

Minutes of the meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** held on Tuesday 28th May 2019 in the **Doug Daniels Pavilion, Elm Park, Filton**

Present: Cllrs: - M Chaudhry (Chair), B Mead (Vice Chair), D Collins, A Johnstone, A. Kenyon, T Mewies, A Robinson, I Scott, J Tucker

ALSO PRESENT: L Reuben (Town Clerk) N Gould (Council Support Officer)

APOLOGIES: Cllrs: - K Briffett, A Doyle, A Monk, C Wood

1464. ELECTION OF CHAIR: Cllr Chaudhry was nominated, seconded and elected nem con.

1465. ELECTION OF VICE CHAIR: Cllr Mead was nominated, seconded and elected nem con.

1466. APOLOGIES FOR ABSENCE: Cllrs apologies were noted.

1467. DECLARATION OF INTEREST: There were none.

1468. MINUTES: The minutes of the meeting held Tuesday 12th March were approved as an accurate record.

1469. MATTERS OF REPORT ARISING FROM THE MINUTES NOT COVERED ON AGENDA: Arising from minute 1460 (Balance Sheet) The clerk was asked how much the total cost for the refurbishment of the recreational toilets had come too, it was noted that the Town Clerk would email around the exact figures before the next meeting.

Action: Town Clerk

1470. PUBLIC PARTICIPATION: A local resident raised concerns about item 18 (Leisure Centre Car Park) on the agenda, it was noted that he would like to make sure that if the proposal was accepted by council members of the community garden would not be charged for using the car park whilst in the community garden. It was agreed to discuss the proposal in more detail under item 18 on the agenda.

1471. INCOME AND EXPENDITURE REPORTS: Questions were raised about the following budget codes; it was agreed to report back to the next meeting:

- 203 Millennium Green Expenditure – It was noted that the £500 budget was spent on weed killing through the year, it was agreed to go away and check what products are being used to do this.
- 4037-204 Allotment Grounds Maintenance – What has been spent from this budget in M1?

Cllr Kenyon arrived at 7.15pm

1472. BALANCE SHEET: The document was noted.

1473. MANAGERS REPORTS:

i) Leisure Centre Manager Report: The report was noted.

ii) Maintenance Managers Report: The report was noted.

iii) Bar Manager Report: The report was noted, it was agreed to investigate why the financial figures within the managers reports did not match the income and expenditure reports.

Action: Town Council Office

1474. COMMUNITY PLAN UPDATE: There was no update at present.

- 1475. FACE GRANT FUNDING:** The Clerk asked the Council to confirm the terms of payment for the additional £12,000 agreed to be budgeted last year. It was proposed and seconded to allow FACE to obtain the full £12,000 annually, this was **Agreed:** unanimously.
- 1476. BANK SIGNATORIES:** After a short discussion it was proposed, seconded and **Agreed:** unanimously to keep the signatories as they are; Cllr D Collins, Cllr A Monk and Cllr I Scott.
- 1477. APPOINTMENT OF COMMITTEES:**
- i) Planning Committee:** Cllrs A Johnstone, A Robinson and D Collins volunteered to sit on the committee, it was agreed the office send out an email to absent councillors to see if 2 others would sit on the committee.
Action: Town Council Office
- ii) Staffing Committee:** Cllrs D Collins, A Doyle, M Chaudhry, B Mead and T Mewies were agreed to sit on the committee.
- iii) Capital Projects:** It was agreed members to sit on this committee would be; Cllrs:- A Johnstone, T Mewies, B Mead, A Robinson, A Monk and A Doyle.
- 1478. DEFIBRILLATORS:** A short discussion took place surrounding the location of any new defibrillators and how many would be needed. It was **Agreed:** the best locations would be Bethany Hall, The Spa on Filton Avenue and Filton Hill Primary School. It was noted that to make sure the equipment was as accessible as possible all 3 defibrillators would be located on the outside of the discussed locations. The Town Clerk noted that the cost of the equipment was £1000.00 per defibrillator, It was proposed, seconded and **Agreed:** unanimously to purchase 3 new defibrillators for the above locations, a report is to be brought back to the next meeting outlining which budget code it can come out of along with the logistics of placing them on outside walls.
Action: Town Council Office
- 1479. COMMUNITY LIASION GROUP:** The Town Clerk explained that after advertising on Facebook the council had only received two emails with residents wanting to be involved in a community liaison group. It was **Agreed:** to advertise for more members in the next edition of the Filton Voice and also allow residents to email their thoughts about the centre in rather than actually attend a meeting. It was noted that a small group of councillors will sit on the group to feed back to Full Council.
Action: Town Council Office
- 1480. DATE FOR PARISH ASSEMBLY:** It was **Agreed:** to hold the Parish Assembly before the Full Council meeting in July.
- 1481. LEISURE CENTRE CAR PARK:** Councillors discussed the proposal from a parking solutions Company. It was noted that this was an idea that had come from the management team to generate income and help solve some of the parking problems including people using the car park as a park and ride. Councillors raised concern about the business model of the company, stating that they make money by fining potential customers. The Town Clerk informed council that the idea was to create more space for the customers who want to use the facilities - who would not be charged for up to 3 hours during peak times or have parking permits. Where necessary penalise the antisocial parkers that ignore parking restrictions and block fire exits and footpaths etc. FTC would set the times and charges with the company. After a long discussion regarding the pro's and con's of the idea it was proposed and seconded to object to the idea and not look into it any further.

A second proposal was put forward to investigate the options further and contact other companies to come and submit proposals, the favoured company could come and present to council.

The second proposal was put to the vote and **Agreed:** 6 in favour 3 against

The original proposal was put to the vote and voted 3 in favour 6 against.

The Chair closed the meeting to the Public at 8.40 pm

Confidential Item

1482. STAFFING LEVELS IN FILTON SPORTS & LEISURE CENTRE: The Town Clerk informed Councillors on the current staffing levels at Filton Sports and Leisure Centre. It was noted that a number of staff were leaving in the next 2 weeks therefore there may be periods when the Leisure Centre will have to close or open on reduced hours over the next few weeks before we are back up to full staffing levels.

For full details see confidential minute book