

Minutes of the meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** held on Tuesday 12<sup>th</sup> March 2019 in the **Doug Daniels Pavilion, Elm Park, Filton**

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**Present: Cllrs:** - I Scott (Chair), K. Briffett, D Collins, A. Kenyon, D Layade, J Tucker, A Tink, A Monk

**ALSO PRESENT:** N Gould (Council Support Officer) S Fessey (Leisure Centre Manager)

**APOLOGIES: Cllrs:** - B. Mead, M Chaudhry, A Doyle

**NON ATTENDANCE:** - E Seymour

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**1453. APOLOGIES FOR ABSENCE:** Cllrs apologies were noted.

**1454. DECLARATION OF INTEREST:** There were none.

**1455. MINUTES:** The minutes of the meeting held Tuesday 12<sup>th</sup> February were approved as an accurate record.

**1456. MATTERS OF REPORT ARISING FROM THE MINUTES NOT COVERED ON AGENDA:** There were none.

**1457. PUBLIC QUESTIONS:** There were none received.

**1458. INTERNAL AUDIT REPORT:** After a short discussion surrounding the increase of prices it was agreed that a full schedule of payments would be submitted to the new Council to review, it was also agreed to check the Financial Regulations to make sure the Clerk has delegated authority to implement price increases.

**1459. INCOME AND EXPENDITURE REPORTS:** Questions were raised about the following budget codes; it was agreed to report back to the next meeting:

- 1001-101 (Rent Received) what has been coded under this budget?
- 4104 – 104 (Bar Sundries) what is coded here?

Cllr Monk asked if the Leisure Centre manager would look to increase the price of retail stock, it was noted that the Leisure Team were looking to restructure the reception area to increase retail stock.

**1460. BALANCE SHEET:** The document was noted. The Town Clerk directed councillors to look at the Deferred Grants unapplied, it was previously suggested that this money could be spent on the refurbishment of the recreational toilets. After a short discussion it was proposed and seconded to allow the Deferred Grants Unapplied budget to be spent on the refurbishment of the recreational toilets, this was **Agreed:** Unanimously.

**1461. FINANCE COMMITTEE FUTURE STRUCTURE:** It was noted that “A *Committee of the whole council cannot by definition be a committee of the parent body*”. The Town Clerk advised that moving forward the council could agree to hold two council meetings a month where one is specifically for Finance and General Purposes. The alternate option would be to have a Finance Sub Committee, who report back into Full Council. It was agreed to allow the new council to amend the structure at the first meeting in May.

**1462. MANAGERS REPORTS:**

**i) Leisure Centre Manager Report:** The Leisure Centre Manager talked through his price comparison document, it was noted that Filton Sports and Leisure Centre was very competitive with its prices and in some cases could increase prices to fall in line with other centres. Concerns were raised from a Councillor about glasses being carried onto pool side from the Bar, the Leisure Centre Manager agreed to investigate this.

**ii) Maintenance Managers Report:** The report was noted.

**1463. COMMUNITY PLAN UPDATE:** Councillors were advised that the next Health and Wellbeing meeting was being held on Thursday 14<sup>th</sup> March at 10am in the Party Room, Filton Sports and Leisure Centre. The contents of the meeting would be mainly around the events leading to Filton Community Festival.

**The Chair closed the meeting at 7.50 pm**