



FILTON TOWN COUNCIL

ELM PARK | FILTON | SOUTH GLOUCESTERSHIRE | BS34 7PS

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Town Clerk: Lesley Reuben

Tel: 01454 866698

FULL COUNCIL MEETING (Finance & General Purposes) – All Town Council Members

4th March 2021

Dear Member

You are hereby summoned to A VIRTUAL meeting of the FULL COUNCIL (FINANCE & GENERAL PURPOSES) will be held on Tuesday 9th March 2021 at 7pm

Join Zoom Meeting

<https://us02web.zoom.us/j/81340773054?pwd=b3ovQ2xtamdseHIPdTVIRzQ2MldOZz09>

Meeting ID: 813 4077 3054

Passcode: 495913

Dial by your location

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Find your local number: <https://us02web.zoom.us/j/81340773054>

Yours sincerely,

A handwritten signature in black ink, appearing to read 'L.A. Reuben', followed by a small dot.

L.A.Reuben
Town Clerk.

Public and press are welcome to view all council meetings - member of the public joining the meeting will need to identify themselves and will be muted throughout the meeting unless invited to speak.

AGENDA

Part 1

1. Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the meeting held 9th February 2021 (pages 1-2)
4. Matters of report arising from the minutes not otherwise covered by the Agenda
5. Public Participation – need to be sent to Town Clerk 48 hrs prior to meeting

6. Grant Payments (*page 3*)
7. Income & Expenditure Reports Month 10 (*pages 4-13*)
8. Balance Sheet Month 10 (*pages 14-15*)
9. Payments for information up to date (*pages 16*)

Part 2 – Excluding Press and Public

10. Staffing Committee minutes of the meeting held 2nd March 2021 (*to be circulated prior to meeting*)

DRAFT

Minutes of the virtual meeting of the **FULL COUNCIL FINANCE & GENERAL PURPOSES** held on Tuesday 9th February 2021 held remotely via **ZOOM CONFERENCE CALLING**.

PRESENT: Cllrs: - D Collins, M Chaudhry, K Briffett, , T Mewies, I Scott, C Wood, A Monk, B Mead, A Kenyon, A Robinson,

ALSO PRESENT: N Gould (Town Council Support Officer), C Westcott (Administrator)

APOLOGIES: Cllrs: - A Doyle

NON-ATTENDANCE: - Cllrs: -

F.167 APOLOGIES FOR ABSENCE: Cllrs apologies were noted.

F. 168 DECLARATION OF INTEREST: There were none

F.169 MINUTES: Minutes from the meeting held 12th January 2021 were approved as accurate.

F.170 MATTERS OF REPORT ARISING FROM MINUTES: None.

F.171 PUBLIC PARTICIPATION: Discussion took place on how the Council to gain more public participation. It was decided that Filton Town Council would work with Filton Voice and produce a form that can be manually submitted by post as to not exclude non internet users from being able to share their submissions.

Action Town Council Office

F.172 PLANNING COMMITTEE SELECTION: Currently only 4 members have chosen to be on the committee. One of which is only temporary. There needs to be 5 members to be able to run the committee.

F.173 PAVILION BOILER REPAIRS: Currently have 2 quotations and waiting the last one to replace the pavilion boiler. Discussions took place as to the quality of the boilers in each of the quotes, where the boiler was used, specifications of each boiler. It was proposed and seconded once confirmed that as long as there was no health and safety risks to wait for the third quote and then go with the one with best value.

F.174 THIRD AVENUE FENCING REPAIRS: A report was discussed regarding the current issues with the fence. Councillors would like an updated report with prices to show fixing, replacing and then making the fence higher. It was decided should the residents want anything extra to what currently stands then residents contributions would be expected. It was also noted that any change to the current size of the fence would need to be agreed by all residents who's gardens back on to the lane.

F.175 INCOME & EXPENDITURE REPORTS MONTH 9: The reports were noted.

F.176 BALANCE SHEET MONTH 9: The report was noted.

F.177 PAYMENTS FOR INFORMATION: The document was noted.

Part 2 excluding press and public.

F.178 STAFFING COMMITTEE MINUTES OF MEETING HELD 1ST DECEMBER:
The minutes were noted accurate.

There being no further business the meeting closed at 8.04 PM.

Organisation	Contact	Charity No.	Amount requested	To Spend On
North Bristol Advice Centre	Katherine Tanko	1066921	£500	Towards project costs entailed in supporting Filton clients. Including salaries, volunteer expenses, travel costs and over heads.
Four Towns transport	Izzie Nicholls	1084874	£1000	To Continue to help the community to have access to safe transport to enable access the community, medical appointments, social activities. Currently have 116 clients who live in Filton on.

Detailed Income & Expenditure by Budget Heading 04/03/2021

Month No: 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>101 Leisure Centre - General</u>								
1001 RENT RECEIVED	0	128	1,583	1,456			8.1%	
1010 Pavillion Hire	0	250	6,500	6,250			3.8%	
1011 HALL BLOCK BOOKINGS	0	0	3,000	3,000			0.0%	
1013 EQUIPMENT HIRE INCOME	0	0	25	25			0.0%	
1054 Softplay Income	0	(274)	10,000	10,274			(2.7%)	
1080 MISCELLANEOUS INCOME	0	8	500	492			1.7%	
1088 HMRC JRS Grant	21,432	172,416	0	(172,416)			0.0%	
1089 South Glos Covid-19 Grant	10,500	10,500	0	(10,500)			0.0%	
Leisure Centre - General :- Income	31,932	183,028	21,608	(161,420)			847.0%	0
4001 SALARIES & WAGES	25,799	322,719	554,509	231,790		231,790	58.2%	
4003 COST OF TRAINING COURSES	0	103	1,000	898		898	10.3%	
4006 PROTECTIVE CLOTHING	0	0	1,000	1,000		1,000	0.0%	
4008 TRAINING	0	82	1,000	918		918	8.2%	
4011 RATES	6,246	49,972	62,800	12,828		12,828	79.6%	
4014 ELECTRICITY	229	3,373	2,500	(873)		(873)	134.9%	
4015 GAS	383	4,094	4,500	406		406	91.0%	
4016 JANITORIAL	200	2,289	5,500	3,211		3,211	41.6%	
4017 HEALTH & SAFETY	0	2,679	800	(1,879)		(1,879)	334.8%	
4018 REFUSE DISPOSAL	1,517	7,899	7,500	(399)		(399)	105.3%	
4021 TELEPHONE & FAX	0	347	600	253		253	57.8%	
4023 STATIONERY/PRINTING	374	407	2,000	1,593		1,593	20.4%	
4025 INSURANCE	0	11,991	12,000	9		9	99.9%	
4030 RECRUITMENT ADVTG	0	0	1,000	1,000		1,000	0.0%	
4032 PUBLICITY	0	688	3,000	2,313		2,313	22.9%	
4035 SECURITY COSTS	33	1,818	8,000	6,182		6,182	22.7%	
4036 PROPERTY MAINTCE	0	8,308	10,000	1,692		1,692	83.1%	
4038 MAINTENANCE CTRCTS	0	1,784	8,000	6,216		6,216	22.3%	
4040 EQUIPMENT & SMALL TOOLS	0	458	1,500	1,042		1,042	30.6%	
4042 EQUIPMENT MAINTCE	0	1,158	500	(658)		(658)	231.6%	
4051 BANK CHARGES	115	1,096	5,000	3,904		3,904	21.9%	
4069 Irrecoverable VAT	0	0	10,000	10,000		10,000	0.0%	
4115 LICENCES	0	0	450	450		450	0.0%	
Leisure Centre - General :- Indirect Expenditure	34,895	421,265	703,159	281,894	0	281,894	59.9%	0
Net Income over Expenditure	(2,963)	(238,236)	(681,551)	(443,315)				
<u>102 Leisure Centre - Swimming Pool</u>								
1012 Bouncy Castle Parties	0	0	500	500			0.0%	
1020 SWIMMING - PUBLIC	3	7,284	55,000	47,716			13.2%	

Detailed Income & Expenditure by Budget Heading 04/03/2021

Month No: 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1021 SWIMMING - LESSONS	0	12,732	200,000	187,268			6.4%	
1022 SWIMMING - SCHOOLS	0	(690)	25,000	25,690			(2.8%)	
1023 SWIMMING - CLUBS	540	8,265	24,000	15,735			34.4%	
1024 SALES (STOCK) POOL	0	267	5,000	4,733			5.3%	
1025 Pool Parties	0	(333)	4,500	4,833			(7.4%)	
1027 Aqua Fit	0	2,000	6,000	4,000			33.3%	
1028 Lifeguard Courses	0	0	4,000	4,000			0.0%	
1095 INSURANCE CLAIM	3,724	3,724	0	(3,724)			0.0%	
1099 TILL DISCREPANCIES	0	38	0	(38)			0.0%	
Leisure Centre - Swimming Pool :- Income	<u>4,267</u>	<u>33,287</u>	<u>324,000</u>	<u>290,713</u>			<u>10.3%</u>	<u>0</u>
4103 PURCHASES FOR RESALE	0	358	4,000	3,642		3,642	9.0%	
Leisure Centre - Swimming Pool :- Direct Expenditure	<u>0</u>	<u>358</u>	<u>4,000</u>	<u>3,642</u>	<u>0</u>	<u>3,642</u>	<u>9.0%</u>	<u>0</u>
4002 TEMPORARY & CASUAL STAFF	0	165	3,000	2,835		2,835	5.5%	
4008 TRAINING	0	671	2,000	1,329		1,329	33.6%	
4012 WATER RATES	1,289	13,033	20,000	6,967		6,967	65.2%	
4014 ELECTRICITY	2,655	23,196	30,000	6,804		6,804	77.3%	
4015 GAS	2,926	12,328	32,000	19,672		19,672	38.5%	
4017 HEALTH & SAFETY	0	1,250	1,500	250		250	83.3%	
4020 SUNDRY OFFICE & IT COSTS	0	320	3,500	3,180		3,180	9.1%	
4024 SUBSCRIPTIONS	3,282	3,282	300	(2,982)		(2,982)	1093.9%	
4036 PROPERTY MAINTCE	0	714	2,500	1,786		1,786	28.6%	
4038 MAINTENANCE CTRCTS	0	741	2,400	1,659		1,659	30.9%	
4040 EQUIPMENT & SMALL TOOLS	0	18	500	482		482	3.5%	
4042 EQUIPMENT MAINTCE	0	1,814	30,000	28,186		28,186	6.0%	
4115 LICENCES	0	75	0	(75)		(75)	0.0%	
4120 POOL CHEMICALS	0	1,419	4,500	3,081		3,081	31.5%	
4125 POOL PURCHASES NOT FOR RESALE	0	121	2,000	1,879		1,879	6.1%	
Leisure Centre - Swimming Pool :- Indirect Expenditure	<u>10,151</u>	<u>59,148</u>	<u>134,200</u>	<u>75,052</u>	<u>0</u>	<u>75,052</u>	<u>44.1%</u>	<u>0</u>
Net Income over Expenditure	<u>(5,884)</u>	<u>(26,219)</u>	<u>185,800</u>	<u>212,019</u>				
<u>103 Leisure Centre - Pool Vending</u>								
1030 Vending Machine Income	0	0	500	500			0.0%	
Leisure Centre - Pool Vending :- Income	<u>0</u>	<u>0</u>	<u>500</u>	<u>500</u>			<u>0.0%</u>	<u>0</u>
Net Income	<u>0</u>	<u>0</u>	<u>500</u>	<u>500</u>				
<u>104 Leisure Centre - Bar</u>								
1001 RENT RECEIVED	725	6,500	8,700	2,200			74.7%	
1031 MACHINE INCOME	0	0	800	800			0.0%	

Detailed Income & Expenditure by Budget Heading 04/03/2021

Month No: 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1032 Tickets	0	0	700	700			0.0%	
1040 BAR INCOME - LOUNGE	0	14,960	125,000	110,040			12.0%	
1041 BAR INCOME - HALL	0	0	13,000	13,000			0.0%	
1049 CAFE INCOME	0	46	3,500	3,454			1.3%	
1056 FUNCTION ROOM HIRE	0	110	750	640			14.7%	
1088 HMRC JRS Grant	3,729	25,112	0	(25,112)			0.0%	
1095 INSURANCE CLAIM	0	8,802	0	(8,802)			0.0%	
1099 TILL DISCREPANCIES	0	(244)	0	244			0.0%	
Leisure Centre - Bar :- Income	4,454	55,286	152,450	97,164			36.3%	0
4101 PURCHASES - WET STOCK	0	6,049	55,900	49,851		49,851	10.8%	
4102 PURCHASES - DRY STOCK	0	295	3,000	2,705		2,705	9.8%	
4109 PURCHASES - CAFE	0	123	2,000	1,877		1,877	6.2%	
Leisure Centre - Bar :- Direct Expenditure	0	6,467	60,900	54,433	0	54,433	10.6%	0
4001 SALARIES & WAGES	3,965	49,791	86,114	36,323		36,323	57.8%	
4008 TRAINING	0	0	500	500		500	0.0%	
4014 ELECTRICITY	0	97	0	(97)		(97)	0.0%	
4020 SUNDRY OFFICE & IT COSTS	53	263	0	(263)		(263)	0.0%	
4036 PROPERTY MAINTCE	0	469	3,000	2,531		2,531	15.6%	
4038 MAINTENANCE CTRCTS	0	398	305	(93)		(93)	130.5%	
4040 EQUIPMENT & SMALL TOOLS	20	376	400	24		24	94.1%	
4041 EQUIPMENT HIRE	141	1,271	6,000	4,729		4,729	21.2%	
4051 BANK CHARGES	0	74	500	426		426	14.8%	
4060 OTHER PROF FEES	0	200	1,200	1,000		1,000	16.7%	
4104 BAR SUNDRIES	0	21	500	479		479	4.2%	
4110 PROMOTIONS	0	0	3,500	3,500		3,500	0.0%	
4115 LICENCES	0	258	1,500	1,242		1,242	17.2%	
4116 GAMING MACHINE DUTY	0	0	350	350		350	0.0%	
Leisure Centre - Bar :- Indirect Expenditure	4,179	53,218	103,869	50,651	0	50,651	51.2%	0
Net Income over Expenditure	276	(4,400)	(12,319)	(7,919)				
<u>105 Leisure Centre - Indoor Sports</u>								
1050 BADMINTON FEES	0	(213)	1,500	1,713			(14.2%)	
1051 SNOOKER FEES	0	0	5,000	5,000			0.0%	
1052 PARTY ROOM HIRE	0	(13)	3,000	3,013			(0.4%)	
1053 SKITTLE ALLEY	0	0	200	200			0.0%	
Leisure Centre - Indoor Sports :- Income	0	(226)	9,700	9,926			(2.3%)	0
4014 ELECTRICITY	302	1,688	12,000	10,312		10,312	14.1%	
4036 PROPERTY MAINTCE	0	0	4,000	4,000		4,000	0.0%	

Detailed Income & Expenditure by Budget Heading 04/03/2021

Month No: 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4038 MAINTENANCE CTRCTS	0	0	1,000	1,000		1,000	0.0%	
Leisure Centre - Indoor Sports :- Indirect Expenditure	302	1,688	17,000	15,312	0	15,312	9.9%	0
Net Income over Expenditure	(302)	(1,914)	(7,300)	(5,386)				
<u>106 Leisure Centre - Outdoor Sport</u>								
1060 GRASS INCOME	0	987	4,590	3,603			21.5%	
1061 OUTSIDE COURTS	0	0	100	100			0.0%	
1063 Petanque Income	0	(6)	125	131			(5.0%)	
Leisure Centre - Outdoor Sport :- Income	0	980	4,815	3,834			20.4%	0
4014 ELECTRICITY	0	167	250	83		83	66.9%	
Leisure Centre - Outdoor Sport :- Indirect Expenditure	0	167	250	83	0	83	66.9%	0
Net Income over Expenditure	0	813	4,565	3,752				
<u>201 Playing Fields</u>								
1201 Field Hire Income	0	0	2,500	2,500			0.0%	
Playing Fields :- Income	0	0	2,500	2,500			0.0%	0
4037 GROUNDS MAINTENANCE	0	506	2,250	1,744		1,744	22.5%	
4115 LICENCES	0	0	250	250		250	0.0%	
Playing Fields :- Indirect Expenditure	0	506	2,500	1,994	0	1,994	20.3%	0
Net Income over Expenditure	0	(506)	0	506				
<u>202 Play Areas</u>								
4037 GROUNDS MAINTENANCE	0	478	1,000	522		522	47.8%	
4042 EQUIPMENT MAINTCE	0	111	1,000	890		890	11.1%	
Play Areas :- Indirect Expenditure	0	589	2,000	1,412	0	1,412	29.4%	0
Net Expenditure	0	(589)	(2,000)	(1,412)				
<u>203 Millennium Green</u>								
1001 RENT RECEIVED	0	0	1,500	1,500			0.0%	
Millennium Green :- Income	0	0	1,500	1,500			0.0%	0
4037 GROUNDS MAINTENANCE	0	0	500	500		500	0.0%	
Millennium Green :- Indirect Expenditure	0	0	500	500	0	500	0.0%	0
Net Income over Expenditure	0	0	1,000	1,000				

09:23 Detailed Income & Expenditure by Budget Heading 04/03/2021

Month No: 10 Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>204 Allotments</u>								
1001 RENT RECEIVED	0	973	1,000	28			97.3%	
Allotments :- Income	0	973	1,000	28			97.2%	0
4012 WATER RATES	13	357	400	43		43	89.2%	
4013 RENT	0	0	275	275		275	0.0%	
4037 GROUNDS MAINTENANCE	0	235	250	15		15	94.0%	
Allotments :- Indirect Expenditure	13	592	925	333	0	333	64.0%	0
Net Income over Expenditure	(13)	381	75	(306)				
<u>301 Roads & Highways</u>								
4080 STREET CARE (ex S Glos)	0	2,343	3,124	781		781	75.0%	
Roads & Highways :- Indirect Expenditure	0	2,343	3,124	781	0	781	75.0%	0
Net Expenditure	0	(2,343)	(3,124)	(781)				
<u>302 Community Development</u>								
1082 Filton Festival	0	(68)	2,500	2,568			(2.7%)	
Community Development :- Income	0	(68)	2,500	2,568			(2.7%)	0
4701 GRANTS - N BRISTOL ADVICE	0	0	500	500		500	0.0%	
4702 GRANTS - TWINNING ASS'N	0	0	300	300		300	0.0%	
4703 GRANTS - FOUR TOWNS TPT	0	0	1,000	1,000		1,000	0.0%	
4706 GRANTS - Four Towns Play Assoc	0	0	4,280	4,280		4,280	0.0%	
4707 GRANTS - YOUTH PROVISION	0	17,500	17,500	0		0	100.0%	
4708 GRANTS - COMM'Y PARTNERSHIP	0	0	3,500	3,500		3,500	0.0%	
4711 GRANTS - S137 GENERAL	0	100	6,500	6,400		6,400	1.5%	
4720 CHRISTMAS ACTIVITIES	0	0	3,000	3,000		3,000	0.0%	
4725 FILTON FESTIVAL	0	0	10,000	10,000		10,000	0.0%	
Community Development :- Indirect Expenditure	0	17,600	46,580	28,980	0	28,980	37.8%	0
Net Income over Expenditure	0	(17,668)	(44,080)	(26,413)				
<u>801 Corporate Management</u>								
4004 PENSION DEFICIT	(917)	(9,167)	(6,800)	2,367		2,367	134.8%	
Corporate Management :- Indirect Expenditure	(917)	(9,167)	(6,800)	2,367	0	2,367	134.8%	0
Net Expenditure	917	9,167	6,800	(2,367)				

Detailed Income & Expenditure by Budget Heading 04/03/2021

Month No: 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>802 Democratic Rep'n & Mgmt</u>								
4007 COURSES/CONFERENCES	0	0	250	250		250	0.0%	
4009 TRAVEL	0	0	50	50		50	0.0%	
4024 SUBSCRIPTIONS	0	0	200	200		200	0.0%	
4028 ELECTION COSTS	0	0	2,500	2,500		2,500	0.0%	
4033 NEWSLETTER	0	388	3,000	2,613		2,613	12.9%	
4065 MEETING COSTS	0	0	150	150		150	0.0%	
Democratic Rep'n & Mgmt :- Indirect Expenditure	0	388	6,150	5,763	0	5,763	6.3%	0
Net Expenditure	0	(388)	(6,150)	(5,763)				
<u>803 Civic Expenses</u>								
4066 CHAIRMANS ALLOWANCE	0	0	950	950		950	0.0%	
Civic Expenses :- Indirect Expenditure	0	0	950	950	0	950	0.0%	0
Net Expenditure	0	0	(950)	(950)				
<u>901 Central Services</u>								
1001 RENT RECEIVED	0	0	2	2			0.0%	
Central Services :- Income	0	0	2	2			0.0%	0
4001 SALARIES & WAGES	8,681	86,815	114,300	27,485		27,485	76.0%	
4005 HR Costs-Service level agr'mnt	529	9,346	7,500	(1,846)		(1,846)	124.6%	
4007 COURSES/CONFERENCES	0	0	250	250		250	0.0%	
4008 TRAINING	0	0	2,500	2,500		2,500	0.0%	
4009 TRAVEL	0	0	200	200		200	0.0%	
4010 OTHER STAFF COSTS	0	0	1,600	1,600		1,600	0.0%	
4020 SUNDRY OFFICE & IT COSTS	494	5,235	4,000	(1,235)		(1,235)	130.9%	
4021 TELEPHONE & FAX	180	1,087	750	(337)		(337)	145.0%	
4022 POSTAGE	169	963	1,000	37		37	96.3%	
4023 STATIONERY/PRINTING	0	886	1,000	114		114	88.6%	
4024 SUBSCRIPTIONS	0	1,626	1,600	(26)		(26)	101.6%	
4026 PHOTOCOPY CHARGES	0	727	2,000	1,273		1,273	36.3%	
4027 OFFICE EQUIPMENT	0	259	500	241		241	51.8%	
4039 MISC EXPS, XMAS DECORATIONS	0	100	0	(100)		(100)	0.0%	
4040 EQUIPMENT & SMALL TOOLS	0	313	0	(313)		(313)	0.0%	
4051 BANK CHARGES	66	545	1,500	955		955	36.3%	
4052 BANK INTEREST	0	10	0	(10)		(10)	0.0%	
4056 LEGAL FEES	0	525	1,000	475		475	52.5%	
4057 AUDIT FEES	0	0	3,300	3,300		3,300	0.0%	
4058 ACCOUNTANCY FEES	779	8,251	12,000	3,749		3,749	68.8%	

Detailed Income & Expenditure by Budget Heading 04/03/2021

Month No: 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4060 OTHER PROF FEES	0	6,724	3,200	(3,524)		(3,524)	210.1%	
4115 LICENCES	0	320	0	(320)		(320)	0.0%	
Central Services :- Indirect Expenditure	10,900	123,731	158,200	34,469	0	34,469	78.2%	0
Net Income over Expenditure	(10,900)	(123,731)	(158,198)	(34,467)				
<u>902 Outside Services</u>								
1001 RENT RECEIVED	0	350	0	(350)			0.0%	
Outside Services :- Income	0	350	0	(350)				0
4001 SALARIES & WAGES	7,858	78,576	97,300	18,724		18,724	80.8%	
4006 PROTECTIVE CLOTHING	0	0	200	200		200	0.0%	
4008 TRAINING	0	0	500	500		500	0.0%	
4036 PROPERTY MAINTCE	0	1,287	1,500	213		213	85.8%	
4037 GROUNDS MAINTENANCE	68	2,801	2,500	(301)		(301)	112.0%	
4039 MISC EXPS, XMAS DECORATIONS	0	100	0	(100)		(100)	0.0%	
4040 EQUIPMENT & SMALL TOOLS	0	780	2,000	1,220		1,220	39.0%	
4041 EQUIPMENT HIRE	0	0	250	250		250	0.0%	
4042 EQUIPMENT MAINTCE	0	347	3,000	2,653		2,653	11.6%	
4044 VEHICLE FUEL,OIL & MAINT	0	2,196	2,500	304		304	87.8%	
Outside Services :- Indirect Expenditure	7,926	86,086	109,750	23,664	0	23,664	78.4%	0
Net Income over Expenditure	(7,926)	(85,736)	(109,750)	(24,014)				
<u>909 Capital & Projects</u>								
1074 CIL Income	0	30,963	0	(30,963)			0.0%	
Capital & Projects :- Income	0	30,963	0	(30,963)				0
4054 LOAN INTEREST PWLB	0	1,220	1,732	512		512	70.4%	
4055 LOAN CAPITAL REPAID	0	14,371	14,371	0		0	100.0%	
4903 CAP IT Upgrading	661	661	0	(661)		(661)	0.0%	
4918 CAP Gates & Fencing	0	3,197	0	(3,197)		(3,197)	0.0%	
4978 CAP Fire Alarm Upgrade	0	0	32,101	32,101		32,101	0.0%	
4980 CAP - Defibrillators	0	2,450	0	(2,450)		(2,450)	0.0%	
4992 FUNDING FROM R CAP FUND	(661)	(3,111)	(32,101)	(28,990)		(28,990)	9.7%	
4993 TFR TO ROLLING CAPITAL FUND	0	40,000	40,000	0		0	100.0%	
4998 TFR TO EARMARKED RSV	0	30,963	0	(30,963)		(30,963)	0.0%	
4999 TFR FR EARMARKED RSV	0	(3,197)	0	3,197		3,197	0.0%	
Capital & Projects :- Indirect Expenditure	0	86,554	56,103	(30,451)	0	(30,451)	154.3%	0
Net Income over Expenditure	0	(55,591)	(56,103)	(512)				

Detailed Income & Expenditure by Budget Heading 04/03/2021

Month No: 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>998 Precept & Interest</u>								
1076 PRECEPT	0	981,786	981,785	(1)			100.0%	
1090 INTEREST RECEIVED	20	381	1,000	619			38.1%	
Precept & Interest :- Income	<u>20</u>	<u>982,167</u>	<u>982,785</u>	<u>618</u>			<u>99.9%</u>	<u>0</u>
Net Income	<u>20</u>	<u>982,167</u>	<u>982,785</u>	<u>618</u>				
Grand Totals:- Income	40,673	1,286,740	1,503,360	216,619			85.6%	
Expenditure	67,449	851,532	1,403,360	551,828	0	551,828	60.7%	
Net Income over Expenditure	<u>(26,776)</u>	<u>435,209</u>	<u>100,000</u>	<u>(335,209)</u>				
Movement to/(from) Gen Reserve	<u>(26,776)</u>	<u>435,209</u>						

Summary Income & Expenditure by Budget Heading 04/03/2021

Month No: 10

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
101	Leisure Centre - General							
	Income	31,932	183,028	21,608	(161,420)			847.0%
	Expenditure	34,895	421,265	703,159	281,894		281,894	59.9%
	Movement to/(from) Gen Reserve	<u>(2,963)</u>	<u>(238,236)</u>					
102	Leisure Centre - Swimming Pool							
	Income	4,267	33,287	324,000	290,713			10.3%
	Expenditure	10,151	59,506	138,200	78,694		78,694	43.1%
	Movement to/(from) Gen Reserve	<u>(5,884)</u>	<u>(26,219)</u>					
103	Leisure Centre - Pool Vending							
	Income	0	0	500	500			0.0%
104	Leisure Centre - Bar							
	Income	4,454	55,286	152,450	97,164			36.3%
	Expenditure	4,179	59,686	164,769	105,083		105,083	36.2%
	Movement to/(from) Gen Reserve	<u>276</u>	<u>(4,400)</u>					
105	Leisure Centre - Indoor Sports							
	Income	0	(226)	9,700	9,926			(2.3%)
	Expenditure	302	1,688	17,000	15,312		15,312	9.9%
	Movement to/(from) Gen Reserve	<u>(302)</u>	<u>(1,914)</u>					
106	Leisure Centre - Outdoor Sport							
	Income	0	980	4,815	3,834			20.4%
	Expenditure	0	167	250	83		83	66.9%
	Movement to/(from) Gen Reserve	<u>0</u>	<u>813</u>					
201	Playing Fields							
	Income	0	0	2,500	2,500			0.0%
	Expenditure	0	506	2,500	1,994		1,994	20.3%
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(506)</u>					
202	Play Areas							
	Expenditure	0	589	2,000	1,412		1,412	29.4%
203	Millennium Green							
	Income	0	0	1,500	1,500			0.0%
	Expenditure	0	0	500	500		500	0.0%
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
204	Allotments							
	Income	0	973	1,000	28			97.3%
	Expenditure	13	592	925	333		333	64.0%
	Movement to/(from) Gen Reserve	<u>(13)</u>	<u>381</u>					
301	Roads & Highways							
	Expenditure	0	2,343	3,124	781		781	75.0%
302	Community Development							
	Income	0	(68)	2,500	2,568			(2.7%)
	Expenditure	0	17,600	46,580	28,980		28,980	37.8%
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(17,668)</u>					
801	Corporate Management							
	Expenditure	(917)	(9,167)	(6,800)	2,367		2,367	134.8%
802	Democratic Rep'n & Mgmt							
	Expenditure	0	388	6,150	5,763		5,763	6.3%
803	Civic Expenses							
	Expenditure	0	0	950	950		950	0.0%
901	Central Services							
	Income	0	0	2	2			0.0%
	Expenditure	10,900	123,731	158,200	34,469		34,469	78.2%
	Movement to/(from) Gen Reserve	<u>(10,900)</u>	<u>(123,731)</u>					
902	Outside Services							
	Income	0	350	0	(350)			0.0%
	Expenditure	7,926	86,086	109,750	23,664		23,664	78.4%
	Movement to/(from) Gen Reserve	<u>(7,926)</u>	<u>(85,736)</u>					

Summary Income & Expenditure by Budget Heading 04/03/2021

Month No: 10

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
909	Capital & Projects							
	Income	0	30,963	0	(30,963)			0.0%
	Expenditure	0	86,554	56,103	(30,451)		(30,451)	154.3%
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(55,591)</u>					
998	Precept & Interest							
	Income	20	982,167	982,785	618			99.9%
Grand Totals:- Income		40,673	1,286,740	1,503,360	216,619			85.6%
Expenditure		67,449	851,532	1,403,360	551,828	0	551,828	60.7%
Net Income over Expenditure		<u>(26,776)</u>	<u>435,209</u>	<u>100,000</u>	<u>(335,209)</u>			
Movement to/(from) Gen Reserve		<u>(26,776)</u>	<u>435,209</u>					

Detailed Balance Sheet - Excluding Stock Movement

Month 10 Date 04/03/2021

<u>A/c</u>	<u>Description</u>	<u>Actual</u>		
		Asset Value	Depreciation	Net Value
	<u>Fixed Assets</u>			
1	FREEHOLD LAND & BUILDINGS	2,214,528	1,520,977	693,551
11	LEASEHOLD LAND & BUILDINGS	25,000	6,500	18,500
21	VEHICLES & EQUIPMENT	555,859	521,014	34,845
41	INFRASTRUCTURE ASSET	191,408	180,560	10,848
61	COMMUNITY ASSETS	61,372	29,100	32,272
	Total Fixed Assets	3,048,167	2,258,151	790,016
	<u>Current Assets</u>			
105	VAT CONTROL	2,949		
115	OTHER DEBTORS	25,161		
119	MISSING CHEQUE BANKINGS	345		
120	STOCK - BAR	2,719		
121	STOCK - LEISURE	642		
200	BANK ACCOUNT-GENERAL	11,255		
201	BANK IMPREST WAGES AC	164,324		
215	POOL TAKINGS CASHBOOK	(621)		
220	PETTY CASH - OFFICE	132		
221	PETTY CASH - BAR	269		
225	FLOAT - BAR	295		
226	FLOAT - GAMBLING MACHINE	100		
230	FLOAT - POOL	165		
245	CCLA Public Sector Investment	365,000		
	Total Current Assets		572,735	
	<u>Current Liabilities</u>			
500	TRADE CREDITORS	8,098		
501	SUNDRY CREDITORS	(265)		
506	DEFERRED VAT COVID 19	1,253		
510	ACCRUED EXPENSES	750		
513	ACCRUED MISSING INVOICES	956		
525	PAYE AND NI DUE	7,474		
526	SUPERANNUATION DUE	5,378		
560	INCOME IN ADVANCE	4,500		
	Total Current Liabilities		28,145	
	Net Current Assets			544,590
	Total Assets less Current Liabilities			1,334,606
	<u>Long Term Liabilities</u>			
390	Deferred Grants Applied	1,471,220		
391	Deferred Grants Released	(1,258,443)		
401	PWLB Loan 486814	22,967		
	Total Long Term Liabilities		235,744	
	Total Assets less Total Liabilities			1,098,862
	<u>Represented by :-</u>			
300	CURRENT YEAR FUND	435,209		
310	GENERAL FUND	26,100		

Detailed Balance Sheet - Excluding Stock Movement

Month 10 Date 04/03/2021

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
315	ROLLING CAPITAL FUND	37,578
325	EMR 4 Towns Play Association	300
328	EMR Elections	10,338
329	EMR CIL 19/20	4,101
330	CAPITAL FINANCE ACCOUNT	554,272
331	EMR CIL 20/21	30,963
	Total Equity	1,098,862

Time: 09:21

BANK ACCOUNT-GENERAL

List of Payments made between 10/02/2021 and 04/03/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
17/02/2021	Avon Local Councils' Associati	5580	40.00		4992-Council admin 3 course
17/02/2021	CryoService Ltd	5581	201.30		5000-Monthly charge
17/02/2021	Filton Voice Ltd	5582	1,200.00		4994-Feb page annual report
17/02/2021	Gazprom Marketing & Trading Re	5583	6,802.62		4999-Gas Jan 2021
17/02/2021	South Gloucestershire Council	5584	1,212.22		5001-Land at rear of Mortimer
17/02/2021	Viridor Waste Management Ltd	5585	961.62		4996-Waste collection
03/03/2021	Atradius Collections	5586	460.85		5030-Cryo interest
03/03/2021	CryoService Ltd	5587	19.96		5019-Rental food gas
03/03/2021	DCK Accounting Solutions Ltd	5588	525.30		5021-Contract accounting
03/03/2021	Giasdon Manufacturing Limited	5589	218.04		5023-Plastic liner, post mount
03/03/2021	GM Engineering (Bristol) Ltd	5590	396.00		5025-Replace lock casing
03/03/2021	Loomis UK Ltd	5591	39.89		0406342/4838/Loomis UK Ltd
03/03/2021	South Gloucestershire Council	5592	5,510.40		5022-Xmas lights 2020-21
03/03/2021	Tailor Made Office Supplies Lt	5593	50.19		5017-Glue stick
	Total Payments		<u>17,638.39</u>		