

FILTON TOWN COUNCIL

ELM PARK | FILTON | SOUTH GLOUCESTERSHIRE | BS34 7PS

Town Clerk: Lesley Reuben

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25th July 2019

Dear Member

You are hereby summoned to a meeting of **FILTON TOWN COUNCIL** to be held on **Tuesday 30th July 2019 at approx 8p.m. (or immediately after the Annual Assembly)** in the Doug Daniels Pavilion, Elm Park, Filton BS34 7PS

Yours sincerely,

L.A.Reuben,
Town Clerk.

Public and press are welcome to attend council meetings. Fire regulations restrict the capacity of persons using the meeting room to a maximum of 50 (This being inclusive of Councillors, staff and members of the public) The Chair reserves the right to ask any member of the public causing a disturbance to leave the meeting.

AGENDA

1. Apologies for Absence
2. Evacuation procedure
3. Declarations of Interest
4. Submissions from the Public (max. 15mins) *members of the public are entitled to speak once and only in respect of business itemised on the agenda and shall not speak for more than 5 mins. as per Standing Orders*
5. To approve the minutes of the meeting held 25th June 2019 – (pages 1-3)
6. Matters of report arising from the minutes not otherwise included on the Agenda
7. Filton Beat Team
8. South Gloucestershire Reports:
 - i) Cllr A Monk – (page 4)
 - ii) Cllr C Wood – (to be tabled)
9. Submission from members;
 - i) Notice of Motion Cllr A Johnstone – (pages 5-6)**
"This council declare a climate change emergency, and commit to;
 - *Become carbon neutral by 2030,*
 - *Become zero waste by 2022 and*
 - *Consider the environmental impact of all its operational and business decisions."*
 - ii) Notice of Motion Cllr C Wood**
"Filton Town Council resolves to investigate alternative management structures for the continued operation of the Filton Leisure Centre. A report outlining these potential alternative arrangements, following stakeholder engagement and public consultation, will be presented to the Full Council by the end of this financial year"
10. Reports from Committees, Working Groups and the Town Clerk:
 - i) Draft Minutes Finance Committee held 09th July 2019 for information only (pages 7-8)
 - ii) Planning Applications – see attached schedule and notify office in advance of meeting of any application that requires discussion. (page 9)
 - iii) Defibrillator Report (page 10-11)
 - iv) Filton Festival Report (pages 12-16)
 - v) Suggestions for street name – Rodney Crescent development (pages 17-18)

11. Other Reports/Consultations:

- i) Filton Community Plan
- ii) Consultation Spreadsheet (*page 19*)
- iii) Reps on outside bodies (*page 20*)
- iv) Payments for Information (*pages 21-22*)

PRESENT: Cllrs: D Collins (Chair), A Doyle (Vice Chair), C Wood, K Briffett, A Kenyon, A Robinson, B Mead, A Monk, I Scott, M Chaudhry, Tom Mewies

ALSO PRESENT: Lesley Reuben (Town Clerk), Tasha Gould (Town Council Support Officer)

APOLOGIES: Cllrs: J Tucker, A Johnstone

0020. APOLOGIES FOR ABSENCE: Apologies were noted.

0021. EVACUATION PROCEDURE: The Chair highlighted the emergency exits for the council and the public.

0022. DECLARATIONS OF INTEREST: None given.

0023. INVITATION TO STEPHEN READE: No response received from Stephen Reade. Cllr Wood was asked how his petition was going for the opening of the King George Junction, Cllr Wood confirmed that the petition had raised 512 signatories and it had now been presented to MP Jack Lopresti who will be formally presenting to parliament.

Cllr Doyle arrived at the meeting at 7.35pm

0024. PRESENTATION & ADOPTION OF 2018/19 FINANCIAL STATEMENTS: Derek Kemp presented the 2018/19 statement of accounts for adoption, it was reported that the council had managed to increase the reserves by £11,700 which was a step in the right direction, Derek asked councillors if they had any questions.

Cllr Mewies arrived at the meeting at 7.40pm

Cllrs asked the accountant the following questions;

- What should the reserves be at by the end of March 2020? It was noted the accountant would respond with the answer via email.
- It was noted that the council will need to continue to budget for a surplus and achieve it if they would like to get to the minimum reserve level over the next few years.
- The accountant was asked what the largest outlay of expenditure was this year. It was noted that staffing in the Leisure Centre was the biggest cost.
- Why have the minimum reserves not been met? It was noted that this was due to staffing costs and budget overspends. The Town Clerk did advise that the management team had worked hard to ensure that all expenditure budgets were closely monitored and monthly meetings were being held to discuss income generation ideas.
- It was noted that the management team could look at opening the Leisure Centre over less days to reduce staffing over heads.
- The Ratepayers Arms on its own is currently making a small profit, it was agreed that the council needs to establish why people aren't utilising other areas of the centre.
- It was suggested that the council look at making the centre a charitable trust, it was noted that this had been looked into before but would be worth investigating again along with co-operative models. It was agreed to bring a motion to the next meeting to be considered.
- Theme nights in the Ratepayers Arms were suggested as an income generation idea, it was noted that the council office would go away and look at some dates to hold a council income generation brain storming meeting.

After further discussions regarding income and expenditure it was proposed, seconded and **Agreed:** unanimously to adopt the 2018/19 financial statements, Derek was thanked for his time he left the meeting at 8.30pm.

0025. APPROVE THE ANNUAL RETURN: It was proposed, seconded and **Agreed:** by all present to adopt the annual return.

0026. SUBMISSIONS FROM PUBLIC:

i) Internal Audit Report: A resident asked why two sections on the internal audit report that relate to budget control were only ticked as partially. It was noted that the auditor felt that the councillors had not precept enough to bring the reserves back up to a minimum level.

ii) Leisure Centre: A resident raised their concerns over the future of the Leisure Centre, it was noted that the Council need to look at its financial position seriously and come up with a plan to sustain the centre moving forward.

iii) Defibrillators: an update was requested, it was noted that the council office were waiting on 1 extra quote and a report would be brought to the next finance meeting for discussion.

Action: Town Council Office

iv) Gypsy Patch Lane Closure: Concerns were raised about the effects on traffic in Filton since the Gypsy Patch lane work commenced, it was suggested that the council contract Stephen Reade again to try and get him to a meeting before the second lot of work starts on Gypsy Patch Lane.

Action: Town Council Office

v) Car Park: A resident asked for an update on the suggestion to get a car parking company to manage the Leisure Centre car park. It was noted that a report would be coming back to council with more detail and different company options. It was suggested that instead of car parking the tennis courts could be hired out to a tennis club who would potentially maintain them generating income for the centre.

0027. TO APPROVE MINUTES OF THE MEETING HELD 14th MAY 2019: The minutes were approved as an accurate record.

0028. MATTERS OF REPORT ARISING FROM MINUTES NOT OTHERWISE INCLUDED IN THE AGENDA:

Arising from minute 0014iii (*submission from members*) It was noted that this minute should state that the Council Office would be circulating Office of National Statistics information.

Arising from minute 0015ii (*reps on outside bodies*) – The Town Clerk apologised that this item was not on the agenda but confirmed it would be on the agenda for Julys full council meeting.

Action: Town Council Office

0029. FILTON BEAT TEAM REPORT: The report was noted.

0030. SOUTH GLOUCESTERSHIRE COUNCILLORS REPORTS:

i) Cllr A Monk: The report was noted

ii) Cllr C Wood: It was noted that Cllr Wood would produce a written report for Town Council meetings each month.

0031. SUBMISSIONS FROM MEMBERS:

i) Notice of motion Cllr A Doyle;

“This council discuss the opportunity to select locations (either grass verges or other green spaces) that could be allowed to grow and encourage wildflower growth and improve biodiversity in Filton. If the council agrees we’d then suggest inviting Sally Pattison from street care – Biodiversity to a council meeting to discuss the next steps in site location and what support is required by the council.”

Cllrs discussed the proposal and questions were asked regarding who would be responsible for maintenance and where in Filton the sites might be, it was suggested that by inviting Sally Pattison to a meeting all these questions could be answered, the motion was seconded by Cllr Monk, put to the vote and **Agreed:** unanimously.

Cllr Monk leaves the meeting at 9.15pm

0032. REPORTS FROM COMMITTEES, WORKING GROUPS AND THE TOWN CLERK:

- i) Draft Minutes of Finance Committee held 11th June 2019 – Noted.
- ii) Planning Applications – The document was noted.

0033. OTHER REPORTS/CONSULTATIONS:

- i) Filton Community Plan – No update at present.
- ii) Payments for information – The document was noted.

The Chair closed the meeting at 9:20pm

Report for FTC

My apologies if I don't make this I have a meeting of Audit & Accounts and the timing have clashed.,
Firstly Congratulations to Roger Hutchinson who was awarded the honorary role Alderman of South
Glos Council.

At the last South Glos Council meeting a motion to declare a Climate Emergency which was
unanimously passed. This means a Scrutiny Group will be established to identify workstreams to
make the council carbon neutral by 2030, I am sitting on this task & finish group (although I think it
will be a long time until it finishes).

With the forthcoming closure of the Northville Family Practice. I have initiated a petition for this
decision to be reviewed.

At the same meeting as mentioned above of South Glos Council I asked the Cabinet Member with
responsibility for health, what reassurance can be offered to residents that they will not see a
reduction in service? I was informed that other local practices are recruiting additional staff to cope
with the increase in demand. I highlighted to the Cabinet member that there is well known
shortage of GPs nationally. In a recent survey showing 39% of GPs envisage it is a high likelihood
they will leave the profession in the 3 to 5 years.

Additionally, I highlighted that this closure will really impact all residents in Filton, those patients
who will be losing continuity of service and having to use a surgery further from home, some
without adequate parking. Other residents are inevitably going to see longer delays in gaining non-
urgent appointments. Finally I highlighted that the information events that have been organised are
both being held during the working day, and asked how someone who works is supposed to attend.

In the same meeting, I also questioned the proposed changes to the Resource Base within
Charborough Road the answer I was given wasn't a satisfactory answer. I am awaiting a further
reply. The issue here is one of funding and the school are looking to reduce the amount of time
Children spend in the resource base and the focus of the unit as well.

With regards to the Playgroup located on Charborough the future remains uncertain and soon there
will be a need for the Council to take action. I have been informed that there are enough places
based upon legislation locally, however those places are being provided via commercial operators so
someone not in full time employment looking to access government funded pre-school provision
isn't going to be able to secure a place, this is why the Charborough Rd pre-school is so popular. I will
report further on this in due course.

Finally at a recent Community Engagement Forum Great Western Air Ambulance were asking to for
volunteers for sponsored events, I have committed to run the Bristol Half Marathon in September
and keen to secure as much sponsorship as possible for this charity. Please sponsor me if you are
able the link is below.

https://www.justgiving.com/fundraising/adam-monk1970?utm_campaign=pfp-tweet&utm_content=Adam-Monk1970&utm_medium=fundraisingpage&utm_source=Twitter&utm_term=KJZP32ZkB

Adam Monk
South Gloucestershire Councillor

Item 9i on agenda

The motion is that:

This council declare a climate change emergency, and commit to;

- Become carbon neutral by 2030,
- Become zero waste by 2022 and
- Consider the environmental impact of all its operational and business decisions.

Note this refers to the council as an entity, rather than as a geographic area (the motion does not commit households within the council area to these targets)

What is a climate emergency?

The term “climate emergency” is used to describe the crisis facing humans and nature due to climate change. The scientific evidence for man-made climate change is indisputable. Global temperatures needs to be kept to 1.5c above pre-industrial levels for the most extreme effects of climate change to be avoided, however scientists warn the measures to do this must take place within the next 11 years or risk temperatures continuing to rise: <https://www.ipcc.ch/sr15/chapter/summary-for-policy-makers/>. A recent report also states 1 million species are threatened with extinction as a result of human activity, including as a result of man-made climate change: <https://www.ipbes.net/news/million-threatened-species-thirteen-questions-answers>.

What does ‘declaring a climate emergency’ mean?

Declaring a climate emergency means the council recognises the seriousness of climate change as an issue and will take all necessary steps to combat it. It places fighting climate change at the heart of council business. Whilst the council cannot be expected to solve the problem of climate change by itself, it will play its part to do so within the national and global picture. The UK government, as a result of an opposition day motion, declared a climate emergency in May this year. Scotland had already declared a climate emergency in 2018. Other councils to have declared include cities such as Bristol, Bath and Manchester, but also smaller town and parish councils. South Gloucestershire council declared a climate emergency on 17th July 2019.

What does it mean to be carbon neutral?

Being carbon neutral means the council reduces its carbon emissions as much as possible, with the remaining amount being offset. This is also referred to as ‘net zero emissions’ or just ‘net zero’.

Why choose 2030 as the goal?

This is a realistic goal based on the size of the council but also on the urgency needed to tackle climate change. This date has also been chosen other councils who have declared climate change emergencies, including South Gloucestershire.

What sort of thing can the council do to reduce its carbon emissions?

The majority of council carbon emissions will come from the energy used to run its premises, so this would be the logical place to start. The council would also need to consider emissions generated in its procurement, events, and any business travel undertaken by staff.

What does it mean to be zero waste?

Being zero waste means the council would send no waste to landfill. The council would first act to reduce its waste, and recycle the waste it did produce. It is recognised that there will be a small minority of waste items which cannot be recycled (e.g. sanitary waste) and would need to be sent for incineration rather than sent to landfill.

Why choose 2022 as the goal?

This is considered to be an achievable goal given the size of the council.

What can the council do to reduce its waste?

The council will need to consider the points in its operations where waste is currently generated, and work to eliminate this waste as much as possible. Where waste is unavoidably generated, the majority of this should be recyclable. As with the part of the motion on carbon emissions, the council will also need to take into account any waste generated by its procurement operations and events.

What does it mean to 'consider the environmental impact of all its operational and business decisions'?

This part of the motion asks the council to place environmental sustainability at the heart of its operations, which would be a natural progression from declaring a climate change emergency. The council would recognise the importance of safeguarding the environment and consider the potential environmental impact of any decision it was going to take.

What else can the council do to be more environmentally friendly?

Some ideas;

Install solar panels, install green roofs, electric car charging points, wider range of recycling facilities, ban disposable coffee cups/takeaway containers, sell locally sourced food, plant wildflower meadows, work with other town and district councils to lobby for greater public transport options.

How much will this cost?

It is not possible to state an exact figure at this moment without knowing what measures the council will take to become carbon neutral/zero waste and when. It is possible some measures will involve an initial outlay which will be recouped by long term savings, for example in energy bills. Councillors should also consider the cost of not passing this motion. A number of poll this year report people citing climate change as the major issue facing the country today, or that levels of concern about climate change are at an all-time high, for example: <https://www.gov.uk/government/statistics/beis-public-attitudes-tracker-wave-29> . As noted above, other local councils have declared climate emergencies and committed to becoming carbon neutral, and we should not refuse to play our own part in the effort to tackle climate change. More importantly, there is no back-up planet for us if we do not work to mitigate the effects of climate change. The costs of continuing business as usual would be catastrophic.

Minutes of the meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** held on Tuesday 09th July 2019 in the **Doug Daniels Pavilion, Elm Park, Filton**

Present: Cllrs: - M Chaudhry (Chair), B Mead (Vice Chair), K Briffett, D Collins, A Doyle, A Johnstone, A. Kenyon, T Mewies, A Robinson, I Scott, J Tucker
ALSO PRESENT: L Reuben (Town Clerk) N Gould (Council Support Officer)
APOLOGIES: Cllrs: - A Monk, C Wood
NON ATTENDANCE:-

F.0010 APOLOGIES FOR ABSENCE: Cllrs apologies were noted.

F.0011 DECLARATION OF INTEREST: There were none.

F.0012 MINUTES: The minutes of the meeting held Tuesday 11th June 2019 were approved as an accurate record.

F.0013 MATTERS OF REPORT ARISING FROM THE MINUTES NOT COVERED ON AGENDA: There were none.

F.0014 PUBLIC PARTICIPATION: There was none.

F.0015 INCOME & EXPENDITURE REPORTS: Both reports were noted, the council office was asked to answer the below questions in a report back to the next meeting;

- Summary Report 909 Capital Projects – Why is the expenditure 77.1% of budget in month 2?
- 4036-902 (Property Maintenance Outside Services) – Breakdown of what has been spent from this budget.
- The Councillors would like to know the depreciation amount on vehicle and equipment totalling £1,422,802 is calculated.

F.0016 BALANCE SHEET: The document was noted.

F.0017 RISK ASSESSMENTS 2019: The Town Clerk noted that currently Councillors receive a summary report for risk assessments once a year. Moving forward it was agreed to hold a committee meeting twice a year for a small group of councillors to review risk assessments and report back to full council, the group would be made up of Cllrs; M Chaudhry, A Doyle, D Collins & A Johnstone It was agreed to circulate the invitation to the group onto Cllrs; A Monk and C Wood.

Action: Town Council Office

F.0018 DEFIBRILLATOR REPORT: The report was noted. The Councillors agreed that the fully automatic defibrillators were the best option in the three locations, It was Agreed: the town council office report back to the next meeting with 3 comparable quotes for fully automatic defibrillators.

Cllr T Mewies arrives at 7.30pm

It was also noted that a map should be produced showing exactly where each defibrillator is located in Filton.

Action: Town Council Office

F.0019 MOTION FROM CLLR JOHNSTONE: The motion from Cllr Johnstone was "Weed Killer activity should be stopped/not funded on all Filton Town Council sites", The motion was discussed between councillors and an amendment to the motion was proposed to bring a report back to the next meeting to clearly outline the full impact of not using weed killers, the report will needs to state

costings, use of volunteers locations where week killer is used and organic options, the amended motion was **Agreed:** unanimously.
It was also noted that Sally Patterson might have some advice at the next meeting.

Action: Town Council Office

F.0020 MANAGERS REPORTS:

- i) **Leisure Centre Manager Report:** The report was noted.
- ii) **Maintenance Managers Report:** The report was noted.
- iii) **Bar Manager Report:** The report was noted.

It was noted that from September managers reports would go to staffing committees.

F.0021 COMMUNITY PLAN UPDATE:

- i) **Jennings Garden** – A meeting had been held to resolve an issue with keys for the Jennings' Garden. It was agreed to trial a key box where key's had to be signed in and out.

F.0022 MEETING TIMES: It was **Agreed:** 9 in favour and 3 against to hold Finance Committee meetings at 7.30pm instead of 7.00pm.

The Chair closed the meeting to the Public at 8.00pm

SCHEDULE OF PLANNING APPLICATIONS JUNE 2019

FILTON REF	SOUTH GLOS. REF	APPLICATION	EXPIRY DATE	COMMENTS
F.3735	P19/8105/ADV	Bus Stop At Gloucester Road North Filton Bristol South Gloucestershire - Display of illuminated double-sided advertising panel on bus shelter.	04-08-2019	
F.3736	P19/5907/F	Unit G4B Bolingbroke Way Patchway South Gloucestershire BS34 6FE - Replacement of roller shutter door with louvre panel, installation of louvre panels to front and rear elevations. Creation of 7 No. additional car parking spaces.	05-08-2019	
F.3737	P19/8273/CLP	489 Filton Avenue Horfield South Gloucestershire BS7 0LR - Erection of a single storey rear extension to form additional living accommodation	05-08-2019	
F.3738	P19/09282/F	37 Sixth Avenue Filton Bristol South Gloucestershire BS7 0LT - Erection of 1no. attached dwelling with parking and associated works.	23-08-2019	

Company	Defibrillator	Fully Automatic	What's Included?	Key Features	Adult & Paediatric	Include outdoor case	Cost
Quote 1	Zoll AED 3	Yes	<ul style="list-style-type: none"> • 1X Set of Uni Padz (Adult & Child) • 1 Smart Lithium Battery • 1 Year PlusTrac Licence • 8 Year's Manufacturer's Warranty once registered 	<ul style="list-style-type: none"> • CRP Feedback • IP55 rating (protected against small amounts of dust) • Fully functional both led down and standing up • User friendly, full colour interactive touch screen • Visual rescue Prompts on screen • Onboard USB port to transport data and update software directly. 	<p>Yes –</p> <p>Push button to change between Adult and Child (No pads need to be changed)</p>	<p>Yes –</p> <p>AED Armor Mild Steel Locked Cabinet with heating</p>	<p>£1860.00 per unit</p> <p>Total - £5580.00</p> <p>Bulk Buy Discount</p> <p>Total - £4770.00</p>
Quote 2	Powerheat G5 AED	No – Semi Automatic	<ul style="list-style-type: none"> • 8 Years Warranty • IntelliSense Lithium Battery • AED Armor Rescue Kit • AED Manager and User Manual • Internal ECG & Event Data Memory • Full Escalating Variable Energy • RescueCoach prompts provide user-paced Instructions • 1X set of Adult Pads 	<ul style="list-style-type: none"> • Adapt the rescue prompts to suit the skills of the responder • Real-time CPR feedback assists with chest compressions • Rescue Ready indicator confirms the defibrillator is ready to use • Text display with rescue prompts and critical rescue information • Images on the electrodes make pad placement easy for the first respond 	<p>No – Adult only</p>	<p>Yes – Stainless Steel IP66 Locked and Heated outdoor AED Cabinet</p>	<p>£2550.00 per unit</p> <p>Total - £7650.00</p> <p>Bulk Buy Discount</p> <p>Total - £4692.00</p>



Quote 3	Physio Control Lifepak CR2	Yes	<ul style="list-style-type: none"> • 1X Set of Uni Padz • 4 Year Battery Life • Rescue Kit • 8 Year Warranty 	<ul style="list-style-type: none"> • Always connected via LIFELINK central program manager • Readiness status flashes every 6 seconds, indicating the device is ready for use • Fastest time to start CPR • 15 languages available 	Yes – Flick switch to change between (No pads need to be changed)	Yes – AED Armor Mild Steel Locked Cabinet with heating	£2193.00 per unit Total - £6579.00 Bulk Buy Discount - £4935.00
Quote 4	Cardiac Science G5	Yes	<ul style="list-style-type: none"> • 8 Year Warranty • Carry Sleeve • AED Prep Kit • Real-time CPR feedback • 1X Set of Pads 	<ul style="list-style-type: none"> • Rescue Ready® self-testing • User-paced prompts • Fast shock times • Customized escalating energy • High ingress protection rating (IP55) for dust and water • Downloadable, easily viewable rescue data (shocks and ECG information) via PC or USB 	Yes – Suitable for Children 8 and over. Different Pads needed for under 8's	Yes - Outdoor Stainless Steel Cabinet, Keypad Lock with Heating & LED Light	£1700.00 per unit Total - £5100.00 Bulk Buy Discount - £4260.00

Filton Community Festival 2019

Sunday 14th July 2019..... The event kicked off with a fancy dress parade, followed by a variety of bands and performances including Zumba and a creepy crawlies bug show.

A big thank you needs to be passed to Airbus for their sponsorship of this year's band and stage area, we look forward to working with them again next year.

This year's event saw a lot more activities for all aged children including a Children's Tipi with a selection of mini shows, soft play area, slime table and face painting. We were able to secure the Tipi Tent with the help of grant funding from Bromford housing so a big thanks to them.

There was a large animal corner this year which saw a petting zoo, Meerkats, Shetland ponies and creepy crawlies. This area was busy all day and we've had great feedback from all 4 companies who would like to come back to next year's event.

Every year we get feedback about having more food outlets at the event, we hope we ticked that box this year. There was a selection of food vans at the event including;

- TACO Van
- Crepe Van
- Caribbean Kitchen
- Chinese Catering Van
- Prosecco Van
- Sri Lankan street food

Jenkins Amusements were at the event providing rides for children of all ages, along with their burger van and sweet stall.

We had a really good selection of community and commercial stalls attend the event this year, including our community marquee which held lots of our community organisations who work hard in Filton.

The Festival is a non-profit making event, the council had a budget this year of £6500.00 to organise the day;

Budget - £6500.00

Total Expenditure this year was - £12,352.59

Total Income this year was - £2146.97 (plus bar income recorded separately)

Sponsorship from Airbus - £2500.00

Grant Funding from Bromford Housing - £2000.00

Current Balance - £794.38 (subject to change once all invoices are received)

Full breakdown attached to this report.

We hope everyone who attended the event had a great day out and we welcome any feedback about how we can improve next year.

A big thank has to be passed to everyone at Filton Town Council, staff and councillors who helped to organise and run the event.

Filton Festival 2020;

We have already started thinking about next year's event and we feel it will be a much bigger event to represent 20 years since Filton 2000 started running the event for the millennium. Although prior to this, festivals were run back in the early 80's when they were known as Filton Band Festivals.

A provisional date next year would be Sunday 19th July 2020(still to be confirmed).

We will start the process of funding applications soon and will be working with Airbus again to see if we are able to secure sponsorship for next year's event.

It has been suggested for 2020 that with it being the 20th anniversary it could be organised differently. An events group could be formed with the help of local expertise ie. Local businesses, residents, schools, councillors etc. This way, the workload could be spread amongst others. Also this would enable there to be a separate bank account and open more opportunities for funding.

This would ideally relieve staff time and costs.

We would like to hold some evening festival meetings to gage the ideas of councillors and residents for next year's event.

If you have any suggestions or ideas for next year or would just like to be involved on the day please contact the Town Council Office; Email: office@filtontowncouncil.gov.uk Tel: 01454 866698

Natasha Gould
Town Council Support Officer
Filton Town Council
01454 866698

**Filton Community Festival 2019
Income & Expenditure Report**

			INCOME	EXPENDITURE
Town Council Budget		£6,500		
Utilities				
	Temporary Event Licence			£21.00
	Herrings Ambulance Service			£380.00
	Maximum Solutions Radio Hire			£191.99
	Armasec (Security X4)			£297.60
	Generators			£550.00
	Portable Toilets (Travis Perkins)			£330.00
Donations				
Viridor	Providing Skips for the Festival			
Bromford	Grant Funding to pay for Tipi's		£2,000.00	
Airbus	Sponsorship Funding		£2,500.00	
Stalls				
	Tony Cole (Pint Sized People)		£40.00	
	North Bristol Amateur Radio Club		£20.00	
	FACE		£0.00	
	Shepards Amusements X2 Stalls		£60.00	
	Sam Drew (Health & Wellbeing)		£0.00	
	Sue Lonsdale (Ukulele Filton)		£20.00	
	M.Hawkes (Southmead Prostate Cancer Care)		£20.00	
	Liam Perrett (Go Slush)		£40.00	
	Network Counselling & Training		£0.00	
	Julie Rafferly (Spec Savers)		£40.00	
	Debbie Butler (Future Bright)		£20.00	
	Bernardo's Filton		£20.00	
	Marie James (Utility Warehouse)		£40.00	
	Jackie Dracup (Dazzling Mosaics)		£20.00	
	Angela Hearn (Cancer Research)		£20.00	
	Michelle Buckley (Vintage Tea Stall)		£40.00	

	Sandra Rose (Matt Fiddes Material Arts)		£20.00	
	Linda Batten (Toys, Teddies, Lucky Dip) X2		£40.00	
	Airbus		£0.00	
	John Walker (Disney Toys and DVD's)		£40.00	
Bar				
	Refridgerated Van	Pearces Bros		£252.00
	Insurance	Zurich		
Attractions				
	World Inspired Tents (Tipi's)		£100.47	£3,462.00
	Pampered Ponies		£310.00	£420.00
	Jolo Face Painting		£190.00	£175.00
	Meerkats			£250.00
	Lucy Lost It (Balloon Modelling & Mini Show)			£200.00
	Event Flag Hire			£354.00
	Slime Table & 2X Shows			£450.00
	Cirque Da Purr (Stilt Walkers 2X 45 min Set)			£400.00
	Softplay Bristol			£115.00
				£235.00
	Special Occasion Masscots (Elsa, Woody & Buzz)			
	Bug Fest (Static Show & Arena Show)			£400.00
	The Animal Company (Petting Zoo)			£995.00
Food & Drink Vans				
	Mark Powell (TACO'S)		£90.00	
	Prosecco Van (Fizzy Fellows)		£100.00	
	Isobels Bake House (Crepes)		£100.00	
	R&B Soulfood, Caribbean Kitchen		£100.00	
	Take a Bao (Chinese Cuisine)		£100.00	
	Anupama Athugala (Kottu Hut)		£100.00	
Ice Cream Vans				
	Gio's Ice Cream Van		£200.00	

Car Park & Programme sales				£256.50	
Compere	Envisage Promotions Ltd				£300.00
Staging	New Allies Transport				£100.00
	Total Income			£6,646.97	
Printing	Posters & Programmes & Banner				£354.00
Music & Entertainment	Leap Audio				£600.00
	Glory Daze				£150.00
	The Soul Ingredients				£350.00
	SuperNova				£0.00
	The Jacks				£1,020.00
	Total Expenditure				£12,352.59
			Difference	-£5,705.62	
			Budget	£6,500.00	
			Balance	£794.38	
	Outside Bar			£1,896.20	

Agenda item 10v

Rodney Crescent Development

I have attached a site plan for the above development and need to allocate some names for the new road. I would be grateful if you are able to help and suggest a suitable street name for this development. There are 8 flats being demolished and 17 new homes built on the site off Rodney Crescent.

I look forward to hearing from you in the near future and should you have any queries please do not hesitate to contact me.

Technical Officer
Street Naming & Numbering, Asset Team

Plans attached separately

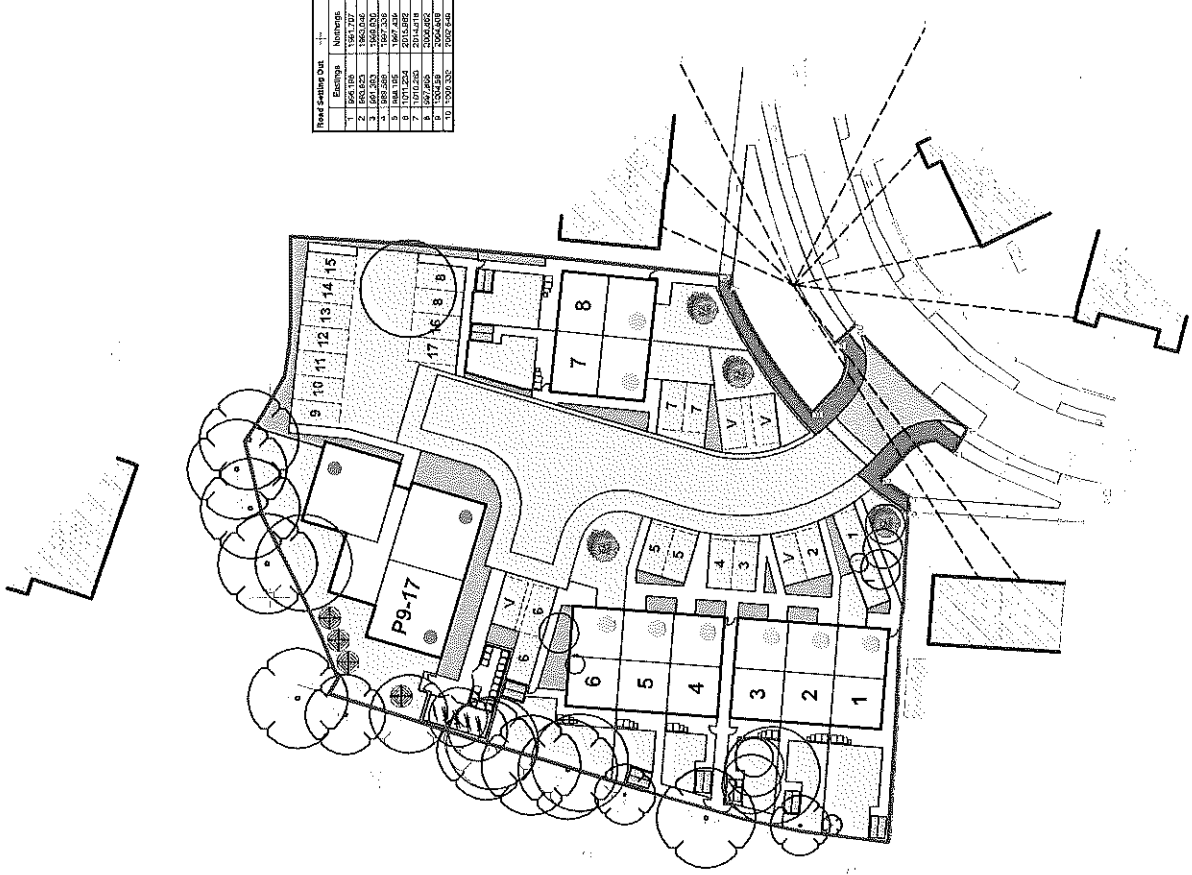
NOTES

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REVISIONS

- REV DATE DRAWN CHECKED NOTES
- 20.05.18 - DM - DM: Drawing created.
- A: 04.06.18 - BH - DM: Proposed site plan and adjacent to bin store.
- B: 20.05.18 - BH - DM: Revised site plan and adjacent to bin store.
- C: 20.05.18 - BH - DM: Revised site plan and adjacent to bin store.
- D: 20.05.18 - BH - DM: Revised site plan and adjacent to bin store.
- E: 20.05.18 - BH - DM: Revised site plan and adjacent to bin store.
- F: 20.05.18 - BH - DM: Revised site plan and adjacent to bin store.
- G: 20.05.18 - BH - DM: Revised site plan and adjacent to bin store.
- H: 20.05.18 - BH - DM: Revised site plan and adjacent to bin store.
- I: 20.05.18 - BH - DM: Revised site plan and adjacent to bin store.
- J: 20.05.18 - BH - DM: Revised site plan and adjacent to bin store.
- K: 20.05.18 - BH - DM: Revised site plan and adjacent to bin store.
- L: 20.05.18 - BH - DM: Revised site plan and adjacent to bin store.
- M: 20.05.18 - BH - DM: Revised site plan and adjacent to bin store.
- N: 20.05.18 - BH - DM: Revised site plan and adjacent to bin store.
- O: 20.05.18 - BH - DM: Revised site plan and adjacent to bin store.
- P: 20.05.18 - BH - DM: Revised site plan and adjacent to bin store.
- Q: 20.05.18 - BH - DM: Revised site plan and adjacent to bin store.
- R: 20.05.18 - BH - DM: Revised site plan and adjacent to bin store.
- S: 20.05.18 - BH - DM: Revised site plan and adjacent to bin store.
- T: 20.05.18 - BH - DM: Revised site plan and adjacent to bin store.
- U: 20.05.18 - BH - DM: Revised site plan and adjacent to bin store.
- V: 20.05.18 - BH - DM: Revised site plan and adjacent to bin store.
- W: 20.05.18 - BH - DM: Revised site plan and adjacent to bin store.
- X: 20.05.18 - BH - DM: Revised site plan and adjacent to bin store.
- Y: 20.05.18 - BH - DM: Revised site plan and adjacent to bin store.
- Z: 20.05.18 - BH - DM: Revised site plan and adjacent to bin store.

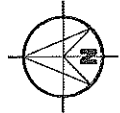
Tread	Setting Out	+	-
1	104.170	104.170	
2	104.175	104.175	
3	104.180	104.180	
4	104.185	104.185	
5	104.190	104.190	
6	104.195	104.195	
7	104.200	104.200	
8	104.205	104.205	
9	104.210	104.210	
10	104.215	104.215	



- KEY**
- Site Boundary
 - Proposed Trees
 - Existing Tree to be retained
 - Existing Tree to be removed
 - 1800mm Timber Fencing
 - 900mm Hoop Top Railing
 - Tarmac Highway
 - Tarmac Pavement
 - Footpath
 - Grass
 - Low Level Planting
 - Highway / Parking
 - Tree Root Protection Area
 - Shed
 - Bin Storage

PLOT SCHEDULE

Unit Type	Quantity	Unit Size
3b5p House	2	93.6m ²
2b4p House	6	79.8m ²
1b2p Flat	9	50.5m ²



(18)

DRAWING TITLE
Proposed Site Plan

PROJECT
Rodney Crescent, Filton

CLIENT
Merfith Housing Society

SCALE
1:500@A3

DATE
May 2018

Quattro
design architects

DRAWING NO.
5160-P-16

REV
E

11aithwaite Way, High Oxted, Surrey, GU24 3QY T: 01432 48424



Consultation	Consultation Period	Summary
Resource and Waste Strategy 2020 and Beyond	24th June 2019 27th September 2019	<p>In our previous Waste Strategy (2015 - 2020), we focused on moving waste away from energy recovery and disposal in landfill, prioritising recycling. Our progress has been very impressive in such a short period, saving the equivalent of 70kg of waste per household, with 58% of waste recycled in 2018, making us one of the best performing authorities in England and already exceeding the national target of 50% by 2020. As we look ahead to 2020 and beyond, our focus must now shift towards doing our bit to save our planet's precious resources by reducing our consumption, especially of single-use items and ensuring our environment is protected for future generations. Climate change is closely linked to the use of raw materials. If we reduce the amount of raw materials we are using, we can reduce the effects of global warming on our environment. We propose focusing on what's known as a 'circular economy' for waste, which means moving away from the linear approach of 'take-make-consume-throw away' to a system where resources are minimised, regenerated and reused.</p>
Better Care Stronger Communities Funding 2020-2023	17th June 2019 09th September 2019	<p>Children, Adult and Health Executive Members have requested a consultation takes place, on the potential impact of saving reductions that will be made against Better Care Stronger Communities Funding and specified voluntary sector activities with effect from 1 April 2020. Views can be submitted from 17th June 2019 until 9th September 2019. South Gloucestershire Council have a strong track-record of working with and supporting the local voluntary and community sector. Better Care Stronger Communities Funding has offered stability to the sector with 3 year funding arrangements.</p> <p>It is in this context the councillors have asked for a consultation on the proposal to reduce Better Care Stronger Communities Funding and specified voluntary sector activities, beyond March 2020.</p>

Representatives on Outside Bodies – 2018

ALCA – South Glos Group	Darryl Collins
Children’s Playlink	Adam Monk
Communities against Hate Crime	Town Clerk and Darryl Collins
Filton Patchway Community Engagement Forum	Darryl Collins, Dammy Layade
Filton Community Assoc Council	Alan Tink, Alex Doyle
Filton Library Consultative Committee	Anne Kenyon
Filton Sure Start Management Committee	Adam Monk and Town Clerk
Four Towns and Vale Link	Keith Briffett and Anne Kenyon
N Bristol Advice Centre	Alex Doyle
North Fringe Parishes Forum	Darryl Collins and Lesley Reuben
Parish Sites Inspection Panel	Keith Briffett
Parish Tree Wardens	Anne Kenyon, Darryl Collins
Public Transport Forum	Ian Scott, Alex Doyle
Pyramid Youth Club	Brian Mead
SHE7	Darryl Collins
FACE	Darryl Collins
Southern Brooks Community Partnership	Darryl Collins and John Tucker
Splatts Abbey Wood	Darryl Collins
Twinning Assoc Management Committee (Chair, Vice Chair + 5 elected members)	Darryl Collins, Alan Tink, Anne Kenyon, John Tucker
Volunteer Centre	Town Clerk and Darryl Collins
Community Garden	Anne Kenyon, Keith Briffett

Time: 15:15

BANK ACCOUNT-GENERAL

List of Payments made between 01/06/2019 and 30/06/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/06/2019	Virgin Mobile - DD	DDR	18.18		2461/Telephone charge May 19
05/06/2019	Boels Rental Ltd	4895	451.68		2474/Building dryer,etc
05/06/2019	Capital Cleaning (Kent) Ltd	4896	105.84		2483/MIDI Jumbo toilet rolls
05/06/2019	Butler Fuels	4897	1,317.12		2478/Fuel
05/06/2019	Complete Weed Control (North W	4898	308.40		2476/Weed control-millenum
05/06/2019	C & R Fencing	4899	3,009.60		2458/fencing work 12.12.18
05/06/2019	DCK Accounting Solutions Ltd	4900	2,055.18		2457/Year end accounts 18-19
05/06/2019	D&G Flooring	4901	288.00		2477/Supply+lay latex vinyl
05/06/2019	Gazprom Marketing & Trading Re	4902	3,744.57		Purchase Ledger Payment
05/06/2019	Initial Washroom Hygiene	4903	180.71		2467/Service 08.06.19-07.07.19
05/06/2019	Instyle Marketing Services	4904	336.00		2460/Supply aluminium sign
05/06/2019	JTS Snack Foods	4905	74.07		2449/Bar stock
05/06/2019	Lister Wilder	4906	242.34		2489/Bar stock
05/06/2019	Mike J Beasley	4907	673.20		2484/Lockers & personal storag
05/06/2019	Monsoon marketing ltd	4908	863.62		2475/Staff uniform
05/06/2019	MPLC	4909	120.95		2448/MPLC Licence July 19/20
05/06/2019	Nikki Pitkin	4910	75.00		2459/Aquafit class May 19
05/06/2019	South Gloucestershire Council	4911	925.31		2453/Grass cutting Apr-Jun 19
05/06/2019	Tailor Made Office Supplies Lt	4912	195.95		2487/Vintage lever chair
05/06/2019	Virgin Media Payments Ltd	4913	62.49		2451/Telephone charge May 2019
05/06/2019	WCS Group The H2O Experts	4914	1,053.00		2473/Pool plant operator train
05/06/2019	PPL PRS Ltd	4915	918.44		Purchase Ledger Payment
05/06/2019	RLSS UK Enterprises Ltd	4916	7.50		2519/Life support candidate pk
05/06/2019	Co-Op Bank	DDR	10.00		Service Charge
05/06/2019	Co-Op Bank	DDR	131.24		Commission
05/06/2019	Co-Op Bank	DDR	0.20		Delta Card fee
05/06/2019	DCK Accounting Solutions Ltd	4900	-2,055.18		Purchase Ledger Payment
06/06/2019	Foxstead Ltd - DDR	DDR1	112.65		IN027311/2554/Foxstead Ltd - D
06/06/2019	Foxstead Ltd - DDR	DDR1	1,000.00		2482/Bar stock
10/06/2019	Zen Internet Ltd - DD	DDR2	25.52		2472/Monthly IT service ZEN
12/06/2019	Travis Perkins Trading Co Ltd	D/CARD	68.09		Purchase Ledger Payment
13/06/2019	Foxstead Ltd - DDR	DDR3	1,316.01		2481/Bar stock
17/06/2019	Brenntag UK Ltd	4917	782.85		47SI4771791/2531/Brenntag UK L
17/06/2019	Avonvale Electrics Ltd	4918	128.41		HZ132675/2521/Avonvale Electri
17/06/2019	Fitronics Ltd	4919	3,572.10		SUPC01752/2551/Fitronics Ltd
17/06/2019	Tolchards Ltd	4920	90.17		TPIE5725/2547/Tolchards Ltd
17/06/2019	Connells	4921	180.00		1
17/06/2019	FACE	4922	12,500.00		FTC0619/2533/FACE
17/06/2019	Filton Voice Ltd	4923	300.00		4353/2552/Filton Voice Ltd
17/06/2019	Gazprom Marketing & Trading Re	4924	3,210.47		INV00484681/2538/Gazprom Marke
17/06/2019	Heineken UK	4925	16.20		300459646/2539/Heineken UK
17/06/2019	Instyle Marketing Services	4926	462.00		24945/2542/Instyle Marketing S
17/06/2019	J P Lennard Ltd	4927	528.24		939630/2540/J P Lennard Ltd
17/06/2019	Lister Wilder	4928	108.38		651124/2522/Lister Wilder
17/06/2019	Lucy Spielberg	4929	200.00		INV789/2526/Lucy Spielberg
17/06/2019	Cape Meridian Ltd	4930	117.00		2019/05/042/2523/Cape Meridian
17/06/2019	Office Watercoolers SW Ltd	4931	89.64		INV0572056/2525/Office Waterco

Time: 15:15

BANK ACCOUNT-GENERAL

List of Payments made between 01/06/2019 and 30/06/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
17/06/2019	Pearce Bros AutoRentals	4932	252.00		24139/2544/Pearce Bros AutoRen
17/06/2019	Rentokil Initial UK Ltd	4933	222.38		20996381/2543/Rentokil Initial
17/06/2019	South Gloucestershire Council	4934	80.00		3804098348/2545/South Gloucest
17/06/2019	Swimrite Supplies Ltd	4935	808.68		223278/2528/Swimrite Supplies
17/06/2019	Viridor Waste Management Ltd	4936	797.28		00002769018AB/2529/Viridor Was
17/06/2019	WCS Group The H2O Experts	4937	240.00		121881/2530/WCS Group The H2O
17/06/2019	Lucy Spielberg	4929	-200.00		Purchase Ledger Payment
17/06/2019	FIS Payments (UK) Ltd - DDR	DDR4	507.59		2296872/2535/FIS Payments (UK)
17/06/2019	FACE	4922	-12,500.00		Purchase Ledger Payment
20/06/2019	BANK ACCOUNT-IMPREST	Tfr	70,000.00		
20/06/2019	Foxstead Ltd - DDR	DDR5	714.56		Purchase Ledger Payment
20/06/2019	HMRC	DDR	165.56		Gaming Duty Q/E 31.3.19
20/06/2019	South Glos Council	DD	5,124.00		Leisure Centre Rates
21/06/2019	Co-Op Bank	DDR	60.00		Unpaid item fee
21/06/2019	British Telecom	DDR6	211.08		Q0637P/2534/British Telecom
21/06/2019	Total Gas & Power Limited - DD	DDR7	1,071.74		Purchase Ledger Payment
24/06/2019	Co-Op Bank	DDR	30.00		Unpaid Item Fee
24/06/2019	Co-Op Bank	DDR	30.00		unpaid item fee
24/06/2019	Co-Op Bank	DDR	-30.00		Unpaid item fee
25/06/2019	DL I.T. Solutions Ltd	DDR8	216.00		Purchase Ledger Payment
25/06/2019	Butcombe Brewery - DD	DDR9	162.18		2450/Bar stock
25/06/2019	CryoService Ltd - DD	DDR10	192.70		2398/Rental gas cylinder
26/06/2019	Everflow Ltd	DDR11	1,485.39		Purchase Ledger Payment
26/06/2019	Amazon	D/CARD	53.94		Folding Suitcase ramp
27/06/2019	Foxstead Ltd - DDR	DDR12	776.20		Purchase Ledger Payment
Total Payments			110,392.42		