

Minutes of the meeting of the **FULL COUNCIL FINANCE & GENERAL PURPOSES** held on Tuesday 11th February 2020 in the **Doug Daniels Pavilion, Elm Park, Filton**

PRESENT: Cllrs: - M Chaudhry (Chair) B Mead (Vice Chair), K Briffett, D Collins, A Doyle, A Kenyon, T Mewies, A Robinson, I Scott, J Tucker, C Wood,

ALSO PRESENT: L Reuben (Town Clerk) N Gould (Town Council Support Officer) S Fessey (Leisure Centre Manager)

APOLOGIES: Cllrs: - A Johnstone, A Monk

NON ATTENDANCE:- Cllrs:-

F.075 APOLOGIES FOR ABSENCE: Cllrs apologies were noted.

F.076 DECLARATION OF INTEREST: There were none.

F.077 MINUTES: The minutes of the meeting held Tuesday 14th January 2020 were approved as an accurate record, after noting that minute F.066 (MUGA) should read "It was suggested that the cycle speedway track be investigated as an alternative location for the MUGA. The Town Clerk welcomed a member of the community garden committee to sit on the project team for the MUGA project".

F.078 MATTERS OF REPORT ARISING FROM THE MINUTES NOT COVERED

ON AGENDA: Arising from minute **F.069 (MUGA)**, The Town Clerk had circulated a document updating on the MUGA Funding. After a short discussion it was proposed, seconded and **Agreed:** unanimously to make this an agenda item at the next Full Council meeting for discussion.

Action: Town Council Office

Arising from minute **F.065 (Bar Figures)** – It was asked if the information could be circulated as it had not yet been received.

F.079 PRICE INCREASES LEISURE CENTRE MANAGER: The Leisure Centre Manager was present at the meeting to answer any questions councillors had regarding price increases. Concerns were raised over the difference in price for pitch hire, it was noted that the charge at Filton was lower because of the current state of the football changing rooms.

The Leisure Centre manager confirmed that any activities that were not comparable with other facilities just had a small increase put on.

It was proposed, seconded and Agreed: unanimously to accept the price increases.

F.080 PUBLIC PARTICIPATION:

i) MUGA – A local resident and member of the community garden group, raised concerns with the council over the progress of plans for the MUGA.

It was noted that project management plan had been sent to South Gloucestershire Council for an officer to look over. The Council have 3 years to finish the project, so planning was still in early stages. It was agreed that stakeholders including members of the community garden would be able to view the plans and relating documentation at the next Full Council meeting along with Councillors.

F.081 MEETING DATES 2020: The document was agreed and noted.

F.082 INTERNAL AUDIT REPORT: Councillors asked for a more detailed action plan to be brought back to the next finance meeting, outlining exactly what the administration had done to rectify points raised.

Action: Town Council Office

F.083 INCOME & EXPENDITURE REPORT: It was agreed to bring a report back to the next meeting answering the below questions.

201 Playing Fields – Income is low on that why?

909 Capital Projects – Over budget why? How is the income calculated?

It was noted that some councillors found the reports very confusing and hard to read, after a short discussion it was proposed, seconded and Agreed unanimously for the office to produce a graph that will run alongside the reports which will clearly show month on month where the budgets are sitting.

Questions were then asked on the detailed I&E reports.

1001-101 – why has no income gone in against this yet?

4002-102 – Why is there no budget allocated?

4017-102 – Why is this over budget?

1030-103 – Low against budgeted income why? It was noted that the current Machine is out of order, and the original company were no longer trading. The management team are working to get the machine fixed ASAP.

1001-203 – Why is there no income here yet?

Filton Festival – can we explain how the breakdown of income and expenditure works?

4708 (Community Budget) Questions were asked if the council were going to continue with the current provider for the new financial year. It was noted that councillors felt the current provider should only be paid for a proportion of budget as they were not providing a service for 2/3 months.

It was agreed to put the item on the next available agenda once the Town Clerk had discussed the situation with current provider.

Action: Town Clerk

It was suggested that the Town Clerk investigate the costings of South Gloucestershire Council cutting the grass at Elm Park and Millennium Green, through the new one you scheme. It was noted this report would be taken back to the next staffing committee.

Action: Town Clerk

F.084 BALANCE SHEET: The document was noted.

F.085 PAYMENTS FOR INFORMATION: The document was noted.

The Council Resolved to exclude press and public from the next part of the meeting at 8.40pm

Confidential Appendix

F.086 Minutes of the staffing committee held Tuesday 02nd January 2020: The minutes of the meeting were noted.

F.087 Leisure Centre Options Appraisal: The consultant will present his full report with proposals to Full Council Finance in March.

Cllr Mead left the meeting at 8.50pm

The Town Clerk asked Councillors if they would like to dedicate the whole March Finance meeting to discussing the consultant report? It was **Agreed:** unanimously to do this and exclude the press and public as the information being presented is commercially sensitive.

The Chair closed the meeting at 9.05pm