



FILTON TOWN COUNCIL

ELM PARK | FILTON | SOUTH GLOUCESTERSHIRE | BS34 7PS

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Town Clerk: Lesley Reuben

FULL COUNCIL MEETING (Finance & General Purposes) – All Town Council Members

7th July 2022

Dear Member

You are hereby summoned to A meeting of the **FULL COUNCIL (FINANCE & GENERAL PURPOSES)** will be held on **Tuesday 12th July 2022 at 7.00pm Filton Leisure Centre, Elm Park, Filton**

Yours sincerely,

A handwritten signature in black ink, appearing to read 'L.A. Reuben', followed by a small dot.

L.A.Reuben
Town Clerk & RFO

AGENDA

1. Apologies for Absence
2. Declarations of Interest
3. Evacuation Procedures
4. To approve the minutes of :-
 - i) Full Council (Finance) 14th June 2022. (pages 1-2)
 - ii) Extra Ordinary Meeting 19th May 2022 (page 3)
5. Matters of report arising from the minutes not otherwise covered by the Agenda.
6. Public Participation – Advised that questions be sent to the Council Office 48 hours prior to meeting
7. Reports from Committees, Working Groups and the Town Clerk:
 - i) AN Update
8. Income & Expenditure Reports Month 2 (pages 4-9)
 - i) Responses to queries raised at June meeting (page 10)
9. Balance Sheet Month 2 (pages 11-12)
10. Bank Reconciliation Month 2 (pages 13-16)
11. Payments for Information Month 2 (page 17)

PRESENT: Cllrs: A Doyle (Chair), A Bird, D Boardman, K Briffett, B Mead
D Collins A Kenyon,

ALSO, PRESENT: Lesley Reuben (Town Clerk), Carla Westcott (Town Council Support Officer)

APOLOGIES: Cllrs, A.Monk, A Robinson, C Wood, T Mewies

NON-ATTENDANCE: M.Chaudhry

0377. Election of Chair and Declaration of Acceptance of Office

Chair of Finance and General Purposes Cllr Doyle was proposed and seconded to remain as Chair and voted unanimously FOR.

0378. Election of Vice Chair and Declaration of Acceptance of Office. Cllr Mewies was proposed and seconded to remain as Vice Chair and voted unanimously FOR

0379. APOLOGIES FOR ABSENCE: Apologies were noted

0380. EVACUATION PROCEDURE: Chair of Council gave evacuation procedures

0381. DECLARATIONS OF INTEREST: Cllr Kenyon declared interest in Twinning Ass.

0382. TO APPROVE THE MINUTES OF THE MEETING HELD 10th May 2022: The minutes were approved as an accurate record.

0383. MATTERS OF REPORT ARISING FROM THE MINUTES NOT OTHER INCLUDED ON THE AGENDA: It was noticed that it had been missed from agenda was the

0384. PUBLIC PARTICIPATION: A resident returned with the same issues with potholes and pavements of Park Road. The South Glos Cllr that had previously looked in to was absent so FTC to get an update FTC also to request a list of the dates when South Glos Council allocate money and routes for re surfacing. FTC would then develop a priority list of roads to consider when making the decisions.

ACTION FTC Office

0385. GRANT SUBMISSION: TWINNINGS ASSOCIATION: After a discussion it was proposed and seconded to increase the amount of grant to a maximum of £1000 but to ask a Twinning's representative to attend a Full Council Meeting and present the future visions for the committee. It was voted 4 FOR, 2 AGAINST, 1 ABSTAINATION.

ACTION FTC Office

0386. REPORTS FROM COMMITTEES, WORKING GROUPS AND THE TOWN CLERK:

i) **Council Vacancy:** Details of vacancy process discussed and confirmed the vacancy notice will be public from 5th July 2022

ii) **AN:** Non-Commercially sensitive update given regarding the delay on signing the contract. Proposed and seconded for commercially sensitive issue to be dealt with in closed session. Voted 6 FOR 1 ABSTAIN.

0387. INCOME AND EXPENDITURE: Queries raised regarding over budget of codes 106,203 and 909. FTC office to bring response to next finance meeting.

ACTION FTC Office

0388. BALANCE SHEET: Noted

0389. RECONCILIATION: Month 1 2022/23 Approved as accurate.

0390. PAYMENTS FOR INFORMATION: Month 1 2022/23 Approved

0391. FILTON TOWN COUNCIL RESPONSE TO NORTH FRINGE PUBLIC CONSULTATION:
Councillors did not have a prepared response so requested an extension to be applied for. It was recommended that should a separate meeting for large consultations and attendance would be registered as a Full Council Meeting.

ACTION FTC Office

Chair asked public and Press to leave as next item was a closed session

0392. AN UPDATE: The Town Clerk gave an in-depth account of the reasons in the delay of signing the contract, issues had arisen out of FTC hands that put more risk on the Council. AN had already corrected most of the issues and all expected to be done by 24th June and signing will take place then.

Chair Closed the Meeting 8.25pm

DRAFT

Minutes of the Full Council Extra Ordinary Meeting of **FILTON TOWN COUNCIL** held at 7:00p.m on **Thursday 19th May 2022**.

PRESENT: Cllrs: D Collins (Chair), K Briffett, T Mewies, A Robinson, C Wood, A Kenyon, M Chaudhry, Dan Boardman A Doyle

ALSO, PRESENT: Lesley Reuben (Town Clerk), Carla Westcott (Town Council Support Officer), Robin Thompson RPT Consulting Services

APOLOGIES: N/A I Scott, B Mead A Monk Alan Bird

NON-ATTENDANCE: N/A

0286. APOLOGIES OF ABSENCE: Noted

0287. EVACUATION PROCEDURE: Chair of Council gave evacuation procedures

0288. DECLARATIONS OF INTEREST: None declared

0289. RESOLUTION BY MEMBERS TO MOVE ITEM 5 INTO CLOSED SESSION:
Proposed and seconded. Voted **UNANIMOUSLY FOR**

0290. PRESENTATION ON LEISURE CENTRE OPTIONS FROM ROBIN THOMPSON RPT CONSULTING SERVICES: Robin Thompson presented to Council the revised options and the figures associated with each option. He engaged in discussions with Council and provided answers on all queries raised.

It was proposed and seconded for the following motion. To move forward with Option 3 as recommended by Robin Thompson on the agreement that all contracts to be signed by all parties by Friday 10th June 2022. All details of the amendments to the original decisions to be made available at an open public session. Dates to be agreed.

Voted 7 FOR, 2 ABSTAIN. Motion Carried

It was agreed that the Clerk would release a public statement alongside Active Nation Friday 20th May 2022 to inform the public of the Carried Motion.

There being no further business the meeting closed at 8.25pm.

14:09

Summary Income & Expenditure by Budget Heading 31/05/2022

Month No: 2

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	
101	Leisure Centre - General	Expenditure	297	2,691	0	(2,691)	(2,691)	0.0%	
106	Leisure Centre - Outdoor Sport	Income	0	2,033	1,000	(1,033)		203.3%	
201	Playing Fields	Income	0	0	2,000	2,000		0.0%	
		Expenditure	0	0	3,250	3,250	3,250	0.0%	
	Movement to/(from) Gen Reserve		<u>0</u>	<u>0</u>					
202	Play Areas	Expenditure	640	640	2,000	1,360	1,360	32.0%	
203	Millennium Green	Income	0	0	1,500	1,500		0.0%	
		Expenditure	262	262	500	238	238	52.4%	
	Movement to/(from) Gen Reserve		<u>(262)</u>	<u>(262)</u>					
204	Allotments	Income	19	56	1,000	945		5.6%	
		Expenditure	0	0	1,025	1,025	1,025	0.0%	
	Movement to/(from) Gen Reserve		<u>19</u>	<u>56</u>					
301	Roads & Highways	Expenditure	863	863	3,200	2,338	2,338	27.0%	
302	Community Development	Income	0	0	2,500	2,500		0.0%	
		Expenditure	0	10,997	47,580	36,584	36,584	23.1%	
	Movement to/(from) Gen Reserve		<u>0</u>	<u>(10,997)</u>					
801	Corporate Management	Expenditure	(983)	(1,967)	(11,800)	(9,833)	(9,833)	16.7%	
802	Democratic Rep'n & Mgmt	Expenditure	0	0	6,150	6,150	6,150	0.0%	
803	Civic Expenses	Expenditure	0	0	1,950	1,950	1,950	0.0%	
901	Central Services	Income	0	0	2	2		0.0%	
		Expenditure	8,617	31,469	164,118	132,649	132,649	19.2%	
	Movement to/(from) Gen Reserve		<u>(8,617)</u>	<u>(31,469)</u>					
902	Outside Services	Income	0	0	350	350		0.0%	
		Expenditure	10,909	19,881	109,163	89,282	89,282	18.2%	
	Movement to/(from) Gen Reserve		<u>(10,909)</u>	<u>(19,881)</u>					
908	L C Outsourcing & Redevelopmen	Income	0	0	201,821	201,821		0.0%	
		Expenditure	2,074	2,074	581,343	579,269	579,269	0.4%	
	Movement to/(from) Gen Reserve		<u>(2,074)</u>	<u>(2,074)</u>					
909	Capital & Projects	Income	0	5,666	0	(5,666)		0.0%	
		Expenditure	86	45,752	48,051	2,299	2,299	95.2%	
	Movement to/(from) Gen Reserve		<u>(86)</u>	<u>(40,086)</u>					
998	Precept & Interest	Income	452	493,813	986,994	493,181		50.0%	
	Grand Totals:- Income		<u>470</u>	<u>501,568</u>	<u>1,197,167</u>	<u>695,599</u>		<u>41.9%</u>	
	Expenditure		<u>22,764</u>	<u>112,662</u>	<u>956,530</u>	<u>843,868</u>	<u>0</u>	<u>843,868</u>	<u>11.8%</u>
	Net Income over Expenditure		<u>(22,294)</u>	<u>388,906</u>	<u>240,637</u>	<u>(148,269)</u>			
	Movement to/(from) Gen Reserve		<u>(22,294)</u>	<u>388,906</u>					

Detailed Income & Expenditure by Budget Heading 31/05/2022

Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>101 Leisure Centre - General</u>								
4001 SALARIES & WAGES	85	85	0	(85)		(85)	0.0%	
4015 GAS	0	2,394	0	(2,394)		(2,394)	0.0%	
4035 SECURITY COSTS	212	212	0	(212)		(212)	0.0%	
Leisure Centre - General :- Indirect Expenditure	<u>297</u>	<u>2,691</u>	<u>0</u>	<u>(2,691)</u>	<u>0</u>	<u>(2,691)</u>		<u>0</u>
Net Expenditure	(297)	(2,691)	0	2,691				
<u>106 Leisure Centre - Outdoor Sport</u>								
1060 GRASS INCOME	0	2,033	1,000	(1,033)			203.3%	
Leisure Centre - Outdoor Sport :- Income	<u>0</u>	<u>2,033</u>	<u>1,000</u>	<u>(1,033)</u>			<u>203.3%</u>	<u>0</u>
Net Income	0	2,033	1,000	(1,033)				
<u>201 Playing Fields</u>								
1201 Field Hire Income	0	0	2,000	2,000			0.0%	
Playing Fields :- Income	<u>0</u>	<u>0</u>	<u>2,000</u>	<u>2,000</u>			<u>0.0%</u>	<u>0</u>
4037 GROUNDS MAINTENANCE	0	0	2,250	2,250		2,250	0.0%	
4040 EQUIPMENT & SMALL TOOLS	0	0	1,000	1,000		1,000	0.0%	
Playing Fields :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>3,250</u>	<u>3,250</u>	<u>0</u>	<u>3,250</u>	<u>0.0%</u>	<u>0</u>
Net Income over Expenditure	0	0	(1,250)	(1,250)				
<u>202 Play Areas</u>								
4037 GROUNDS MAINTENANCE	640	640	1,000	360		360	64.0%	
4042 EQUIPMENT MAINTCE	0	0	1,000	1,000		1,000	0.0%	
Play Areas :- Indirect Expenditure	<u>640</u>	<u>640</u>	<u>2,000</u>	<u>1,360</u>	<u>0</u>	<u>1,360</u>	<u>32.0%</u>	<u>0</u>
Net Expenditure	(640)	(640)	(2,000)	(1,360)				
<u>203 Millennium Green</u>								
1001 RENT RECEIVED	0	0	1,500	1,500			0.0%	
Millennium Green :- Income	<u>0</u>	<u>0</u>	<u>1,500</u>	<u>1,500</u>			<u>0.0%</u>	<u>0</u>
4037 GROUNDS MAINTENANCE	262	262	500	238		238	52.4%	
Millennium Green :- Indirect Expenditure	<u>262</u>	<u>262</u>	<u>500</u>	<u>238</u>	<u>0</u>	<u>238</u>	<u>52.4%</u>	<u>0</u>
Net Income over Expenditure	(262)	(262)	1,000	1,262				

Detailed Income & Expenditure by Budget Heading 31/05/2022

Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>204 Allotments</u>								
1001 RENT RECEIVED	19	56	1,000	945			5.5%	
Allotments :- Income	<u>19</u>	<u>56</u>	<u>1,000</u>	<u>945</u>			<u>5.6%</u>	<u>0</u>
4012 WATER RATES	0	0	500	500		500	0.0%	
4013 RENT	0	0	275	275		275	0.0%	
4037 GROUNDS MAINTENANCE	0	0	250	250		250	0.0%	
Allotments :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>1,025</u>	<u>1,025</u>	<u>0</u>	<u>1,025</u>	<u>0.0%</u>	<u>0</u>
Net Income over Expenditure	<u>19</u>	<u>56</u>	<u>(25)</u>	<u>(81)</u>				
<u>301 Roads & Highways</u>								
4080 STREET CARE (ex S Glos)	863	863	3,200	2,338		2,338	27.0%	
Roads & Highways :- Indirect Expenditure	<u>863</u>	<u>863</u>	<u>3,200</u>	<u>2,338</u>	<u>0</u>	<u>2,338</u>	<u>27.0%</u>	<u>0</u>
Net Expenditure	<u>(863)</u>	<u>(863)</u>	<u>(3,200)</u>	<u>(2,338)</u>				
<u>302 Community Development</u>								
1082 Filton Festival	0	0	2,500	2,500			0.0%	
Community Development :- Income	<u>0</u>	<u>0</u>	<u>2,500</u>	<u>2,500</u>			<u>0.0%</u>	<u>0</u>
4701 GRANTS - N BRISTOL ADVICE	0	0	500	500		500	0.0%	
4702 GRANTS - TWINNING ASS'N	0	0	300	300		300	0.0%	
4703 GRANTS - FOUR TOWNS TPT	0	0	1,000	1,000		1,000	0.0%	
4706 GRANTS - Four Towns Play Assoc	0	0	4,280	4,280		4,280	0.0%	
4707 GRANTS - YOUTH PROVISION	0	8,750	17,500	8,750		8,750	50.0%	
4708 GRANTS - COMM'Y PARTNERSHIP	0	2,247	4,500	2,254		2,254	49.9%	
4711 GRANTS - S137 GENERAL	0	0	6,500	6,500		6,500	0.0%	
4720 CHRISTMAS ACTIVITIES	0	0	3,000	3,000		3,000	0.0%	
4725 FILTON FESTIVAL	0	0	10,000	10,000		10,000	0.0%	
Community Development :- Indirect Expenditure	<u>0</u>	<u>10,997</u>	<u>47,580</u>	<u>36,584</u>	<u>0</u>	<u>36,584</u>	<u>23.1%</u>	<u>0</u>
Net Income over Expenditure	<u>0</u>	<u>(10,997)</u>	<u>(45,080)</u>	<u>(34,084)</u>				
<u>801 Corporate Management</u>								
4004 PENSION DEFICIT	(983)	(1,967)	(11,800)	(9,833)		(9,833)	16.7%	
Corporate Management :- Indirect Expenditure	<u>(983)</u>	<u>(1,967)</u>	<u>(11,800)</u>	<u>(9,833)</u>	<u>0</u>	<u>(9,833)</u>	<u>16.7%</u>	<u>0</u>
Net Expenditure	<u>983</u>	<u>1,967</u>	<u>11,800</u>	<u>9,833</u>				

14:09

Detailed Income & Expenditure by Budget Heading 31/05/2022

Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
802 Democratic Rep'n & Mgmt								
4007 COURSES/CONFERENCES	0	0	250	250		250	0.0%	
4009 TRAVEL	0	0	50	50		50	0.0%	
4024 SUBSCRIPTIONS	0	0	200	200		200	0.0%	
4028 ELECTION COSTS	0	0	2,500	2,500		2,500	0.0%	
4033 NEWSLETTER	0	0	3,000	3,000		3,000	0.0%	
4065 MEETING COSTS	0	0	150	150		150	0.0%	
Democratic Rep'n & Mgmt :- Indirect Expenditure	0	0	6,150	6,150	0	6,150	0.0%	0
Net Expenditure	0	0	(6,150)	(6,150)				
803 Civic Expenses								
4066 CHAIRMANS ALLOWANCE	0	0	950	950		950	0.0%	
4067 COMMUNITY AWARDS	0	0	1,000	1,000		1,000	0.0%	
Civic Expenses :- Indirect Expenditure	0	0	1,950	1,950	0	1,950	0.0%	0
Net Expenditure	0	0	(1,950)	(1,950)				
901 Central Services								
1001 RENT RECEIVED	0	0	2	2			0.0%	
Central Services :- Income	0	0	2	2			0.0%	0
4001 SALARIES & WAGES	7,345	14,652	113,268	98,616		98,616	12.9%	
4005 HR Costs-Service level agr'mnt	0	0	4,000	4,000		4,000	0.0%	
4007 COURSES/CONFERENCES	0	0	250	250		250	0.0%	
4008 TRAINING	190	190	2,500	2,310		2,310	7.6%	
4009 TRAVEL	0	0	200	200		200	0.0%	
4010 OTHER STAFF COSTS	0	0	500	500		500	0.0%	
4020 SUNDRY OFFICE & IT COSTS	971	1,430	3,000	1,570		1,570	47.7%	
4021 TELEPHONE & FAX	55	55	750	695		695	7.3%	
4022 POSTAGE	0	39	600	561		561	6.4%	
4023 STATIONERY/PRINTING	0	0	500	500		500	0.0%	
4024 SUBSCRIPTIONS	55	1,771	1,850	79		79	95.7%	
4025 INSURANCE	0	11,168	10,000	(1,168)		(1,168)	111.7%	
4026 PHOTOCOPY CHARGES	0	0	1,600	1,600		1,600	0.0%	
4027 OFFICE EQUIPMENT	0	0	500	500		500	0.0%	
4032 PUBLICITY	500	750	0	(750)		(750)	0.0%	
4039 MISC EXPS, XMAS DECORATIONS	0	0	100	100		100	0.0%	
4051 BANK CHARGES	31	38	500	462		462	7.5%	
4056 LEGAL FEES	0	1,183	1,000	(183)		(183)	118.3%	
4057 AUDIT FEES	(795)	0	2,000	2,000		2,000	0.0%	

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Detailed Income & Expenditure by Budget Heading 31/05/2022

Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4058 ACCOUNTANCY FEES	266	269	6,000	5,731		5,731	4.5%	
4060 OTHER PROF FEES	0	(75)	15,000	15,075		15,075	(0.5%)	
Central Services :- Indirect Expenditure	8,617	31,469	164,118	132,649	0	132,649	19.2%	0
Net Income over Expenditure	(8,617)	(31,469)	(164,116)	(132,647)				
<u>902 Outside Services</u>								
1001 RENT RECEIVED	0	0	350	350			0.0%	
Outside Services :- Income	0	0	350	350			0.0%	0
4001 SALARIES & WAGES	8,042	16,102	96,413	80,312		80,312	16.7%	
4006 PROTECTIVE CLOTHING	221	221	200	(21)		(21)	110.7%	
4008 TRAINING	0	0	500	500		500	0.0%	
4016 JANITORIAL	0	0	200	200		200	0.0%	
4018 REFUSE DISPOSAL	1,195	1,195	0	(1,195)		(1,195)	0.0%	
4036 PROPERTY MAINTCE	0	0	1,500	1,500		1,500	0.0%	
4037 GROUNDS MAINTENANCE	79	868	2,500	1,632		1,632	34.7%	
4039 MISC EXPS, XMAS DECORATIONS	0	0	100	100		100	0.0%	
4040 EQUIPMENT & SMALL TOOLS	725	725	2,000	1,275		1,275	36.2%	
4041 EQUIPMENT HIRE	0	124	250	126		126	49.4%	
4042 EQUIPMENT MAINTCE	0	0	3,000	3,000		3,000	0.0%	
4044 VEHICLE FUEL,OIL & MAINT	647	647	2,500	1,853		1,853	25.9%	
Outside Services :- Indirect Expenditure	10,909	19,881	109,163	89,282	0	89,282	18.2%	0
Net Income over Expenditure	(10,909)	(19,881)	(108,813)	(88,932)				
<u>908 L C Outsourcing & Redevelopmen</u>								
1101 ACTIVE NATION SUBSIDY	0	0	201,821	201,821			0.0%	
L C Outsourcing & Redevelopmen :- Income	0	0	201,821	201,821			0.0%	0
4054 LOAN INTEREST PWLB	319	319	93,061	92,742		92,742	0.3%	
4055 LOAN CAPITAL REPAYED	1,535	1,535	138,282	136,747		136,747	1.1%	
4982 CAP LC Outsourcing costs	220	220	0	(220)		(220)	0.0%	
4998 TFR TO EARMARKED RSV	0	0	350,000	350,000		350,000	0.0%	
L C Outsourcing & Redevelopmen :- Indirect Expenditure	2,074	2,074	581,343	579,269	0	579,269	0.4%	0
Net Income over Expenditure	(2,074)	(2,074)	(379,522)	(377,448)				
<u>909 Capital & Projects</u>								
1074 CIL Income	0	5,666	0	(5,666)			0.0%	
Capital & Projects :- Income	0	5,666	0	(5,666)				0

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Detailed Income & Expenditure by Budget Heading 31/05/2022

Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4054 LOAN INTEREST PWLB	0	0	201	201		201	0.0%	
4055 LOAN CAPITAL REPAID	0	0	7,850	7,850		7,850	0.0%	
4983 CAP Playing Field Planters	1,021	1,021	0	(1,021)		(1,021)	0.0%	
4988 CAP Queen Jubilee	86	86	0	(86)		(86)	0.0%	
4992 FUNDING FROM R CAP FUND	(1,021)	(1,021)	0	1,021		1,021	0.0%	
4993 TFR TO ROLLING CAPITAL FUND	0	40,000	40,000	0		0	100.0%	
4998 TFR TO EARMARKED RSV	0	5,666	0	(5,666)		(5,666)	0.0%	
Capital & Projects :- Indirect Expenditure	86	45,752	48,051	2,299	0	2,299	95.2%	0
Net Income over Expenditure	(86)	(40,086)	(48,051)	(7,965)				
<u>998 Precept & Interest</u>								
1076 PRECEPT	0	493,347	986,694	493,347			50.0%	
1090 INTEREST RECEIVED	452	466	300	(166)			155.2%	
Precept & Interest :- Income	452	493,813	986,994	493,181			50.0%	0
Net Income	452	493,813	986,994	493,181				
Grand Totals:- Income	470	501,568	1,197,167	695,599			41.9%	
Expenditure	22,764	112,662	956,530	843,868	0	843,868	11.8%	
Net Income over Expenditure	(22,294)	388,906	240,637	(148,269)				
Movement to/(from) Gen Reserve	(22,294)	388,906						

Coding Queries Answered by DCK Accounting Solutions

- 1) 106 over budget - circus income received is now coded correctly
- 2) 203 over budget - seeds for green areas now coded correctly to 902
- 3) 909 (£45,666) £5,666. CIL income sits here before coded correctly £40,000 Always in general reserves CIL income code 1074

Detailed Balance Sheet - Excluding Stock Movement

Month 2 Date 31/05/2022

<u>A/c</u>	<u>Description</u>	<u>Actual</u>		
	<u>Fixed Assets</u>	Asset Value	Depreciation	Net Value
1	FREEHOLD LAND & BUILDINGS	2,214,528	1,717,327	497,201
11	LEASEHOLD LAND & BUILDINGS	25,000	7,500	17,500
21	VEHICLES & EQUIPMENT	569,767	540,898	28,869
41	INFRASTRUCTURE ASSET	194,740	185,731	9,009
61	COMMUNITY ASSETS	61,372	33,232	28,140
	Total Fixed Assets	3,065,407	2,484,688	580,719
	<u>Current Assets</u>			
105	VAT CONTROL	6,245		
121	STOCK - LEISURE	125		
190	CAPITAL WORK IN PROGRESS	1,906		
200	BANK ACCOUNT-GENERAL	37,999		
201	BANK IMPREST WAGES AC	322,447		
220	PETTY CASH - OFFICE	44		
245	CCLA Public Sector Investment	975,000		
246	CCLA - FTC Project Account	100,135		
	Total Current Assets		1,443,901	
	<u>Current Liabilities</u>			
500	TRADE CREDITORS	5,831		
510	ACCRUED EXPENSES	3,950		
512	ACCRUED LOAN INTEREST	108		
525	PAYE AND NI DUE	3,686		
526	SUPERANNUATION DUE	1,391		
560	INCOME IN ADVANCE	4,500		
	Total Current Liabilities		19,467	
	Net Current Assets			1,424,433
	Total Assets less Current Liabilities			2,005,152
	<u>Long Term Liabilities</u>			
390	Deferred Grants Applied	1,471,220		
391	Deferred Grants Released	(1,354,577)		
401	PWLB Loan 486814	7,850		
403	PWLB Loan 443438	98,465		
	Total Long Term Liabilities		222,958	
	Total Assets less Total Liabilities			1,782,194
	<u>Represented by :-</u>			
300	CURRENT YEAR FUND	388,906		
310	GENERAL FUND	177,367		
315	ROLLING CAPITAL FUND	86,200		
320	RCF Pool Redevelopment	450,000		
321	Contingency Fund	100,000		
323	EMR Festival	10,000		
325	EMR 4 Towns Play Association	4,580		
326	EMR Maintenance	43,002		
328	EMR Elections	10,338		

Detailed Balance Sheet - Excluding Stock Movement

Month 2 Date 31/05/2022

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
329	EMR CIL 19/20	3,961	
330	CAPITAL FINANCE ACCOUNT	457,902	
331	EMR CIL 20/21	30,963	
332	EMR CIL 21/22	13,309	
333	EMR CIL 22/23	5,666	
	Total Equity		1,782,194

**Bank Reconciliation Statement as at 31/05/2022
for Cashbook 2 - BANK ACCOUNT-IMPREST**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Natwest Imprest A/c -01364383	31/05/2022	484	100.00
Natwest Business A/c -08609098	31/05/2022	527	322,347.07
			<u>322,447.07</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			322,447.07
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			322,447.07
		Balance per Cash Book is :-	322,447.07
		Difference is :-	0.00

01879805
00268 0001/0001

Date	Details	Withdrawn	Paid in	Balance
28 May 2022	BROUGHT FORWARD			100.00
30 May	Credit FROM 08609098		14.39	
	Card Transaction 6689 29MAY22			
	ZOOM.US			
	888-799-9666			
	SAN JOSE US	14.39		100.00
31 May	Credit FROM 08609098		9,418.83	
	Charges 29APR A/C 01364383	7.75		
	Direct Debit FILTON TC PAYROLL			
	BACS	9,411.08		100.00

Account Number
484 Branch sort code
 National Westminster Bank Plc

FILTON TOWN COUNCIL
 V5

01879807
00268 0001/0001

Date	Details	Withdrawn	Paid in	Balance
28 May 2022	BROUGHT FORWARD			331,737.49
30 May	Debit TO 01364383	14.39		331,723.10
31 May	Interest 31MAY GRS 08609098		42.80	
	Debit TO 01364383	9,418.83		322,347.07

Account Number
527 Branch sort code
 National Westminster Bank Plc

FILTON TOWN COUNCIL
 V5

**Bank Reconciliation Statement as at 31/05/2022
for Cashbook 1 - BANK ACCOUNT-GENERAL**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Co-Operative Community Acc	30/04/2022	306	0.00
Unity Trust Current Account	31/05/2022	15	38,119.16
			<hr/> 38,119.16
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
12/01/2022 155 DL I.T. Solutions Ltd		120.00	
			<hr/> 120.00
			37,999.16
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			37,999.16
		Balance per Cash Book is :-	37,999.16
		Difference is :-	0.00

Your Current T2 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
11/05/2022	Faster Payment Debit	B/P to: Alide Hire Service	£148.32	£0.00	£72,847.84
11/05/2022	Faster Payment Debit	B/P to: South Glos Council	£1,044.06	£0.00	£71,803.78
11/05/2022	Faster Payment Debit	B/P to: Filton Voice Ltd	£300.00	£0.00	£71,503.78
11/05/2022	Faster Payment Debit	B/P to: DCK Accounting Sol	£319.26	£0.00	£71,184.52
11/05/2022	Faster Payment Debit	B/P to: Rubicon Play Ltd	£355.72	£0.00	£70,828.80
11/05/2022	Faster Payment Debit	B/P to: BIFFA	£1.00	£0.00	£70,827.80
11/05/2022	Faster Payment Debit	B/P to: Surrey Hills	£1,419.00	£0.00	£69,408.80
11/05/2022	Faster Payment Debit	B/P to: Ricoh	£234.00	£0.00	£69,174.80
11/05/2022	Faster Payment Debit	B/P to: DLI.T. Solutions	£312.60	£0.00	£68,862.20
11/05/2022	Faster Payment Debit	B/P to: Chandlers Ltd	£78.81	£0.00	£68,783.39
11/05/2022	Faster Payment Debit	B/P to: FACE	£10,996.50	£0.00	£57,786.89
11/05/2022	Faster Payment Debit	B/P to: Plan 2 Scan	£5,291.76	£0.00	£52,495.13
17/05/2022	Faster Payment Debit	B/P to: Avon Local Council	£1,396.05	£0.00	£51,099.08
17/05/2022	Faster Payment Debit	B/P to: Zurich Insurance	£9,134.40	£0.00	£41,964.68
19/05/2022	Credit		£0.00	£9.25	£41,973.93
23/05/2022	Faster Payment Debit	B/P to: Aitkens Sports	£927.00	£0.00	£41,046.93
23/05/2022	Faster Payment Debit	B/P to: DCK Accounting Sol	£513.06	£0.00	£40,533.87
23/05/2022	Faster Payment Debit	B/P to: CR Fencing	£504.00	£0.00	£40,029.87
23/05/2022	Faster Payment Debit	B/P to: Decking Delivery	£1,224.69	£0.00	£38,805.18
25/05/2022	Direct Debit	Direct Debit (PUBLIC WORKS LOANS)	£2,575.02	£0.00	£36,230.16
26/05/2022	Credit		£0.00	£9.25	£36,239.41
26/05/2022	Credit	EVERFLOW LIMITED	£0.00	£1,893.75	£38,133.16
27/05/2022	Direct Debit	Direct Debit (PITNEY BOWES)	£14.00	£0.00	£38,119.16

Bank with us.
Bank on us.

Statement number 015

BANK ACCOUNT-GENERAL

Payments made between 01/05/2022 and 31/05/2022

Nominal Ledger Analysis									
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
05/05/2022	Safestore Limited	DD	348.15		58.02	4020	901	290.13	Safestore-Storage unit
06/05/2022	ICO	DD	55.00			4024	901	55.00	ICO-Annual Subscription
11/05/2022	Alide Plant Services Ltd	BACS01	148.32	148.32		500			923-Cultivator for 4 days
11/05/2022	South Gloucestershire Council	BACS02	1,044.06	1,044.06		500			916-Internal audit 21/22
11/05/2022	Filton Voice Ltd	BACS03	300.00	300.00		500			913-Advert 2 pages-April
11/05/2022	DCK Accounting Solutions Ltd	BACS04	319.26	319.26		500			909-Contract visit 21.03
11/05/2022	Rubicon Play Ltd	BACS05	355.72	355.72		500			928-Replace-swing seat
11/05/2022	Biffa Waste Services Ltd	BACS06	1.00	1.00		500			Purchase Ledger
11/05/2022	Surrey Hills Solicitors LLP	BACS07	1,419.00	1,419.00		500			926-Prof fee- Outsource leisure
11/05/2022	Ricoh UK Ltd	BACS08	234.00	234.00		500			925-Copier charge
11/05/2022	DL I.T. Solutions Ltd	BACS09	312.60	312.60		500			12-Ratepayers broadband
11/05/2022	Chandlers (Farm Equipment) Ltd	BACS10	78.81	78.81		500			921-Gloves, technical
11/05/2022	FACE	BACS11	10,996.50	10,996.50		500			914-Grant-youth/community work
11/05/2022	Plan to Scan Ltd QB License	BACS12	5,291.76	5,291.76		500			59-Plan2scan
11/05/2022	Avon Local Councils' Associati	BACS13	1,396.05	1,396.05		500			7-ALCA Subs 22/23
17/05/2022	Zurich Municipal	BACS14	9,134.40	9,134.40		500			6-Insurance 22/23
23/05/2022	Aitkens Sportsturf Ltd	BACS15	927.00	927.00		500			1-Grass seed/colour boost
23/05/2022	DCK Accounting Solutions Ltd	BACS16	513.06	513.06		500			2-Y/E Closedown 21/22
23/05/2022	C & R Fencolng	BACS17	504.00	504.00		500			9-Play Area fence repairs
23/05/2022	Decking Delivery	BACS18	1,224.69	1,224.69		500			10-Playing Field Planters
25/05/2022	Public Works Loan Board	DD01	2,575.02	2,575.02		500			P/Ledger Electronic Payment
26/05/2022	Everflow Ltd	REFUND	-1,893.75	-1,893.75		500			P/Ledger Electronic Payment
27/05/2022	Pitney Bowes	DD02	14.00	14.00		500			24-Postage
Total Payments:			35,298.65	34,895.50	58.02			345.13	