

FILTON TOWN COUNCIL

ELM PARK | FILTON | SOUTH GLOUCESTERSHIRE | BS34 7PS

Web: www.filtontowncouncil.gov.uk E-mail: lesley.reuben@filtontowncouncil.gov.uk

Town Clerk: Lesley Reuben

Tel: 01454 866698

FULL COUNCIL MEETING (Finance & General Purposes) – All Town Council Members

6th January 2022

Dear Member

You are hereby summoned to A meeting of the **FULL COUNCIL (FINANCE & GENERAL PURPOSES)** will be held on **Tuesday 11th January 2022 at 7.00pm Filton Leisure Centre, Elm Park, Filton**

Yours sincerely,

L.A.Reuben
Town Clerk.

AGENDA

1. Apologies for Absence
2. Declarations of Interest
3. Matters of report arising from the minutes not otherwise covered by the Agenda.
4. To approve the minutes of the meeting Full Council (Finance) 11th October 2021. (page 1)
5. Public Participation – Advised that questions be sent to the Council Office 48 hours prior to meeting
6. Precept requirement 2022/23
 - Option 1 0% increase £986,694 requirement equal to Band D £314.63 per annum (£6.03 wk)
 - Option 2 -5.07% decrease £936,694 equal to Band D £298.69 per annum (£5.72 per wk) (pages 2-5)
7. Matters of report arising from the minutes not otherwise included on the Agenda.
8. Reports from Committees, Working Groups and the Town Clerk:
 - i)Filton Leisure Centre update – (pages 6-7)
 - ii)BAWA refund request (details to follow)
9. Grant application – North Bristol Independent Colour Guard (pages 8-12)
10. Income & Expenditure Reports Month 8 (pages 13-14)
11. Balance Sheet Month 8 (page 15-16)
12. Bank Reconciliation (pages 17-23)
13. Payments for information up to date (page 24)

Minutes of the Meeting of **FILTON TOWN COUNCIL FINANCE & GENERAL PURPOSES**
held at 7:00p.m on **Tuesday 12th October 2021.**

PRESENT: Cllrs: T Mewies (Chair), D Collins, A Bird, D Boardman, A Monk, K Briffett, A Kenyon, I Scott, M Chaudhry,
ALSO, PRESENT: Natasha Gould (Support Officer) and Carla Westcott (Administrator)
APOLOGIES: A Robinson, A Doyle, B Mead, T Mewies
NON-ATTENDANCE: N/A

0311. APOLOGIES FOR ABSENCE: Apologies were noted

0312. EVACUATION PROCEDURE: Chair of Council gave evacuation procedures and COVID 19 compliance details.

0313. DECLARATIONS OF INTEREST: There were none.

0314. TO APPROVE THE MINUTES OF THE MEETING HELD 14th September 2021:
The minutes were approved.

0315. MATTERS OF REPORT ARISING FROM THE MINUTES NOT OTHER INCLUDED ON THE AGENDA:

0316. PUBLIC PARTICIPATION:

i) A concern was put forward as to the availability of the swimming pool to the public, and to volume of public allowed in at once. It was agreed to approach the Leisure Centre Manager for an update and then update Council.

Action: Town Council Office

0317. REPORTS FROM COMMITTEES, WORKING GROUPS AND THE TOWN CLERK:

i) MUGA Update:- It was proposed and seconded to get 2 more quotes for the flood lighting. It was voted unanimously FOR.

Action: Town Council Office

ii) Wessex Reserve:- An update was given

0318. GRANT APPLICATION:- ABOVE AND BEYOND:

It was discussed and proposed and seconded to decrease the grant offer to £200. It was voted 5 FOR, 2 AGAINST and 1 Abstain.
The Council Office to send grant at lower amount.

Action: Town Council Office

0307. INCOME AND EXPENDITURE REPORTS MONTH 5: FTC Office to address the queries raised. The reports were noted.

0308. BALANCE SHEETS MONTH 5: The reports were noted.

0309. BANK RECONCILIATION: The documents were noted.

0310. PAYMENTS FOR INFORMATION: The documents were noted.

THE CHAIR CLOSED THE MEETING AT 8.01PM

FILTON TOWN COUNCIL

(Prepared 20/11/2021)

Budget Summary

Year Ended 31st March 2023

PRECEPT REMAINS UNCHANGED - RCP INCREASED TO £100K

	2021-22		2022-23	Budget Incr/(Decr)
	Projected	Budgeted	Proposed	
REVENUE EXPENDITURE				
Filton Leisure Centre	630438	966770	0	-966,770
Parks and Open Spaces	7651	5675	6775	1,100
Community Services	41773	49780	70780	21,000
Corporate & Democratic	-4265	-4300	-3700	600
Central & Outside Services	239607	264850	273281	8,431
Pool Outsourcing Net (excl Capital)	114256	0	367156	367,156
	1029460	1282775	714292	-568,483
INCOME				
Filton Leisure Centre	194974	478908	1000	-477,908
Parks and Open Spaces	5289	5000	4500	-500
Community Services	0	2500	2500	0
Corporate & Democratic	0	0	0	0
Central & Outside Services	350	352	352	0
Interest Receivable	150	500	300	-200
	200763	487260	8652	-478,608
NET REVENUE EXPENDITURE	828697	795515	705640	-89,875
CAPITAL & PROJECT EXPENDITURE (NET)				
Redevelopment Loan Proceeds	-203702		-4247370	
Capital Cost	203702		4247370	
Loan Repayments & Interest	115672		231343	
Loan Repayments & Interest	16103	16103	8051	-8,052
Capital Projects (net)	1800	0	0	0
Rolling Capital Programme	40000	40000	100000	60,000
NET CAPITAL EXPENDITURE	173575	56103	339394	51,948
TOTAL NET EXPENDITURE	1002272	851618	1045034	-37,927
Financed as follows:				
Reserves at 1st April	361361	345783	345783	
Reserves at 31st March	345783	480859	287443	
Used to Fund Expenditure (Added to Reserves)	15578	-135076	58340	
Precept Required	986694	986694	986694	0 0.00%
TOTAL TAXATION FUNDING REQUIRED	986694	986694	986694	0 0.00%
	1002272	851618	1045034	

Notes

**

ADJUSTED BASIS

	3100	3136	PROVL.		
Band D Equivalents					
Precept per Band D Equivalent (£/annum)	£ 318.29	£314.63		-£3.66	-1.15%
Precept per Band D Equivalent (p/week)	610.42	603.40		-7.02	-1.15%

	31/03/2021	31/03/2022
Notes: ** Recommended minimum reserve equal to	198879	176410
3 months net revenue expenditure		
Reserves surplus/deficit to minimum level	146904	111033

4451072 1669441 789214
 -203702
 4247370

FILTON TOWN COUNCIL

(Prepared 20/11/2021)

Budget Summary

Year Ended 31st March 2023

PRECEPT REDUCED BY £50K - RCP INCREASED TO £100K

	2021-22		2022-23 Proposed	Budget Incr/(Decr)
	Projected	Budgeted		
REVENUE EXPENDITURE				
Filton Leisure Centre	630438	966770	0	-966,770
Parks and Open Spaces	7651	5675	6775	1,100
Community Services	41773	49780	70780	21,000
Corporate & Democratic	-4265	-4300	-3700	600
Central & Outside Services	239607	264850	273281	8,431
Pool Outsourcing Net (excl Capital)	114256	0	367156	367,156
	1029460	1282775	714292	-568,483
INCOME				
Filton Leisure Centre	194974	478908	1000	-477,908
Parks and Open Spaces	5289	5000	4500	-500
Community Services	0	2500	2500	0
Corporate & Democratic	0	0	0	0
Central & Outside Services	350	352	352	0
Interest Receivable	150	500	300	-200
	200763	487260	8652	-478,608
NET REVENUE EXPENDITURE	828697	795515	705640	-89,875
CAPITAL & PROJECT EXPENDITURE (NET)				
Redevelopment Loan Proceeds	-203702		-4247370	
Capital Cost	203702		4247370	
Loan Repayments & Interest	115672		231343	
Loan Repayments & Interest	16103	16103	8051	-8,052
Capital Projects (net)	1800	0	0	0
Rolling Capital Programme	40000	40000	100000	60,000
NET CAPITAL EXPENDITURE	173575	56103	339394	51,948
TOTAL NET EXPENDITURE	1002272	851618	1045034	-37,927
Financed as follows:				
Reserves at 1st April	361361	345783	345783	
Reserves at 31st March	345783	480859	237443	
Used to Fund Expenditure\ (Added to Reserves)	15578	-135076	108340	
Precept Required	986694	986694	936694	-50,000 -5.07%
TOTAL TAXATION FUNDING REQUIRED	986694	986694	936694	-50,000 -5.07%
	1002272	851618	1045034	

Notes

**

ADJUSTED BASIS

	3100	3136	PROV'L	
Band D Equivalents	£ 318.29	£298.69		-£19.60 -6.16%
Precept per Band D Equivalent (£/annum)	610.42	572.83		-37.59 -6.16%
Precept per Band D Equivalent (p/week)				

	31/03/2021	31/03/2022
Notes: ** Recommended minimum reserve equal to	198879	176410
3 months net revenue expenditure		
Reserves surplus/deficit to minimum level	146904	61033

FILTON TOWN COUNCIL**Budget Summary***(Prepared 20/11/2021)***Year Ended 31st March 2023**

	2021-22		2022-23	Budget
	Projected	Budgeted	Proposed	Incr/(Decr)
Operating Budgets - Income				
Leisure Centre General	16955	18683	0	-18683
Leisure Centre Sw Pool	145965	328000	0	-328000
Leisure Centre Pool Vending	150	600	0	-600
Leisure Centre Bar	29817	120450	0	-120450
Leisure Centre I/d Sports	1087	8050	0	-8050
Leisure Centre O/d Sports	1000	3125	1000	-2125
	<u>194974</u>	<u>478908</u>	<u>1000</u>	<u>-477908</u>
Playing Fields	2789	2500	2000	-500
Play Areas	0	0	0	0
Millennium Green	1500	1500	1500	0
Allotments	1000	1000	1000	0
	<u>5289</u>	<u>5000</u>	<u>4500</u>	
Roads & Highways	0	0	0	0
Community Development	0	2500	2500	0
	<u>0</u>	<u>2500</u>	<u>2500</u>	
Corporate Management	0	0	0	0
Democratic Rep'n & Mgmt	0	0	0	0
Civic Expenses	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	
Central Services	0	2	2	0
Outside Services	350	350	350	0
	<u>350</u>	<u>352</u>	<u>352</u>	
	<u>200613</u>	<u>486760</u>	<u>8352</u>	<u>-478408</u>

FILTON TOWN COUNCIL**Budget Summary***(Prepared 20/11/2021)***Year Ended 31st March 2023**

	2021-22		2022-23	Budget
	Projected	Budgeted	Proposed	Incr/(Decr)
<u>Operating Budgets - Expenditure</u>				
Leisure Centre General	545059	676359	0	-676359
Leisure Centre Sw Pool	47182	127475	0	-127475
Leisure Centre Bar	36197	145686	0	-145686
Leisure Centre I/d Sports	2000	17000	0	-17000
Leisure Centre O/d Sports	0	250	0	-250
	<u>630438</u>	<u>966770</u>	<u>0</u>	
Playing Fields	2789	2250	3250	1000
Play Areas	2000	2000	2000	0
Millennium Green	500	500	500	0
Allotments	2362	925	1025	100
	<u>7651</u>	<u>5675</u>	<u>6775</u>	
Roads & Highways	3200	3200	3200	0
Community Development	38573	46580	67580	21000
	<u>41773</u>	<u>49780</u>	<u>70780</u>	
Corporate Management	-11400	-11400	-11800	-400
Democratic Rep'n & Mgmt	6150	6150	6150	0
Civic Expenses	985	950	1950	1000
	<u>-4265</u>	<u>-4300</u>	<u>-3700</u>	
Central Services	130444	153100	164118	11018
Outside Services	109163	111750	109163	-2587
	<u>239607</u>	<u>264850</u>	<u>273281</u>	
Pool Outsourcing Net (excl Capital)	114256	0	367156	367156
	<u>1029460</u>	<u>1282775</u>	<u>714292</u>	<u>-568483</u>

**Filton Sports & Leisure Centre
Update Report
6 January 2022**

This paper provides the Council with an update on progress towards the completion of the contract with Active Nation and development of the building works for the new Leisure Centre.

Active Nation took over the operation of the building in November 2021 and since then survey works have been undertaken to understand the issues associated with the building, which have included asbestos survey, ground conditions, building condition survey, topographical survey. These are required to establish any key risks and enable planning to be submitted.

The following timetable is now proposed

Actions	Timeframe
1. Surveys Completed – currently asbestos surveys have been completed, which do not identify any significant risk.	Early January 2022
2. Planning to be submitted – determination is expected to be 13 weeks and there is no indication from the Council this should be delayed.	21 January 2022
3. Contract Signature – based on the revised costs as a result of the surveys. This will provide the Council with more certainty and remove certain risks such as asbestos.	18 February 2022
4. Construction Start on Site – based on the expected planning decision within 13 weeks	1 May 2022
5. Facility Completion – will be completed in two phases: <ul style="list-style-type: none"> • The new build to include the fitness, soft play and Council Offices at the front of the building • Demolition of the existing dryside (including ratepayers arms) and making good the car park 	17 March 2023 July 2023

Thus as can be seen from the above table the aim will be to have the new facility open in March 2023. Within this timeframe the expectation is that the contract will be signed on 18 February 2022, with the development of the costings to reflect the planning drawings and survey results.

It is expected that the contract will include for the development of the building in accordance with the above timetable and key risks outstanding will be

- Planning risk – any delays or onerous conditions to the project will need to be worked through by both parties to address these issues and share the risk. Current expectations are that these risks are highly unlikely.
- Contingency will be built into the construction costs to enable Active Nation to be confident in the future costings.

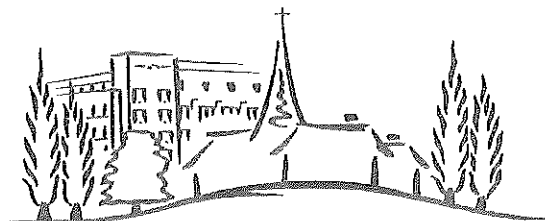
At present there is no expectation that the construction costs will be higher than bid submission and Active Nation are working with their contractor to ensure that the results of the surveys are factored into the contract.

Currently Active Nation are working under a letter of intent, which has enabled them to continue the development work and prepare for planning as set out above. The initial letter of intent has now expired and there is a need to renew the letter of intent together with the potential for an additional £10,000 of potentially abortive costs. It should however be recognised that these costs would only be paid if the Council decided not to progress with the contract through no fault of the Council.

These costs are also not additional costs but part of the overall construction cost programme and will be paid in accordance with the drawdown schedule (and following the independent certifier sign off) once the contract is signed.

Overall the project has been progressing and whilst there has been a delay to the contract signature, the timetable set out above provides a position to get to contract signature as early as possible allowing for the survey works to be completed and greater certainty provided to the Council over the risks.

The Council are asked to confirm the extension of the letter of intent and additional potential abortive costs of £10k.



FILTON TOWN COUNCIL

Community Grant Scheme APPLICATION FORM

Please ensure you read the Guidance Notes carefully before completing this Form:

First closing date for applications: 30th April 2021

Second closing date for applications 30th September 2021

Please complete all questions. If a question does not apply then indicate this in your answer. Failure to give the relevant information may delay your application.

For the purposes of this form the term "project" means the programme of activities, equipment or running costs for which you are seeking grant funding.

THE ORGANISER

- 1 Name of the Organisation
North Bristol Independent Colour Guard

- 2 Name of the contact person who will know about this application and the organisation.
Bridget Coulter

Address
49 Dunkeld Avenue
Filton
Bristol
BS34 7RQ Telephone **07889 409012**

- 3 Position of the contact person within the organisation

Guard Director

THE PROJECT AND THE PARTICIPANTS

- 4 Give a full description of the purpose for which the grant is required.

North Bristol Independent Colour Guard is an American style dance group for children based in Filton. The group was established in 2019 and has since grown considerably in size. We perform choreographed dance routines to music using flags and other similar equipment and compete in competitions around Britain.

The group is community based and funded solely through members' subscription fees and fundraising. All instructors teach on a voluntarily basis and do not charge for their time.

We formed the group in 2019 and used the badminton hall in Filton Leisure Centre for our rehearsals. When the pandemic forced us into lockdown, we continued to hold virtual rehearsals over "Zoom" and then resumed outdoor rehearsals on the field at Elm Park through the summer. We have more than doubled our membership in this time, adding a new older group for children aged 11-16, alongside our original younger group, aged 6-11.

However, when lockdown was finally eased, we were no longer able to use the leisure centre hall as it was under construction and so we moved into the "party room". This simply isn't big enough for our group. We have also used St Teresa's Church Hall and the FACE community building but neither of these facilities has a large enough space to allow us to rehearse our competition routines. In order to continue and to be eligible to compete at national level, we need to hire a larger rehearsal venue. There is availability at Patchway Sports Centre and also at Dings Rugby club in Frenchay. We have also looked at school halls in the Filton area. However, the cost of these venues is prohibitive, and we are asking for help to allow us to hire a suitable hall.

- 5 Which members of the community will benefit from your organisation?

All the children in our group derive huge benefits from our organisation in terms of learning new skills, making friends, travelling to competitions and events and increased self-esteem. This also benefits parents and families who often travel with us to support their children. We are also happy to give performances for free at local events in the Filton area such as school fetes and council run events to show our support to the local community.

- 6 Will this project be open to non-residents of Filton? YES / NO

7 Will this grant SOLELY benefit Filton residents YES / NO

WHERE

8 Where and when does your organisation meet?

Our group have rehearsed in the hall of Filton Leisure Centre since 2019. We now also use the FACE community hall in Elm Park and St Teresa's Church hall. We currently rehearse on Wednesday evenings from 6-8pm and on Saturday mornings from 10.30-12pm.

COSTS

9 Is your organisation a business
Registered charity (please give charity number)
Community group
Other (please specify)

.....

10 If you are applying for a specific project, please complete sections 10 and 14.

11 Please give details of the other sources of your income

Your own funds	£	_____
Participant contributions /charges	£	1,194.00
Grants from: Unitary Authority	£	_____
Other Local Authorities	£	_____
Charitable Trusts	£	_____
Business Community	£	_____
Other (Please specify)	£	_____

.....

TOTAL

£1,194.00

12 Amount requested from Filton Town Council **£ 1,000**

**This is based on 10 weeks of rehearsals (Jan -Mar):
2 hrs per week for the Cadet group (age 6-11)
2 hrs per week for the Junior group (age 12-16)
Total of 40 hrs @£25 per hour**

13 To which name of the account should the cheque be made payable?
North Bristol Independent Colour Guard

14 On which specific aspect of the project will the Filton grant be spent?
Payment for rehearsal venue(s)

15 What do you see as the main benefits of your organisation to the Filton community?

North Bristol Independent Colour Guard is a Filton organisation. We provide education and performance opportunities for all the children in our group, most of whom live within the Filton area. Our group is totally inclusive, and we are always looking to recruit and welcome new members. We advertise regularly in the Filton area and promote our activity in the local primary schools.

Several of the children in our group come from disadvantaged backgrounds and the chance to learn new skills and perform in competition is something which most of them would never normally have access to.

We are a very diverse group and our children come from many varied cultural backgrounds including Polish, Romanian, African and Afro-Caribbean as well as British.

We also cater for children with additional needs and have several members who face extra physical and/or learning challenges.

Our children are hungry to learn, and all strive to excel in their performances. We want to give them every chance to do what they love.

I certify that the above information is correct to the best of my knowledge and agree to the conditions laid down by Filton Town Council.

Signed:*Bridget Coulter*.....

Date ...23/12/2021.....

Please enclose with this form evidence of the organisation's current financial status and a statement of income and expenditure for the last 12 months period and return it to:

**The Town Clerk
Filton Town Council
Elm Park
Filton
South Gloucestershire
BS34 7PS
Or email to office@filtontowncouncil.gov.uk**

09:31

Summary Income & Expenditure by Budget Heading 05/01/2022

Month No: 8

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
101	Leisure Centre - General							
	Income	0	17,273	18,683	1,410			92.5%
	Expenditure	8,495	352,294	676,359	324,065		324,065	52.1%
	Movement to/(from) Gen Reserve	<u>(8,495)</u>	<u>(335,021)</u>					
102	Leisure Centre - Swimming Pool							
	Income	6,709	140,096	328,000	187,904			42.7%
	Expenditure	2,285	39,435	127,475	88,040		88,040	30.9%
	Movement to/(from) Gen Reserve	<u>4,424</u>	<u>100,661</u>					
103	Leisure Centre - Pool Vending							
	Income	0	145	600	455			24.1%
104	Leisure Centre - Cafe							
	Income	0	33,259	120,450	87,191			27.6%
	Expenditure	558	33,095	145,686	112,591		112,591	22.7%
	Movement to/(from) Gen Reserve	<u>(558)</u>	<u>164</u>					
105	Leisure Centre - Indoor Sports							
	Income	0	1,120	8,050	6,930			13.9%
	Expenditure	510	2,213	17,000	14,787		14,787	13.0%
	Movement to/(from) Gen Reserve	<u>(510)</u>	<u>(1,092)</u>					
106	Leisure Centre - Outdoor Sport							
	Income	21	1,213	3,125	1,913			38.8%
	Expenditure	0	0	250	250		250	0.0%
	Movement to/(from) Gen Reserve	<u>21</u>	<u>1,213</u>					
201	Playing Fields							
	Income	0	2,789	2,500	(289)			111.6%
	Expenditure	0	539	2,250	1,711		1,711	24.0%
	Movement to/(from) Gen Reserve	<u>0</u>	<u>2,250</u>					
202	Play Areas							
	Expenditure	1,422	2,009	2,000	(9)		(9)	100.4%
203	Millennium Green							
	Income	0	1,500	1,500	0			100.0%
	Expenditure	0	262	500	238		238	52.4%
	Movement to/(from) Gen Reserve	<u>0</u>	<u>1,238</u>					
204	Allotments							
	Income	0	473	1,000	528			47.3%
	Expenditure	0	1,872	925	(947)		(947)	202.4%
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(1,400)</u>					
301	Roads & Highways							
	Expenditure	781	2,343	3,200	857		857	73.2%
302	Community Development							
	Income	0	0	2,500	2,500			0.0%
	Expenditure	0	22,093	46,580	24,487		24,487	47.4%
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(22,093)</u>					
801	Corporate Management							
	Expenditure	0	(6,650)	(11,400)	(4,750)		(4,750)	58.3%
802	Democratic Rep'n & Mgmt							
	Expenditure	0	4,654	6,150	1,496		1,496	75.7%
803	Civic Expenses							
	Expenditure	0	35	950	915		915	3.7%
901	Central Services							
	Income	0	0	2	2			0.0%
	Expenditure	2,375	85,162	153,100	67,938		67,938	55.6%
	Movement to/(from) Gen Reserve	<u>(2,375)</u>	<u>(85,162)</u>					
902	Outside Services							
	Income	0	0	350	350			0.0%
	Expenditure	17	62,536	111,750	49,214		49,214	56.0%
	Movement to/(from) Gen Reserve	<u>(17)</u>	<u>(62,536)</u>					

Continued over page

Summary Income & Expenditure by Budget Heading 05/01/2022

Month No: 8

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
908 L C Outsourcing & Redevelopmen	Income	100,000	100,000	0	(100,000)			0.0%
	Expenditure	782	4,177	0	(4,177)		(4,177)	0.0%
	Movement to/(from) Gen Reserve	<u>99,218</u>	<u>95,823</u>					
909 Capital & Projects	Income	0	13,309	0	(13,309)			0.0%
	Expenditure	0	61,042	56,103	(4,939)		(4,939)	108.8%
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(47,733)</u>					
998 Precept & Interest	Income	12	986,787	987,194	407			100.0%
Grand Totals:- Income		106,743	1,297,963	1,473,954	175,991			88.1%
Expenditure		17,226	667,112	1,338,878	671,766	0	671,766	49.8%
Net Income over Expenditure		<u>89,516</u>	<u>630,852</u>	<u>135,076</u>	<u>(495,776)</u>			
Movement to/(from) Gen Reserve		<u>89,516</u>	<u>630,852</u>					

10:36

Detailed Balance Sheet - Excluding Stock Movement

Month 8 Date 07/01/2022

<u>A/c</u>	<u>Description</u>	<u>Actual</u>		
		Asset Value	Depreciation	Net Value
	<u>Fixed Assets</u>			
1	FREEHOLD LAND & BUILDINGS	2,214,528	1,619,152	595,376
11	LEASEHOLD LAND & BUILDINGS	25,000	7,000	18,000
21	VEHICLES & EQUIPMENT	565,508	530,530	34,978
41	INFRASTRUCTURE ASSET	194,605	182,829	11,776
61	COMMUNITY ASSETS	61,372	31,166	30,206
	Total Fixed Assets	3,061,013	2,370,677	690,336
	<u>Current Assets</u>			
105	VAT CONTROL	3,079		
116	STAFF ADVANCES	(58)		
119	MISSING CHEQUE BANKINGS	345		
120	STOCK - BAR	821		
121	STOCK - LEISURE	642		
190	CAPITAL WORK IN PROGRESS	141		
200	BANK ACCOUNT-GENERAL	114,918		
201	BANK IMPREST WAGES AC	282,205		
220	PETTY CASH - OFFICE	352		
221	PETTY CASH - BAR	269		
225	FLOAT - BAR	295		
226	FLOAT - GAMBLING MACHINE	100		
230	FLOAT - POOL	165		
245	CCLA Public Sector Investment	725,000		
	Total Current Assets		1,128,275	
	<u>Current Liabilities</u>			
500	TRADE CREDITORS	6,344		
510	ACCRUED EXPENSES	4,080		
520	NET WAGES CONTROL	115		
526	SUPERANNUATION DUE	1		
528	A of E CONTROL	115		
560	INCOME IN ADVANCE	4,500		
	Total Current Liabilities		15,155	
	Net Current Assets			1,113,120
	Total Assets less Current Liabilities			1,803,456
	<u>Long Term Liabilities</u>			
390	Deferred Grants Applied	1,471,220		
391	Deferred Grants Released	(1,306,510)		
401	PWLB Loan 486814	15,504		
403	PWLB Loan 443438	100,000		
	Total Long Term Liabilities		280,214	
	Total Assets less Total Liabilities			1,523,242
	<u>Represented by :-</u>			
300	CURRENT YEAR FUND	630,852		
310	GENERAL FUND	361,361		
315	ROLLING CAPITAL FUND	47,615		

10:36

Detailed Balance Sheet - Excluding Stock Movement**Month 8 Date 07/01/2022**

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
323	EMR Festival	10,000
325	EMR 4 Towns Play Association	4,580
328	EMR Elections	10,338
329	EMR CIL 19/20	3,961
330	CAPITAL FINANCE ACCOUNT	410,263
331	EMR CIL 20/21	30,963
332	EMR CIL 21/22	13,309
	Total Equity	1,523,242

**Bank Reconciliation Statement as at 30/11/2021
for Cashbook 1 - BANK ACCOUNT-GENERAL**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Co-Operative Community Acc	30/11/2021	302	16,931.56
Unity Trust Current Account	30/11/2021	7	127,540.61
			<u>144,472.17</u>

<u>Unpresented Cheques (Minus)</u>	<u>Amount</u>
05/05/2021 5644	100.00
19/05/2021 5661	396.00
11/08/2021 5746	9,814.14
22/09/2021 31	70.00
22/09/2021 34	420.00
22/09/2021 46	2,160.00
06/10/2021 62	210.00
06/10/2021 64	609.86
20/10/2021 98	300.00
20/10/2021 104	339.69
20/10/2021 105	183.85
24/11/2021 109	576.78
24/11/2021 110	680.16
24/11/2021 111	316.24
24/11/2021 112	120.00
24/11/2021 113	866.63
24/11/2021 114	51.00
24/11/2021 115	1,125.94
24/11/2021 116	1,705.89
24/11/2021 117	97.20
24/11/2021 118	194.11
24/11/2021 119	319.80
24/11/2021 120	53.35
24/11/2021 121	189.66
24/11/2021 122	937.22
24/11/2021 123	960.00
24/11/2021 124	254.40
24/11/2021 125	1,170.75
	<u>24,222.67</u>
	120,249.50

Receipts not Banked/Cleared (Plus)

0.00

0.00

120,249.50

Balance per Cash Book is :- 114,918.23**Difference Excluding Adjustments is :- 5,331.27****Adjustments to Reconciliation**

27/10/2021 Dowding	Dowding	270.00
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**Bank Reconciliation Statement as at 30/11/2021
for Cashbook 1 - BANK ACCOUNT-GENERAL**

		<u>Amount</u>	<u>Balances</u>
12/11/2021	Bacs	20.00	
16/11/2021	Bacs	20.00	
24/11/2021	Bacs	5,021.27	
			<u>5,331.27</u>
		Unreconciled Difference is :-	<u>0.00</u>

phone 03457 213 213

MRS L A REUBEN
Filton Town Council
Elm Park
Filton
Bristol
BS34 7PS

M5052/1072020000

30600

Current Account

Summary	Date	Description	Withdrawals	Deposits	Balance
Account title FILTON TOWN COUNCIL	29 OCT 21	OPENING BALANCE			17,532.04
Sort code	1 NOV 21	3209 ZOOM.US 888-7 <i>4-270/901</i>	14.39		17,517.65
Account number	5 NOV 21	COMMISSION	0.70		
Statement date 30 November 2021	5 NOV 21	SERVICE CHARGE	10.00		
Statement number 302	5 NOV 21	FEE DELTA CARD-PURCHASES	0.10		17,506.85
Page number 1 of 1	15 NOV 21	3209 SAFESTORE	189.66		
	15 NOV 21	3209 CHAPPLE AND J	375.43		
	15 NOV 21	CHAPS STG R00039DX GYMPASS US LLC <i>150/100</i>		25.17	16,966.93
	18 NOV 21	3209 AMZNMkplace	20.98		16,945.95
	30 NOV 21	3209 ZOOM.US 888-7 <i>4-270/901</i>	14.39		16,931.56
		Statement closing balance			16,931.56

Abbreviations: **S** Sub Total (Intermediate Balance) **OD** Overdrawn Balance **OD/S** Overdrawn Intermediate Balance **NSTF** Non Sterling Transaction
Fee. Details of overdraft interest rates are shown overleaf. Details of calculations of interest charged are available on request.

Statement opening balance
17,532.04

Total withdrawals
626.66

Total deposits
25.17

Statement closing balance
16,931.56

International Bank
Account Number

GB22 CPBK 0892 0906 7154 12

Bank Identification Code
CPBKGB22

Shopping with your card online? We need the cardholders correct UK mobile number. They may be asked for both their full Verified by Visa password and a one-time passcode sent by text to help protect from fraud. Find out more at <https://www.co-operativebank.co.uk/business/security/two-factor-authentication>

Name of account: Filton Town Council

Date: 30 November 2021

Statement 007 (page 2 of 2)

Account number: 11111111

Bank sort code: 200001

Type of account: Current T2

Date	Details	Payments	Receipts	Balance
	Balance brought forward			6,544.42 *
10 NOV 21	Direct Debit (BARCLAYCARD)	439.78 ✓		
10 NOV 21	Cheque 000097	1,401.47 ✓		
10 NOV 21	Cheque 000108	51.60 ✓		4,651.59 *
11 NOV 21	Cheque 000099	4,824.75 ✓		
11 NOV 21	Adjustment Cheque 000099		4,824.75 ✓	4,651.59 *
12 NOV 21			20.00 ✓	4,671.59 *
15 NOV 21	Inward Payment CCLA		30,000.00 ✓	34,671.59 *
16 NOV 21			20.00 ✓	34,691.59 *
17 NOV 21	Direct Debit (BG BUSINESS)	2,742.54 ✓		
17 NOV 21	Direct Debit (BG BUSINESS)	611.85 ✓		
17 NOV 21	Cheque 000090	1,832.03 ✓		
17 NOV 21	Cheque 000099	4,824.75 ✓		24,680.42 *
19 NOV 21	Cheque 000054	344.73 ✓		
19 NOV 21	Cheque 000094	961.04 ✓		
19 NOV 21	Cheque 000107	165.60 ✓		23,209.05
22 NOV 21	S/O to: FILTON TOWN COUNCI	70,000.00 ✓		46,790.95 DR
24 NOV 21	SOUTHGLOSGENERAL		5,021.27 ✓	
24 NOV 21	Inward Payment CCLA		70,000.00 ✓	28,230.32 *
25 NOV 21	Cheque 000096	400.20 ✓		
25 NOV 21	PUB WOR LN BRD ADV <i>lic work</i>		99,965.00 ✓	127,795.12 *
26 NOV 21	Direct Debit (BRITISH GAS TRADI	25.14 ✓		
26 NOV 21	Direct Debit (BRITISH GAS TRADI	116.61 ✓		
26 NOV 21	Cheque 000051	30.00 ✓		127,623.37 *
29 NOV 21	Direct Debit (PITNEY BOWES)	82.76 ✓		127,540.61 *
	Balance carried forward			127,540.61 *

You can ask us to send you details of our rates and how we work them out.
 Abbreviations: * credit balance DR overdrawn S sub total (intermediate balance)

Registered Office : Unlly Trust Bank plc, Four Brindleyplace, Birmingham, B1 2JB. Registered In England and Wales Number 1713124

**Bank Reconciliation Statement as at 30/11/2021
for Cashbook 2 - BANK ACCOUNT-IMPREST**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Natwest Imprest A/c	24/11/2021	462	100.00
Natwest Business A/c	24/11/2021	505	282,104.79
			<u>282,204.79</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			282,204.79
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			282,204.79
		Balance per Cash Book is :-	282,204.79
		Difference is :-	0.00



Business Reserve Account



00781682
00106 0001/0001

2

Date	Details	Withdrawn	Paid in	Balance
20 Nov 2021	BROUGHT FORWARD			219,542.10
22 Nov	Automated Credit FILLTON TOWN COUNCI WAGES FP 22/11/21 1237 23123751374818000N WAGES		70,000.00	282,189.78
24 Nov	Debit TO 01364383 Debit TO 01364383	7,352.32 84.99		282,104.79

|||

|||

Account Number
505 Branch sort code

3

FILLTON TOWN COUNCIL
V5



NatWest

Current Account



00781680
00106 0001/0001

Date	Details	Withdrawn	Paid in	Balance
20 Nov 2021	BROUGHT FORWARD			100.00
22 Nov	Credit Direct Debit		7,352.32	100.00
				100.00
24 Nov	Credit Card Transaction		84.99	100.00

Account Number
 Branch sort code
 National Westminster Bank Plc

FILTON TOWN COUNCIL
 VS

BANK ACCOUNT-GENERAL

List of Payments made between 01/12/2021 and 05/01/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
08/12/2021	Northgate	126	150.00		710-Dialogue therapy
08/12/2021	Biffa Waste Services Ltd	127	779.10		711-Trade refuse
08/12/2021	DCK Accounting Solutions Ltd	128	862.48		712-Accounts Nov 21
08/12/2021	DL I.T. Solutions Ltd	129	63.00		713-Ratepayers broadband
08/12/2021	Filton Voice Ltd	130	300.00		714-Filton Voice advert
08/12/2021	Rentokil Initial UK Ltd	131	195.95		727-Cleaning materials
08/12/2021	Marshfield Farm Ice Cream Ltd	132	241.63		715-Cafe ice cream
08/12/2021	Cape Meridian Ltd	133	126.00		716-Alarm call outs
08/12/2021	Rialtas Business Solutions Ltd	134	636.00		717-Omega software support
08/12/2021	Travis Perkins Trading Co Ltd	135	938.61		720-Materials
08/12/2021	Waste Source Ltd	136	2,364.00		722-Skip hire
Total Payments			6,656.77		