

Minutes of the Staffing Committee held 7th January 2020 in the small meeting room, Elm Park, Filton.

PRESENT: Cllrs:- Brian Mead(Chair), A Doyle(Vice Chair) D.Collins, Tom Mewies,

Also Present: Deb Holman(Bar Manager), Scott Fessey (Leisure Centre Manager), Neil Palmer (Maintenance Manager) Lesley Reuben (Town Clerk)

APOLOGIES – none received

034. Minutes The Town Clerk advised that due to a change in legislation, these minutes would now be in the public domain therefore members needed to be mindful of how resolutions were recorded so as not to disclose confidential information etc. Minutes of the meeting held 3rd December 2019 were approved.

035. Matters arising from the minutes: Minute 031- The new inflatable had arrived and the first fun session had proven to be successful. Bookings had been taken for Pool Parties and it was agreed to hold regular fun sessions.

036. Cash Flow – The Town Clerk reported on her concerns regarding current bank balances and that the whole management team were focused on getting through the difficult period leading up to year end.

037. Maintenance Managers report – The maintenance manager gave an update of current jobs. He also reported on the idea of a 5k run around Elm Park. More details would follow once the meeting had taken place.

038. Leisure Centre Managers report – The Leisure Centre reported on current staffing levels. The spin sessions were being re-launched. Upgrading of the fire alarm system was almost complete and would soon be commissioned.

039. Bar Managers Report – The Bar Manager reported on current income and year on year figures. Opening Christmas Day has proved successful and the staff were thanked for volunteering their time. New Years Eve was quieter than previous years as there was a lot of other events in the area this year.

040. Date of next meeting – 4th February 2020 6.30p.m. in the small meeting room.

There being no further business, the meeting closed at 7.45p.m.