

FILTON TOWN COUNCIL

ELM PARK | FILTON | SOUTH GLOUCESTERSHIRE | BS34 7PS

Town Clerk : Lesley Reuben

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Tel/Fax : 01454 803 918

12th May 2022

Dear Member

You are hereby summoned to the **Annual Meeting of FILTON TOWN COUNCIL** to be held on **TUESDAY 17th May 2022 at 7.30p.m. (or immediately following the Annual Assembly) in the Elm Park Café (previously Badminton Hall), Elm Park, Filton BS34 7PS**

Yours sincerely

L.A.Reuben
Town Clerk.

AGENDA

1. Election of Chair and Declaration of Acceptance of Office
2. Election of Vice Chair and Declaration of Acceptance of Office
3. Apologies for Absence
4. Evacuation procedure
5. Declarations of interest
6. Submissions from the public max. 15mins) *members of the public are entitled to speak once and only in respect of business itemised on the agenda and shall not speak for more than 5 mins. as per Standing Orders (It is advised that questions are submitted to the Town Clerk 48 hrs prior to the meeting)*
7. To approve the minutes of the Council meeting held 26th April 2022 (pages 1)
8. Matters of report arising from those minutes
9. To approve and adopt
 - i) Standing Orders – (Appendix 1)
 - ii) Financial Regulations – (Appendix 2)
10. Review of Inventory of Land and Assets (page 13-14 back of pack)
11. Confirmation of Insurance arrangements (page 2)
12. Review of Complaints procedure (page 3)
13. Debt Recovery Policy (pages 4-7)
14. Submissions from members :-
15. i) Appointment of Committee members and outside bodies :-
Full Council now meet twice a month with the one being dedicated to Finance and General Purposes. This meeting can have a separate chair.
 - ii) Representatives on outside bodies. (page 8) *Suggest defer for next meeting)*

16. Any other item the Chair decides is urgent
17. Reports from Committees, Working Groups and the Town Clerk
 - i) Finance Committee Minutes 10th May 2022 (page 9
 - ii) Planning Schedule 10th May 2022 (page 10)
 - iii) Annual Report 2022 – to be circulated prior to the meeting
18. Reports from other Organisations
19. Other Reports/Consultations
 - i) Consultation Spreadsheet (*page 11-12*)

PRESENT: Cllrs: D Collins (Chair), A Doyle, K Briffett, A Kenyon, Dan Boardman, I Scott, T Mewies, A Bird
ALSO, PRESENT: Lesley Reuben (Town Clerk), Carla Westcott (Town Council Support Officer)
APOLOGIES: B Mead, A Monk, Chris Wood, A Doyle, M Chaudhry
NON-ATTENDANCE: N/A

- 0374. APOLOGIES FOR ABSENCE:** Apologies were noted
- 0375. EVACUATION PROCEDURE:** Chair of Council gave evacuation procedures
- 0376. DECLARATIONS OF INTEREST:** None received
- 0378. SUBMISSIONS FROM PUBLIC:** A resident has queries regarding tree planting and road surfacing on Branksome Drive. All relevant contacts given to the resident.
- 0379. TO APPROVE MINUTES OF THE MEETING HELD 29th March 2022:** Minutes were approved as accurate.
- 0380. MATTERS OF REPORT ARISING FROM THE MINUTES NOT OTHER INCLUDED ON THE AGENDA:** It was agreed to add The Neighbourhood Plan to the agenda of next Full Council Meeting.
- 0381. FILTON BEAT TEAM UPDATE:** PC Gareth Pretlove gave an update on the Filton Beat and their work around Filton. Overall Filton is quiet at the moment. Patrols have increased due to an increase in thefts around the retail parks and parking is still an issue especially around the schools.
Staffing of the Beat Team is now 1 PC and 2 PCSO's there will eventually be another PC assigned but there is a recruitment freeze at the moment.
- 0382. SOUTH GLOUCESTERSHIRE REPORTS:**
Cllr A Monk: Noted
Cllr C Wood: No Submission
- 0383. SUBMISSION FROM MEMBERS:** No Submissions
- 0384. REPORTS FROM COMMITTEES, WORKING GROUPS AND THE TOWN CLERK:**
i) Planning Committee minutes 19th April 2022. Noted
ii) Full Council Finance and General Minutes 12th April 2022. Noted
iii) Leisure Centre update – The Town Clerk gave a short update and contracts are very close to signing.
iv) Millennium Green update. Minutes friends Meeting 8th March 2022 Noted
- 0385. CONSULTATION SPREADSHEET:** The current Filton and Brentry Transport improvement public consultation was discussed. It was requested the Filton Town Council ask for an extension on the consultation end date and an Extra Ordinary Meeting was agreed for Tuesday 3rd May for further discussion and a detailed response from Filton Town Council would be drafted.
- 0386. PAYMENTS FOR INFORMATION:** No Submission

CHAIR ENDED MEETING AT 8.10PM

Mrs Lesley Reuben
Filton Town Council
c/o Filton Sports & Leisure Centre
Elm Park
Filton
Bristol
Avon
BS34 7PS

Select for Local Councils Policy Schedule

This insurance policy, which meets your demands and needs, has been based on the latest information obtained from you. The Policy, the Policy Schedule, any Certificates of Insurance and Endorsements form one document and should be read together. This Schedule replaces any previous Schedule.

Policy Number	YLL-2720434453
Insured	Filton Town Council
Business	Parish / Town Council
Period of Insurance	
From	01 st May 2022
To	30 th April 2023

and any other period for which cover has been agreed.

Adjustment Premium	£ 0.00
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Premiums are inclusive of Insurance Premium Tax and/or VAT as appropriate.

Schedule Number	99031528
Long term agreement active until	01 st May 2024
Preparation Date	11 th April 2022
Prepared by	Mr Vincent Liu
Policy Form Reference	MLAACE06

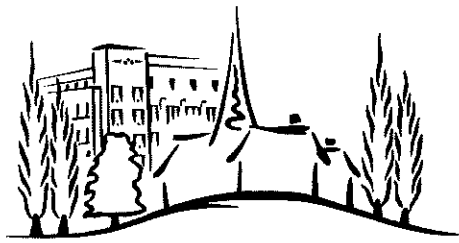
Policy Cover Declaration:

You, the Insured, are not aware of any known losses or events that could give rise to a claim, or circumstances that would be prejudicial to us, the Insurer, should the basis of cover on the below given insurance product (s) be changed.

This is important information, please read it carefully and check that the facts given about you are correct and that we have included all the covers that you require. We are unable to give you advice so it is your responsibility to check the cover is correct for your organisation.

FILTON TOWN COUNCIL
COMPLAINTS POLICY
(For adoption by full Council on 17th May 2022)

1. This Policy sets out procedures for dealing with any complaints that anyone may have about the Town Council's **administration and procedures**.
Councillors are covered by Code of Conduct adopted by the Council. Complaints against **policy decisions** made by the Council shall be referred back to Council [but note Council's Standing Orders which says that issues shall not be re-opened for six months].
2. If the complainant prefers not to put the complaint to the Town Clerk he or she should be advised to put it to the Chair of Council.
3. (a) On receipt of a written complaint the Chair/ or the Town Clerk(*except where the complainant is about his or her own actions*), shall try to settle the complaint directly with the complainant. This shall not be done without first notifying the person complained against and giving him or her an opportunity to comment. Efforts should be made to attempt to settle the complaint at this stage.. *Within 5 working days; Acknowledge and inform course of action and provide an timescale for further action*
- (b) Where the Town Clerk or the Chair receives a written complaint about the Town Clerks own actions, he or she shall refer the complaint to the Chair. The Town Clerk shall be notified and given an opportunity to comment. *Within 5 working days; Acknowledge and inform course of action and provide an timescale for further action*
4. The Town Clerk or Chair shall report to the next meeting of the Council or by the Committee established for the purpose of hearing complaints, any written complaint disposed of by direct action with the complainant. *Within 7 working days of consideration and decision by Clerk/Council; Provide update, decision and further action if required.*
5. The Town Clerk or Chair shall bring any written complaint that has not been settled to the next meeting of the Council. The Town Clerk shall notify the complainant of the date on which the complaint will be considered and the complainant shall be offered an opportunity to explain the complaint orally. (Unless such a matter may be related to Grievance, Disciplinary or Standard Board proceedings that are taking, or likely to take place when such a hearing may prejudice those hearings when the complaint will have to be heard under Exempt Business to exclude any member of the public or the press, or deferred on appropriate advice received). *Within 7 working days of consideration and decision by Clerk/Council; Provide update, decision and further action if required.*
6. The Council shall consider whether the circumstances attending any complaint warrant the matter being discussed in the absence of the press and public but any decision on a complaint shall be announced at the Council meeting in public.
7. As soon as may be after the decision has been made it and the nature of any action to be taken shall be communicated in writing to the complainant.
8. A Council shall defer dealing with any written complaint only if it is of the opinion that issues of law or practice arise on which advice is necessary. The complaint shall be dealt with at the next meeting after the advice has been received.
9. Final Resolve / Conclusion; Inform when the matter is finally concluded and archived from our current records.



FILTON TOWN COUNCIL

Debt Recovery Policy reviewed for approval at the Annual Meeting May 2022

OBJECTIVE:

1.1 The objective of the debt recovery policy is:

To ensure that money owed to the Council is collected as soon as possible using efficient, effective and fair debt recovery procedures.

1.2 The aims of the policy are to:

- take positive action to prevent arrears occurring, for example by maximising income and providing a range of payment methods;
- Take enforcement action against deliberate non-payers or those who delay payment.
- Ensure prompt billing and to remind people quickly if they do not pay; and
- Encourage early contact to avoid the build-up of debt.

SCOPE:

2.1 This policy covers the recovery of all money owed to the Council namely:

- Overpayment of employees
- Sundry Debts
- Allotment Rent
- Rental Income
- Service Debt

CONTEXT:

- 3.1 The Council has a duty to recover all sums due efficiently and effectively. This policy ensures that collection methods are fair to all debtors, especially those on low incomes.
- 3.2 The Council recognises that people and organisations do not pay their debts for a variety of reasons.
- 3.3 Some people, because of living in or on the margin of poverty, will have difficulty in paying. Some organisations may experience temporary hardship due to the local or national economic climate or cash flow problems. The Council will endeavour to help by providing choices for repayment and support on onward referral where appropriate.
- 3.4. Some people or organisations may deliberately set out to delay or not make payments and all methods of enforcement will be used to secure payment in these cases.
- 3.5 Some people or organisations may be able to pay but do not pay because of an oversight or personal difficulties which is not a deliberate decision to avoid or delay payment. The Council will seek to help such people develop a culture of payment by providing a number of ways in which payment can be made including, card payments over the telephone, and the establishment of direct debit or standing order payments.

- 3.6 Where payment difficulties arise, the need for debtors to get in touch is central to the Policy. Where a person or organisation makes contact their circumstances will be considered with a view to agreeing a reasonable payment arrangement, minimising recovery action and helping to alleviate hardship. Where contact is not made or repayment arrangements not followed, recovery action will continue.

DETERMINING LIABILITY:

- 4.1 The Council will provide clear and prompt information about bills and liabilities. The information provided will show:
- What the Invoice is for
 - The amount due
 - Who is liable for the payment
 - How to make a payment
 - A contact point for all enquiries.
- 4.2 Where appropriate a summary of outstanding liability will be provided for debts covering multiple years or invoices.
- 4.3 Management will ensure that, wherever possible, liability is confirmed through a contract, a signature or other evidence confirming the request for provision of a service and a contact name where it is an organisation that will be charged.

MAKING PAYMENTS:

- 5.1 The Council will provide a number of methods of payment, including methods that do not disadvantage debtors who do not have access to bank accounts.
- 5.2 Whatever payment method is used, the funds must reach the Council by the due date to ensure recovery action is not triggered.
- 5.3 Instalments or repayment arrangements must be adhered to unless prior consent is given for a variation.
- 5.4 Where possible, payment in advance of a service should be in place. This particularly applies where the sums involved are small and therefore uneconomical to collect.

DEBT COLLECTION:

- 6.1 Details of all reminders, whether verbal or in writing, should be maintained. Where a letter is issued, a copy must be retained on file.
- 6.2 Should a debt need to be taken beyond two reminder letters, formal written evidence may have to be produced.
- 6.3 It is therefore important that at least one, but preferably two, written reminders are sent.

Initial 'overdue payment' reminder

- 6.4 An initial reminder may be informal and can be made either in person, or by telephone.
- 6.5 In general, the Town Council Office or Leisure Centre Manager will notify the person/organisation.
- 6.6 The date of the initial reminder should be recorded.

First 'overdue payment' letter

6.7 A formal reminder letter should be issued 2 weeks after the informal reminder / the date of supply.

If action is to proceed further, it is necessary to prove that all reasonable attempts have been made to recover the debt, and that these attempts have been made in a timely manner, i.e. at the time that the debt first became overdue.

6.8 The date of the initial reminder should be recorded.

Second 'overdue payment' letter

6.9 A second reminder letter will be issued 2 weeks after the First Reminder Letter.

7.0 The date of the initial reminder should be recorded.

Failure to respond to reminders / settle a debt

7.1 If after 2 reminders, a response or payment is not received, a letter will be sent to the debtor advising them that the matter will be taken further to the small claims court. At the discretion of the Council the debtor may be advised that they will be required to pay in advance for all future supplies or the supply will no longer be available to them.

7.2 This decision and its basis will be recorded and reported to the Management Committee held once a week.

Negotiation of repayment terms

7.3 Debtors are expected to settle the amount owed by a single payment as soon as possible after receiving the first 'overdue payment' reminder.

However, if people are unable to pay;

The Council may reduce or cancel a debt in certain circumstances. A sensitive approach to debt recovery will be carried out, taking the following factors into account.

- **Hardship:** Where paying the debt would cause financial hardship.
- **Ill Health:** Where our recovery action might cause further ill health.
- **Time:** Where the debt is so large compared to the person's income that it would take an unreasonable length of time to pay it all off.
- **Cost:** Where the value of the debt is less than the cost of recovering it.
- **Multiple Debt** – Where someone owes more than one debt to the School. In this situation an attempt to agree one repayment plan to include all debts will be established.

7.4 If a debtor requests 'repayment terms' these may be negotiated at the discretion of the Council.

7.5 A record of all such agreements entered into will be retained.

7.6 In all cases, a letter will be issued to the debtor confirming the agreed terms for repayment.

7.7 The settlement period should be the shortest that is judged reasonable.

- 7.8 The Council will decide whether any debtor who has been granted extended settlement terms will not be offered any further use of the facilities and will, in future, be required to pay in advance.
- 7.9 This decision and its basis will be recorded and reported to the Finance Committee.

POLICY REVIEW:

- 8.1 This policy will be reviewed and approved annually.

Representatives on Outside Bodies

ALCA – South Glos Group	Darryl Collins
Communities against Hate Crime	Town Clerk, Darryl Collins & Mubashar Chaudhry
Concorde Community Engagement Forum	Darryl Collins, Alex Doyle and Andy Robinson
Filton Community Assoc Council	Alex Doyle, Andy Robinson & Adam Monk
Filton Sure Start Management Committee	Adam Monk and Town Clerk
Four Towns and Vale Link	Keith Briffett, Anne Kenyon and Darryl Collins
N Bristol Advice Centre	Darryl Collins
North Fringe Parishes Forum	Darryl Collins and Lesley Reuben
Parish Tree Wardens	Anne Kenyon and Darryl Collins
Public Transport Forum	Alex Doyle, Darryl Collins & Ian Scott
Pyramid Youth Club	Brian Mead
SHE7	Darryl Collins
FACE	Darryl Collins and Mubashar Chaudhry
Southern Brooks Community Partnership	Darryl Collins, Tom Mewies
Twinning Assoc Management Committee (Chair, Vice Chair + 5 elected members)	Darryl Collins, Alex Doyle, Anne Kenyon, Tom Mewies, Mubashar Chaudhry, B Mead & Dan Boardman
Volunteer Centre	Town Clerk and Darryl Collins
Community Garden	Anne Kenyon, K Briffett
Jennings's Garden	Darryl Collins

PRESENT: Cllrs: A Doyle (Chair), T Mewies(Vice Chair), A Bird, D Boardman, K Briffett, D Collins A Kenyon, I Scott, C Wood.

ALSO, PRESENT: Lesley Reuben (Town Clerk),

APOLOGIES: Cllrs M.Chaudhry, A.Monk, B Mead, A Robinson

NON-ATTENDANCE: N/A

0367. APOLOGIES FOR ABSENCE: Apologies were noted

0368. EVACUATION PROCEDURE: Chair of Council gave evacuation procedures

0369. DECLARATIONS OF INTEREST: Cllr Wood declared his interest with S.Glos Audit Committee

0370. ACTIVE NATION CONTRACT UPDATE : The Director and associate gave an update on the delays in the signing of contracts between Filton Town Council and Active Nation. He wanted to reassure council that the appetite is still there but there had been several global factors affecting the project, such as cost of materials especially steel and Utility price increases.

After a discussion it was agreed that Active Nation would supply Filton Town Council with a formal written update by the end of the week with four options of how to move the project forward with a fifth option being that FTC do not continue with the project.

The Director also agreed to attend more Filton Town Council Town Council meetings.

Filton Town Council resolved to call an Extra Ordinary meeting to discuss the report once received.

ACTION FTC Office

0371. TO APPROVE THE MINUTES OF THE MEETING HELD 12th April 2022: The minutes were approved as an accurate record.

0372. MATTERS OF REPORT ARISING FROM THE MINUTES NOT OTHER INCLUDED ON THE AGENDA: Flagpole – it was reported that the concrete base would be laid in the next few days and the pole erected once the concrete had set. It was agreed to fly the Union Jack as soon as possible.

0373. PUBLIC PARTICIPATION: A resident has had several issues with potholes and pavements of Park Road. The South Glos Cllr gave him an update and it was discussed and decided that FTC would get a list of the dates when South Glos Council allocate money and routes for re surfacing. FTC would then develop a priority list of roads to consider when making the decisions.

ACTION FTC Office

0374. REPORTS FROM COMMITTEES, WORKING GROUPS AND THE TOWN CLERK:

i) AUDIT CONTRACT: It was resolved to continue with the South Glos Audit Service Voted carried 7 FOR and 1 Abstention;

ii) ANNUAL REPORT OPTIONS: Filton Town Council Office to come back to Council with printing options and prices. Agreed that a draft copy of the report be circulated to members prior to going to print.

ACTION FTC Office

0375. RECONCILIATION: Accepted as accurate.

0376. PAYMENTS FOR INFORMATION: Accepted

Chair Closed the Meeting 8.23pm

SCHEDULE OF PLANNING APPLICATIONS 10/05/2022

Attended by Cllr Boardman, Cllr Bird , Cllr Collins

Also Carla Westcott

Apologies Cllr Robinson

FILTON REF	SOUTH GLOS. REF	APPLICATION	EXPIRY DATE	COMMENTS
F.3886	P22/0232 6/ADV	Natwest 4 Church Road Filton South Gloucestershire BS34 7BL Consent to display 3no internally illuminated static fascia signs, 6no non illuminated fascia signs and 1no internally illuminated static projecting/hanging sign.	Thu 12 May 2022	Acknowledged no comment
F.3887	P21/0802 1/RM	Former Filton Airfield Filton South Gloucestershire Laying out of public open space to include provision of two Local Equipped Areas of Play (LEAP), a Neighbourhood Equipped Area of Play (NEAP), area for Youth Play and a Sports Zone, informal open space, landscaping, water feature/sustainable drainage system (SuD) and all associated works (to be read in conjunction with Outline permission PT14/3867/O).	Fri 13 May 2022	Acknowledge no comment
F.3888	P22/0239 2/PNH	4 Pilkington Close Filton South Gloucestershire BS34 8JU Erection of a single storey rear extension that will extend beyond the rear wall of the original house by 6m, for which the maximum height will be 3m and for which the height of the eaves will be 3m.	Tue 17 May 2022	Acknowledge no comment
	P22/0252 8/F	Land To The Rear Of 39 Cleve Road Filton South Gloucestershire BS34 7QF Erection of 1no detached dwelling with associated works.	Thu 26 May 2022	Acknowledge no comment
	P22/0248 2/PNH	52 Station Road Filton South Gloucestershire BS34 7JQ The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 6 metres, for which the maximum height would be 4 metres, and for which the height of the eaves would be 2.5 metres.	Thu 26 May 2022	OBJECTION Not enough plan or details attached to the application
	P21/0759 4/F	53 Cropthorne Road Filton South Gloucestershire BS7 0PT Erection of single storey side and rear extensions to facilitate a change of use from a residential dwelling (class C3) to a large house in multiple occupation for up to 7 people (sui generis) as defined by the Town and Country Planning (Use Classes) Order 1987	Fri 27 May 2022	OBJECTION Although the Council appreciates the visual improvements. The application is over developed in a position where there are several registered HMOs's within 100 metres. 64, 58, 86 Northville Rd, 6,10,20 fifth Avenue. The proposal for a HMO (house in multiple occupation) of 7 beds has been found to be contrary to the recently adopted supplementary planning document which states that in localities where known HMO properties already represent more than 10% of households the introduction of additional HMOs will be unacceptable. This area of Filton has a 11.2% concentration of HMOs and as such the change of use into a large HMO fails to meet adopted Policy CS17 of the South Gloucestershire Local Plan: Cores Strategy (Adopted) 2013 and PSP39 of the Policy Sites and Places Plan (Adopted) 2017 and the adopted SPD Houses in Multiple Occupation (Adopted) 2021

Public Consultation Spreadsheet May 2022

Consultation	Consultation Period	Summary
<p>A vision for the north fringe</p>	<p>6 May 2022</p>	<p>The West of England Combined Authority, South Gloucestershire Council and Bristol City Council are jointly working on a vision for the north fringe of Bristol and we would like to hear your views.</p> <p>This document will be called the 'Strategic Infrastructure-led Masterplan for the north fringe of Bristol' and will set out a vision for the area and recommendations for how the vision can be delivered.</p> <p>As part of this work, we want to hear from residents, businesses and other members of the community to help us finalise the strategic masterplan, which will set out our aspirations for this area for the next 30 years.</p> <p>Where is the north fringe of Bristol?</p> <p>The north fringe is an area in South Gloucestershire between the northern edge of the City of Bristol and the M4 and M5 motorways. It includes the communities of Filton, Cribbs Causeway, Patchway, Bradley Stoke, Stoke Gifford, Little Stoke, Harry Stoke, Henbury and Brentry.</p> <p>It is an important area for the region's economy. It is a centre for commercial and retail activities as well as being home to many global aerospace and engineering businesses, the University of the West of England and South Gloucestershire and Stroud College.</p> <p>What is the strategic masterplan?</p> <p>The final strategic masterplan will set out a vision for these areas up to 2050 and include recommendations for how the vision can be achieved.</p>

Public Consultation Spreadsheet May 2022

		<p>This will help us make decisions to guide the nature of new development and future transport schemes, green spaces and improvements to our local high streets and neighbourhoods.</p> <p>We believe that through investment, we can help close the inequality gap, support sustainable growth and respond to the climate and ecological emergency.</p> <p>This plan will influence new growth ensuring it is sympathetic to the character of the area and meets the future needs of residents.</p> <p>Our approach has people at the heart of it. This vision will set out how we can reshape and strengthen communities across the area through creating stronger high streets with safer facilities for pedestrians, cyclists and wheelers; increasing local employment and enhancing the character and identity. We want to ensure the area is not just a great place to live, work or visit but also to stay and explore.</p>
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Operational Land and Buildings Freshfield

Deprec Rate	01/04/2021	Address	Disposal	Revaluation	31/03/2022	For Year	On Bal.	31/03/2022	On Bal.	31/03/2022	31/03/2022
4.75%	1,920,173.00			1,545,723.00	91,437.00		1,637,160.00	374,450.00	283,013.00	91,437	101
7.14%	84,260.00			65,209.00	6,019.00		72,228.00	18,051.00	12,032.00	6,019	901
0.00%	192,565.00			192,565.00			192,565.00	192,565.00	192,565.00		102
4.75%	2,030.00			1,649.00	97.00		1,746.00	381.00	294.00	97	104
2.00%	4,171.00			3,283.00	85.00		3,368.00	2,190.00	1,500.00	85	104
4.75%	986.00			789.00	47.00		836.00	187.00	147.00	47	106
4.75%	10,343.00			8,444.00	482.00		9,390.00	6,959.00	5,477.00	482	104
	2,214,528.00			1,819,192.00	98,175.00		1,717,327.00	559,376.00	487,201.00		

Operational Land and Buildings Leasenhall

Deprec Rate	01/04/2021	Address	Disposal	Revaluation	31/03/2022	For Year	On Bal.	31/03/2022	On Bal.	31/03/2022	31/03/2022
2.00%	25,000.00			7,000.00	500.00		7,500.00	18,000.00	17,500.00	500	204
	25,000.00			7,000.00	500.00		7,500.00	18,000.00	17,500.00		

Vehicle and Equipment

Deprec Rate	01/04/2021	Address	Disposal	Revaluation	31/03/2022	For Year	On Bal.	31/03/2022	On Bal.	31/03/2022	31/03/2022
20.00%	4,713.00			4,713.00			4,713.00				901
20.00%	1,631.00			1,631.00			1,631.00				101
20.00%	812.00			812.00			812.00				102
20.00%	54,327.00			54,327.00			54,327.00				104
20.00%	13,119.00			13,119.00			13,119.00				105
20.00%	34,576.00			34,576.00			34,576.00				106
20.00%	3,282.00			3,282.00			3,282.00				104
20.00%	320.00			320.00			320.00				104
20.00%	4,337.00			4,337.00			4,337.00				101
20.00%	1,745.00			1,745.00			1,745.00				101
20.00%	2,185.00			2,185.00			2,185.00				104
20.00%	810.00			810.00			810.00				101
20.00%	3,859.00			3,859.00			3,859.00				101
20.00%	598.00			598.00			598.00				101
20.00%	1,757.00			1,757.00			1,757.00				105
20.00%	995.00			995.00			995.00				101
20.00%	4,871.00			4,871.00			4,871.00				101
20.00%	4,429.00			4,429.00			4,429.00				105
20.00%	27,291.00			27,291.00			27,291.00				101
20.00%	1,755.00			1,755.00			1,755.00				101
20.00%	18,096.00			18,096.00			18,096.00				101
20.00%	18,096.00			18,096.00			18,096.00				101
20.00%	12,895.00			12,895.00			12,895.00				101
20.00%	3,045.00			3,045.00			3,045.00				104
20.00%	9,970.00			9,970.00			9,970.00				101
20.00%	1,118.00			1,118.00			1,118.00				101
20.00%	9,769.00			9,769.00			9,769.00				101
20.00%	4,251.00			4,251.00			4,251.00				101
20.00%	2,150.00			2,150.00			2,150.00				101
20.00%	2,731.00			2,731.00			2,731.00				101
20.00%	8,750.00			8,750.00			8,750.00				101
20.00%	1,756.00			1,756.00			1,756.00				101
20.00%	98,985.00			98,985.00			98,985.00				101
20.00%	2,039.00			2,039.00			2,039.00				101
20.00%	1,610.00			1,610.00			1,610.00				101
20.00%	4,481.00			4,481.00			4,481.00				101
20.00%	3,593.00			3,593.00			3,593.00				101
20.00%	581.00			581.00			581.00				101
20.00%	750.00			750.00			750.00				104
20.00%	917.00			917.00			917.00				104
20.00%	2,156.00			2,156.00			2,156.00				101
20.00%	984.00			984.00			984.00				101
20.00%	485.00			485.00			485.00				101
20.00%	2,460.00			2,460.00			2,460.00				101
20.00%	4,300.00			4,300.00			4,300.00				101
20.00%	5,000.00			5,000.00			5,000.00				101
20.00%	11,412.00			11,412.00			11,412.00				101
20.00%	1,427.00			1,427.00			1,427.00				101
20.00%	2,659.00			2,659.00			2,659.00				101
20.00%	4,775.00			4,775.00			4,775.00				101
20.00%	5,010.00			5,010.00			5,010.00				101
20.00%	3,237.00			3,237.00			3,237.00				101
20.00%	6,815.00			6,815.00			6,815.00				101
20.00%	8,215.00			8,215.00			8,215.00				101
20.00%	4,590.00			4,590.00			4,590.00				101
20.00%	480.00			480.00			480.00				101
20.00%	8,340.00			8,340.00			8,340.00				101
20.00%	1,800.00			1,800.00			1,800.00				101
20.00%	681.00			681.00			681.00				101
20.00%	6,538.00			6,538.00			6,538.00				101
20.00%	2,450.00			2,450.00			2,450.00				101
20.00%	724.00			724.00			724.00				101
20.00%	1,160.00			1,160.00			1,160.00				101
20.00%	1,915.00			1,915.00			1,915.00				101
	555,558.00			4,258.00			559,767.00	13,988.00	34,978.00		

Deprec Rate	01/04/2021	Address	Disposal	Revaluation	31/03/2022	For Year	On Bal.	31/03/2022	On Bal.	31/03/2022	31/03/2022
20.00%	8,959.00			8,959.00			8,959.00				301
20.00%	14,820.00			14,820.00			14,820.00				302
20.00%	11,544.00			11,544.00			11,544.00				304
20.00%	16,212.00			16,212.00			16,212.00				301
20.00%	6,812.00			6,812.00			6,812.00				302
20.00%	21,138.00			21,138.00			21,138.00				303
20.00%	5,937.00			5,937.00			5,937.00				303