

**Filton Town Council**

**Unaudited Financial Statements**

**For the year ended 31 March 2018**



**Filton Town Council**

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**31 March 2018**

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**Filton Town Council**

**Council Information**

**31 March 2018**

**( Information current at 27th June 2017 )**

**Chair**

Clr D. Collins

**Councillors**

Clr R. Taylor (Vice Chair)

Clr K. Briffett

Clr M. Chaudhry

Clr A. Doyle

Clr A. Kenyon

Clr D. Layade

Clr B. Mead

Clr A. P. Monk

Clr I. Scott

Clr E. Seymour

Clr A. D. Tink

Clr J. Tucker

**Town Clerk**

Mrs Lesley Reuben, CiLCA

**Auditors**

Grant Thornton UK LLP

Hartwell House

55-61 Victoria Street

Bristol

BS1 6FT

**Internal Auditors**

South Gloucestershire Internal Audit Dept

**Filton Town Council**  
**Statement of Responsibilities**  
**31 March 2018**

**The Council's Responsibilities**

The council is required:

- to make arrangements for the proper administration of its financial affairs
- to secure that one of its officers (R.F.O.) has the responsibility for the administration of those affairs. At this council that officer is the Town Clerk, and
- to manage its affairs to secure economic, efficient and effective use of resources and safeguard its assets.

**The Responsible Financial Officer's Responsibilities**

The R.F.O. is responsible for the preparation of the council's Unaudited Financial Statements in accordance with Part 4 of the "Governance and Accountability for Local Councils – A Practitioners Guide (England) (as amended)" (the guide), so far as is applicable to this council, to present a true and fair view of the financial position of the council at 31 March 2018 and its income and expenditure for the year then ended.

In preparing the Unaudited Financial Statements, the R.F.O. has:


- selected suitable accounting policies and then applied them consistently
- made judgements and estimates that were reasonable and prudent, and
- complied with the guide.

The R.F.O. has also:

- kept proper accounting records, which were up to date, and
- taken reasonable steps for the prevention and detection of fraud and other irregularities.

**Responsible Financial Officer's Certificate**

I further certify that the Unaudited Financial Statements present a true and fair view of the financial position of Filton Town Council at 31 March 2018, and its income and expenditure for the year ended 31 March 2018.

Signed: .....  .....  
Mrs Lesley Reuben, CiLCA- Town Clerk

Date: ..... 12-6-18 .....  
Date: .....

**Filton Town Council**  
**Statement of Accounting Policies**  
**31 March 2018**

**Auditors**

**The name and address of the External Auditors is provided for information only.**

**These Statements are not subject to audit and the External Auditors have no responsibility for them.**

**Accounting Convention**

The accounts have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) (FRSSE) issued by the Accounting Standards Board, as applied to Local Councils by part 4 of Governance and Accountability for Local Councils – A Practitioners Guide (England) (the guide). Comparative figures have been restated to conform to the revised formats where appropriate. Certain requirements have been omitted for clarity and simplicity as these statements are not subject to audit. They are produced in support of the council's audited Statement of Accounts contained within the Annual Return Statement of Accounts.

These accounts have been prepared having regard to the fundamental accounting concepts of: Going Concern, Prudence, Accruals, Relevance, Consistency, Reliability, Comparability, Understandability and Materiality.

The accounts have been prepared under the historical cost convention.

**Fixed Assets**

All expenditure in excess of £1000 (on any one item or group of similar items) on the acquisition, creation or enhancement of fixed assets is capitalised on an accruals basis in the accounts. Expenditure on fixed assets is capitalised, provided that the fixed asset yields benefits to the authority and the services it provides, for a period of more than one year. Fixed assets are valued on the basis recommended by the Chartered Institute of Public Finance and Accountancy (CIPFA) and in accordance with the statements of asset valuation principles and guidance notes issued by the Royal Institution of Chartered Surveyors (RICS). The closing balances are stated on the following basis:

land and buildings are included in the balance sheet at Depreciated Replacement Cost (DRC). The DRC basis of valuation requires an estimate of the value of the land in its existing use, together with the current replacement cost of the building and its external works, from which appropriate deductions have been made to reflect the age, condition, economic, functional and environmental obsolescence and other locational factors which might result in the existing building being worth less than a new replacement building,

all other assets are included in the balance sheet at the lower of cost (estimated where not known) or estimated realisable value, except that,

certain community assets are the subject of restrictive covenants as to their use and/or future disposal. Such assets are therefore considered to have no appreciable realisable value and are included at nominal value only.

The surplus or deficit arising on periodic revaluations of fixed assets has been credited or debited to the Revaluation Reserve. Subsequent revaluations of fixed assets are planned at five yearly intervals, although material changes to asset valuations will be adjusted in the interim period, should they occur.

In accordance with Financial Reporting Standard (FRS) 15, depreciation is provided on all operational buildings (but not land), as well as other assets.

**Filton Town Council**  
**Statement of Accounting Policies**  
**31 March 2018**

**Depreciation Policy**

Buildings and leasehold land are depreciated over the shorter of 50 years or the anticipated remaining useful lives on a straight line basis.

Freehold land is not depreciated.

Non Operational Assets (including Investment Properties) are not depreciated.

Vehicles, plant, equipment and furniture are depreciated over 5 years at 20% per annum straight line.

Infrastructure assets are depreciated over 5 to 10 years at 10% to 20% per annum straight line.

Community assets, other than land improvements, are not depreciated

Depreciation is accounted for as a Balance Sheet movement only, not through the Income and Expenditure Account.

**Grants or Contributions from Government or Related Bodies**

**Capital Grants**

Where a fixed asset has been acquired or improved with the financing either wholly or in part by a grant or contribution from government or a related body, e.g. Sports Council, the amount of the grant has been credited to Deferred Grants Account and carried forward. Grants so credited are released back to revenue over the life of the asset to match, and thereby offset wholly or in part, depreciation charged.

**Revenue Grants**

Revenue grants are credited to income when conditions attached thereto have been fulfilled and/or equivalent expenditure has been incurred. Grants received in respect of which the conditions have not been fulfilled, or expenditure incurred, are carried forward as deferred revenue grants.

**Stocks and Work in Progress**

Stocks held for resale, where significant (generally in excess of £1,000), are valued at the lower of cost or net realisable value. Consumable stocks have been treated as an expense when purchased because their value was not material.

**Debtors and Creditors**

The revenue accounts of the council are maintained on an accruals basis in accordance with the regulations. That is sums due to or from the council during the year are included whether or not the cash has actually been received or paid in the year. Exceptions to this are payment of regular quarterly and other accounts (e.g. telephones, electricity). This policy is applied consistently each year. Therefore, it will not have a material effect on the year's accounts or on the council's annual budget.

The council reviews the level of its commercial debtors on a regular basis and provisions are made, as required, where the likelihood of amounts proving ultimately collectable is in doubt.

**Value Added Tax**

Income and Expenditure excludes any amounts related to VAT, as all VAT suffered/collected is recoverable from or payable to HM Revenue and Customs. Any amounts not so recoverable are treated as a separate expense.

**Filton Town Council**  
**Statement of Accounting Policies**  
**31 March 2018**

**External Loan Repayments**

The council accounts for loans on an accruals basis. Details of the council's external borrowings are shown at note 17.

**Leases**

Rentals payable under operating leases are charged to revenue on an accruals basis. Details of the council's obligations under operating leases are shown at note 16.

**Reserves**

The council maintains certain reserves to meet general and specific future expenditure. The purpose of the council's reserves is explained in notes 19 to 20.

Certain reserves are maintained to manage the accounting processes for tangible fixed assets, available for sale investments and retirement benefits. They do not represent usable resources for the council:

Capital Financing Account – represent the council's investment of resources in such assets already made.

**Interest Income**

All interest receipts are credited initially to general funds.

**Cost of Support Services**

The costs of management and administration have been apportioned to services on an appropriate and consistent basis.

**Pensions**

The pension costs that are charged against precept in the council's accounts, in respect of its employees, are equal to the contributions paid to the funded pension scheme for those employees.

These contributions are determined by the fund's actuary on a triennial basis and are set to meet 100% of the liabilities of the pension fund, in accordance with relevant government regulations.

The next actuarial valuation is due at 31st March 2019 and any change in contribution rates as a result of that valuation will take effect from 1st April 2020.



**Filton Town Council**  
**Income and Expenditure Account**  
**31 March 2018**

	Notes	2018 £	2017 £
<b>Income</b>			
Precept on Principal Authority		646,151	631,173
Grants Receivable		21,519	34,929
Rents Receivable, Interest & Investment Income		16	435
Charges made for Services		566,433	610,632
Other Income		517	2
<b>Total Income</b>		<b>1,234,636</b>	<b>1,277,171</b>
<b>Expenditure</b>			
<b>Direct Service Costs:</b>			
Salaries & Wages		(676,362)	(627,501)
Grant-aid Expenditure		(26,098)	(20,900)
Other Costs	1	(410,799)	(373,407)
<b>Democratic, Management &amp; Civic Costs:</b>			
Salaries & Wages		(105,361)	(111,027)
Other Costs	1	(58,725)	(38,286)
<b>Total Expenditure</b>		<b>(1,277,345)</b>	<b>(1,171,121)</b>
<b>Excess of (Expenditure over Income)/Income over Expenditure for the year.</b>		<b>(42,709)</b>	<b>106,050</b>
<b>Net Operating (Deficit)/Surplus for Year</b>		<b>(42,709)</b>	<b>106,050</b>
<b>STATUTORY CHARGES &amp; REVERSALS</b>			
Statutory Charge for Capital (i.e. Loan Capital Repaid)		(12,347)	(11,737)
Capital Expenditure charged to revenue	11	(3,003)	(14,143)
Transfer from/(to) Earmarked Reserves	20	33,971	(12,775)
<b>(Deficit)/Surplus for the Year (from)/to General Fund</b>		<b>(24,088)</b>	<b>67,395</b>
<b>Net (Deficit)/Surplus for the Year</b>		<b>(58,059)</b>	<b>80,170</b>
The above (Deficit)/Surplus for the Year has been (funded)/applied for the Year (from)/to as follows:			
Transfer from/(to) Earmarked Reserves	20	(33,971)	12,775
(Deficit)/Surplus for the Year (from)/to General Fund		(24,088)	67,395
		<b>(58,059)</b>	<b>80,170</b>

The council had no other recognisable gains and/or losses during the year.

*The notes on pages 12 to 20 form part of these unaudited statements.*

**Filton Town Council**  
**Statement of Movement in Reserves**  
**31 March 2018**

Reserve	Purpose of Reserve	Notes	2018 £	Net Movement in Year £	2017 £
Capital Financing Account	Store of capital resources set aside to purchase fixed assets	19	602,672	(48,244)	650,916
Earmarked Reserves	Amounts set aside from revenue to meet general and specific future expenditure	20	13,395	(33,971)	47,366
General Fund	Resources available to meet future running costs		71,191	(24,088)	95,279
<b>Total</b>			<b>687,258</b>	<b>(106,303)</b>	<b>793,561</b>

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*The notes on pages 12 to 20 form part of these unaudited statements.*

**Filton Town Council**

**Balance Sheet**

**31 March 2018**

	Notes	2018 £	2018 £	2017 £
<b>Fixed Assets</b>				
Tangible Fixed Assets	10		996,237	1,136,747
<b>Current Assets</b>				
Stock	13	5,155		4,592
Debtors and prepayments	14	26,999		16,837
Cash at bank and in hand		<u>202,776</u>		<u>233,424</u>
		234,930		254,853
<b>Current Liabilities</b>				
Current Portion of Long Term Borrowings		(12,988)		(12,347)
Creditors and income in advance	15	<u>(147,747)</u>		<u>(109,611)</u>
<b>Net Current Assets</b>			74,195	132,895
<b>Total Assets Less Current Liabilities</b>			1,070,432	1,269,642
<b>Long Term Liabilities</b>				
Long-term borrowing	17		(50,999)	(63,987)
Deferred Grants	18		(332,175)	(412,094)
<b>Total Assets Less Liabilities</b>			<u>687,258</u>	<u>793,561</u>
<b>Capital and Reserves</b>				
Capital Financing Reserve	19		602,672	650,916
Earmarked Reserves	20		13,395	47,366
General Reserve			<u>71,191</u>	<u>95,279</u>
			<u>687,258</u>	<u>793,561</u>

The Unaudited Financial Statements represent a true and fair view of the financial position of the Council as at 31 March 2018, and of its Income and Expenditure for the year.

These accounts were approved by the Council on 27th June 2017 .

Signed: .....

Cllr D. Collins

Chair

.....

Mrs Lesley Reuben, CiLCA

Responsible Financial Officer

Date: .....

.....

*The notes on pages 12 to 20 form part of these unaudited statements.*

**Filton Town Council**

**Cash Flow Statement**

**31 March 2018**

	Notes	2018 £	2018 £	2017 £
<b>REVENUE ACTIVITIES</b>				
<i>Cash outflows</i>				
Paid to and on behalf of employees		(781,415)		(736,862)
Other operating payments		(490,975)		(427,970)
			(1,272,390)	(1,164,832)
<i>Cash inflows</i>				
Precept on Principal Authority		646,151		631,173
Cash received for services		593,162		611,728
Revenue grants received		21,519		34,929
			1,260,832	1,277,830
<b>Net cash (outflow)/inflow from Revenue Activities</b>	22		(11,558)	112,998
<b>SERVICING OF FINANCE</b>				
<i>Cash outflows</i>				
Interest paid		(3,756)		(4,365)
<i>Cash inflows</i>				
Interest received		16		435
<b>Net cash (outflow) from Servicing of Finance</b>			(3,740)	(3,930)
<b>CAPITAL ACTIVITIES</b>				
<i>Cash outflows</i>				
Purchase of fixed assets		(7,003)		(14,143)
<i>Cash inflows</i>				
Capital grant received		4,000		-
<b>Net cash (outflow) from Capital Activities</b>			(3,003)	(14,143)
<b>Net cash (outflow)/inflow before Financing</b>			(18,301)	94,925
<b>FINANCING AND LIQUID RESOURCES</b>				
<i>Cash outflows</i>				
Loan repayments made			(12,347)	(11,737)
<b>Net cash (outflow) from financing and liquid resources</b>			(12,347)	(11,737)
<b>(Decrease)/Increase in cash</b>	23		(30,648)	83,188

The notes on pages 12 to 20 form part of these unaudited statements.

**Filton Town Council**

**Notes to the Accounts**

**31 March 2018**

**1 Other Costs Analysis**

**Other Costs reported in the council's Income and Expenditure Account comprise the following:**

**Direct Service Costs**

	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
Community Centres	276,442	216,971
Indoor Sports & Recreation Facilities	102,249	122,314
Outdoor Sports & Recreation Facilities	17,162	18,814
Community Parks & Open Spaces	504	-
Allotments	777	554
Community Development	37,450	32,574
Routine Repairs (other roads)	2,313	3,080
Less: Grant-aid Expenditure	(26,098)	(20,900)
<b>Total</b>	<b>410,799</b>	<b>373,407</b>

**Democratic, Management & Civic Costs**

	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
Corporate Management	47,159	30,487
Democratic Representation & Management	7,930	3,400
Chairs Allowance	50	208
Interest Payable	3,586	4,191
<b>Total</b>	<b>58,725</b>	<b>38,286</b>

As reported in the Statement of Accounting Policies, apportionment of central costs is not reflected in the above analysis.

**2 Interest Payable and Similar Charges**

	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
External Interest Charges - Loans	3,586	4,191
	<b>3,586</b>	<b>4,191</b>

**3 Interest and Investment Income**

	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
Interest Income - General Funds	16	435
	<b>16</b>	<b>435</b>

**Filton Town Council**

**Notes to the Accounts**

**31 March 2018**

**4 Related Party Transactions**

The council is required to disclose material transactions with related parties – bodies that have the potential to control or influence the council or to be controlled or influenced by the council. Disclosure of these transactions allows readers to assess the extent to which the council might have been constrained in its ability to operate independently or might have secured the ability to limit another party's freedom to bargain with the council at arms length.

Related parties include:

**Central Government**

The council's operations are controlled by statutes passed by Central Government. All transactions with Central Government arise as a result of some of those statutes but do not, in the opinion of the council, require to be disclosed here.

**Principal Authorities**

The District Council collects this council's Precept and remits the same to the council under statutory provisions. The Precept is disclosed separately elsewhere in these accounts.

The County Council administers the Pension Fund of which certain of the council's staff are members. Details of amounts payable to the fund are disclosed at note 9.

Agency arrangements with other authorities (if any) are disclosed at note 5.

**Members of the council**

Members have direct control over the council's financial and operating policies. During the year no members have undertaken any declarable, material transactions with the council, nor the council with any member. Details of such transactions (if any) are recorded in the Register of Members' Interests, open to public inspection at the council's offices.

Members represent the council on various organisations. Appointments are reviewed annually, unless a specific termination date applies to the term of office. None of these appointments places a Member in a position to exert undue influence or control.

**Officers of the Council**

Other than their contracts of employment, no material transactions have been made during the year between the council and any officer.

**Other Organisations**

The council awards grants to support a number of voluntary or charitable bodies. It does not attempt to exert control or influence as a result of such grants.

**5 Agency Work**

During the year the Council undertook no agency work on behalf of other authorities.

During the year the Council commissioned no agency work to be performed by other authorities.

**6 Audit Fees**

The council is required to report and disclose the cost of services provided by its external auditors.

These may be summarised as follows:

	2018	2017
	£	£
Fees for statutory audit services	2,000	2,000
Total fees	2,000	2,000

**Filton Town Council**

**Notes to the Accounts**

**31 March 2018**

**7 Members' Allowances**

	2018	2017
	£	£
Members of Council have been paid the following allowances for the year:		
Chairs Allowance	50	208
	<u>50</u>	<u>208</u>

The council has resolved that, other than the Chair, no members allowances will be paid.

**8 Employees**

The average weekly number of employees during the year was as follows:

	2018	2017
	Number	Number
Full-time	12	13
Part-time	65	51
Temporary	1	1
	<u>78</u>	<u>65</u>

All staff are paid in accordance with nationally agreed pay scales.

**9 Pension Costs**

The council participates in the The Avon Pension Fund. The The Avon Pension Fund is a defined benefit scheme, but the council is unable to identify its share of the underlying assets and liabilities because all town and parish councils in the scheme pay a common contribution rate.

The cost to the council for the year ended 31 March 2018 was £39,736 (31 March 2017 - £29,884).

The most recent actuarial valuation was carried out as at 31st March 2016, and the council's contribution rate is confirmed as being 14.60% of employees' pensionable pay with effect from 1st April 2018 (year ended 31 March 2018 - 14.00%).

Financial Reporting Standard 17 (FRS17): "Retirement Benefits" sets out accounting requirements for pension costs. For schemes such as The Avon Pension Fund, paragraph 9(b) of FRS17 requires the council to account for pension costs on the basis of contributions actually payable to the scheme during the year.

**Filton Town Council**

**Notes to the Accounts**

**31 March 2018**

**10 Tangible Fixed Assets**

	<b>Operational Freehold Land and Buildings</b>	<b>Operational Leasehold Land and Buildings</b>	<b>Vehicles and Equipment</b>	<b>Infra- structure Assets</b>	<b>Community Assets</b>	<b>Total</b>
<b>Cost</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
At 31 March 2017	2,201,790	25,000	509,512	183,421	61,372	2,981,095
Additions	-	-	7,003	-	-	7,003
	2,201,790	25,000	516,515	183,421	61,372	2,988,098
<b>Depreciation</b>						
At 31 March 2017	(1,227,267)	(5,000)	(417,801)	(171,378)	(22,902)	(1,844,348)
Charged for the year	(97,568)	(500)	(43,910)	(3,469)	(2,066)	(147,513)
	(1,324,835)	(5,500)	(461,711)	(174,847)	(24,968)	(1,991,861)
<b>Net Book Value</b>						
At 31 March 2018	876,955	19,500	54,804	8,574	36,404	996,237
At 31 March 2017	974,523	20,000	91,711	12,043	38,470	1,136,747

Although classified as capital expenditure, certain minor equipment purchases are not included in the above as they are not material in overall value.

**Fixed Asset Valuation**

The freehold and leasehold properties that comprise the council's properties have been valued as at 1st August 2004 by external independent valuers, Messrs the Valuation Office. Valuations have been made on the basis set out in the Statement of Accounting Policies, except that not all properties were inspected. This was neither practical nor considered by the valuer to be necessary for the purpose of valuation. Plant and machinery that form fixtures to the building are included in the valuation of the building.

**Assets held under Finance Agreements**

The council currently holds no such assets.

**11 Financing of Capital Expenditure**

**2018**  
£                      **2017**  
£

The following capital expenditure during the year:

Fixed Assets Purchased	7,003	14,143
	<u>7,003</u>	<u>14,143</u>

was financed by:

Capital Grants	4,000	-
Revenue:		
Capital Projects Reserve	3,055	14,143
Precept and Revenue Income	(52)	-
	<u>7,003</u>	<u>14,143</u>



**Filton Town Council**

**Notes to the Accounts**

**31 March 2018**

**12 Information on Assets Held**

Fixed assets owned by the council include the following:

**Operational Land and Buildings**

Filton Leisure Centre Complex

Allotments (Leasehold)

**Vehicles and Equipment**

Tractors & Mowers - 2

Play Equipment

Skate Park

Sports Centre Equipment

Bar Equipment

Sundry grounds maintenance equipment

Sundry office equipment

**Infrastructure Assets**

Lighting and Floodlighting

Fencing, gates and safety surfaces at various sites

Bus shelters – 3

Cycle Speedway Track

Other street furniture

**Community Assets**

Northville Millennium Green

Elm Park Playing Field

Community Garden

**13 Stocks**

	2018	2017
	£	£
Leisure/Sports Centres	5,155	4,592
	<u>5,155</u>	<u>4,592</u>

**14 Debtors**

	2018	2017
	£	£
Trade Debtors	13,639	16,837
VAT Recoverable	2,388	-
Prepayments	10,972	-
	<u>26,999</u>	<u>16,837</u>

**Filton Town Council**

**Notes to the Accounts**

**31 March 2018**

**15 Creditors and Accrued Expenses**

	2018	2017
	£	£
Trade Creditors	19,775	23,183
Other Creditors	23,616	23
Superannuation Payable	6,370	4,216
V A T Payable	-	4,435
Payroll Taxes and Social Security	17,320	19,166
Accruals	10,377	11,143
Accrued Interest Payable	880	1,050
Income in Advance	69,409	46,395
	<u>147,747</u>	<u>109,611</u>

**16 Financial Commitments under Operating Leases**

The council had annual commitments under non-cancellable operating leases of equipment as follows:

	2018	2017
	£	£
Obligations expiring within one year	2,704	1,540
Obligations expiring between two and five years	1,540	-
Obligations expiring after five years	-	-
	<u>4,244</u>	<u>1,540</u>

**17 Long Term Liabilities**

	2018	2017
	£	£
Public Works Loan Board	63,987	76,334
	<u>63,987</u>	<u>76,334</u>

The above loans are repayable as follows:

	2018	2017
	£	£
Within one year	12,988	12,347
From one to two years	13,662	12,988
From two to five years	37,337	43,149
From five to ten years	-	7,850
	<u>63,987</u>	<u>76,334</u>
Total Loan Commitment	63,987	76,334
Less: Repayable within one year	(12,988)	(12,347)
	<u>50,999</u>	<u>63,987</u>

**Filton Town Council**

**Notes to the Accounts**

**31 March 2018**

**18 Deferred Grants**

	2018	2017
	£	£
<b>Capital Grants Unapplied</b>		
At 01 April	2,597	2,597
Grants received in the year	4,000	-
Applied to finance capital investment	(4,000)	-
At 31 March	<u>2,597</u>	<u>2,597</u>
<b>Capital Grants Applied</b>		
At 01 April	409,497	497,841
Grants Applied in the year	4,000	-
Released to offset depreciation	(83,919)	(88,344)
Extinguished and/or transferred	-	-
At 31 March	<u>329,578</u>	<u>409,497</u>
<b>Total Deferred Grants</b>		
At 31 March	<u>332,175</u>	<u>412,094</u>
At 01 April	<u>412,094</u>	<u>500,438</u>

Capital Grants are accounted for on an accruals basis and grants received have been credited to Deferred Grants Account. Amounts are released from the Deferred Grants Account to offset any provision for depreciation charged to revenue accounts in respect of assets that were originally acquired with the assistance of such grants.

**19 Capital Financing Account**

	2018	2017
	£	£
Balance at 01 April	650,916	689,980
Financing capital expenditure in the year		
Additions - using revenue balances	3,003	14,143
Loan repayments	12,347	11,737
Reversal of depreciation	(147,513)	(153,288)
Deferred grants released	83,919	88,344
Balance at 31 March	<u>602,672</u>	<u>650,916</u>

The Capital Financing Account represents revenue and capital resources applied to finance capital expenditure or for the repayment of external loans. It also includes the reversal of depreciation to ensure it does not impact upon the amount to be met from precept. It does not represent a reserve that the council can use to support future expenditure.

**Filton Town Council**

**Notes to the Accounts**

**31 March 2018**

**20 Earmarked Reserves**

	Balance at 01/04/2017	Contribution to reserve	Contribution from reserve	Balance at 31/03/2018
	£	£	£	£
Capital Projects Reserves	35,653	25,000	(59,569)	1,084
Asset Renewal Reserves	-	-	-	-
Other Earmarked Reserves	11,713	1,196	(598)	12,311
<b>Total Earmarked Reserves</b>	<b>47,366</b>	<b>26,196</b>	<b>(60,167)</b>	<b>13,395</b>

The Capital Projects Reserves are credited with amounts set aside from revenue to part finance specific projects which are part of the council's capital programme.

The Other Earmarked Reserves are credited with amounts set aside from revenue to fund specific known commitments of the council.

The Other Earmarked Reserves at 31 March 2018 are set out in detail at Appendix A.

**21 Capital Commitments**

The council had no capital commitments at 31 March 2018 not otherwise provided for in these accounts.

**22 Reconciliation of Revenue Cash Flow**

	2018	2017
	£	£
Net Operating (Deficit)/Surplus for the year	(42,709)	106,050
Add/(Deduct)		
Interest Payable	3,586	4,191
Interest and Investment Income	(16)	(435)
(Increase) in stock held	(563)	(660)
(Increase)/Decrease in debtors	(10,162)	4,919
Increase/(Decrease) in creditors	38,306	(1,067)
<b>Revenue activities net cash (outflow)/inflow</b>	<b>(11,558)</b>	<b>112,998</b>

**23 Movement in Cash**

	2018	2017
	£	£
<b>Balances at 01 April</b>		
Cash with accounting officers	1,643	1,628
Cash at bank	231,781	148,608
	<b>233,424</b>	<b>150,236</b>
<b>Balances at 31 March</b>		
Cash with accounting officers	2,415	1,643
Cash at bank	200,361	231,781
	<b>202,776</b>	<b>233,424</b>
<b>Net cash (outflow)/inflow</b>	<b>(30,648)</b>	<b>83,188</b>

**Filton Town Council**

**Notes to the Accounts**

**31 March 2018**

**24 Reconciliation of Net Funds/Debt**

	2018	2017
	£	£
(Decrease)/Increase in cash in the year	(30,648)	83,188
Cash outflow from repayment of debt	12,347	11,737
<b>Net cash flow arising from changes in debt</b>	<b>12,347</b>	<b>11,737</b>
Movement in net debt/funds in the year	(18,301)	94,925
Cash at bank and in hand	233,424	150,236
Total borrowings	(76,334)	(88,071)
<b>Net funds at 01 April</b>	<b>157,090</b>	<b>62,165</b>
Cash at bank and in hand	202,776	233,424
Total borrowings	(63,987)	(76,334)
<b>Net funds at 31 March</b>	<b>138,789</b>	<b>157,090</b>

**25 Post Balance Sheet Events**

There are no significant Post Balance Sheet events since the preparation of these accounts, up to the date of their final adoption (on 27th June 2017), which would have a material impact on the amounts and results reported herein.

**Filton Town Council**

**Appendices**

**31 March 2018**

**Appendix A**

**Schedule of Earmarked Reserves**

	<u>Balance at</u> <u>01/04/2017</u>	<u>Contribution</u> <u>to reserve</u>	<u>Contribution</u> <u>from reserve</u>	<u>Balance at</u> <u>31/03/2018</u>
	£	£	£	£
<u>Capital Projects Reserves</u>				
Rolling Capital Fund	35,653	25,000	59,569	1,084
	<u>35,653</u>	<u>25,000</u>	<u>59,569</u>	<u>1,084</u>
<u>Asset Replacement Reserves</u>				
None	0			0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>Other Earmarked Reserves</u>				
Young People's Award	598		598	0
Allotments	4,960			4,960
Towns Play Association	300			300
Elections	5,855	1,196		7,051
	<u>11,713</u>	<u>1,196</u>	<u>598</u>	<u>12,311</u>
<b>TOTAL EARMARKED RESERVES</b>	<b><u>47,366</u></b>	<b><u>26,196</u></b>	<b><u>60,167</u></b>	<b><u>13,395</u></b>

**Filton Town Council**

**31 March 2018**

**Annual Report Tables**

**Table. 1 – Budget & Actual Comparison**

	<b>Budget £</b>	<b>Actual £</b>
Net Expenditure		
Recreation & Sport	401,258	509,816
Open Spaces	(1,825)	(1,039)
Planning & Development Services (including Markets)	31,800	35,736
Highways Roads (Routine)	3,200	2,313
Council Tax Benefit Support Grant	(21,519)	(21,519)
Net Direct Services Costs	<u>412,914</u>	<u>525,307</u>
Corporate Management	147,584	152,003
Democratic & Civic	10,050	7,980
Net Democratic, Management and Civic Costs	<u>157,634</u>	<u>159,983</u>
Interest & Investment Income	(500)	(16)
Loan Charges	16,103	15,933
Capital Expenditure	-	3,003
Transfers to/(from) other reserves	25,000	(33,971)
Surplus to/(Deficit from) General Reserve	<u>35,000</u>	<u>(24,088)</u>
<b>Precept on Principal Authority</b>	<u><u>646,151</u></u>	<u><u>646,151</u></u>

**Filton Town Council**

**31 March 2018**

**Annual Report Tables**

**Table. 2 – Service Income & Expenditure**

Notes	2018 £	2018 £	2018 £	2017 £
	Gross Expenditure	Income	Net Expenditure	Net Expenditure
<b>CULTURAL &amp; RELATED SERVICES</b>				
Recreation & Sport	1,072,215	(562,399)	509,816	378,880
Open Spaces	1,281	(2,320)	(1,039)	(1,264)
<b>PLANNING &amp; DEVELOPMENT SERVICES</b>				
Community Development	37,450	(1,714)	35,736	30,480
<b>HIGHWAYS, ROADS &amp; TRANSPORT SERVICES</b>				
Highways Roads (Routine)	2,313	-	2,313	3,080
<b>OTHER SERVICES</b>				
Council Tax Benefit Support Grant	-	(21,519)	(21,519)	(33,839)
<b>CENTRAL SERVICES</b>				
Corporate Management	152,520	(517)	152,003	140,422
Democratic & Civic	7,930	-	7,930	3,400
Civic Expenses	50	-	50	208
<b>Net Cost of Services</b>	<b>1,273,759</b>	<b>(588,469)</b>	<b>685,290</b>	<b>521,367</b>