

Minutes of the meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** held on Tuesday 11th June 2019 in the **Doug Daniels Pavilion, Elm Park, Filton**

Present: Cllrs: - M Chaudhry (Chair), K Briffett, D Collins, A Doyle, A Johnstone, A. Kenyon, A Monk, A Robinson, I Scott, C Wood

ALSO PRESENT: L Reuben (Town Clerk) N Gould (Council Support Officer)

APOLOGIES: Cllrs: - J Tucker, B Mead

NON ATTENDANCE:- T Mewies

F.001. APOLOGIES FOR ABSENCE: Cllrs apologies were noted.

F.002. DECLARATION OF INTEREST: Cllrs Monk and Wood declared an interest as they both sit on the Audit Committee at South Gloucestershire Council.

F.003. MINUTES: The minutes of the meeting held Tuesday 28th May 2019 were approved as an accurate record after noting that in minute 1478 there was a typo, the minute should read “spar on Filton Avenue” not “spa on Filton Avenue”.

F.004. MATTERS OF REPORT ARISING FROM THE MINUTES NOT COVERED ON AGENDA: Arising from minute 1477 Appointment of Committees (Planning) – It was noted that there was still not enough councillors to sit on this committee group, after a short discussion about the benefits of holding planning meetings it was proposed and seconded to not hold planning meetings but to continue to circulate the planning schedules and if a councillor has concerns with a specific application, it will be added to the next month’s agenda for council comment, the proposal was put to the vote and **Agreed:** 9 in favour 1 abstention.

F.005. PUBLIC PARTICIPATION: There was none.

F.006. ANNUAL GOVERNANCE STATEMENT

i) **Statement of internal control:** Points 1-8 agreed upon, point 9 N/A. The 3 new councillors abstained from all votes. It was suggested that the office send round some dates councillors could visit to look through internal control policies.

Action: Town Council Office

F.007. FINANCIAL STATEMENTS 2019: It was advised that the document had been presented at the Finance meeting to give councillors 2 weeks to look through the figures before the accountants presentation on 25th June 2019.

F.008. MANAGERS REPORTS:

i) **Leisure Centre Manager Report:** A backdated report would be provided at the next meeting.

ii) **Maintenance Managers Report:** The report was noted.

iii) **Bar Manager Report:** The report was noted.

F.009. COMMUNITY PLAN UPDATE: There was no update at present on the community plan. Cllr Collin’s let the committee know that he had been invited to a meeting at SHE7, it was agreed he would keep the council updated.

The Chair closed the meeting to the Public at 7.35pm