 1-2)
7. Matters of report arising from the minutes not otherwise covered by the Agenda.
8. Filton Beat Team (page 3)
9. South Glos Councillor Reports
  - i) Cllr Adam Monk (tabled)
  - ii) Cllr C.Wood (tabled)
10. Submissions from Members :- Proposed by Cllr A Bird
  1. "FTC request Steve Reade Executive Member of South Glos Council to attend our next meeting to fully explain the delay in implementing the Article 4.

2. FTC request South Glos Council revise the HMO SPD to include proposals previously submitted by FTC, to minimise the impact in delaying the implementation of Article 4.
3. FTC request South Glos Council introduce a meaningful register of all rented properties within Filton, to enable the rental portfolio within Filton, to be better understood.

**11. Reports from Committees, Working Groups, and the Town Clerk:**

- i)* Leisure Centre Construction Update
- ii)* Finance Committee Minutes held 10<sup>th</sup> January 2023 (pages 4-5)
- iii)* Planning Committee held 17<sup>th</sup> January 2023 (pages 6-8)
- iv)* Community Assets – (ideas for consideration to be sent to Town Clerk)
- v)* Ongoing Updates (pages 9-12)

**12. Consultation Spreadsheet (pages 13-14)**

**13. Payments for information Month 10 (page 15)**

**PRESENT: Cllrs:** D Collins (Chair), Brian Mead (Vice Chair) , Alan Bird, Dan Boardman, A Doyle, A Kenyon, T Mewies, A Robinson, C Wood, D.Harris , Esther Adjevivi (duly elected during meeting)

**ALSO, PRESENT:** L Reuben (Town Clerk & RFO), C Westcott (Town Council Support Officer)

**APOLOGIES: Cllrs:** M Chaudhry, C.Wood, A Monk

**NON-ATTENDANCE:**

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**0335. APOLOGIES FOR ABSENCE:** Apologies noted

**0336. DECLARATIONS OF INTEREST:** None

**0337. EVACUATION PROCEDURES:** Chair of Council gave evacuation procedures

**0338. CO-OPTION –**

Esther Adjevivi introduced herself and responded to questions from councillors. It was proposed and seconded to duly elect Esther Adjevivi to be co-opted to fill the vacancy in the Charborough Ward. *Vote was carried Nem.Com. Esther Adjevivi signed her declaration of office and joined the meeting;*

**0339. SUBMISSIONS FROM PUBLIC:** No Submissions

**0340. TO APPROVE MINUTES OF THE MEETING HELD 25<sup>th</sup> October 2022:** The minutes were approved as accurate -

**0341. MATTERS OF REPORT ARISING FROM MINUTES NOT OTHERWISE INCLUDED IN THE AGENDA:** There were none

**0342. FILTON BEAT TEAM UPDATE:** Report was circulated to members, concerns raised as to the Beat Team not visible in the community. The Town Clerk is to liaise with them and pass on the concerns.

**0343. SOUTH GLOUCESTERSHIRE REPORTS:**

**CLLR A MONK** – (no submission)

**CLLR C WOOD** – noted

**0344. SUBMISSIONS FROM MEMBERS:**

i) Proposed by Cllr Darryl Colins, Seconder Cllr Adam Monk "That this council will identify buildings and land within Filton that should be considered as community assets."

The proposal was discussed and suggested that would be added to January 2023 agenda. Councillors to bring with them to the meeting ideas of assets of Filton.  
Voted **FOR** Nem.Com

ii) Proposed by Cllr Alan Bird FTC to investigate, using Filton Voice to ask the following question. "FTC to ask the residents of Filton to assist in understanding the mix of households within Filton."

The proposal was discussed, and concerns were raised on the accuracy of the data that would be received from the survey whilst public availability resources such as electoral roll are an accurate legal record.

It was voted **FOR 6 ABSTAIN 4**.

It was requested that The Town Clerk to check legal matters regarding data protection'

**ACTION FTC Office**

**0345. REPORTS FROM COMMITTEES, WORKING GROUPS AND THE TOWN CLERK:**

i) **Planning Schedule 22<sup>nd</sup> November** – Meeting was not held Councillors confirmed they viewed current applications and commented as individuals.

ii) **Full Council Finance 8<sup>th</sup> November Draft Minutes** – Noted

iii) **Leisure Centre update**. An update was given on the current delays on planning and how that had impacted on works. It was confirmed that after making enquiries Filton Town Council agreed for the works to begin prior to the approval due in the very near future.

It was agreed that the Town Clerk would circulate the Phase 1 plans to all Councillors.

**ACTION FTC Office**

vi) **Ongoing Updates - Document was noted**

v) **Friends of Millennium Green** – Members of group presented their request for lighting to be considered for Millennium Green. They highlighted the safety concerns and gave information regarding the survey that they had undertaken locally.

Concerns were raised on behalf of residents whose properties are close to the area regarding impact on local wildlife, increased ASB and raised the issue that they had not been consulted.

After discussion it was proposed and seconded for the Millennium Green Group to return to Filton Town Council with the specifications and budget needed for the lighting. Filton Town Council Office to then strive to get 3 quotes for the works. A single agenda meeting will be arranged for the residents and groups attend and see the options available.

Voted **FOR Nem.Com**

It was requested for the Town Clerk to contact the Environmental Team at South Gloucestershire Council for a report in the impact of lighting on the environment get crime data from the local police team and get advice regarding a bat survey being carried out.

**ACTION FTC Office**

vi) **Northville Community Garden (Land behind the Bulldog)** Chair of the committee informed the Council on the opportunity to have used soil delivered to Jennings Garden for no cost to be used to make higher beds to stop the area being used by cars.

The Town Clerk highlighted the risks and expressed her concern of potentially using contaminated soil around the area. After a discussion it was proposed and seconded to have the soil delivered but to ensure a copy of the quality certificate is given to Filton Town Council. Voted **8 FOR 2 ABSTAIN**.

**0346. CONSULTATION SPREADSHEETS-** Councillors to become familiar with ongoing consultations.

**0347. PAYMENTS FOR INFORMATION-** Accepted

*There being no further business the meeting closed at 9.04pm.*

## FILTON BEAT TEAM REPORT

Reported burglaries are similar to this time last year and around the same figure as last month. Numbers are low with no pattern to offences or areas being targeted.

Vehicle crime levels are the same as last month and slightly down on this time last year.

Theft offences are not as high as last month when there appeared to be a spike in thefts from shop.

Theft from shop offences tend to be carried out by persistent offenders targeting specific stores. One individual has recently been arrested and remanded which has helped reduce these offences.

There continues to be theft of pedal cycle offences, predominately around Abbeywood retail park.

Attempts will be made to increase patrols around Abbeywood to prevent further offences and provide reassurance.

There continues to be Anti-social behaviour reports around College way and SGS college, though the reports are not as frequent as in September and October. Officers have continued to patrol in the area when they are able to. We have met with staff at the college to discuss some of the issues regarding Mopeds being ridden in an anti-social manner. Students have been spoken to and staff have suspended and excluded some pupils.

The college stated that there are always initial problems with new starters in September, but issues then settle down. We are looking to carry out education work with the college regarding road safety. The team continue to patrol the area each day that they are on. Officers must pass the college to and from the station and will continue to patrol the area.

There has been Anti-social reports around Shield retail with youths targeting KFC. CCTV is being checked and reassurance patrols being conducted.

There has also been reports of inappropriate use of vehicle in Millennium green. Encourage people to report incidents. When we are on duty, we will attempt to patrol the area, but are not always around. If the matter is reported at the time another beat officer or response officer may be nearby to help.

We started to get complaints regarding parking on Elm Park, mainly at the weekends. I appreciate while the building work is ongoing, parking is restricted in the main car park. The next weekend we are working we will check the street and advise about any inappropriate parking.

Please continue to report, if its not reported it is difficult for me to know when the team are not around.

G PRETLOVE

**PRESENT: Cllrs:** A Doyle (Chair), T Mewies (Vice Chair), B Mead, A Bird, D Boardman, D Collins, A Kenyon, A Robinson, E Adejevi, D Harris

**ALSO, PRESENT:** Lesley Reuben (Town Clerk &RFO), Carla Westcott (TCSO) Derek Kemp (DCK Accounting Solutions)

**APOLOGIES:** A Monk, C Wood

**NON-ATTENDANCE:** M Chaudhry

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**0428. APOLOGIES FOR ABSENCE:** Apologies given

**0429. EVACUATION PROCEDURE:** Chair of Council gave evacuation procedures

**0430. DECLARATIONS OF INTEREST:** None

**0431. BUDGET PROVISION 2023/24 – DEREK KEMP ACCOUNTING SOLUTIONS**

- a. Councillors submission for budget consideration – to be reviewed in new financial year
- b. Budget Provision 2023-24: D Kemp presented the budget provision and option to Council. Noting the ability to extend the contingency fund has been included in the figures, still leaving reserves £24,000 above the recommended level. Leaving the sum of £250,000 as surplus to the Council that can be used for various agreed funding to be discussed at a separate meeting in the new financial year. A social fund was given as an idea from a Councillor this was to be added to the list for consideration in the new tax year. Queries regarding the precept were answered and various options and figures were discussed.

2 Motions were proposed:

**Motion 1:** Proposed by Cllr D Boardman and seconded by Cllr A Robinson (named vote requested) " Reduce the precept for the Filton residents by 10%". Voted FOR 4 ( Cllrs A Robinson, D Boardman, E Adejevi, Anne Kenyon) AGAINST 6 ( Cllrs A Doyle, T Mewies, D Collins, A Bird, D Harris, B Mead).

**Motion 2:** Proposed and seconded " Keep the precept unchanged which equates to a 0.57% decrease for Filton residents". Voted FOR 7, AGAINST 3.

**Motion 2 carried.- it was therefore resolved to demand a precept requirement of £986,694 which equates to £312.84. per annum (£6 per week) per Band D property. This being a**

**-0.57% reduction per household on last year. (Reason noted as 18 extra band D equivalents)**

**0432. TO APPROVE THE MINUTES OF THE MEETING HELD 8<sup>th</sup> November 2022**

The minutes were approved as an accurate record.

**0433. MATTERS OF REPORT ARISING FROM THE MINUTES NOT OTHER INCLUDED ON THE AGENDA:** Filton Town Council have not yet received the certificate from the soil delivered to the land behind the Bulldog. The Town Clerk to follow this up.

**0434. PUBLIC PARTICIPATION:** Member of the public raised concerns over the speeding and speed signage around Hunters Way. Filton Town Council to investigate the department responsible and raise the concerns.

**0435. INCOME & EXPENDITURE REPORTS:** Clarification of the Streetcare expenditure given.  
Document noted

**0436. BALANCE SHEET (Month 7) :** Query on the Monsoon payment. Confirmed it as the Ground Teams new uniform supplier.

**0437. BANK RECONCILIATION (Month 7) –** Noted

**0438. REPORTS FROM COMMITTEES, WORKING GROUPS, AND THE TOWN CLERK:**

i) Leisure Centre Construction Update: The Town Clerk updated the Council that the demolition has now began and is moving quickly.

The poor weather has caused issues with the temporary car park and additional cost needed.

Full planning permission for had now been received.

ii) Venue for future Council Meetings: After looking at several different options the SHE7 meeting room had been reserved for future meetings until March 2023. The meetings would need to be re-scheduled to 2<sup>nd</sup> and 4<sup>th</sup> Monday of every month until March. It was agreed that this would be the best option and the next Full Council meeting would be held Monday 23<sup>rd</sup> January 2023 at SHE7.

**0439. Payments for Information month 8 – Accepted**

There being no further business, the Chair closed the meeting at 8.15 pm.

SCHEDULE OF PLANNING APPLICATIONS 17/01/2023

FILTON REF	SOUTH GLOS. REF	APPLICATION	EXPIRY DATE	COMMENTS
F.3945	P22/07119/F	<p>718 Southmead Road Filton South Gloucestershire BS34 7QT</p> <p>Demolition of garage. Erection of single storey 2 no. bedroom/2no.person detached annexe to enlarge existing large House in Multiple Occupation (HMO) (Sui Generis) to an overall 10no. person HMO.</p>	Fri 20 Jan 2023	<p><b>COMMENTS</b></p> <p><b>OBJECTION</b></p> <p>Development - PSP states that a development should not have a negative impact on the local area, the concern of local residents to the impact of the overdevelopment of this property clearly shows the increase will be negative. No action has been taken by the developer to mitigate this.</p> <p>2. Insufficient parking - The approval with conditions of the previous application on this site (P22/04955/F) clearly states:          "2. The off-street parking facilities (for all vehicles, including cycles) and access shown on the plan hereby approved shall be provided before the building is first occupied as an 8 person HMO, and thereafter retained for that purpose."          The un-dimensioned submission shows 2 parking spaces at the rear - one of these is existing and included in the previous application and is being double counted for this application. The second space is not viable as the gap between the existing garage and hedgerow is circa 3 metres in width (two parking spaces require 2.4m x2 = 4.8m in width).          Loss of the hedgerow would only achieve circa 0.5m - still inadequate and a significant loss in biodiversity habitat.</p> <p>Therefore the required 5 spaces are not demonstrated.</p> <p>3. Loss of biodiversity - this property has already seen a devastation to the mature garden space, which has been destroyed by the building works.          - A loss of the front garden to hardstanding for parking (also increasing rainfall runoff and resultant negative impact to local flood risk).          - The further removal of green space with an additional parking space and proposed removal of the hedgerow that they neglect to show on the drawings,          - this further compounds the environmental detriment of this development - a loss of approx 33% of the green space on this property! and not the net gain that policy requires.</p> <p>This is in direct conflict with the SGC Environmental policy: Climate and Biodiversity Emergencies and associated planning policies (Household design guide SPD March 2021 - among others).</p> <p>4. Insufficient internal amenity space - the covering letter is at pains to stress these are not self-contained units - unfortunately the existing internal amenity space (kitchen and living room) is already undersized for similar properties in the area (conflicting with householder design guide to be "in-keeping"). The addition of two further bedrooms and their residents increases the loading by 25% leaving this undersized to cater for 10 persons especially at peak times.</p> <p>5. Sewerage and water supply. These houses were designed as family properties (e.g 4 persons) this proposal seeks to increase this to 250% - 2.5 times the design loading of the sewer network, no survey has been undertaken to ensure that the pipework can cope with this loading or contact with Wessex Water to check. Similarly the extra bathrooms will reduce water pressure capacity for the surrounding area, which the ageing pipework infrastructure may not be able to handle.</p>



**SCHEDULE OF PLANNING APPLICATIONS 17/01/2023**

F.3946	P22/07167/F	Land At 28 Ferndale Road Filton South Gloucestershire BS7 0RP Erection of 1no. detached dwelling with associated works.	Thu 26 Jan 2023	<p><b>OBJECTION</b></p> <p>Parking / Access interfering with the school zone. Note planning appeal decision for previous application APP/P0119/W/22/3294471.</p> <p>Points 16:6. The location of the new access on to Fourth Avenue would be close to the junction between Ferndale Road and Fourth Avenue. There would be no space within the site for vehicles to turn, which would lead to vehicles reversing into the road at a point where vehicles turning in to Fourth Avenue would have little visibility and opportunity to stop and close to the pedestrian access to the adjoining pre-school. This would be significantly harmful to highway safety.</p> <p>Point 17: For the above reasons the proposal would be harmful to highway safety.</p> <p>The proposal would therefore conflict with PSpP Policies PSP11 and PSP16 and the guidance contained within the South Gloucestershire Residential Parking Standards Supplementary Planning Document (2013) which seek, amongst other things, to ensure that appropriate, safe and attractive access to the highway network is provided. The proposal also conflicts with paragraph 1.11 of the Framework which seeks to ensure that development does not have an unacceptable impact on highway safety</p> <p>- A loss of the garden to hardstanding for parking (also increasing rainfall runoff and resultant negative impact to local flood risk).</p> <p>- The further removal of green space with an additional parking space and proposed removal of the hedgerow that they neglect to show on the drawings, - this further compounds the environmental detriment of this development - a loss of the green space on this property! and not the net gain that policy requires. This is in direct conflict with the SGC Environmental policy: Climate and Biodiversity Emergencies and associated planning policies (Household design guide SPD March 2021 - among others).</p>
F.3947	P23/00047/RM	Plot C4 Landing Lights - East Works Filton South Gloucestershire Erection of Coffee Shop with Drive Thru Facility (Class E) and associated works with appearance, landscaping, layout, and scale to be determined. (Approval of Reserved Matters to be read in conjunction with outline permission P19/09662/O).	Mon 30 Jan 2023	<p>FTC acknowledge and have no comment to add.</p>
F.3948	P22/06774/HH	7 Charles Road Filton South Gloucestershire BS34 7ES Erection of single storey rear extension and first floor rear extension to form additional living accommodation with external rendering.	Fri 27 Jan 2023	<p><b>COMMENT</b></p> <p>Windows need to be in keeping with neighbouring properties. Large pane glass not crittall glazing.</p>

**SCHEDULE OF PLANNING APPLICATIONS 17/01/2023**

F.3949	P23/00097/F	Land At The Shield Retail Centre Link Road Filton South Gloucestershire BS34 7BR Installation of 8 no. EV chargers, and 1 no. substation with associated equipment and works.	Thu 02 Feb 2023	FTC acknowledge and no comment
F.4950	P22/06285/F	758 Filton Avenue Filton South Gloucestershire BS34 7HB Change of use from a residential dwellinghouse (Class C3) to a large house in multiple occupation for up to 7 people (Suitable for use as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended)).	Thu 02 Feb 2023	<p align="center"><b>OBJECTION</b></p> <p>Still not sufficient parking for 4. (2 off street 1 garage only 3 out 4 required. Insufficient on street parking due to junctions, side roads) Due to drop kerb there is a loss of off-street parking Over concentration of HMOs - There are 10 licensed HMOs within 100m, circa 10% of properties and potentially exceeding the 20% population guidance of the HMO SPD, currently estimated at 59 persons out of 600 - an additional 7 persons would take this over the 20% population density. . Sandwiching by HMOs - 754 Filton Avenue is currently a small HMO occupied under permitted development - so 756 would be sandwiched. 762 is also a small HMO occupied under permitted development so 760 would be sandwiched too. . Lack of sufficient amenity space for 7 persons - the council recommends 70m2 for properties of 4+ bedrooms under PSP43, this property is significantly below this - notwithstanding the further loss of space due to the bike shed, and the unusable space behind the garage - leaving between 35-40m2 of private amenity space.</p>
F.4951	P22/07055/HH	668 Southmead Road Filton South Gloucestershire BS34 7RD Erection of a two storey side extension to form additional living accommodation.	Mon 06 Feb 2023	<p align="center"><b>OBJECTION</b></p> <p>Removing the wall would mean not in keeping with the neighbouring properties Original Footprint over 50% increased Over development approx. 50% curtilage is now building. Loss of garden Loft room not included in any plans or elevations Potential extra bedrooms Overloaded on drainage a sewage system Suitable drainage under the parking spaces needed Drop kerb only suitable for parking spaces 3 and 4. 1 and 2 not appropriate Parking SPD.</p> <p>Being directly opposite the bus stop may interfere with access.</p>
F.4952	P22/07014/HH	51 Braemar Avenue Filton South Gloucestershire BS7 0TF Erection of two storey side and single storey side/front extension.	Tue 17 Jan 2023	<p align="center"><b>COMMENT</b></p> <p>Highway condition report requested Impact on cul-de sac concerns. No issue with build</p>

## Motions 2023

Motion	Cllr	Date of meeting	Motion Update	Date Completed	Any Comments
That this council will identify buildings and land within Filton that should be considered as community assets	Cllr Darryl Collins	29.11.2022	Motion to be added to January 2023 agenda. Councillors to bring with them to the meeting ideas of assets of Filton		Councillors to send ideas to FTC office for discussion.
FTC to investigate, using Filton Voice to ask the following question. "FTC to ask the residents of Filton to assist in understanding the mix of households within Filton"	Cllr Alan Bird	29.11.2022	Concerns were raised on the accuracy of the data that would be received from the survey whilst public availability resources such as electoral roll are an accurate legal record. The Town Clerk to check legal matters regarding data protection'		The Town Clerk is awaiting a response from South Glos Council.
This council review it's newsletter arrangements.	Cllr Brian Mead	26.7.2022	ongoing		
That this council explores alternative venues for council meetings during the Leisure Centre construction work.	Cllr Brian Mead	26.7.2022	Several venues contacted and unable to facilitate FTC. FTC office to continue looking for alternative venues.	1.9.2022	SHE7 now temporarily booked until March 2023.
Filton Town Council shall organise a Filton Festival 2023, to take place on 23 July 2023, with a budget of £20,000 (to include funds rolled over from this year's festival budget).	Cllr Tom Mewies	28.6.2022	LAR and CW have met with re energise and have started researching with re energise	11.10.2022	An amendment to the motion was proposed and seconded Filton Town Council shall organise a Filton Festival 2023, to take place on a Sunday in July 2023, with a budget of £20,000 (to include funds rolled over from this year's festival budget). Date to be confirmed after checking possibly conflicts. Motion was voted 10 UNANIMOUSLY FOR. 27.9.2022 It was voted and agreed to go with the company Re Energise to arrange Filton Festival. Festival will be held on Saturday 22nd July and the organiser will be attending the Finance meeting in January 2023 to discuss further with members.
1. Proposal: Town Clerk to advise Danny Dixon at South Glos we intend to create a plan and request him to issue the paperwork to start the process	Dan Boardman	28.6.2022	LAR ongoing contact with D Dixon Working Group not yet set up  We have now published the Filton Neighbourhood Area designation on our website. It can be found on	Ongoing  12.10.2022	An Amendment was proposed and seconded to have a working group set up and report to full Council regularly. Vote Carried Nem.com 25.10.2022 It was agreed to ensure there was a budget heading and funds available for the

<p>2. Proposal: the whole of Filton to be encompassed by the neighbourhood plan</p> <p>3. Proposal: the neighbourhood plan to be focused on the two policy areas outlined above (1. Balanced Housing &amp; Community and 2. Environment)</p> <p>4. Proposal: have the neighbourhood plan as a standing item on the full council agenda</p>			<p>our neighbourhood planning page under the 'current neighbourhood plans' tab.</p> <p>In terms of the next steps has the group has any thoughts on some of the objectives of the neighbourhood plan? Also, has there been any progress on forming a steering group?</p>	<p>next financial year and to establish a steering group and identify aspirations following the May elections</p>
<p>FTC to produce a welcome to Filton style leaflet to be inserted into the Filton Voice as an mode of information for new students moving to the area for the new term in September</p>	<p>Cllr Adam Monk</p>	<p>28.6.2022</p>	<p>CW and Rich Coulter produced leaflet for FV</p>	<p>14.8.2022</p>
<p>1 FTC to Proactively look at employing someone to help tidy up Filton on a 15 to 20 hrs per week basis</p>	<p>Cllr Brian Mead</p>	<p>29.3.2022</p>	<p>Work in Motion carried out / these works to continue after Being dealt with at Staffing Committee</p>	<p>An amendment was added FTC to Proactively look at redeploying or employing staff to help tidy up Filton on a 15 to 20 hrs per week basis. Motion with amendment carried</p>
<p>FTC to Proactively talk to those who use the skate park and those who use the BMX park to find out what needs doing to improve them both and put it into practice;</p>	<p>Cllr Brian Mead</p>	<p>29.3.2022</p>	<p>CW set Survey Monkey questionnaire held for 6 weeks and results gathered to use</p>	<p>An amendment was added. Remove the "put into practice" wording from original motion Motion with amendment carried</p>
<p>FTC to proactively look at sorting out the lights and paths around Elm Park to make improvements for all who use it;</p>	<p>Cllr Brian Mead</p>	<p>29.3.2022</p>	<p>ongoing</p>	<p>An amendment was added: FTC to proactively investigate maintenance issues at Elm Park and draw up a list of priorities. Then have these put into the next budget figures. A second amendment was added: FTC do not accept South Glos Council response that the footpaths at Elm Park are rural and believe that South Glos Council be responsible to repair them. Motion with amendments carried</p>
<p>FTC to proactively look at hosting a parkrun in Elm Park</p>	<p>Cllr Brian Mead</p>	<p>29.3.2022</p>	<p>NP ongoing liaising with the company no update as yet Due to our lack of staff unable to run as a solely FTC group.</p>	<p>An amendment was added. To remove the wording "park run" and add "Community run".</p>

	Cllr Dan Boardman	29.3.2022	FTC Office have now taken on to research this motion.		Motion with amendment carried
Expanding the wildflower areas in Millennium Green and Elm Park	Cllr Dan Boardman	29.3.2022	ongoing		An amendment was added: to ask South Glos Council Biodiversity team to attend a council meeting and advise us on the best locations for wildflowers  Motion with amendment carried
To obtain quotations for new gates to be fitted to all entrance/exits of Millennium Green. Design of gates to: 1) restrict access for motorcycles. 2) secure enough to stop dogs running out on to the road. 3) enable access for pushchairs, please note the construction of the path is made up of chippings & scalping and is uneven and not user friendly.	Cllr Andy Robinson	25.1.2022	Quotes obtained regarding all options being taken to Council 27.9.2022  Gates ordered and will be installed by FTC and S Glos Ranger as agreed 27.9.2022	27.9.2022	
To obtain a plaque (with spike) for the oak trees donated to Filton by the Queens Green Canopy legacy? The two gifted English oaks were planted in millennium green by Filton Town Council.  Plaques must be from official vendors, The QGC legacy also suggests that local children or groups be the guardians of the trees.  Discussions took place and it was decided to obtain 3 quotes for best price and to involve the local schools to be guardians of the trees.	Cllr A Robinson	8.2.2022	CW arranged for the plaques and FTC Grounds put them in	1.5.2022	
Filton Town Council agrees to install a flagpole and Union Flag to commemorate the Platinum Jubilee of Her Majesty Queen Elizabeth II. The council further agrees to fly the Union Flag at all times from the point of its installation and ensure that flags meet	Cllr Chris Wood	25.1.2022	LAP/CW research Flag pole, order and installed  No planning permission needed	1.6.2022	



Consultation	Consultation Period	Summary
Houses in Multiple Occupation Article 4 Direction Proposal 2023	9 Jan 2023-31 Jan 2023	<p>South Gloucestershire Council made a Direction on the 4th January 2023 under Article 4(1) of the Town and Country Planning (General Permitted Development) (England) Order 2015 ('the GPDO').</p> <p>The Direction was published on 9th January 2023 and will come into force if confirmed on 10th January 2024. This takes account of the need to provide 12 months' notice before the Proposed A4D comes into effect to avoid the Council being liable for any potential compensation claims in the event that planning permission is refused for the creation of an HMO that would previously have been permitted development.</p> <p>The Direction applies to two specifically focused areas within the Stoke Park &amp; Cheswick ward and to the east of Southmead Road and Gloucester Road North in the Filton ward as shown on here.</p> <p>The effect of the Direction is that permitted development rights granted by Article 3 of the GPDO will no longer apply for a change of use from a dwelling house (Use Class C3) to a House in Multiple Occupation (Use Class C4) once the Article 4 Direction comes into force.</p>
Clean Air Action Plan	6 Dec 2022-31 Jan 2023	<p>Our Clean Air Action Plan (CAAP) has been produced to put into place the visions and priorities in South Gloucestershire Council's Clean Air Strategy (2020-2024) and to fulfil the council's duties required by the Local Air Quality Management (LAQM) framework. The aim of the CAAP is to benefit the most people by striving for clean air across the widest area.</p>

<p><b>Moving Traffic Enforcement Powers</b></p>	<p><b>19 Dec 2022-30 Jan 2023</b></p>	<p>The government has announced that local authorities outside of London and Wales can adopt moving traffic enforcement powers under Part 6 of the Traffic Management Act 2004, currently enforced by the Police. We intend to apply for these powers, as they will allow us to enforce moving traffic offences such as banned turns, waiting in yellow box junctions and breaching of some weight restrictions using traffic enforcement cameras. By implementing a fair but robust approach to moving traffic enforcement, we aim to encourage compliance to make our roads safer, reduce congestion and protect public assets and infrastructure. We are asking you to give your opinion on our plans to apply for these powers.</p>
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## BANK ACCOUNT-GENERAL

## List of Payments made between 01/12/2022 and 31/12/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/12/2022	Biffa Waste Services Ltd	FP1	289.80		Purchase Ledger Payment
02/12/2022	Travis Perkins Trading Co Ltd	FP2	38.47		234-Touch screen gloves
09/12/2022	AJ Purnell	FP3	265.00		232-Provision of xmas disco
15/12/2022	Biffa Waste Services Ltd	FP4	896.04		Purchase Ledger Payment
15/12/2022	Safestore Ltd	DDR	348.15		Safestore Ltd unit hire
15/12/2022	Poppers Party Shop	FP	25.00		Xmas party
23/12/2022	Monsoon Marketing Ltd	FP5	320.62		272-Protectice clothing
23/12/2022	Safetykleen UK Limited	FP6	282.00		267-Engine oil
23/12/2022	Travis Perkins Trading Co Ltd	FP7	55.24		Purchase Ledger Payment
23/12/2022	Ernest Till (South West) & co	FP8	186.00		254-Relocate defib
23/12/2022	Ricoh UK Ltd	FP9	378.25		266-Copier charge Sept/Nov
23/12/2022	Microshade Business Consultant	FP10	68.40		264-Monthly fees
23/12/2022	Filton Voice Ltd	FP11	450.00		256-2 Pages December
23/12/2022	Everflow Ltd	FP12	44.13		253-Water Allotment 18Dec/17Ja
23/12/2022	DL I.T. Solutions Ltd	FP13	243.48		251-Agreement Monthly services
23/12/2022	DCK Accounting Solutions Ltd	FP14	448.93		269-Accounts support
23/12/2022	Chandlers (Farm Equipment) Ltd	FP15	26.94		249-Cover handle
23/12/2022	Earth Anchors Ltd	FP16	3,714.00		263-Sentinel bin anchored x 5
23/12/2022	Biffa Waste Services Ltd	FP17	723.89		248-Waste disposal
23/12/2022	Glasdon UK Limited	FP18	1,755.37		258-Plastic liner, lid & ext.
23/12/2022	Trusted Facilities Management	FP19	12,412.80		261-Supply pool AHU
23/12/2022	Futurform Limited	FP20	538.80		257-Memorial Seat
23/12/2022	Speller Metcalfe	FP21	43,550.26		243-Certificate no. 5A
23/12/2022	South Gloucestershire Council	FP22	1,035.00		245-Localism gas cut Oct-Dec22
23/12/2022	South Gloucestershire Council	FP23	1,376.40		246-Large mobility kissing gat
23/12/2022	Re Energize	FP24	1,444.00		265-Filton community festival
31/12/2022	Unity Bank	DDR	34.95		bank charges
<b>Total Payments</b>			<b>70,951.92</b>		