



FILTON TOWN COUNCIL

ELM PARK | FILTON | SOUTH GLOUCESTERSHIRE | BS34 7PS

Town Clerk: Lesley Reuben

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25th June 2020

Dear Members

You are hereby summonsed to a **VIRTUAL** meeting of the **FULL COUNCIL** will be held on **Tuesday 30th June 2020 at 7pm. via Zoom Link**

Join Zoom Meeting

<https://us02web.zoom.us/j/84212904782?pwd=S25oWGg5NGFvK2FEeWM4bktLcExuUT09>

Meeting ID: 842 1290 4782

Password: 386348

Dial by your location

0203 481 5237 United Kingdom

0203 481 5240 United Kingdom

0131 460 1196 United Kingdom

0203 051 2874 United Kingdom

Meeting ID: 842 1290 4782

Password: 386348

Find your local number: <https://us02web.zoom.us/u/kiNaVMupR>

Phone numbers

Yours sincerely,

L.A.Reuben

Town Clerk & RFO.

Public and press are welcome to view all council meetings - member of the public joining the meeting will need to identify themselves and will be muted throughout the meeting unless invited to speak.

AGENDA

1. Apologies for Absence
2. Evacuation procedure
3. Declarations of Interest
4. **Submissions from the Public** (max. 15mins) (whilst we are meeting via virtually any submission from the public will need to be sent in to clerk 48 hours prior to meeting)
5. To approve the minutes of the meeting held 25th February 2020 – (pages 1-2)
6. Matters of report arising from the minutes not otherwise included on the Agenda
7. Filton Beat Team Update (page 3)
8. South Gloucestershire Reports:
Cllr A Monk – *No report*
Cllr C Wood – *No report*
9. Submission from members:
Notice of Motion – Cllr Adam Monk seconded by Cllr Brian Mead - FTC to work with FACE to commission a project to create a piece of street art in the underpass on A4174. Ideally within this piece a thank you to Covid-19 volunteers.

10. Reports from Committees, Working Groups and the Town Clerk:

- i) Full Council (Finance) draft minutes of the meeting held 9th June 2020 (*pages 4-5*)
- ii) MUGA Update – Town Clerk
- iii) Closure Update – Town Clerk
- iv) Kidz Zone at Elm Park 02nd – 09th August – Town Clerk

11. Other Reports/Consultations: None received

12. Consultation Spreadsheet (page 6)

13. Payments for Information (page 7)

PRESENT: Cllrs: D Collins (Chair), A Doyle, K Briffett, A Kenyon, T Mewies, A Robinson, J Tucker, C Wood, M Chaudhry, A Johnstone
ALSO, PRESENT: Lesley Reuben (Town Clerk), Carla Westcott (Administrator)
APOLOGIES: Cllrs: B Mead, A Monk, I Scott
NON-ATTENDANCE: N/A

0104. APOLOGIES FOR ABSENCE: Apologies were noted.

0105. EVACUATION PROCEDURE: The Chair highlighted the emergency exits to the council and the public.

0106. DECLARATIONS OF INTEREST: None received.

0107. PRESENTATION 1- RYAN BROWN LED LIGHTING SOUTH GLOUCESTERSHIRE
Informative presentation South Gloucestershire Council (SGC) needs to make significant financial savings and reductions in CO₂ emissions over the coming years. This is to meet national spending targets, as well as our commitment to reduce the Council's carbon footprint under European legislation.
Like many local authorities, we are introducing LED (Light Emitting Diode) street light technology to help reduce our energy costs and cut carbon emissions. Over the next decade, we will be gradually replacing all 29,500 street lights with LED units.

PRESENTATION 2- CHARLOTTE HANNA YTL ARENA

YTL are a family business founded in 1955 in Malaysia with strong family values. They always strive to be the best with highly successful international business with UK assets of more than £3 billion, including Wessex Water, The Gainsborough Bath Spa hotel and Thermae Bath Spa in Bath, and hotels in London and Edinburgh. They are long-term investors and have never sold a business
There is NO large scale arena exists in South of England even though performing live is becoming an increasingly more important source of revenue for artists and performers, driven by the rise of downloads and streaming from platforms such as Spotify which has led to a reduction in revenues artists receive.
Worldwide ticket sales are up 23% since 2011 to 66.8 million
100% private investment by YTL to enable the, to deliver a world class venue.
They're ambition is to provide our customers with products and services that meet their expectations while minimising our impact on the environment and local communities.

It was proposed and seconded that the South Gloucestershire Councillors to look at ways so that the cost and burden of street parking from the Arena would not impact residents. **VOTED UNANIMOUSLY - FOR**

COPIES OF THE FULL PRESENTATION ARE AVAILABLE FROM FILTON TOWN COUNCIL OFFICE

0108. SUBMISSIONS FROM PUBLIC:

Resident wanted confirmation that the large increase for this year's council tax would not be reciprocated next year. The chair explained that the increase was a last resort this and was at the advice of the accountant. Filton Town Council are positive that with consultancy helping with moving the Leisure Centre forwards could help ensure that the council tax should hopefully just increase with inflation next year.
It was questioned as to why the next Filton Town Council and Finance meeting is scheduled as a closed meeting. It was explained that the content of the meeting

could be commercially sensitive and an update from it would be brought the following meeting.

- 0109. TO APPROVE MINUTES OF THE MEETING HELD 28th January 2020:** The minutes were approved as an accurate record.
- 0110. MATTERS OF REPORT ARISING FROM MINUTES NOT OTHERWISE INCLUDED IN THE AGENDA:** None reported
- 0111. FILTON BEAT TEAM REPORT:** The report was noted.
- 0112. SOUTH GLOUCESTERSHIRE COUNCILLORS REPORTS:** The reports were noted.
- 0113. SUBMISSIONS FROM MEMEBERS**
Motion from Cllr Adam Monk to be carried on to the next meeting as he had given apologies
- 0114. REPORTS FROM COMMITTEES, WORKING GROUPS AND THE TOWN CLERK:**
- i) Full Council (Finance) Minutes of meeting 11th February 2020. Minutes Noted
 - ii) MUGA update given with report.
It was proposed and seconded that the plans for the MUGA progress to work with the location within option 1 as per the original106 application. **VOTED UNANIMOUSLY - FOR**
 - iii) Carbon Neutral Working Group Update. It was proposed and seconded that the recycling schemes Terracycle and Eco Brick be implemented at Filton Leisure Centre at no cost to Filton Town Council are to register and start the process to register as soon as possible.
VOTED 7 FOR 3 AGAINST
- Action-FiltonTown Council Office**
- 0115. OTHER REPORTS/CONSULTATIONS:**
- i) Filton Community Plan – Next Community Plan meeting 24th March 2020 9.30am to 11.30 am at the Doug Daniels Pavilion.
 - ii) Consultation Spreadsheet – No New Consultations
- 0116. PAYMENTS FOR INFORMATION:** The document was noted.

The Chair closed the meeting at 9.52pm

Police Report June 2020

- PC Sean White has recently left the beat, however we now have PC Rick Woodland who joined the Filton Beat from Lockleaze and has been with us for the last 4 weeks.
- Increase in garden furniture theft – Crime prevention make sure residents rear access is secure and if possible, car parked against rear gate and CCTV pointing towards entrances and exits.
- We have been looking to clear up people who have warrants for failing to appear at court. One of our most successful warrants was arresting a male who had been outstanding since 2018.
- We are aware of some roads within Filton setting up a 'Nextdoor' app to assist in preventing crime and making others aware of local issues/events. This is like an online neighbourhood watch. If residents want to use this app we remind them to be mindful of online security and to ensure crime is still reported to us.

PCSO 9819 Georgia Bush

Filton Beat Team

Patchway Police Centre

PRESENT: Cllrs: - M Chaudhry (Chair) B Mead (Vice Chair), K Briffett, D Collins, A Doyle, A Johnstone, A Kenyon, T Mewies, A Monk, A Robinson, C Wood,

ALSO PRESENT: L Reuben (Town Clerk) N Gould (Town Council Support Officer) C Westcott (Administrator) G Bush (PCSO)

APOLOGIES: Cllrs: - I Scott

NON ATTENDANCE:- Cllrs:- J Tucker

F.092 APOLOGIES FOR ABSENCE: Cllrs apologies were noted.

F.093 DECLARATION OF INTEREST: There were none.

F.094 VIRTUAL MEETING POLICY: The policy was adopted unanimously.

F.095 MINUTES: The minutes of the meeting held Tuesday 09th March 2020 were approved as an accurate record.

F.096 MATTERS OF REPORT ARISING FROM MINUTES: There were none.

F.097 PUBLIC PARTICIPATION:

i) Covid19 Impact: The Council were asked what impact covid19 will have on this year's budget and future precepts. It was noted that adjustments will have to be made to next year's budget as budgets cannot be amended mid-year. The Town Clerk was instructed to speak to the accountants to see if they are able to produce an accurate forecast document.

ii) Public Toilets: A lengthy discussion took place regarding the opening of toilets; it was noted that South Gloucestershire Council were looking into how public toilets could be opened safely. The Town Clerk advised that it would not be possible to open the toilets on site, whilst customers were using the outdoor facilities, this is because there are no staff on site currently to maintain and clean the toilets.

F.098 FILTON LEISURE CENTRE CONSULTATION PROCESS: The Town Clerk talked through the updated report received from the consultant, after a short discussion it was proposed, seconded and Agreed: 9 in favour 1 against to ask the Town Clerk to go out and complete the market testing ready to report back with the results at a future meeting.

Cllr A Robinson & A Johnstone leave the meeting at 2.00pm.

F.099 COUNCIL TAX REBATES & IMPACT ON 2021/22 BUDGET: It was noted that there will be an effect on next years precept due to the current reduction in paying properties because of Covid19.

F.100 INCOME & EXPENDITURE REPORTS: The Reports were noted.

F.101 BALANCE SHEET: The report was noted.

F.102 BOUNDARY ISSUE GLOUCESTER ROAD NORTH: The Town Clerk updated councillors and advised that the solicitor involved had suggested getting a surveyor involved to establish exactly where the boundary lies. It was proposed, seconded and agreed unanimously to instruct solicitor to proceed with surveyor but have a clear indication of costs involved.

F.103 PAYMENTS FOR INFORMATION: The document was noted.

It was agreed the next virtual full council meeting would be held on Tuesday 30th June from 7.30pm. The Town Clerk was asked to look into the possibility of livestreaming the meeting.

The Chair closed the meeting at 2.20pm

Public Consultation Spreadsheet June 2020

Consultation	Consultation Period	Summary
Council Plan 2020		<p>Our new Council Plan 2020 will build on and deliver the Council's vision to make South Gloucestershire a great place to live and work. It provides a framework for what we will focus on and how we will work, and includes an Action Plan which sets out what we plan to do, how we will do it, and how we will measure our performance.</p> <p>The basis of the Council Plan is four key priorities which will inform the council's policies and decision-making. The key priorities and emerging commitments are based on what you, our residents, have told us are important, and what our day-to-day evidence gathering suggests requires focus to improve outcomes for the people of South Gloucestershire. It is not a list, and does not seek to capture everything we do. However we want to take this opportunity to sense check with our residents and organisations if you feel we have got the priorities right.</p> <p>We have all faced the unprecedented challenge of the Coronavirus outbreak. This arrived at a time when the emerging Council Plan was to be released for public engagement and has drawn attention to the many roles and responsibilities of Local Authorities and our partners. We are of course well underway with a comprehensive emergency response but as we identify our commitments for the next four years and beyond, we recognise that some of these will need additional resource and attention for at least the next 6-12 months and into a long-term economic and community recovery plan.</p>
FILTON AVENUE AREA (northern section) - Waiting Restriction Review	<p>12 Jun 2020</p> <p>3 Jul 2020</p>	<p>The council receives many communications relating to parking issues, from the public, elected members, parish and town councils, emergency services and other representative groups. Rather than addressing these issues individually, they are recorded on an area by area basis, and periodically each area is reviewed, so that all the issues within that area can be addressed in one exercise. The current review seeks to address all the issues previously raised in Filton Avenue Area (northern section), and, by means of consultation, to pick up any further outstanding issues.</p> <p>The scheme proposes to amend the existing waiting restrictions to address the issues identified. These amendments include:</p> <ul style="list-style-type: none"> • No waiting at any time • Regularisation of School Keep Clear markings • Amendments to existing limited waiting parking bays <p>Changes are proposed on the following roads: Blenheim Drive Boverton Road</p>

Public Consultation Spreadsheet June 2020

<p>FILTON - CHURCH VIEW - Proposed Designated Electric Vehicle Parking Places - STATUTORY NOTICE</p>	<p>1 Jul 2020</p>	<p>27 Jul 2020</p>	<p>Bude Road Charles Road Conygre Grove Conygre Road Filton Avenue Giebelands Road Mayville Avenue Meadowsweet Avenue Rodney Crescent The Mead Ventnor Road Warren Road</p>
<p>The proposal is to introduce designated electric vehicle parking places in CHURCH VIEW, Filton. If you would like to see full details of the proposal, together with a plan and a statement of the Council's reasons, you may do so by viewing the documents section of this consultation.</p> <p>IMPORTANT Due to the Covid-19 emergency restrictions, these documents cannot be placed on deposit at any public building.</p>			

BANK ACCOUNT-GENERAL

List of Payments made between 01/06/2020 and 25/06/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
12/06/2020	Bristol & Avon Stocktakers	5358	50.00		4163-Stock taking Apr 20
12/06/2020	British Telecommunications plc	5359	435.88		4166-Monthly phone charge
12/06/2020	Complete Weed Control (North W	5360	314.40		4156-Supp chemical weed contro
12/06/2020	C & R Fencing	5361	252.00		4155-Fencing dated 18.05.20
12/06/2020	DCK Accounting Solutions Ltd	5362	956.82		4162-Contract accounting Jan20
12/06/2020	British Gas	5363	3,218.73		4159-Elec May 20
12/06/2020	Instyle Marketing Services	5364	180.00		4152-Produce diabond sign
12/06/2020	JTS Snack Foods	5365	295.19		Purchase Ledger Payment
12/06/2020	Lister Wilder	5366	1,025.97		4151-Oil filter
12/06/2020	Cape Meridian Ltd	5367	234.00		4143-Alarm callout
12/06/2020	Rentokil Initial UK Ltd	5368	500.11		4173-Admin charge
12/06/2020	Ricoh UK Ltd	5369	410.58		4165-Coper charge
12/06/2020	Travis Perkins Trading Co Ltd	5370	223.25		4149-Vinyl paint
12/06/2020	Viridor Waste Management Ltd	5371	991.44		4150-Waste collection May
12/06/2020	CryoService Ltd	5372	400.36		4157-Mothly charge
22/06/2020	Brenntag UK Ltd	5373	163.24		47SI4787335/4203/Brenntag UK L
22/06/2020	Connells	5374	180.00		8620/4204/Connells
22/06/2020	CryoService Ltd	5375	17.59		413773119/4202/CryoService Ltd
22/06/2020	DCK Accounting Solutions Ltd	5376	1,315.34		Purchase Ledger Payment
22/06/2020	DCK Accounting Solutions Ltd	5377	876.90		TPC9142/4201/DCK Accounting So
22/06/2020	Gazprom Marketing & Trading Re	5378	11,386.95		Purchase Ledger Payment
22/06/2020	Gazprom Marketing & Trading Re	5379	1,580.62		4154-Gas May 2020
22/06/2020	GM Engineering (Bristol) Ltd	5380	648.00		1257/4212/GM Engineering (Bris
22/06/2020	Rubicon Play Ltd	5381	573.60		08838/4207/Rubicon Play Ltd
22/06/2020	South Gloucestershire Council	5382	2,371.04		Purchase Ledger Payment
22/06/2020	South Western Ambulance Servic	5383	2,400.00		790/4208/South Western Ambulan
22/06/2020	Ernest Till (South West) & co	5384	396.00		Purchase Ledger Payment
Total Payments			31,398.01		