



FILTON TOWN COUNCIL

ELM PARK | FILTON | SOUTH GLOUCESTERSHIRE | BS34 7PS

Town Clerk: Lesley Reuben

Web: www.filtontowncouncil.gov.uk E-mail: lesley.reuben@filtontowncouncil.gov.uk

Tel: 01454 866 698

23rd September

Dear Members

You are hereby summoned to a meeting of the **FULL COUNCIL** will be held on **Tuesday 26th October 2021**.
To be held **at 7pm** in the Pavilion, Elm Park, BS34 7PS

Yours sincerely,

L.A.Reuben,
Town Clerk & RFO.

Public and press are welcome to view all council meetings - however the Chair reserves the right to mute or remove any member of the public causing a disturbance.

Please note that it is advised that public submissions are sent to the Council Office 48 hours prior to meeting. office@filtontowncouncil.gov.uk

AGENDA

1. Apologies for Absence
2. Evacuation procedure
3. Declarations of Interest
4. Submissions from the Public (max. 15mins) (whilst we are meeting via remotely any submission from the public need to be sent in to clerk 48 hours prior to meeting)
5. To approve the minutes of the meeting held 28th September 2021 (*pages 1-2*)
6. Matters of report arising from the minutes not otherwise included on the Agenda
7. Filton Beat Team Update
8. South Gloucestershire Reports:
Cllr A Monk – (*pages 3-4*)
Cllr C Wood – No submission
9. Submission from members
i) Cllr Bird/FTC to respond to the adopted South Glos HMO SPD.
10. Reports from Committees, Working Groups and the Town Clerk:
i) Full Council (Finance) draft minutes of the meeting held 12th October 2021 (*pages 5*)
ii) Allotment contracts and fees (*pages 6-9*)
iii) Community Awards (*page 10*)
11. Consultation Spreadsheet (*page 11*)
12. Payments for Information (*page 12*)

Minutes of the Full Council Meeting of **FILTON TOWN COUNCIL** held at 7:00p.m on **Tuesday 28th September 2021.**

PRESENT: Cllrs: D Collins (Chair), K Briffett, A Kenyon, I Scott, Dan Boardman, A Robinson, A Bird, T Mewies, Alex Doyle, C Wood

ALSO, PRESENT: Lesley Reuben (Town Clerk), Carla Westcott (Council Administrator)

APOLOGIES: A Monk, M Chaudhry, B Mead

NON-ATTENDANCE: N/A

0306. APOLOGIES FOR ABSENCE: Apologies were noted

0307. EVACUATION PROCEDURE: Chair of Council gave evacuation procedures

0308. DECLARATIONS OF INTEREST: No Declarations

0309. SUBMISSIONS FROM PUBLIC: No Submissions

0310. TO APPROVE MINUTES OF THE MEETING HELD:-

i) 27th July 2021: Approved as an accurate record

ii) 10th August 2021: Approved as an accurate record

0311. MATTERS OF REPORT ARISING FROM THE MINUTES NOT OTHER INCLUDED ON THE AGENDA: None

0312. FILTON BEAT TEAM UPDATE: Report was Noted

0313. SOUTH GLOUCESTERSHIRE REPORTS:

Cllr A Monk: Document Noted

Cllr C Wood: No Submission

Cllr C Wood Arrived 7:21pm

0314. SUBMISSION FROM MEMBERS:

i) Band Stand- Discussions took place regarding usage and capacity regarding the band stand idea. Three proposals were seconded

1. Filton Town Council to contact the Filton Concert Brass Band and check the interest of the Band for the band stand. Voted 7 FOR 1 AGAINST 2 ABSTAIN

Action FTC Office

2. Contact the local schools to vet the interest of them using the band stand. Voted 7 FOR 1 AGAINST 2 ABSTAIN

Action FTC Office

3. Delay project for 12 months and then review. Voted 3 FOR 7 AGAINST

ii) Community Assets- It was agreed to hold a separate group session for councillors to discuss ways of moving forward with listing Community Assets. Date to be confirmed.

iii) Charborough Road Grounds- Town Clerk updated the council of recent correspondence. It was agreed to invite the South Council Officers to Filton Town Council meeting.

Action FTC Office

0301. REPORTS FROM COMMITTEES, WORKING GROUPS AND THE TOWN CLERK:

i) Full Council (Finance) draft minutes of the meeting held 14th September .Noted

ii) Community Litter Pick-. It was suggested the FTC office staff were to investigate possible funding from local fast food chains direct as approaching HO was unsuccessful. A local community pick was agreed to be held in Conygre Ward Sunday 7th November 11.30 am.

Action FTC Office

iii) The Town Clerk gave an update on the MUGA project. More information requested on flooring. And reasoning of choice?

Action FTC Office

iv) Audit Report. Report was noted

0302. OTHER REPORTS/CONSULTATIONS/PLANNING APPLICATIONS:

0303. CONSULTATION SPREADSHEET: No Public Consultations

0304. PAYMENTS FOR INFORMATION: Noted

0305. PLANNING APPLICATIONS : A planning committee was formed and will meet Monday October 4th for first meeting.

CHAIR ENDED MEETING AT 9.03PM

Report to Filton Town Council October 2021

At this time of year South Glos are looking to set budgets for the forthcoming Financial Year.

With a week to go until the Autumn Budget, South Gloucestershire Labour wants Conservative Chancellor Rishi Sunak to bring back a specific central government grant to local councils, so they don't have to keep raising Council Tax on residents.

The Revenue Support Grant is a pot of central government money divvied out to councils, for them to use as they see fit.

South Gloucestershire used to receive millions of pounds in Revenue Support Grant funding. Today, it doesn't get a penny:

Financial Year	South Glos RSG funding
2014/15	£43,171m
2015/16	£34,887m
2016/17	£25.3m
2017/18	£0
2018/19	£0
2019/20	£0
2020/21	£0
2021/22	£0

It's important to note that since 2017, South Gloucestershire Council has benefitted from a pilot scheme that's allowed it to keep all of the money it raises from Business Rates, rather than just a portion of it.

But that pilot scheme hasn't offset the millions it's lost from not getting any Revenue Support Grant funding whatsoever - hence continued rises in Council Tax:

Financial Year	South Glos Band D Council Tax per year
2014/15	£1245.20

2015/16	£1245.20
2016/17	£1295.00
2017/18	£1359.62
2018/19	£1441.07
2019/20	£1484.15
2020/21	£1543.37
2021/22	£1620.39

South Gloucestershire's Council Tax was frozen for five years, between 2011/12 and 2015/16 – a time when it was receiving significant sums from the Revenue Support Grant.

The latest South Gloucestershire Council Tax proposal for 2022/23 is an increase of 4%. It comes amid a spike in energy prices specifically, a rise in inflation generally, a 1.25% National Insurance rise, and a £20-a-week drop in Universal Credit.

Councillor Pat Rooney, South Gloucestershire Labour Group Leader, said: "It's a win for everyone if the Conservative Chancellor reinstates the fund for the authority, and others that need it, so they don't have to keep increasing the Council Tax burden on people who've already seen their bill go up by hundreds over the last few years."

There's lots you can do to make your voice heard:

- 1) Sign the *Stop the Squeeze* online [petition](#), and share it with others on social media.
- 2) Contact your South Gloucestershire MP Jack Lopresti (Filton and Bradley Stoke)

PRESENT: Cllrs: T Mewies (Chair), D Collins, A Bird, D Boardman, A Monk, K Briffett, A Kenyon, I Scott, M Chaudhry,

ALSO, PRESENT: Natasha Gould (Support Officer) and Carla Westcott (Administrator)

APOLOGIES: A Robinson, A Doyle, B Mead, T Mewies

NON-ATTENDANCE: N/A

0311. APOLOGIES FOR ABSENCE: Apologies were noted

0312. EVACUATION PROCEDURE: Chair of Council gave evacuation procedures and COVID 19 compliance details.

0313. DECLARATIONS OF INTEREST: There were none.

0314. TO APPROVE THE MINUTES OF THE MEETING HELD 14th September 2021:
The minutes were approved.

0315. MATTERS OF REPORT ARISING FROM THE MINUTES NOT OTHER INCLUDED ON THE AGENDA:

0316. PUBLIC PARTICIPATION:

i) A concern was put forward as to the availability of the swimming pool to the public, and to volume of public allowed in at once. It was agreed to approach the Leisure Centre Manager for an update and then update Council.

Action: Town Council Office

0317. REPORTS FROM COMMITTEES, WORKING GROUPS AND THE TOWN CLERK:

i) MUGA Update:- It was proposed and seconded to get 2 more quotes for the flood lighting. It was voted unanimously FOR.

Action: Town Council Office

ii) Wessex Reserve:- An update was given

0318. GRANT APPLICATION:- ABOVE AND BEYOND:

It was discussed and proposed and seconded to decrease the grant offer to £200. It was voted 5 FOR, 2 AGAINST and 1 Abstain.
The Council Office to send grant at lower amount.

Action: Town Council Office

0307. INCOME AND EXPENDITURE REPORTS MONTH 5: FTC Office to address the queries raised. The reports were noted.

0308. BALANCE SHEETS MONTH 5: The reports were noted.

0309. BANK RECONCILIATION: The documents were noted.

0310. PAYMENTS FOR INFORMATION: The documents were noted.

THE CHAIR CLOSED THE MEETING AT 8.01PM

Station Road Allotment Site – Filton

The Station Road Allotments are located off The Sidings and behind Avonsmere Residential Park. There are 37 Plots in total, 32 are taken and we have 5 half plots available at the moment.

To make sure as many people as possible can enjoy the allotments the Council now only offer half plots. The Council Office work closely with long standing plot holders and we are hoping soon to create an allotment committee run by plot holders.

Current Costs vs Other Sites

Year	Council & Site	Full Plot	Half Plot
2021	Filton Town Council – Station Road	£50	£27.50
2021	Filton Town Council – Mortimer Road	£12.50 + £6 Insurance	N/A
2021	Thornbury Town Trust – Daggs Allotments	£42	£36
2021	Bristol City Council	£85	£50

Annual Income vs Expenditure 2020/21

Annual Allotment Income – £1187.50

Annual Allotment Expenditure – £1648.48

Profit/Loss -£460.98

We currently have a pest control contract with South Gloucestershire Council due to Avonsmere residential park raising concerns over the amount on rats from the site. This is cost of £1784.00 per year. Not included in the expenditure as it was to benefit the residents as well as the plot holders.

Skip Finances

The Council have been supplying skips to the Station Road Site for 2 years now

Annual cost of £1248.48 Skips per year. (emptied 3-4 times)

Annual Water cost £400.00

Current Contract

Please see attached current allotment contract.

Contracts for September 2021 have not yet been issued. Council need to agree on an annual increase before the Contracts can be sent out.

To cover the skip cost and also keep in line with other Council Sites I would suggest a 35% increase making the cost £37.00 per half plot and £67.00 per whole plot.

If we didn't supply skip's I would suggest an increase of 15% increase making the cost £31.00 per half plot and £57.50 Per whole plot.

We have approached South Glos Council as to whether the holders are allowed to subscribe to the green waste bins. We are still awaiting a reply to this.

STATION ROAD ALLOTMENTS AGREEMENT FOR LETTING ALLOTMENT PLOTS

AN AGREEMENT made this Thursday, 21 October 2021 between Filton Town Council and _____ on the other part (hereinafter called the Member), whereby the Member agrees to hire as a yearly tenant the plot numbered _____ and shall pay a yearly plot rent of £ _____ payable in advance on the 29th September each year.

Allotment lettings are administered by Filton Town Council, Elm Park, Filton, Bristol, BS34 7PS. Tel 01454 86 6698

The tenancy is subject to the regulations, if any, endorsed on this agreement and to the following conditions:

- 1) The Member shall not use the plot in connection with any trade or business.
- 2) The Member shall keep the plot clean and in a good state of cultivation and fertility and in good condition.
- 3) The Member shall not cause any nuisance or interference to any other plot or to nearby residents
- 4) The Member shall not underlet, assign, or part with possession of the plot or any part of it without the prior written consent of Filton Town Council
- 5) The Member shall not park any vehicle except in the car park. No vehicle to be parked in this parking area between the hours of 12 midnight and 6 a.m.
- 6) The Member shall not erect any building, structure or fence on his plot without the prior written consent of Filton Town Council
- 7) The Member shall provide and maintain, in co-operation with neighbouring plot holders, an unobstructed eighteen inch wide path around his plot and shall not place or bury any object or material adjacent to this path which might cause injury or damage to any person.
- 8) The Member shall provide, fix and thereafter maintain in good condition in a conspicuous position on the plot a small board bearing clearly the number of the plot.
- 9) The Member shall not use the plot for the keeping or breeding of livestock, poultry, bees, pigeons or ferrets without prior agreement.
- 10) The Member shall not deposit or permit or suffer to be deposited on the plot or on any neighbouring property any refuse or decaying matter other than organic manure and compost in such quantities as may reasonably be required for cultivation.
- 11) Bonfires shall not be lit more than one hour before sunset.

- 12) The Member shall not use water hoses or sprinklers for watering crops and shall co-operate with other plot holders in the proper use of such water troughs as may be provided.
- 13) The Member shall inform Filton Town Council of any change in his or her address.
- 14) The Member shall observe and perform any other special condition which is considered necessary to preserve the plot from deterioration and to which notice shall be given in writing.
- 15) The member must ensure all waste is cleared and removed from the allotment site.
- 16) The tenancy shall also terminate in the following ways:
 - If the rent is in arrears for not less than forty days.
 - If it appears to Filton Town Council that the Member, not less than one month after commencement of the tenancy, has not duly observed the conditions contained in this agreement.
 - Two months notice must be given in writing by either side to terminate the tenancy.
 - The tenancy shall cease on the yearly rent day after the death of the Member.
- 17) Allotment lettings are administered by the Town Clerk. In the event of a dispute between the Member and the Town Clerk, the Member may appeal to Filton Town Council.

Signed _____ (Filton Town Council) Date _____

Signed _____ (Member) Date _____

COMMUNITY AWARDS 2021/22
YOUR WAY TO SAY


South Gloucestershire
Council

Delivering for you

Thank you

THANK
YOU

**Thank
you**

THANK
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Thank
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THANK
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**Nominations now open
for your local heroes**

www.southglos.gov.uk/communityawards
or email

communityawards@southglos.gov.uk

Apply by 19 November 2021

The **Community Awards** is your opportunity to nominate anyone in South Gloucestershire who volunteers for a good cause, such as those who help keep our parks clean and tidy, the befriending volunteers who brighten people's days, the helpful neighbours who ran errands for those who had to self-isolate, and many more deserving heroes of our community.

www.southglos.gov.uk

Public Consultation Spreadsheet October 2021

Consultation	Consultation Period	Summary
<p>Annual Council Budget 2022/23 Council budget and savings programme consultation 2022/23 – Have your say on the following</p> <ul style="list-style-type: none"> Aligning resources to Council Plan priorities Maintaining standards of services whilst reducing costs Council Tax options for 2022/23 <p>https://consultations.southglos.gov.uk/Budget202223/consultationHome</p>	<p>Sunday 9th January 2022.</p>	

BANK ACCOUNT-GENERAL

List of Payments made between 20/10/2021 and 20/10/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
20/10/2021	Airquee Limited	89	411.62		551- Labour, inspectn & mileag
20/10/2021	Arjo UK Ltd	90	1,832.03		547-pool hoist repair
20/10/2021	Avonvale Electrics Ltd	92	57.16		543-28watts 4 pin x10
20/10/2021	Avoira Ltd	91	480.60		549-Portable radio
20/10/2021	Chandlers (Farm Equipment) Ltd	93	937.99		546-Battery costs
20/10/2021	Chapple & Jenkins Ltd	94	961.04		563-cafe stock
20/10/2021	DCK Accounting Solutions Ltd	95	812.52		564-Accounting Services
20/10/2021	DL I.T. Solutions Ltd	96	400.20		565-IT Mainemance,microsftoffc
20/10/2021	Everflow Ltd	97	1,401.47		575-Water charges 18/11-17/12
20/10/2021	Filton Voice Ltd	98	300.00		552-Advert 2 pages
20/10/2021	Gazprom Marketing & Trading Re	99	4,824.75		442-Gas bill s/pool
20/10/2021	GM Engineering (Bristol) Ltd	100	1,104.00		568-Labour to fit neww lock
20/10/2021	Rentokil Initial UK Ltd	101	195.95		569-Hygiene Equiptment
20/10/2021	J P Lennard Ltd	102	264.05		570-Swimming stock
20/10/2021	Lockertek Ltd	103	168.72		553-coin return lock & card frm
20/10/2021	Marshfield Farm Ice Cream Ltd	104	339.69		576-cafe stock ice creams
20/10/2021	The Real Wrap Co	105	183.85		573-cafes stock
20/10/2021	South Gloucestershire Council	106	739.44		574-Payroll charges 1/7-30/9
20/10/2021	Ernest Till (South West) & co	107	165.60		566- Instal Defbrillator
20/10/2021	Waterlogic GB Ltd	108	51.60		548-Sanitisation charge & Gen

Total Payments	<u>15,632.28</u>
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