



## FILTON TOWN COUNCIL

ELM PARK | FILTON | SOUTH GLOUCESTERSHIRE | BS34 7PS

Town Clerk: Lesley Reuben

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9<sup>th</sup> December 2021

Dear Members

You are hereby summoned to a meeting of the **FULL COUNCIL** will be held on **Tuesday 14<sup>th</sup> December 2021**. To be held **at 7pm** in the Filton Sports & Leisure Centre, Elm Park, BS34 7PS (area previously Ratepayers Arms)

Yours sincerely,

L.A.Reuben,  
Town Clerk & RFO.

**Please note that it is advised that public submissions are sent to the Council Office 48 hours prior to meeting. [office@filtontowncouncil.gov.uk](mailto:office@filtontowncouncil.gov.uk)**

### AGENDA

1. Apologies for Absence
2. Evacuation procedure
3. Declarations of Interest
4. Submissions from the Public (max. 15mins) (whilst we are meeting via remotely any submission from the public need to be sent in to clerk 48 hours prior to meeting)
5. To approve the minutes of the meeting held 30<sup>th</sup> November 2021 (*pages1-2*)
6. Matters of report arising from the minutes not otherwise included on the agenda.
7. Filton Beat Team Update
8. South Gloucestershire Reports:  
    Cllr A Monk – *no submission*  
    Cllr C Wood – *no submission*
9. Submission from members – *no submission*
10. Reports from Committees, Working Groups, and the Town Clerk:
  - i) Planning Committee held 9th December 2021. (to be circulated prior to meeting)
  - ii) Review of Budget provision 2022/23 (to be circulated prior to meeting if received)
11. Consultation Spreadsheet (*page 3-6*)
12. Payments for Information (*page 7*)

**PRESENT: Cllrs:** D Collins (Chair), A Doyle, K Briffett, M Chaudhry, A Kenyon, Dan Boardman, A Robinson, A Bird, A Monk, T Mewies, C Wood

**ALSO, PRESENT:** Lesley Reuben (Town Clerk), Carla Westcott (Council Administrator)

**APOLOGIES:** B Mead, I Scott

**NON-ATTENDANCE:** N/A

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**0326. APOLOGIES FOR ABSENCE:** Apologies were noted

**0327. EVACUATION PROCEDURE:** Chair of Council gave evacuation procedures

**0328. DECLARATIONS OF INTEREST:** None received

**0329 PRESENTATION OF DRAFT BUDGET 2022/23: D KEMP from DCK ACCOUNTING SOLUTIONS.**

The accountant presented the draft budgets explaining how hard it was to work on the budgets when there is so much change going on financially. He explained his methods of planning and projecting for Filton Town Council and how he envisaged the impact on future budgets. He answered various questions and will submit full budgets in January 2022.

It was proposed and seconded to add a budget heading for Community Fund. Voted unanimously FOR.

It was agreed for D Kemp to provide a report detailing different scenarios regarding the effect on different precept amounts to the next meeting.

The Council thanked DS Kemp for his presentation.

**0330. SUBMISSIONS FROM PUBLIC:** A Resident raised concerns over Filton Community Association, how they claim to be a private entity to customer and can charge high rates but are registered as a charity.

Discussions took place and it was agreed that before any future investigations take place, Filton Town Council Office would circulate details of their lease and any information regarding the previous investigation to councillors.

**Action: Filton Town Council Office**

**0331. MATTERS OF REPORT ARISING FROM THE MINUTES NOT OTHER INCLUDED ON THE AGENDA:**

i) Station Road Allotments. Filton town Council office have contacted all plot holders as requested and given them the two different options. The majority of plot holder wish to have the increased rate and keep the skip. It was requested by some of the plot holders that they would like the ground staff not to use the skip and just the plot holders have the use.

After a discussion it was proposed and seconded to have contracts sent out at the higher rate inclusive of skips but would allow the grounds team to use when clearing plots on the allotments. Voted unanimously FOR

**0332. FILTON BEAT TEAM UPDATE:** Report Noted

**0333. SOUTH GLOUCESTERSHIRE REPORTS:**

**Cllr A Monk:** No report received

**Cllr C Wood:** Previously circulated and noted.

**0334. SUBMISSION FROM MEMBERS:**

*i) Cllr Bird – “that this council invite MP Jack Lopresti to a future meeting”*  
it was proposed to invite the MP to a Full Council meeting to show his support to Filton and residents regarding the HMO issues. It was proposed and seconded to invite MP Jack Lopresti to a Filton Town Council Full Council Meeting. Voted unanimously FOR.

**Action: Filton Town Council Office**

**0335. REPORTS FROM COMMITTEES, WORKING GROUPS AND THE TOWN CLERK:**

i) Planning Committee held 16th November 2021. Schedule comments discussed and noted by the Council. It was proposed and seconded that the working group can submit the comments on behalf of the Council bringing the minutes of schedule to Full Council for approval. Voted unanimously FOR

ii) Councillors would like to be kept up to date with the Leisure Centre project. It was proposed and seconded to add the update as and agenda item from January 2022. Voted unanimously FOR

**Action: Filton Town Council Office**

**0336. CONSULTATION SPREADSHEET:** Councillors were encouraged to engage with the consultations.

**0337. PAYMENTS FOR INFORMATION:** Query regarding the safe store fee. It was explained that since The Town Council office had due to files and paperwork that was necessary to keep moved storage was essential but was on a short-term contract. It was proposed and seconded that Filton Town Council Office to get 3 quotes from private scanning companies. Voted Unanimously FOR.

**Action: Filton Town Council Office**

**CHAIR ENDED MEETING AT 8.53PM**

Consultation	Consultation Period	Summary
<p><b><u>Annual Council Budget 2022/23</u></b>                      Council budget and savings programme consultation 2022/23 –                      Have your say on the following</p> <p>Aligning resources to Council Plan priorities</p> <p>Maintaining standards of services whilst reducing costs</p> <p>Council Tax options for 2022/23</p> <p>Find out more and have your say</p> <p>Download this information as a consultation document                      Read the Initial Equalities Impact Assessment here                      Individual Residents can complete our online survey                      Organisations can complete a separate survey here online, or download a survey to return</p> <p>Download a PDF of the survey to print, fill out and post to us. You can also request paper copies of the survey and consultation documents at any local library and One Stop Shop</p> <p>Email: <a href="mailto:Consultation@southglos.gov.uk">Consultation@southglos.gov.uk</a>                      Telephone: 01454 868009</p> <p>Write to:                      FREEPOST SGC                      South Gloucestershire Council                      Corporate Consultation Team                      Council Offices                      Badminton Road                      Yate                      BRISTOL                      BS37 5AF</p> <p><a href="https://consultations.southglos.gov.uk/Budget202223/consultationHome">https://consultations.southglos.gov.uk/Budget202223/consultationHome</a></p>	<p>Sunday                      9th                      January                      2022.</p>	

<p><b><u>Domestic Abuse Strategy</u></b>                  On the 29th of April, the Domestic Abuse Act 2021 was enacted and new duties came into force, with councils required to:</p> <ul style="list-style-type: none"> <li>Appoint a multi-agency Domestic Abuse Local Partnership Board which it will consult as it performs certain specified functions.</li> <li>Assess the need for accommodation-based domestic abuse support in their area for all victims or their children, including those who come from outside the area.</li> <li>Develop and publish a strategy for the provision of such support to cover their locality, having regard to the needs assessment.</li> <li>Give effect to the strategy (through commissioning / de-commissioning decisions) including the provision of safe accommodation.</li> <li>Monitor and evaluate the effectiveness of the strategy, reviewing every three years.</li> </ul> <p>This draft Domestic Abuse Strategy outlines how we will meet the challenges posed by domestic abuse in South Gloucestershire. It includes South Gloucestershire Council's strategic response to the statutory duties imposed by the Domestic Abuse Act 2021 but includes much more than that. As well as our support for victims it also includes how we will work to reduce the level and harm caused by domestic violence and abuse within South Gloucestershire. We are seeking your views to help inform the South Gloucestershire Domestic Abuse Strategy 2022 – 2024. Please help us understand if we are on the right track by completing this questionnaire.</p> <p>You don't need to have experienced domestic violence or abuse to take part and we are seeking the views of residents as well as professionals supporting those affected by domestic abuse.</p> <p>Download a copy of the survey to print, fill out and post to us. You can also request paper copies of the survey and consultation documents at any local library and One Stop Shop                  Email: <a href="mailto:Consultation@southglos.gov.uk">Consultation@southglos.gov.uk</a>                  Telephone: 01454 868009                  Write to:                  FREEPOST SGC</p>	<p>26 Oct 2021</p>	<p>5 Jan 2022</p>
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<p>South Gloucestershire Council Corporate Consultation Team Council Offices Badminton Road Yate BRISTOL BS37 5AF</p>			
	<p>8 Dec 2021</p>	<p>22 Jan 2022</p>	

**Provision of a Resettlement Support Services in South Gloucestershire**

South Gloucestershire Council is looking to re-procure its resettlement support service that provides support to refugee families that have been resettled in South Gloucestershire following acceptance onto either of the below Home Office schemes:

**UK Resettlement Scheme**

**Afghan Relocation and Assistance Policy Resettlement Scheme**

Our consultation is running from the 10 November 2021 to the 28 January 2022 and asking for peoples/organisations views on how we should shape the service.

The aim of the support service is to support families to achieve integration and self-sufficiency in their lives in the UK, being able over time to independently access local public services, feel at home and connected in their local community, and meet their own needs including housing, health, education, and employment. Families would be referred through to the Council via two current schemes (UK Resettlement Scheme or the ARAP scheme). Families would have support from the support service from 3 to 5 years (depending on what scheme they are referred through).

The objectives of the support service would be to ensure either directly, or in partnership, that the following needs of the families are met:

<p>Immigration status and related issues Housing related support Health and Wellbeing Financial stability Childcare and Education Skills Training and Employment Cultural and Community Integration Self-dependency</p> <p>At the end of their support from the support service the families should be able to live as independently as possible from the support service and integrated within their local community.</p> <p>We would like to hear from you on how best to support families that are resettled through these schemes, we are also looking to seek the views of refugee families as well as professionals.</p> <p>Read the Initial Equalities Impact Assessment You can also request paper copies of the survey and consultation documents at any local library and One Stop Shop Email: <a href="mailto:Consultation@southglos.gov.uk">Consultation@southglos.gov.uk</a> Telephone: 01454 868009</p> <p>Write to: FREEPOST SGC South Gloucestershire Council Corporate Consultation Team Council Offices Badminton Road Yate BRISTOL BS37 5AF</p>		
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## BANK ACCOUNT-GENERAL

## List of Payments made between 01/12/2021 and 09/12/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
08/12/2021	Mrs B M Andrews	126	150.00		710-Dialogue therapy
08/12/2021	Biffa Waste Services Ltd	127	779.10		711-Trade refuse
08/12/2021	DCK Accounting Solutions Ltd	128	862.48		712-Accounts Nov 21
08/12/2021	DL I.T. Solutions Ltd	129	63.00		713-Ratepayers broadband
08/12/2021	Filton Voice Ltd	130	300.00		714-Filton Voice advert
08/12/2021	Rentokil Initial UK Ltd	131	195.95		727-Cleaning materials
08/12/2021	Marshfield Farm Ice Cream Ltd	132	241.63		715-Cafe ice cream
08/12/2021	Cape Meridian Ltd	133	126.00		716-Alarm call outs
08/12/2021	Rialtas Business Solutions Ltd	134	636.00		717-Omega software support
08/12/2021	Travis Perkins Trading Co Ltd	135	938.61		720-Materials
08/12/2021	Waste Source Ltd	136	2,364.00		722-Skip hire
<b>Total Payments</b>			<u>6,656.77</u>		