

Minutes of the virtual Staffing Committee meeting held remotely via zoom on 3rd November 2020 at 7p.m.

PRESENT: Cllrs:- M.Chaudhry, D.Collins, A Doyle(Chairing), Tom Mewies.

ALSO PRESENT: DH(Bar Manager), LR (Town Clerk) SF(Leisure Centre Manager), NP(Maintenance Manager)

APOLOGIES: B.Mead

093. Minutes. Minutes of the meeting held 6th October 2020 approved as a true record.

094. Matters arising from the minutes not already included in the agenda - there were none.

095. Maintenance Manager Report updates were given on positive feedback on teams using the field under the current restrictions. Maintenance work continued in the Pavilion changing rooms. Work on the Elm Park and Millenium Green tree survey.

096. Bar Managers Report – a verbal update was given from the Bar Manager on the current situation.

097. Leisure Centre Managers Report the committee were updated that the centre was continue to run on phase 4 of the post Covid recovery with all five swimming lanes now open. Swim clubs have also returned. With a further lockdown forecast until 2nd December 2020. Previous shutdown and reopening plans were already in place. All Leisure Centre and Bar staff would be furloughed until further notice.

098. Data Subject Access Request – had been received from a resident. It was agreed to investigate the cost of an outside independent response being provided.

099. Ongoing HR issue agreed that an outcome focused final letter be sent to the resident with the offer of meeting still being offered.

092. Date of next meeting 1st December 7 p.m.

There being no further business, the meeting closed at 8p.m